

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
February 4, 2026

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters: Raul Avila, President  
Thibault Robert, Vice President  
Jacquelyn McMillan, Treasurer  
Scott Quady, Director

Director Absent: Reddy Pakala, Secretary

Staff Present at District Headquarters: Kristine McCaffrey, General Manager  
Ian Prichard, Deputy General Manager  
Fernando Baez, Manager of Engineering  
Omar Castro, Manager of Operations and Maintenance  
Daniel Cohen, Emergency Response Coordinator  
Kat Ehret, Senior Communications Specialist  
Matt Gomez, Assistant Manager of Operations and Maintenance  
Henry Graumlich, Executive Strategist  
Hayden Hren, Operations and Maintenance Intern  
Helena Knezevic, Water Resources and External Affairs Intern  
Jennifer Lancaster, Manager of Water Resources  
Wes Richardson, Manager of Information Technology  
Angela Rosas, Administration Intern  
Steve Sabbe, IT Specialist  
Dan Smith, Manager of Finance  
Jenyffer Vasquez, Principal Water Resources Specialist  
Kara Wade, Clerk of the Board

Staff Participating via Videoconference: Sue Taylor, Accounting Supervisor

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

**2. PUBLIC COMMENTS**

None

**3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

None

**4. REVIEW OF THE AGENDA**

None

**5. PRESENTATIONS**

- A. Introduction of the 2026 Intern Cohort - Hayden Hren (O&M), Helena Knezevic (Water Resources and External Affairs), and Angela Rosas (Administration)

The Principal Water Resources Specialist introduced the 2026 Intern Cohort.

Director Avila requested that Item 8.A.1 be moved after Presentations.

**8. REPORTS**

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

Staff highlighted five items from the Monthly Status Report. The Board asked questions and staff answered them.

**6. CONSENT CALENDAR**

- A. Approve the Minutes of the January 21, 2026 Board Meetings

- B. Approve Professional Services by Northern Digital, Inc. in the Amount of \$117,840 to Perform Instrumentation and Control Design and Integration Services for the Somis Farmworker Housing SMP Discharge Station (Project No. 607)
- C. Receive and Affirm the Fourth Quarter 2025 Change Order Summary Report
- D. Receive and Affirm the Quarterly Investment Report for the District through December 31, 2025

Alayne Sampson, Senior Portfolio Strategist from Chandler Asset Management, presented the report. The Board asked questions and she answered them.

On a motion by Director Robert, seconded by Director McMillan, the Board of Directors voted 4-0 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Robert, Avila

NOES: None

ABSENT: Director Pakala

## 7. ACTION ITEMS

None

## 8. REPORTS

### A. GENERAL MANAGER AND STAFF REPORTS

- 2. December 2025 Financial Statements – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

- 3. Report on Purveyor Input for Cost of Service Study – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

- 4. Water Supply Update – Jennifer Lancaster, Manager of Water Resources

The Manager of Water Resources presented the report.

*President Avila requested a short break of the meeting.*

**B. GENERAL COUNSEL REPORT**

**1. General Counsel's Report**

No report.

**C. BOARD OF DIRECTORS REPORTS**

**1. Committee Meeting Report**

No report.

**2. Directors' List of Administrative Code Reimbursable Meetings**

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

**3. Discussion Regarding Upcoming Meetings to be Attended by Board Members**

The General Manager mentioned that Director Pakala will not be present at the February 18 Board Meeting and Director McMillan will be remote.

**9. REQUEST FOR FUTURE AGENDA ITEMS**

The General Manager said that, due to a conflict with the Association of California Water Agencies (ACWA) Spring Conference, the May 6 Board Meeting will need to be rescheduled to a Special Board Meeting on Wednesday, April 29.

The General Manager said there will be a future agenda item to nominate Director Quady to the ACWA Joint Powers Insurance Authority California Water Insurance Fund Board.

**10. BOARD COMMENTS**

None

**11. INFORMATION ITEMS**

- A. Congresswoman Julia Brownley Press Release RE: Brownley Secures over \$19.7M for Ventura County and the Conejo Valley in FY26 Funding Bill—January 9, 2026 and updated January 23, 2026

- B. Assembly Floor Alert—AB 35—January 23, 2026
- C. Calleguas Letter to Chair Buffy Wicks RE: AB 1198 (Haney) — Oppose Unless Amended – January 20, 2026
- D. Coalition Support Letter to Assistant Secretary Travnicsek and Acting Commissioner Cameron RE: Bureau of Reclamation WaterSMART Funding for FY2027—January 16, 2026
- E. Coalition Support Letter to Chair Isaac Bryan RE: Support—AB 35 (Alvarez): Proposition 4 Administrative Procedure Act (APA) Exemption – January 6, 2026

**12. CLOSED SESSION**

- A. Pursuant to Government Code 54957(a) Conference with Legal Counsel – Public Services or Facilities

At 5:49 p.m., Director Avila adjourned to Closed Session to discuss Item 12.A as stated on the agenda. Closed Session began at 5:50 p.m.

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**CLOSED SESSION CONTINUING**  
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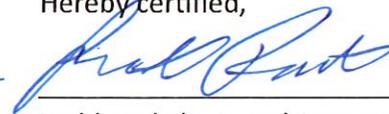
At 6:27 p.m., Closed Session ended. At 6:29 p.m., Director Avila reconvened to Open Session.

Regarding Item 12.A, the Board received an update and no action was taken.

**13. ADJOURNMENT**

Director Avila declared the meeting adjourned at 6:29 p.m.

Hereby certified,

for   
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Reddy Pakala, Board Secretary