

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
November 19, 2025

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters:	Raul Avila, President Reddy Pakala, Secretary Scott Quady, Director
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Directors Participating via Videoconference:	Thibault Robert, Vice President Jacquelyn McMillan, Treasurer
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Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Tricia Ferguson, Manager of Human Resources and Risk Management Matt Gomez, System Maintenance Supervisor Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources Tim Powers, Senior Project Manager Wes Richardson, Manager of Information Technology James Mojica, IT Specialist Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
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Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel
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## **2. PUBLIC COMMENTS**

None

## **3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

None

## **4. REVIEW OF THE AGENDA**

No changes to the agenda.

## **5. PRESENTATIONS**

None

## **6. CONSENT CALENDAR**

- A. Approve the Minutes of the November 05, 2025 Board Meeting
- B. Receive and Affirm the Payment Register for the District's Activities from October 3, 2025 to November 5, 2025
- C. Approve Capital Budget Allocation in the Amount of \$4,700,000 and Approve Professional Services by TerraVerde Energy in the Amount of \$146,520 for Procurement Support for Two Photovoltaic and Battery Energy Storage Systems at the Las Posas Aquifer Storage and Recovery Wellfield No. 2 (Project No. 613)

The Senior Project Manager gave a brief overview of Item 6.C.

- D. Receive and Affirm the Quarterly Capital Projects Report for the District's Activities through September 30, 2025

On a motion by Director Robert, seconded by Director Quady, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

ABSTAIN: Director Pakala (Item 6.A)

## **7. ACTION ITEMS**

- A. Discussion Regarding Resolution No. 2117, Recognizing Deven Upadhyay for his Service to the Metropolitan Water District of Southern California and its Member Agencies

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS  
MUNICIPAL WATER DISTRICT  
RECOGNIZING DEVEN UPADHYAY FOR HIS SERVICE TO  
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA  
AND ITS MEMBER AGENCIES

The Deputy General Manager said that Mr. Upadhyay has provided critical continuity and stability during his tenure at Metropolitan. He has been a steady force in managing change for his staff and Metropolitan's member agencies during his tenure as Interim General Manager and General Manager and has for decades maintained policy continuity and credibility for Metropolitan's work with the member agencies, the State Water Project, and the Colorado River parties.

On a motion by Director Pakala, seconded by Director McMillan, the Board of Directors voted 5-0 to approve Resolution No. 2117, Recognizing Deven Upadhyay for his Service to Metropolitan Water District of Southern California. Resolution No. 2117 will be presented to Mr. Upadhyay at an event celebrating his retirement from Metropolitan in December.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

## **8. REPORTS**

### **A. GENERAL MANAGER AND STAFF REPORTS**

1. Cost of Service Study Process – Dan Smith, Manager of Finance

The Manager of Finance and Jeremy Tamargo, Raftelis Consulting, presented an overview of the Cost of Service Study process, with a focus on soliciting Board input on the level of fixed charges to be considered in the Study.

2. October 2025 Water Use and Sales, September 2025 Hydro Power Generation, October 2025 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

## B. GENERAL COUNSEL REPORT

### 1. General Counsel's Report

General Counsel said he will be attending the Legal Affairs Committee meeting at the upcoming Association of California Water Agencies (ACWA) Fall Conference in San Diego on behalf of Calleguas. He said he will also be participating in an ACWA Joint Powers Insurance Authority panel on risk transfer.

## C. BOARD OF DIRECTORS REPORTS

### 1. Committee Meeting Report

The General Manager reported that the Water Supply, Storage, and Partnership Development Committee met on November 18 to discuss the Study to Optimize Brackish Groundwater Desalting in the Upper Calleguas Creek Watershed. She said that three proposals were received and reviewed by staff and the interested members of the working group comprised of seven of Calleguas's retail purveyors. Staff recommended initiating negotiations with the preferred consultant and the committee concurred. Negotiations are underway and there will be a future agenda item to consider award of the contract.

### 2. Board Member Reports on Ancillary Duties

#### a. Report of ACWA Region 8 Director

Director Quady said he attended the event hosted by Regions 8, 9, and 10 on November 14 in Irvine.

#### b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

- c. Report of Association of Water Agencies of Ventura County Representative

No report.

- d. Report of Fox Canyon Groundwater Management Agency Representative

No report.

- e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from November 6 to 19. Director McMillan's report is attached and made part of the approved minutes on file with the District.

- f. Report of Ventura LAFCo Commissioner

No report.

- g. Report of Ventura County Regional Energy Alliance Representative

No report.

- h. Report of Ventura County Special Districts Association (VCSDA) Representative

No report.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

The General Manager noted that the Association of Water Agencies of Ventura County Water Issues tour of the Calleguas-LVMWD Interconnection was postponed due to weather and will be rescheduled. She said there was rain in the forecast and the joint Board meeting with Las Virgenes on November 21 at the Interconnection is also postponed and will be rescheduled.

**9. REQUEST FOR FUTURE AGENDA ITEMS**

None

**10. BOARD COMMENTS**

None

**11. INFORMATION ITEMS**

None

**12. CLOSED SESSION**

- A. Pursuant to Government Code 54956.9(d)(2) Conference with Legal Counsel – Anticipated Litigation – one case.

At 5:23 p.m., Director Avila adjourned to Closed Session to discuss Item 12.A as stated on the agenda. Closed Session began at 5:29 p.m.

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**CLOSED SESSION CONTINUING**  
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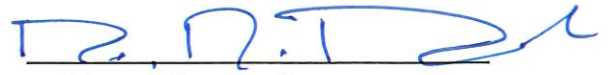
At 5:55 p.m., Closed Session ended. At 5:59 p.m., Director Avila reconvened to Open Session.

Regarding Item 12.A, the Board voted 5-0 to reject a Government Code claim submitted by Kiewit Infrastructure West Co.

### 13. ADJOURNMENT

Director Avila declared the meeting adjourned at 5:59 p.m.

Hereby certified,



Reddy Pakala, Board Secretary