

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
January 21, 2026

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer Scott Quady, Director
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Tricia Ferguson, Manager of Human Resources and Risk Management Matt Gomez, System Maintenance Supervisor Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources James Mojica, IT Specialist Wes Richardson, Manager of Information Technology Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
Staff Participating via Videoconference:	Kat Ehret, Senior Communications Specialist Ebe Guerrero, General Services Supervisor Steve Sabbe, IT Specialist Sue Taylor, Accounting Supervisor Jennyfer Vasquez, Principal Water Resources Specialist

Legal Counsel Present at
District Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District
Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

Director Avila requested that Item 7.1 be moved ahead of Presentations.

7. ACTION ITEMS

1. Discussion Regarding Renaming the Wellfield Emergency Generators as the Steve Blois Emergency Generators

On a motion by Director Pakala, seconded by Director Quady, the Board of Directors voted 5-0 to rename the Wellfield Emergency Generators as the Steve Blois Emergency Generators.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

5. PRESENTATIONS

- A. Presentation of Matt Gomez's Promotion to Assistant Manager of Operations & Maintenance

The Manager of Operations and Maintenance introduced the Assistant Manager of Operations & Maintenance.

- B. Recognition of Tricia Ferguson, Manager of Human Resources and Risk Management, for Completion of a Master's Degree in Public Policy and Administration from California Lutheran University

The General Manager recognized the Manager of Human Resources and Risk Management on completion of her Master's Degree in Public Policy and Administration from California Lutheran University.

6. CONSENT CALENDAR

- A. Approve the Minutes of the January 7, 2026 Board Meeting
- B. Receive and Affirm the Payment Register for the District's Activities from December 4, 2025 to January 7, 2026
- C. Adopt Resolution No. 2120, Regarding Intent to Issue Tax-Exempt Obligations
- D. Adopt Proposed Changes to the District's Administrative Code
- E. Adopt Updated District Legislative Priorities Policy
- F. Approve Capital Project Budget Allocation in the Amount of \$817,000; Authorize the President of the Board and the General Manager to Sign the Certificate of Acceptance for the Easement Deed for CMWD Parcel No. 4029; and Adopt Resolution No. 2119, Approving the Plans and Specifications and Calling for Bids for the Somis Farmworker Housing SMP Discharge Station (Project No. 607)

On a motion by Director Pakala, seconded by Director McMillan, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

7. ACTION ITEMS

- 2. Discussion Regarding Reimbursing Nyeland Acres Mutual Water Company and Garden Acres Mutual Water Company for Approved Grant Invoices in Advance of Receipt of Payment from the California Department of Water Resources

The General Manager explained that it is typically several months between when invoices are submitted and grant reimbursements are actually received from the California Department of Water Resources (DWR). She noted that

public agencies are better positioned financially to absorb reimbursement delays, whereas smaller mutual water companies have limited reserves and are less able to advance large construction costs.

Dina Ontiveras, President of the Board of Directors for Nyeland Acres Mutual Water Company (MWC), thanked the Board for its consideration of the action item. She noted that Nyeland Acres MWC serves a disadvantaged community and that reimbursement after DWR approves the invoices, but before payment is received from DWR, would be greatly appreciated. She also explained that the company recently replaced approximately 1,000 linear feet of steel pipeline installed in the 1940s, which was not originally intended for potable water service.

On a motion by Director Robert, seconded by Director McMillan, the Board of Directors voted 5-0 to approve reimbursing Nyeland Acres Mutual Water Company and Garden Acres Mutual Water Company for Approved Grant Invoices in Advance of Receipt of Payment from the California Department of Water Resources.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. December 2025 Water Use and Sales, November 2025 Hydro Power Generation, and December 2025 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

2. Discussion Regarding Salinity Management Pipeline Policy – Kristine McCaffrey, General Manager

The General Manager presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

General Counsel said there have been legislative updates to the Ralph M. Brown Act. He noted that he will provide the Board with a memorandum of the updates and a copy of the Brown Act as required by the Government Code.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Reports

President Avila said that the Employee Housing Ad Hoc Committee met on January 8 and visited the fabrication shop of a local modular home manufacturer. Visits with other modular home manufacturers may also be scheduled.

2. Directors' List of Administrative Code Reimbursable Meetings

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion Regarding Upcoming Meetings to be Attended by Board Members

None

9. REQUEST FOR FUTURE AGENDA ITEMS

Director Avila requested that a discussion on forming an Executive Committee be agendaized for a future meeting.

10. BOARD COMMENTS

Director Pakala noted he will not be present at the February 4 and 18 Board Meetings.

11. INFORMATION ITEMS

None

12. CLOSED SESSION

None

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 5:29 p.m.

Hereby certified,



Jacquelyn McMillan, Board Treasurer

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from January 8, 2025, to January 21, 2025**

Calleguas MWD (CMWD) Related Activities

January 14 – Camarillo City Council

January 15 – AWWAC Water Wise Program at UWCD

January 20 – AWAVC Water Issues Committee at UWCD

January 21 – Board Meeting at Thousand Oaks

CONSENT ITEMS

- Awarded an \$880,422 procurement contract to Ebara Corporation for an 18-inch conical plug valve for service connection B-01. Vote: Ayes unanimous and McMillan: Aye.
- Amended the Metropolitan Administrative Code to conform to current, law, and practice, and to make other minor, non-substantive changes. Vote: Ayes unanimous and McMillan: Aye.

BOARD LETTERS ACTION

- Approved Addendum No. 6 to the certified Programmatic Environmental Impact Report for the Prestressed Concrete Cylinder Pipe Rehabilitation Program; awarded a \$61,242,000 construction contract to J.F. Shea Construction Inc. for PCCP rehabilitation of Sepulveda Feeder Reach 2; and authorized an agreement with HDR Engineering Inc. for \$1,300,000 for technical support during construction. Vote: Ayes unanimous and McMillan: Aye.
- Approved guiding principles for Pure Water Southern California partnerships. Vote: Ayes unanimous and McMillan: Aye.
- Approved a limited waiver of the Brown Act closed session privilege regarding the closed session meeting of the Organization, Personnel, and Effectiveness Committee on October 14, 2025, for the limited purpose of conducting an attorney-client privileged investigation overseen by the Ethics Office, and authorized Metropolitan staff and directors present during the October 14, 2025 closed session Committee meeting to disclose information from the closed session to the assigned investigator pursuant to the limited waiver, Vote: Ayes unanimous and McMillan: Aye.
- Authorized filing a cross-complaint in Fakhoury v. City of Rancho Cucamonga, San Bernardino County Superior Court Case No. CIVRS 2509398. Vote: Ayes unanimous and McMillan: Aye.

BOARD INFORMATION ITEMS

- Heard a Report on Conservation Program
- Heard a Report on Pure Water Southern California and Other Partnership Opportunities:
- Heard guest speakers Robert Ferrante, Chief Engineer and General Manager, Los Angeles County Sanitation Districts
- Heard a Report on Pure Water Southern California and Other Partnership Opportunities: Guest Speakers Doa Ross, P.E., Deputy General Manager, Engineering & Operations Southern Nevada Water Authority
- Heard a Report on Water Surplus and Drought Management.
- Heard a Report on External Affairs activities.

OTHER MATTERS

- Brown Act Training and update on SB 707 (Guest Speaker: 21-5327 Richard Pio Roda, Redwood Public Law)
- Presentation Security Awareness Training and Physical Security Biannual Update [Conference with Tomer Benito, Unit Manager-Security, Office of Safety, Security, and Protection or designated Metropolitan Security Agen on threats to public services or facilities.

January 8 – North Caucus

January 9 – DCDCA Board Briefing

January 18 -- Committees

January 19 – Committees and Board Meeting

January 15 – DCDCA Meeting with Graham

January 20 – Ag and Tribal Partnerships

January 21 – Venice Pressure Control Station Dedication