

CALLEGUAS MUNICIPAL WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
April 29, 2026

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer Scott Quady, Director
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Tricia Ferguson, Manager of Human Resources and Risk Management Matt Gomez, Assistant Manager of Operations and Maintenance Henry Graumlich, Executive Strategist Jennifer Lancaster, Manager of Water Resources James Mojica, IT Specialist Wes Richardson, Manager of Information Technology Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
Staff Participating via Videoconference:	Kat Ehret, Senior Communications Specialist Sue Taylor, Accounting Supervisor Jenyffer Vasquez, Principal Water Resources Specialist Steve Sabbe, IT Specialist Megan Schneider, Senior Water Resources Specialist

Legal Counsel Present at
District Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District
Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

None

5. PRESENTATIONS

None

6. CONSENT CALENDAR

- A. Approve the Minutes of the April 15, 2026 Board Meeting
- B. Receive and Affirm the First Quarter 2026 Change Order Summary Report
- C. Approve Budget Increase for Right-of-Way Services to be Performed by Hamner Jewell, & Associates in Fiscal Year 2025-2026 under their Contract without a Fixed Scope and Fee to \$150,000

On a motion by Director Pakala, seconded by Director Quady, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

7. ACTION ITEMS

A. Consideration of a Notice to Set the Time and Date of a Public Hearing Regarding Annual Adjustment to the District's Water Rates and Fees

The Manager of Finance provided a brief overview of the District's proposed 2027 water rates and fees.

On a motion by Director Pakala, seconded by Director McMillan, the Board of Directors voted 5-0 to set the time and date of a public hearing regarding annual adjustment to the District's water rates and fees for July 1, 2026.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

B. Consideration of a Notice to Set the Date, Time, and Place of a Public Hearing to Consider Amending Calleguas Ordinance No. 15, Setting Directors' Compensation

On a motion by Director McMillan, seconded by Director Pakala, the Board of Directors voted 5-0 to set the time and date of a public hearing to consider amending Calleguas Ordinance No. 15, Setting Directors' Compensation, for the next Board meeting.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Artificial Intelligence Policy and Acceptable Use Update – Wes Richardson, Manager of Information Technology

The Manager of Information Technology presented the report.

2. Turf Replacement Rebates and Homeowners Associations – Jennifer Lancaster, Manager of Water Resources

The Manager of Water Resources presented the report.

President Avila requested a short break of the meeting.

3. Discussion Regarding Potential Modifications to the Board Committee Structure – Kristine McCaffrey, General Manager

The General Manager presented the report.

4. Potential Revisions to the Administrative Code – Kristine McCaffrey, General Manager

The General Manager presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

General Counsel said he will be attending the Legal Affairs Committee meeting at the Association of California Water Agencies conference next week.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Directors' List of Administrative Code Reimbursable Meetings

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion Regarding Upcoming Meetings to be Attended by Board Members

Board members reported their plans to attend various meetings not already on the list of Upcoming Meetings in the agenda packet.

9. REQUEST FOR FUTURE AGENDA ITEMS

The General Manager announced that the regularly scheduled Board meeting of May 20 will be rescheduled as a Special Board Meeting to be held on May 27.

The General Manager reported that the public hearing to consider amendments to Calleguas Ordinance No. 15, Setting Directors' Compensation, will be held at the Special Board Meeting on May 27.

The General Manager informed the Board that further development and definition of each committee, including potential modifications to committee titles, will be performed and a more detailed proposal will be brought to the Board for discussion at a future meeting.

The General Manager will agendize the proposed revisions to the Administrative Code for Board consideration at a future meeting.

10. BOARD COMMENTS

None

11. INFORMATION ITEMS

- A. Support Letter from Congressman Brad Sherman RE: FY2027 Community Project for Smith Road Tank — March 19, 2026
- B. Coalition Support Letter to Chair John Laird, Eloise Gomez Reyes, Jesse Gabriel, and Steve Bennett RE: SB 72 (Caballero 2025) — Support — March 5, 2026
- C. Calleguas Letter to Chair Sanchez and Members of the California Air Resources Board (CARB) RE: Advanced Clean Fleets (ACF) Response — April 17, 2026
- D. MWD Comment Letter to Chair Lee and Delta Stewardship Council Members RE: Delta Conveyance Project Draft Determination No. D20257 — April 22, 2026

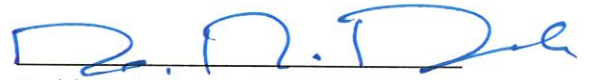
12. CLOSED SESSION

None

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 6:49 p.m.

Hereby certified,



Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from April 16, 2026 to April 29, 2026**

Calleguas MWD (CMWD) Related Activities

- April 21 – Oxnard City Council Meeting via Zoom
- April 22 – CMWD Special Board Meeting at CMWD in Thousand Oaks
- April 23 – Purveyors Meeting at CMWD in Thousand Oaks
- April 24 – Quarterly Strategy Meeting at Wood Ranch Grill in Camarillo
- April 25 – CoLab Spring Fling at Petersen Ranch in Somis
- April 29 – CMWD Special Board Meeting at CMWD in Thousand Oaks

Metropolitan (MWD) Related Activities

- April 16 & 17 – Delta Conveyance Design and Construction Authority Board in Sacramento at the SCW Headquarters
- April 22 – Southern California Water Dialogue Monthly Meeting via Zoom
- April 27 & 28 – MWD Committees and Executive Committee Meetings

