

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
May 21, 2025

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District
Headquarters:

Raul Avila, President
Thibault Robert, Vice-President
Reddy Pakala, Secretary
Scott Quady, Director

Director Participating via
Videoconference:

Jacquelyn McMillan, Treasurer

Staff Present at District
Headquarters:

Kristine McCaffrey, General Manager
Ian Prichard, Deputy General Manager
Fernando Baez, Manager of Engineering
Omar Castro, Manager of Operations and Maintenance
Daniel Cohen, Emergency Response Coordinator
Tricia Ferguson, Manager of Human Resources and Risk
Management
Henry Graumlich, Executive Strategist
J'maal Holts, Construction Inspector
Wes Richardson, Manager of Information Technology
Cesar Romero, Senior Project Manager
Greg Sabbe, Construction Inspector
Steve Sabbe, IT Specialist
Dan Smith, Manager of Finance
Shawn Stilwell, Construction Inspector
Nick Thompson, Construction Inspector
Kara Wade, Clerk of the Board

Staff Participating via
Videoconference:

Charlotte Holifield, Manager of External Affairs
Jennifer Lancaster, Manager of Water Resources
Jenyffer Vasquez, Principal Water Resources Specialist

Legal Counsel Present at District
Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District
Counsel

2. PUBLIC COMMENTS

None

3. PRESENTATION

A. Presentation of the Clair A. Hill Award for the Calleguas-LVMWD Interconnection

The Manager of Engineering presented the Clair A. Hill Award, which Calleguas received in partnership with Las Virgenes Municipal Water District at the 2025 Spring Association of California Water Agencies Conference, for the innovative Calleguas-LVMWD Interconnection. He thanked the following staff for their hard work and dedication to this project: Cesar Romero, P.E., Senior Project Manager; Tim Powers, Senior Project Manager; Greg Sabbe, Construction Inspector; J'maal Holts, Construction Inspector; Nick Thompson, Electrical Construction Inspector; Steve Lazar, Construction Inspector; Shawn Stilwell, Construction Inspector; Genet Zimmerman, Engineering Administrator; and Megan Neilson, Administrative Assistant. He also thanked the Water Resources and Operations and Maintenance Departments.

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

A. Approve the Minutes of the May 7, 2025 Regular Board Meeting

B. Approve Professional Services by Water Systems Consulting, Inc. in the Amount of \$120,000 to Prepare the 2025 Urban Water Management Plan and Water Shortage Contingency Plan Updates

C. Approve Professional Services by Nigro & Nigro, PC, Certified Public Accountants, in the Amount of \$91,500 to Perform the District's Annual Audit and Prepare the District's Financial Statements for a Three-Year Period

D. Award the Letter of Credit Agreement to Wells Fargo Bank and Authorize the General Manager to Execute All Documents Related to the Agreement

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar, with the following revised action for 5C (*italics reflects new text*): "Approve Professional Services by Nigro & Nigro, PC, Certified Public Accountants, in the amount of \$91,500 to perform the District's Annual Audit and prepare the District's Financial Statements for a three-year period *with use of a new partner and senior manager for audit oversight to comply with recommended practices of both the Government Finance Officers Association and the State Controller's Office.*"

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

6. ACTION ITEMS

None

7. REPORTS

Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.

A. GENERAL MANAGER AND STAFF REPORTS

1. April 2025 Water Use and Sales, March 2025 Power Generation, and April 2025 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

2. General Manager's Goals for the Next Year – Kristine McCaffrey, General Manager

The General Manager presented her goals for the next year.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

Legal Counsel reported that he attended the ACWA Conference Legal Affairs Committee meeting as Calleguas's appointed representative. He agreed to participate in a working group focused on limiting potential liability of water districts for inverse condemnation after a wildfire.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady said he attended the ACWA Region 8 Board of Directors meeting where the Chair introduced Director McMillan as a new board member on the Region 8 Board, representing Metropolitan. He said that there will be a joint event for Regions 8, 9, and 10 on November 14.

b. Report of ACWA Joint Powers Insurance Authority Representative

Director Quady said that he attended the ACWA JPIA Membership Summit on May 12-13. He said that there will be increases in rates for liability and property insurance and a decrease in rates for workers' compensation insurance. Medical insurance rates are anticipated to increase. The California Water Insurance Fund (CWIF) has continued to contribute positively to ACWA JPIA's financial position since its inception.

Director Avila suggested that Calleguas explore the possibility of discounted gym memberships as an employee benefit to improve overall health through preventative care and increased morale.

c. Report of Association of Water Agencies of Ventura County Representative

No report.

d. Report of Fox Canyon Groundwater Management Agency (FCGMA) Representative

No report.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from May 8 to 21. Director McMillan's report is attached and made part of the approved minutes on file with the District.

f. Report of Ventura LAFCo Commissioner

Director Avila said that he attended the meeting on May 21. LAFCo approved the Municipal Service Review and sphere of influence for Channel Islands Beach Community Services District.

g. Report of Ventura County Regional Energy Alliance Representative

No report.

h. Report of Ventura County Special Districts Association Representative

No report.

3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

4. Discussion regarding upcoming meetings to be attended by Board members

The General Manager mentioned that, on May 22, there will be an AWA WaterWise meeting and then a purveyor meeting shortly afterwards, both hosted by Calleguas. On June 2, there will be an Engineering and Construction Committee meeting. On June 3, there will be an Operations and Organization Committee meeting. On September 17, there will be a Board Retreat and Board Meeting, with the location to be determined.

5. Request for Future Agenda Items

The General Manager stated that Director Quady had requested that his nomination for the Region 8 Board be agendaized for the June 4 Board meeting. Director Pakala proposed changes to the agenda structure, as follows:

- Adding Review of the Agenda after Public Comments to discuss the need to postpone or delete any items or take any items out of order.
- Moving Request for Future Agenda Items from under Board Reports into its own category.
- Adding Board Comments for Board announcements that do not fall into any other part of the Agenda.

The Board decided to incorporate these proposed changes into the June 4 agenda as a pilot.

8. INFORMATION ITEMS

None

9. CLOSED SESSION

- A. Pursuant to Government Code 54957(a) Conference with Legal Counsel – Public Services or Facilities

At 5:23 p.m., Director Avila adjourned to Closed Session to discuss Item 9.A as stated on the agenda. Closed Session began at 5:31 p.m.

CLOSED SESSION CONTINUING

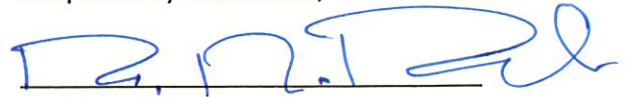
At 5:58 p.m., Closed Session ended. At 6:01 p.m., Director Avila reconvened to Open Session.

Regarding Item 9.A, the Board received an update and no action was taken.

10. ADJOURNMENT

Director Avila declared the meeting adjourned at 6:01 p.m.

Respectfully submitted,



Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from May 8 to May 21, 2025**

Calleguas MWD Related Activities

May 11-15 – ACWA Spring Conference in Monterey

May 19-21 – CSDA Legislative Days in Sacramento

May 21 – CMWD Board Meeting via teleconference from Sacramento

Metropolitan Water District of Southern California (MWD). Board: Unanimous. McMillan: Aye Related Activities

May 8 – North Caucus via Zoom

May 9 – Weymouth Inspection Trip at LaVerne

May 12 & 13 – MWD Committee and Board meetings via teleconference from Monterey. The following items are actions the board took and the votes placed:

CONSENT CALENDAR ITEMS

- Amended the list of Metropolitan officials required to take AB 1234 state ethics training to include all Form 700 filers. (Agenda Item 7-1). Board: Unanimous. McMillan: Aye.
- Amended the Capital Investment Plan for fiscal years 2024/25 and 2025/26 to include the ozone contactor expansion joint improvements at the F.E. Weymouth Water Treatment Plant. (Agenda Item 7-2). Board: Unanimous. McMillan: Aye
- Authorized on-call agreements with Hazen and Sawyer, Jacobs Engineering Group Inc., and Mott MacDonald Group Inc. in amounts not to exceed \$1 million each to support engineering planning services. (Agenda Item 7-3). Board: Unanimous. McMillan: Aye
- Awarded a \$457,498 construction contract to IPI Construction for upgrades to the heating, ventilation, and air conditioning systems in the control rooms at the Joseph Jensen Water Treatment Plant. (Agenda Item 7-4). Board: Unanimous. McMillan: Aye
 - a. Approved the draft of Appendix A (Attachment 1). Board: Unanimous. McMillan: Aye attached to this board letter.
 - b. Authorized the GM, or other designee of the Ad Hoc Committee, to finalize, with changes approved by the GM and General Counsel, Appendix A.
 - c. Authorized distribution of Appendix A, finalized by the GM or other designee of the Ad Hoc Committee, in connection with the sale and/or remarketing of bonds. (Agenda Item 7-5). Board: Unanimous. McMillan: Aye
- Authorized an amendment to LRP Agreement to extend the start of operation deadline for San Diego Pure Water North City Project Phase 1; adopted CEQA determination that the proposed action was previously addressed in the City of San Diego's adopted 2018 Final EIR/EIS and that no further CEQA review is required. (Agenda Item 7-6). Board: Unanimous. McMillan: Aye

OTHER BOARD ITEMS

- a. Awarded a \$131 million procurement contract to Siemens Energy Inc. to furnish 35 high voltage power transformers.

- b. Authorized the GM to execute change orders for the CRA transformer procurement contract up to an aggregate amount not to exceed \$42.5 million.
- c. Authorized an increase of \$6.5 million to HDR Engineering Inc.'s contract for a total of \$8.2 million for final engineering design services to replace the high-voltage power transformers at all five CRA pumping plants. (Agenda Item 8-1). Board: Unanimous. McMillan: Aye
- Adopted CEQA determination that the proposed action was previously addressed in the adopted 2017 Mitigated Negative Declaration, Addenda Nos. 1, 2 and 3 and related CEQA actions; and adopted a resolution that: (1) authorizes the execution and delivery of an amended and restated agreement between Antelope Valley-East Kern Water Agency and Metropolitan for the High Desert Water Bank Program, (2) approves the project financing, and (3) authorizes the GM and Assistant GM/Chief Financial Officer and Treasurer to negotiate, execute, and deliver various related agreements and documents. (Agenda Item 8-2). Board: Unanimous. McMillan: Aye
- Adopted a resolution authorizing a Master Equipment Lease-Purchase Program of up to \$35 million to provide related documents, actions, and to set up an ad hoc committee to direct communications with the California Air Resources Board regarding Electric Vehicle regulations and Metropolitan's role as an emergency responder. (Agenda Item 8-3). Board: Unanimous. McMillan: Aye
- Adopted resolution to continue Metropolitan's Water Standby Charge for fiscal year 2025/26. (Agenda Item 8-4). Board: Unanimous. McMillan: Aye
- Authorized the General Manager to amend the Delivery and Exchange Agreement between Metropolitan and Coachella Valley Water District for 35,000 acre-feet. (Agenda Item 8-5). Board: Unanimous. McMillan: Aye

OTHER MATTERS

- Authorized (1) the Ad Hoc Committee to begin vetting recruiting firms, and (2) authorize Organization, Personnel, and Effectiveness Committee to hire the selected firm to participate in a meeting with the Board in June regarding the recruitment of the general manager. (Agenda Item 10-3). Board: Unanimous. McMillan: Aye

May 14 – Policy Briefing Portola Hotel in Monterey

May 14 – ACWA Region 8 Meeting in Monterey Marriott

May 21 – DCP Construction Board Meeting