CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 7, 2026

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:01 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Jacquelyn McMillan, Treasurer Reddy Pakala, Secretary Scott Quady, Director
Director Absent:	Thibault Robert, Vice President
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Candace Anderson, Senior Human Resources Analyst Omar Castro, Manager of Operations and Maintenance Fernando Baez, Manager of Engineering Daniel Cohen, Emergency Response Coordinator Kat Ehret, Senior Communications Specialist Tricia Ferguson, Manager of Human Resources & Risk Management Sarah Fleury, Executive Strategist Matt Gomez, Assistant Manager of Operations and Maintenance Henry Graumlich, Executive Strategist Tori Hren, Environmental Health & Compliance Specialist Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources Megan Neilson, Senior Administrative Assistant Tim Powers, Senior Project Manager Cesar Romero, Senior Project Manager Wes Richardson, Manager of Information Technology Steve Sabbe, IT Specialist

	Megan Schneider, Senior Water Resources Specialist Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
Staff Participating via Videoconference:	Jenyffer Vasquez, Principal Water Resources Specialist
Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

None

5. EMPLOYEE SPOTLIGHT

Megan Neilson, Senior Administrative Assistant in the Engineering Department and Acting Clerk of the Board, was featured as the first spotlighted employee. Megan has provided exceptional support to both Engineering and the Clerk of the Board, consistently demonstrating professionalism, reliability, and strong organizational skills.

She recently served as project manager for the carpet replacement in the Administration Building offices, a significant effort that required detailed planning, coordination, and oversight. Through her steady guidance and commitment to excellence, the project was completed successfully on schedule.

Beyond her many contributions to the District, Megan is deeply proud of her four children and enjoys baking and sewing in her free time. She said she is excited to see where her career at Calleguas takes her.

6. PRESENTATIONS

A. Award for Quick Action (AQUA)

The Manager of Human Resources and Risk Management presented the Award for Quick Action to Tori Hren, Environmental Health and Compliance Specialist. Tori demonstrated quick action when the California Occupational Safety and Health Administration (Cal/OSHA) conducted a surprise inspection at the Grimes Canyon Disinfection Facility. Her work—together with the day-to-day efforts of Operations and Maintenance staff—provided Cal/OSHA with the documentation and history needed and no violations were noted.

B. Recognition of Retiring Executive Strategist Henry Graumlich

The General Manager and Deputy General Manager recognized Executive Strategist Henry Graumlich for his 19 years of dedicated service to Calleguas. Henry has played a pivotal role in helping the District navigate the complex and evolving challenges facing California's water resources, offering thoughtful insight and strategic leadership throughout his tenure.

The Board expressed its sincere appreciation for Henry's many contributions and the lasting impact of his work. Henry shared that he has greatly enjoyed his career at Calleguas and is looking forward to the next chapter, with more time to spend with family and opportunities to travel.

7. CONSENT CALENDAR

A. Approve the Minutes of the September 16, 2026 and September 23, 2026 Board Meetings

B. Adopt Resolution No. 2139, Authorizing the Grant Application, Acceptance, and Execution for the State and Local Cybersecurity Grant Program

C. Receive and Affirm the Quarterly Capital Projects Report for the District's Activities through June 30, 2026

D. Receive and Affirm the Quarterly Consultant Report for the District's Activities through June 30, 2026

E. Authorize the President of the Board and the General Manager to Sign the Right-of-Way Agreement, Escrow Documents, and Certificate of Acceptance for the Easement Deed for CMWD Parcel No. 6307 for the Calleguas-Ventura Interconnection (Project No. 562)

On a motion by Director McMillan, seconded by Director Quady, the Board of Directors 4-0 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Pakala, Avila
NOES: None
ABSENT: Director Robert

8. ACTION ITEMS

A. Discussion Regarding Amendment No. 6 to the Agreement Regarding the Pilot Reclaimed Water System Project for the Purchase and Sale of Reclaimed Water Among Calleguas Municipal Water District, the City of Simi Valley, and Ventura County Waterworks District No. 8

The General Manager provided the Board with an overview of the history of the Pilot Reclaimed Water System Project for the purchase and sale of reclaimed water among Calleguas Municipal Water District, the City of Simi Valley, and Ventura County Waterworks District No. 8. Jay Spurgin, Interim Director of Public Works for the City of Simi Valley, reported that the City is considering a potential purchase of the system within the next three years. Directors Avila and Pakala requested that additional information on the project be presented to the Board at a future Board meeting.

On a motion by Director Pakala, seconded by Director McMillan, the Board of Directors voted 4-0 to authorize the General Manager to execute Amendment No. 6 to the Agreement Regarding the Pilot Reclaimed Water System Project for the Purchase and Sale of Reclaimed Water Among Calleguas Municipal Water District, the City of Simi Valley, and Ventura County Waterworks District No. 8.

AYES: Directors Quady, McMillan, Pakala, Avila
NOES: None
ABSENT: Director Robert

B. Discussion Regarding Association of California Water Agencies Elections

On a motion by Director Pakala, seconded by Director McMillan, the Board of Directors voted 4-0 to appoint Jacquelyn McMillan as Calleguas's authorized voting representative by electronic ballot on proposed Amended and Restated Bylaws. After Board discussion, the consensus was for Director McMillan to vote in favor of the proposed Amended and Restated Bylaws and direction was given by the Board to vote accordingly.

AYES: Directors Quady, McMillan, Pakala, Avila
NOES: None
ABSENT: Director Robert

C. Discussion Regarding Resolution No. 2140, Recognizing and Supporting the Contributions of Calleguas Employees During Water Professionals Appreciation Week 2026

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS MUNICIPAL WATER DISTRICT RECOGNIZING AND SUPPORTING THE CONTRIBUTIONS OF CALLEGUAS EMPLOYEES DURING WATER PROFESSIONALS APPRECIATION WEEK 2026

The Senior Communications Specialist recognized the many contributions of Calleguas's employees to the service area and water industry. She presented examples of social media posts highlighting various departments and employees shared during Water Professionals Appreciation Week, held October 3–11, 2026.

On a motion by Director McMillan, seconded by Director Pakala, the Board of Directors voted 4-0 to approve Resolution No. 2140, Recognizing and Supporting the Contributions of Calleguas Employees During Water Professionals Appreciation Week 2026.

AYES: Directors Quady, McMillan, Pakala, Avila
NOES: None
ABSENT: Director Robert

D. Discussion Regarding Capital Project Budget Increase in the Amount of $1,700,000 and Holding a Public Hearing to Consider Adopting Resolution No. 2138, A Resolution of the Board of Directors of the Calleguas Municipal Water District Making Findings on Energy Savings and Determining Other Matters in Connection with an Energy Services Agreement

The General Manager reported that, due to recent events involving a lithium battery storage facility fire at Metropolitan Water District of Southern California's (Metropolitan's) Weymouth Water Treatment Plant Facility in La Verne, staff recommends placing this item on hold. Once more information is available about the causes of the fire and potential protective measures, staff will bring the item back to the Board for further consideration. The Board asked questions and the Senior Project Manager and Tony Pastore from TerraVerde Energy answered them. Board directed staff to investigate the issues in a timely fashion considering the limitations on funding from the Inflation Reduction Act and Self Generation Incentive Program. No action was taken.

E. Discussion Regarding Proposed Revisions to Ordinance No. 12

ORDINANCE NO. 12

AN ORDINANCE OF CALLEGUAS MUNICIPAL WATER DISTRICT COVERING
THE RULES AND REGULATIONS FOR WATER SERVICE
TO PURVEYORS WITHIN CALLEGUAS MUNICIPAL WATER DISTRICT, AS AMENDED

The Deputy General Manager and Manager of Finance briefed the Board on the proposed revisions to Ordinance No. 12.

On a motion by Director McMillan, seconded by Director Quady, the Board of Directors voted 4-0 to set a public hearing for December 16, 2026.

AYES: Directors Quady, McMillan, Pakala, Avila
NOES: None
ABSENT: Director Robert

President Avila requested a short break of the meeting.

9. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

   Staff highlighted items from the Monthly Status Report. The Board asked questions and staff answered them.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

   No report.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

   No report.

2. Directors' List of Administrative Code Reimbursable Meetings

   Board members provided reports on various meetings that they attended subject to the District's reimbursement policy.

3. Discussion Regarding Upcoming Meetings to be Attended by Board Members

   None.

10. REQUEST FOR FUTURE AGENDA ITEMS

The General Manager stated that there will be an upcoming agenda item related to the Local Agency Formation Commission and Salinity Management Pipeline. She also noted that, per the Board's request, additional information on the Simi Valley recycled water system will be presented to the Board at a future meeting.

11. BOARD COMMENTS

None

12. INFORMATION ITEMS

A. Metropolitan Member Agency Comment Letter RE: Final Draft of Bay-Delta Water Quality Control Plan — September 18, 2026

Director Quady commented that he appreciated the letter to the State Water Resources Control Board regarding the Healthy Rivers and Landscapes Program.

13. CLOSED SESSION

A. Pursuant to Government Code 54957(a) Conference with Legal Counsel – Public Services or Facilities

At 6:36 p.m., Director Avila adjourned to Closed Session to discuss Item 13.A as stated on the agenda. Closed Session began at 6:38 p.m.

CLOSED SESSION CONTINUING

At 7:15 p.m., Closed Session ended. At 7:17 p.m., Director Avila reconvened to Open Session.

Regarding Item 13.A, the Board received an update from staff and counsel and no action was taken.

14. ADJOURNMENT

Director Avila declared the meeting adjourned at 7:17 p.m.

Hereby certified,

Reddy Pakala, Board Secretary