

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 4, 2026

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:02 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters: Raul Avila, President  
Thibault Robert, Vice President (arrived 5:16 p.m.)  
Reddy Pakala, Secretary  
Scott Quady, Director

Directors Participating via Videoconference: Jacquelyn McMillan, Treasurer

Staff Present at District Headquarters: Kristine McCaffrey, General Manager  
Ian Prichard, Deputy General Manager  
Fernando Baez, Manager of Engineering  
Omar Castro, Manager of Operations and Maintenance  
Kat Ehret, Senior Communications Specialist  
Tricia Ferguson, Manager of Human Resources and Risk Management  
Matt Gomez, Assistant Manager of Operations and Maintenance  
Henry Graumlich, Executive Strategist  
Charlotte Holifield, Manager of External Affairs  
Jennifer Lancaster, Manager of Water Resources  
James Mojica, IT Specialist  
Steve Sabbe, IT Specialist  
Dan Smith, Manager of Finance  
Jenyffer Vasquez, Principal Water Resources Specialist  
Kara Wade, Clerk of the Board

Staff Participating via  
Videoconference:

Sue Taylor, Accounting Supervisor

Legal Counsel Present at  
District Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District  
Counsel

**2. PUBLIC COMMENTS**

None

**3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

None

**4. REVIEW OF THE AGENDA**

None

**5. PRESENTATIONS**

None

**6. CONSENT CALENDAR**

**A. Approve the Minutes of the February 18, 2026 Board Meetings**

On a motion by Director Quady, seconded by Director Avila, the Board of Directors  
voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Robert, Avila

NOES: None

ABSTAIN: Director Pakala

**7. ACTION ITEMS**

None

## 8. REPORTS

### A. GENERAL MANAGER AND STAFF REPORTS

#### 1. Monthly Status Report

Staff highlighted items from the Monthly Status Report. The Board asked questions and staff answered them.

#### 2. January 2026 Financial Statements – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

#### 3. Report on ACWA Washington, D.C. Conference February 24-26 – Charlotte Holifield, Manager of External Affairs

The Manager of External Affairs presented the report.

#### 4. Update on Painting and Coatings Task Force – Omar Castro, Manager of Operations & Maintenance

The Manager of Operations & Maintenance presented the report.

### B. GENERAL COUNSEL REPORT

#### 1. General Counsel's Report

No report.

### C. BOARD OF DIRECTORS REPORTS

#### 1. Committee Meeting Report

The Manager of Finance reported that the Finance Committee met on March 3 and reviewed the ongoing work on the Cost of Service Study. The Manager of Finance shared input from the purveyors and, in conjunction with the consultant performing the Cost of Service Study, is evaluating options related to the fixed charge, allocation methods, and a potential phased in implementation. Two additional elements under consideration include establishing a rate stabilization fund and implementing drought rates.

2. Directors' List of Administrative Code Reimbursable Meetings

Board members provided reports on various meetings that they attended subject to the District's reimbursement policy.

3. Discussion Regarding Upcoming Meetings to be Attended by Board Members

None

**9. REQUEST FOR FUTURE AGENDA ITEMS**

None

**10. BOARD COMMENTS**

None

**11. INFORMATION ITEMS**

- A. Calleguas Letter to Delta Stewardship Council RE: Support for Certification of Consistency (C20257) with the Delta Plan filed by the California Department of Water Resources for the Delta Conveyance Project, Public Hearing February 26-27, 2026 – February 25, 2026

**12. CLOSED SESSION**

None

**13. ADJOURNMENT**

Director Avila declared the meeting adjourned at 5:24 p.m.

Hereby certified,



Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report  
for Director Jacquelyn McMillan from February 19, 2026 to March 4, 2025**

**Calleguas MWD (CMWD) Related Activities**

February 23 through 27, 2026 – ACWA Washington DC Legislative Days and meetings with various offices with Calleguas MWD Management and members of the Board

March 3, 2-26 – CSDA Public Records Update via Zoom

March 4, 2026 – Women's Luncheon at Agoura Hills Recreation Center

March 4, 2026 -- Calleguas Board Meeting via Teleconference

**Metropolitan (MWD) Related Activities**

February 19, 2026 – Delta Finance Authority Board Meeting and Delta Construction Authority Board Meeting in Sacramento, CA

February 20, 2026 -- Meetings with DCDCA staff and lobbyist

February 20, 2026 – Region 8 Board Meeting at Metropolitan's headquarters in Los Angeles

March 2, 2026 – Legal and Claims Planning Meeting via Zoom