

**CALLEGUAS MUNICIPAL WATER DISTRICT**

2100 Olsen Road, Thousand Oaks, California 91360

[www.calleguas.com](http://www.calleguas.com)

Remote teleconference location [Government Code 54953(b)(3)]:

Atlanta Marriott Marquis  
265 Peachtree Center Avenue  
Atlanta, Georgia 30303

**SPECIAL BOARD OF DIRECTORS MEETING**

December 10, 2025, 4:00 p.m.

**AGENDA**

Written communications from the public must be received by 8:30 a.m. on the Thursday preceding a regular Board meeting in order to be included on the agenda and considered by the Board at that meeting. Government Code Section 54954.2 prohibits the Board from taking action on items not posted on the agenda except as provided in Subsection 54954.2(b).

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

**BOARD OF DIRECTORS**

Raul Avila, President  
Thibault Robert, Vice-President  
Reddy Pakala, Secretary  
Jacquelyn McMillan, Treasurer  
Scott H. Quady, Director

**2. PUBLIC COMMENTS**

*This portion of the agenda may be utilized by any member of the public to address the Board of Directors on any matter within the jurisdiction of the Board that does not appear on the agenda and on matters that are on the agenda but are not designated as action items. Depending on the subject matter, the Board of Directors may be unable to respond at this time, or until the specific topic is placed on the agenda at a future CMWD Board Meeting, in accordance with the Ralph M. Brown Act. Please limit remarks to three minutes.*

To participate:

[https://us06web.zoom.us/j/84561392448?pwd=H99iPlpQgxntYHwp4l9crNoDyA5og.9Lxwf-xOnu0Y39\\_z](https://us06web.zoom.us/j/84561392448?pwd=H99iPlpQgxntYHwp4l9crNoDyA5og.9Lxwf-xOnu0Y39_z)

Phone # +1 (720) 707-2699 \*825427# (Denver)  
Webinar ID: 845 6139 2448  
Passcode: 930807

### **3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

*Consideration of any items that require addition to the agenda due to the existence of an emergency situation, the need to take immediate action, and requests for remote participation due to emergency circumstances.*

### **4. REVIEW OF THE AGENDA**

*Discussion regarding the need to postpone or delete any items or take any items out of order.*

### **5. REPORTS**

*Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.*

#### **A. GENERAL MANAGER AND STAFF REPORTS**

1. Monthly Status Report – *The Monthly Status Report is provided for information only. Highlights and questions will be addressed at the December 17 Board meeting.*

#### **B. GENERAL COUNSEL REPORT**

#### **C. BOARD OF DIRECTORS REPORTS**

1. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

*Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

2. Discussion regarding upcoming meetings to be attended by Board members

### **6. REQUEST FOR FUTURE AGENDA ITEMS**

## 7. BOARD COMMENTS

*Comments by Board members on matters they deem appropriate. A Board member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.*

## 8. CLOSED SESSION

- A. Pursuant to Government Code Section 54956.9(d)(4) – Conference with legal counsel regarding initiation of litigation - 1 case
- B. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel
  - Existing Litigation, Las Posas Valley Water Rights Coalition, et.al., v. Fox Canyon Groundwater Management Agency, et.al., Santa Barbara Superior Court Case No. VENCI00509700
  - Existing Litigation, OPV Coalition et. al. vs Fox Canyon Groundwater Management Agency, et. al., Santa Barbara Superior Court Case No. VENCI00555357

## 9. ADJOURNMENT to Board Meeting December 17, 2025 at 4:00 p.m.

**Note:** Calleguas Municipal Water District conducts in-person meetings in accordance with the Brown Act. The District has also established alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

In addition to the above referenced methods of participation, members of the public may also participate by submitting comments by email to [info@calleguas.com](mailto:info@calleguas.com) by 5:00 p.m. on the calendar day prior to the public meeting. Email headers should refer to the Board meeting for which comments are offered. Comments received will be placed into the record and distributed appropriately.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available on the District website at [www.calleguas.com](http://www.calleguas.com).

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Secretary to the Board in advance of the meeting to ensure the availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

# General Manager's Monthly Status Report to the Board of Directors



As part of the State Water Project (SWP) inspection trip co-sponsored by the Metropolitan Water District of Southern California and Santa Clarita Valley Water Agency, the group of more than two dozen elected officials, community stakeholders, and District staff from Ventura and Los Angeles Counties visited Del Bosque Farms in the Central Valley. The group traveled over 1,100 miles in three days to understand more about the SWP, the Sacramento-San Joaquin Delta, and how water from the Sierra Nevada Mountains travels to Southern California.

## Report for November 2025 Activities

## **Water Resources Implementation Strategy (WRIST)**

1. Brackish Groundwater Desalter Optimization Study for the Upper Calleguas Creek Watershed – The General Manager and Deputy General Manager presented to the Water Supply, Storage, and Partnership Development Committee on the three proposals received, recommending that staff initiate negotiations with one of the consultant teams, and the committee concurred. Negotiations are underway.
2. Regional Exchange Framework – The General Manager and Deputy General Manager continued to work with Woodard & Curran on the Regional Exchange Framework, focusing on the issues of water quality and cost.

## **Water Policy and Strategy**

3. The Metropolitan Water District of Southern California (Metropolitan) Board of Directors considered the following issues of particular relevance to the District. Agendas, background materials, live streaming meetings, and video archives for all of the Metropolitan Board and Committee meetings may be accessed through the Metropolitan website, <https://mwdh2o.legistar.com/Calendar.aspx>.
  - *Eagle Mountain and Julian Hinds Pumping Plant Utility Upgrades*: The Board awarded a \$35,722,000 contract to Kiewit Infrastructure West Co. to replace utilities at the Eagle Mountain and Julian Hinds pumping plants. These Colorado River Aqueduct pumping plants are isolated facilities that rely upon on-site utility systems to treat and produce drinking water and dispose of wastewater since, in these remote areas, there are no public utilities to provide such services. Many portions of these existing systems have been in operation for nearly 80 years and, despite receiving regular maintenance, major components are exhibiting signs of failure, including the domestic potable water, non-potable water, and wastewater systems.
  - *Ad Valorem Property Tax Rate Limitation*: The Board adopted a resolution finding that the ad valorem property tax rate limitation of Metropolitan Water District Act Section 124.5 is not applicable because it is essential to Metropolitan’s fiscal integrity to collect ad valorem property taxes in excess of the limitation for Fiscal Years (FY) 2026-27 through 2035-36, consistent with the Ten-Year Financial Forecast. Section 124.5 limits property tax collection to the amount required to pay debt service for general obligation (GO) bonds and Metropolitan’s portion of the Burns-Porter bonds, unless the Board determines that it is “essential to fiscal integrity” to collect more than that limit. As GO and Burns-Porter bond obligations have been paid down over the decades, the Section 124.5 limit has also decreased, reducing the amount of property tax revenues that can be levied. In fact, as of November 1, 2024, all outstanding Burns-Porter bonds have been paid off. As of July 1, 2025, Metropolitan has \$17.2 million of GO bonds



outstanding with an annual debt service amount of approximately \$2.0 million. Because the GO bonds and Burns-Porter bonds will not be reissued in the upcoming ten-year financial period, the statutory limit will remain unchanged during the Ten-Year Financial Forecast period and, if left applicable, the Section 124.5 limit would restrict Metropolitan's property tax revenues to no more than \$2.0 million from the entire six-county service area, resulting in a rate so minimal that the counties have advised Metropolitan that their systems may not be able to process the levy.

Approval of this resolution does not set the ad valorem tax rate. The action simply recognizes that the collection of property taxes in excess of these limitations is essential for Metropolitan's fiscal integrity and financial planning and enables property taxes to continue to be an available option to manage finances. The ad valorem rate is to be further discussed and adopted at a later time.

## **External Affairs**

### **State Advocacy**

4. The Manager of External Affairs hosted the quarterly meeting of the District's Regional Legislative Group, with support from the Principal Water Resources Specialist. Assemblymember Jacqui Irwin was the featured guest, sharing her legislative accomplishments from the past year with the group, and reflecting on her career in the State Legislature, which will conclude in 2026 due to term limits. A robust discussion ensued about a variety of topics, including the Delta Conveyance Project (DCP). Assemblymember Irwin reaffirmed her strong support for the project as critical for Ventura County's water supply. Additional meeting participants included staff from the offices of State Senate President Pro Tem Monique Limón and Assemblymember Steve Bennett, as well as representatives from the following purveyors and regional partners: the County of Ventura CEO's office; Ventura County Public Works; the Cities of Camarillo, Thousand Oaks, and Simi Valley; Camrosa Water District (Camrosa); California-American Water Company (Cal-Am); California Water Service Company (CalWater); Golden State Water Company; Metropolitan; and Las Virgenes Municipal Water District (LVMWD). As a gesture of appreciation for Assemblymember Irwin visiting the District, the General Manager presented her with a print of a custom watercolor rendering of Lake Bard.



5. Directors Quady and McMillan, along with the Senior Communications Specialist, attended the Southern California Water Forum hosted by the Association of California Water Agencies (ACWA) Regions 8, 9, and 10. The forum, held in Irvine, focused on strengthening regional collaboration to support long-term water reliability, and included discussions with Congressman Ken Calvert (pictured below with the Senior Communications Specialist), Assemblymember Jeff Gonzalez, and other water leaders who highlighted federal priorities, Colorado River challenges, and strategic investments in future infrastructure. Despite the rain, it was one of the best-attended regional meetings, emphasizing the growing importance of communication, partnerships, and advocacy in protecting safe, reliable, and affordable water supplies for Southern California communities.



6. At the invitation of ACWA, the Manager of External Affairs and the Principal Water Resources Specialist participated in the first meeting of the ACWA Proposition 4 Working Group. Passed by voters in November 2024, Proposition 4 is a \$10 billion climate resilience bond with significant funding for water-related projects. The Working Group meeting discussion focused on the various programs and projects included in the bond, plus an overview of the estimated timeline for implementation and distribution of funds by the state agencies involved in the effort.
7. The Manager of External Affairs and Principal Water Resources Specialist attended Metropolitan's Member Agency Legislative Coordinators in-person annual planning meeting. The agenda included updates on the Colorado River negotiations, a discussion of current state and federal policy issues, and Metropolitan's proposed 2026 Legislative Priorities and Principles. Guest speakers included staff from California's two United States Senators, Alex Padilla and Adam Schiff, as well as state legislative committee staff.
8. The Manager of External Affairs participated in the California Special Districts Association (CSDA) Legislative Committee's annual planning meeting in Sacramento as a member of the Committee. Discussion topics included a review of legislative highlights from 2025 and a preview of issues for 2026. Committee members also provided direction to CSDA staff on how advocacy efforts should be focused in the coming year. Priority issues include Zero-Emission Vehicle requirements for public agencies, cybersecurity, and preserving local revenues.



## Partnerships

9. In conjunction with Metropolitan and the Santa Clarita Valley Water Agency, the District hosted a three-day inspection trip of the State Water Project (SWP) for community stakeholders from Ventura and Los Angeles Counties.

Organized by Director McMillan with support from Director Robert, the 1,100-mile tour of the SWP began at Lake Oroville and travelled south to visit numerous SWP facilities as well as the Sacramento-San Joaquin Delta region,



where SWP project water passes through on its journey to Southern California. Other stops included the Skinner Fish Facility, Del Bosque Farms, and Pyramid Lake. Along with Director Robert, Ventura County participants included Ventura County Sheriff Jim Fryhoff; City of Simi Valley Mayor Pro Tem Mike Judge; City of Port Hueneme Mayor Pro Tem Jess Lopez; staff from the offices of Assemblymembers Jacqui Irwin and Steve Bennett; Coalition of Labor, Agriculture and Business (CoLAB) Executive Director Louise Lampara; and Board members from Triunfo Water and Sanitation District (TWSD). Calleguas staff attending included the General Manager, Manager of External Affairs, Clerk of the Board, and Senior Administrative Assistant. The tour was invaluable for both the information shared about the inner workings of the SWP, as well as the connections and networking opportunities among and between the two groups. Participant feedback received thus far has been overwhelmingly positive about the experience.

10. The General Manager and Regulatory Compliance Supervisor provided a tour of the Salinity Management Pipeline (SMP) to a group of Environmental Compliance, Engineering, and O&M staff from United Water Conservation District (United). The day started with an overview of the purpose, history, and configuration of the project, with a focus on its discharge permit and monitoring requirements. Then the group visited the Hueneme Outfall, Pressure Sustaining Station, and Control Tank.



The tour provided an opportunity for United to learn more about the SMP, especially in light of the potential to discharge brine to the SMP as part of its planned EBBFlow Project, and how Calleguas successfully obtained the necessary permits (including a permit from the California Coastal Commission on Consent Calendar) for the Hueneme Outfall in the incredibly complex coastal and offshore permitting environment.

11. At the invitation of the Los Angeles Department of Water and Power, the Deputy General Manager attended a two-day tour of the Los Angeles Aqueduct system in the Owens Valley; the

tour was the same as the General Manager attended last month and reported in the October Monthly Status Report. Guests on the November tour were almost exclusively staff and directors of water suppliers in the greater Los Angeles area, including LVMWD President Andy Coradeschi and Treasurer Randy Levine.

### Presentations

12. The General Manager, along with the general managers of United and Casitas Municipal Water District, gave an update about the District to the Association of Water Agencies of Ventura County (AWA). This update by the three general managers takes place annually. This year's focus included workforce development, interconnections, and regulatory compliance challenges.



### Water Resources

#### Public Outreach and Engagement

13. The Senior Water Resources Specialist, Senior Administrative Assistant, and Operations Supervisor provided a District briefing and tour to nine homeschooled high school students and their families. The visit included a presentation about the District's background, the journey of imported water to the District and ultimately to residents' taps, plus different career opportunities within the water field. After the presentation, the group enjoyed a walking tour of Lake Bard and the Lake Bard Water Filtration Plant (LBWFP).



#### Water Use Efficiency and Conservation

14. The Senior Water Resources Specialist attended the City of Thousand Oaks' quarterly Water Coordinators meeting. The gathering included an introduction of the City's new Sustainability Manager, Laura Innaccone, who previously served as Manager of Clean Transportation and Energy programs for the County of Los Angeles' Internal Services Department. The meeting also featured a roundtable discussion with updates from Cal-Am and CalWater, with a focus on non-functional turf compliance.
15. Staff continues to work with the Inland Empire Utilities Agency on the Turnkey Turf Transformation Project grant received through the California Department of Water Resources (DWR) Urban Community Drought Relief Program. Turf transformation activities continue at Simi Valley City Hall and the Oxnard Service Center.

16. In November, there were 159 applications with approved reservations under the Turf Replacement Program (TRP) for a total reserved amount of \$2,061,840 in Metropolitan funding. Another 13 applications are in the pre-approval stage, awaiting a confirmed reservation. These applications total \$638,128 in requested Metropolitan funding, although funds are not committed until an application is approved. A small percentage of applications typically drop out at this stage. Since July 1, there have been 20 TRP rebates paid, totaling \$118,548 in Metropolitan funding. For FY 2025-26, under the Device Rebate Program, there are currently 189 applications in good standing (i.e., rebate applications that have not been denied or expired due to inactivity) totaling \$13,628 in reserved Metropolitan funding and \$1,246 in Calleguas funding. An additional 385 rebates have been paid since July 1, totaling \$34,112 in Metropolitan funding and \$3,823 in Calleguas funding.

### **Groundwater Resources**

#### **Fox Canyon Groundwater Management Agency (FCGMA)/Las Posas Valley Watermaster (Watermaster)**

17. The Las Posas Valley Basin (LPV) Judgment requires that a Project Operations Plan (POP) be prepared for Calleguas's Aquifer Storage and Recovery (ASR) Wellfield. The Judgment prescribes that an "ASR Study Group," comprising equal representation from the FCGMA, Calleguas, and the landowners, form to provide recommendations on the contents of the POP. The ASR Study Group is comprised of Bryan Bondy of Bondy Groundwater Consulting for Calleguas, Rob Hampson for the FCGMA, and Bob Abrams for the landowners. The ASR Study Group convened on November 21 for a tour of the Las Posas Valley, including approximately 90 minutes at Wellfield No. 2, and a kickoff meeting to discuss roles and responsibilities, an approach to the POP, and general group logistics. The Deputy General Manager joined the group for the Wellfield tour and the meeting.

#### **LPV Watermaster PAC and Technical Advisory Committee (TAC)**

*The Deputy General Manager continues in his role as Chair of the PAC. The PAC regularly meets the first and third Thursday of the month at 3:00 p.m. in the Calleguas Board room; a hybrid option is always available via Zoom.*

18. At its regular meeting on November 20, the PAC discussed the Watermaster's October 22 Calleguas In-Lieu Program Response Report. In that Response Report, the Watermaster recommended/requested that Calleguas clarify how the Capacity Charge and Readiness to Serve charges could affect the cost of water for the in-lieu program and work with purveyors to analyze demand data to determine the cost/benefit of pursuing the program all year or restricting it to the non-Capacity Charge period. The PAC, in turn, voted to recommend that Watermaster staff work with Calleguas and purveyors collaboratively to assemble and analyze the demand and cost/benefit data.

The PAC also set its calendar for 2026; the current schedule of the first and third Thursdays at 3:00 p.m. will continue.

### Groundwater Storage

19. Groundwater storage totals through the end of October include 0.25 AF of well production and 2.89 AF of well injection.

Groundwater storage totals through October are as follows:

East Las Posas Wellfield Injection	2.89 AF
East Las Posas Wellfield Production	0.25 AF
Current ASR Wellfield Storage	22,836 AF
East Las Posas In Lieu	6,348 AF
West Las Posas In Lieu	25,192 AF
Conejo Creek Project	23,453 AF
UWCD Storage	10,482 AF
Oxnard In Lieu	18,060 AF

### Engineering

#### Construction

20. *LVMWD-Calleguas Interconnection (450) Post-Construction* – Blois Construction, Inc. (Blois) completed post-construction modification of the insertion meter at the TWSD metering manhole. The insertion meter port was adjusted to comply with the meter manufacturer requirements. This work was performed under the As-Needed Pipeline Services Contract. *(CIP Priority: High)*
21. *Lake Sherwood Pump Station Rehabilitation (591)* – The contractor, MMC Inc., continued procuring a replacement dashpot for the tilted disk check valve as part of the punchlist and submitted O&M manuals and record drawings. *(CIP Priority: High)*
22. *Lindero Pump Station Rehabilitation (592)* – The contractor, Pacific Hydrotech, continued preparing material and equipment submittals for review. *(CIP Priority: High)*
23. *CCSB Strengthening for Metrolink SCORE Improvements (614)* – Structural Preservation Systems, LLC was awarded the project. *(CIP Priority: High)*

24. *Networking Center Relocation and Administration Building Storage Room Addition (620)* – The contractor, Pre Con Industries, completed over-excavation and compaction for the areas around the new Networking Center. This work included a one-day shutdown of the pre-ozone contactors to allow cutover of a new fiber optic communication line to the structure's programmable logic controller. The contractor also completed excavation activities at the Administration Building storage room in preparation for the structural foundation. The contractor continued to make electrical improvements to the Control Building. (CIP Priority: High)



25. *Adjust to Grade Salinity Management Pipeline (SMP) Facilities along Hueneme Road, from Edison to HWY-1 (635)* – All work is complete. (CIP Priority: Not Evaluated)

#### Design

26. *Conejo Pump Station Rehabilitation (480)* – Kennedy Jenks Consultants (KJ) continues study of design impacts related to the implementation of value engineering design alternatives. (No change.) (CIP Priority: High)
27. *SMP Phase 3 and Las Virgenes MWD/Triunfo Water & Sanitation District Joint Powers Authority (JPA) Pure Water Project SMP Discharge Station (536)* – Calleguas staff and design consultant Perliter & Ingalsbe (P&I) met with JPA staff and their design team for a coordination meeting focused on hydraulics, design safety mechanisms, and valve type selection. P&I continued preparation of 50% plans and specifications for SMP Phase 3 and preliminary design for the SMP discharge station. U.S. Bureau of Reclamation staff returned from the government shutdown hiatus and notified the District that they continue to work on the Title XVI grant agreement. (CIP Priority: Low)
28. *Calleguas-Ventura Interconnection (562)* – Staff continued to review the 100% plans and specifications. The right-of-way consultant and staff continued working with property owners on the easement acquisitions. (CIP Priority: High)
29. *Smith Road Tank (569)* – The environmental consultant, Aspen Environmental Group, continued preparation of the Draft Environmental Impact Report. The design consultant, P&I, continued to work on 90% plans and specifications. (CIP Priority: High)



30. *Santa Rosa Hydro Improvements (582)* – Staff continues review of revised 90% instrumentation plans and specifications for the Hydro Station. (No change.). (*CIP Priority: Medium*)
31. *Crestview Well No. 8 (585)* – Calleguas returned responses to the comments Crestview provided on the draft revised agreement. (*CIP Priority: Not Evaluated*)
32. *Lake Bard Water Filtration Plant (LBWFP) Flowmeter and Lake Bard Outlet Tower Improvements (587)* – Staff continue to review 100% plans and specifications. (*CIP Priority: High*)
33. *Fairview Well Rehabilitation (589)* – The consultant, MKN & Associates (MKN), continued work on the 50% design plans and specifications for the well infrastructure improvements. (*CIP Priority: High*)
34. *Calleguas Conduit North Branch (CCNB) Broken Back Rehabilitation, Phase 4 (598)* – Staff continues to work to identify the next pipeline sections to be rehabilitated through carbon fiber lining. (No change.) (*CIP Priority: High*)
35. *Existing Crew Building Improvements and Crew Building Expansion (603R)* – KJ continues to revise the Contract Documents to integrate design changes identified during the value engineering workshop. (*CIP Priority: High*)
36. *Somis Farmworker Housing SMP Discharge Station (607)* – District staff submitted a construction deposit request to the developer, Amcal, alongside updated construction proposals and the engineer's construction cost estimate for their review. Design consultant MKN finalized the plans and specifications. (*CIP Priority: Medium*)
37. *Wellfield No. 2 Solar System (613)* – Staff reviewed the forms prepared by TerraVerde Energy for the Self-Generation Incentive Program applications related to two potential battery energy storage systems at Wellfield No. 2. (*CIP Priority: Low*)
38. *LBWFP Roof Replacements (621)* – Staff and its insurance consultant are reviewing the executed contract, bonds, and insurance documents received from the roofing contractor, Rite-Way Roof Corporation, for the replacement of four roofs at the LBWFP. (*CIP Priority: High*)
39. *LBWFP Site Civil and Electrical Improvements (622)* – KJ submitted 100% plans and specifications, which are under review by staff. (*CIP Priority: High*)
40. *Marz Farms SMP Discharge Station (625)* –MKN and staff are working on the proposal for the design phase. (*CIP Priority: High*)

41. *LBWFP Secondary Access (631)* – The design consultant, MNS, visited the project site for additional data acquisition, and continues to work on the Preliminary Design Report. District staff are working with MNS and other parties to address various issues related to the project.

#### Studies & Planning

42. *Pipeline Condition Assessment Program* – Staff is reviewing a proposal from V&A Engineering for the planned condition assessment of approximately 3.2 miles of the 42-inch diameter Lindero Feeder pipeline, including assessing and coordinating the appropriate insertion and extraction location for the SmartBall inspection tool. (No change.)
43. *Staff Housing* – District staff is working on the request for a new capital project and associated capital project budget allocation to agenda for the Board’s consideration at a future Board meeting.

#### Grants and Funding Opportunities

44. *Proposition 1, Round 1 Integrated Regional Water Management (IRWM) Implementation Grant Funding* – Project proponents submitted progress reports and invoices to DWR for the third quarter of 2025. The Principal Water Resources Specialist and Senior Construction Inspector hosted a tour for the DWR Grant Manager. This tour covered the three projects contained in this grant: Calleguas-LVMWD Interconnection, United’s Iron and Manganese Treatment Plant, and Ventura’s Eastside to Westside Waterline Interconnection.



45. *Proposition 1, Round 2 IRWM Implementation Grant Funding and Urban Community Drought Relief Grant* – Project proponents submitted progress reports and invoices to DWR for the third quarter of 2025. The Principal Water Resources Specialist and consulting grant administrator KJ prepared and submitted amendment request to DWR to optimize grant funding for Nyeland Acres Mutual Water Company’s project.

## Miscellaneous Engineering Activities

46. *Training* – Engineering staff presented various “tricks and traps” that contractors, developers, and other use on construction projects. The Construction Inspectors provided updates on their respective construction projects.

47. *Training* – The Senior Project Manager gave a presentation on plan reading at the third cross-training session on construction inspection.



48. *Advanced Clean Fleet (ACF) Regulations and Compliance* – Staff continues to monitor regulatory updates from the California Air Resources Board related to the ACF regulations and compliance.

49. *American Society of Civil Engineers (ASCE) Santa Barbara-Ventura Branch Award* – The ASCE Santa Barbara-Ventura Branch informed staff that the Calleguas-LVMWD Interconnection and Senior Project Manager, Cesar Romero, were selected as award recipients this year. The project and Mr. Romero will be recognized at the annual awards ceremony and banquet in December.

## Operations and Maintenance

### Salinity Management Pipeline

50. Bi-annual preventative maintenance was performed at the Camrosa’s Round Mountain Water Treatment Plant SMP Discharge Station.

51. The City of Camarillo’s North Pleasant Valley Desalter, Camrosa’s Round Mountain Water Treatment Plant, and Port Hueneme Water Agency’s water treatment plant are currently online and discharging brine into the SMP.

52. Calleguas’s consultant, Aquatic Bioassay, completed the annual dive inspection of the Hueneme Outfall in accordance with the requirements of Calleguas’s National Pollutant Discharge Elimination System permit. The divers reported that the outfall structure is in good condition, with no structural concerns observed.

### LBWFP

53. The LBWFP was put into recirculation mode to prepare for Metropolitan’s shutdown of the Foothill Feeder, which delivers the source water to the Jensen Water Filtration Plant, scheduled for December 14 through 21. Staff have been coordinating extensively with Metropolitan ahead of the 2025-26 shutdown season, which includes three planned shutdowns of Metropolitan facilities that will affect Calleguas.

54. Maintenance, repairs, and inspection were performed on the following:

- Ozone generator No. 2 valve
- Liquid oxygen tank slab and relief valves
- Pressure transmitters



55. Staff provided support for the Networking Center Relocation and Administration Building Storage Room Addition (Project No. 620), overseeing the power shutdown and restart at the LBWFP for the Pre-Ozone Contactors to ensure that all processes were restored and operating correctly.

#### Las Posas Aquifer Storage and Recovery Wellfields

56. Staff completed the startup and testing of the disinfection and ammonia facilities at Wellfield No. 2 in preparation for extracting stored imported water during the upcoming Metropolitan shutdown.

57. The District contracted with Hopkins Groundwater Consulting (Hopkins) to help optimize injection and extraction practices for efficient well performance at the ASR Wellfields. Hopkins' work involves the collection and analysis of data to evaluate performance curves, determine potential plugging and fouling indices, and recommend appropriate maintenance practices and testing protocols. In preparation for the upcoming Wellfield operations, staff and Hopkins reviewed existing data and discussed upcoming data collection needs for supporting the work.

58. Staff completed maintenance on Well Nos. 1 through 18. Tasks included:

- Vegetation management
- Rodent control
- Visual inspections
- Inspection of analyzer and safety sensors for proper function and parameters
- Inspection of rectifiers
- Wellfield meter certification per FCGMA requirements
- Maintenance of Grimes Canyon Disinfection Facility ammonia pumps

## Water Distribution System

59. Springville Reservoir A was cleaned, disinfected, and refilled by staff.

60. Calleguas met all state water quality standards. Staff collected samples for the following analytes:

- Microbiological
- General mineral/general physical
- Organics
- Inorganics
- Radiological
- Volatile organic compounds
- Semi-volatile organic compound
- Metals
- Pesticides



61. All hydroelectric generators are currently online and operational.

62. Maintenance, repairs, and inspection were performed at:

- *Hydroelectric Generators*: East Portal, Conejo, Santa Rosa, Grandsen and Springville
- *Reservoirs*: Thousand Oaks, Westlake, Conejo, Newbury Park, Springville, Lindero, Lake Sherwood, and Grimes Canyon
- *Turnouts*: Berylwood Mutual Water Company (MWC), Brandeis MWC, City of Camarillo, Camrosa, City of Simi Valley, Crestview MWC, Golden State Water Co., TWSD, City of Oxnard, Ventura County Waterworks Nos.1 and 19, CalWater, Pleasant Valley MWC, Cal-Am, and City of Thousand Oaks
- *Pump Stations*: Lindero, TOD, Sherwood, Conejo, Calleguas-LVMWD Interconnection, and Grandsen
- *Pressure Regulating Stations*: Nos. 4, 6, and 9
- *Diesel Backup Generators*: Wellfield, Calleguas-LVMWD Interconnection, Sherwood, Conejo, Grandsen Pump Station

## **Human Resources and Risk Management (HRRM)**

### Human Resources

63. The District's new GIS Analyst, Amy Kou, began work on November 17. Staff completed onboarding activities that included introductions, a benefits overview and enrollment, computer/workstation setup, safety training, and IT network training.

64. The Careers in Water section of the District's website continues to highlight additional Calleguas employees. The latest addition is a "day-in-the-life" profile of Senior Electro-Mechanical



Technician Paul DeAnda, whose daughter produced a compelling video that steps through a typical workday.

65. Staff coordinated an All-Employee Meeting that focused on team building, featuring a pumpkin carving contest, service awards, and staff updates. Senior Electro-Mechanical Technician Auggie Quintero was recognized for his 30 years of service at the District.
66. The Senior Human Resources Analyst attended Metropolitan's Veteran Subcommittee - Connecting Veterans to Careers in Water meeting. This meeting provided an update on the Military Occupational Specialist working group, introduced the American Waterworks Association Veteran Toolkit Guide and highlighted veteran job boards. The meeting also featured a roundtable with representatives from the Employment Development Department and the CA-NV Veteran Resources group.
67. The Manager of HRRM attended the California Public Employers Labor Relations Association's annual conference. This three-day event provided valuable training and resources for leadership, personnel management, and labor relations.
68. Staff coordinated the District's annual food drive with FoodShare of Ventura County, which provides District employees the opportunity to contribute non-perishable food items to be distributed to the community during the holiday season.

#### Risk Management

69. The Emergency Response Coordinator participated in an Operational Area conference call with Ventura County public safety agencies, cities, and special districts regarding the storm events from November 14 through 17. The conference call provided an opportunity for stakeholders to share updates on operational preparedness, staffing, and other resources going into the storm events.
70. The Emergency Response Coordinator submitted the District's annual progress report for the Ventura County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP). The MJHMP is a five-year plan managed by the County of Ventura completed and adopted by the Board in 2022; annual progress reporting is intended to simplify updates to future iterations of the MJHMP. The District has committed to participating in the 2027 MJHMP update process, which is anticipated to begin in the coming months and ensures eligibility for federal and state hazard mitigation grant programs.
71. The Emergency Response Coordinator attended a two-day Infrastructure Liaison Officer Certification training through the FBI Infragard Los Angeles. The certification program covered emerging international and domestic security threats and informed critical infrastructure operators and private sector partners on how to best identify threats and report suspicious activities to public safety authorities.

72. The Environmental Health and Safety (EH&S) Specialist provided training on hazardous materials used in the water industry at the AWA Channel Counties Water Utilities Committee monthly meeting. The presentation covered hazardous materials and waste requirements associated with these materials.
73. The EH&S Specialist facilitated hazardous waste retrieval from the District. This work included evaluating the hazardous waste accumulation time, labeling containers, ordering replacement containers, submitting hazardous waste analysis to the transporter, and reviewing and signing the manifests, which must be submitted to the state Department of Toxic Substances Control within 30 days.
74. In conjunction with System Maintenance staff, the EH&S Specialist completed a hazard assessment at the Calleguas-LVMWD Interconnection. The assessment included an onsite evaluation of the facility and making recommendations for safety improvements. Only minor recommendations, such as additional signage, were identified.

### Training

75. The EH&S Specialist prepared and presented the following trainings for Calleguas staff:
- Multi-employer worksite hazard awareness
  - LBWFP hazard awareness
  - California Accidental Release Program
76. The Emergency Response Coordinator provided refresher training to O&M and Engineering staff on emergency response procedures for chlorine as well as an update on the District's Emergency Response Plan and virtual Emergency Operations Center. The training covered a review of chlorine hazards and response measures during an incident, including procedures for evacuations and sheltering-in-place.

### Finance

77. Staff processed and paid 399 invoices, totaling approximately \$15.4 million, between October 21 and November 19.
78. Staff prepared purveyor invoices for water sales in October totaling \$13,588,288.01. Metropolitan invoiced the District for the same period a total of \$9,944,627.83.
79. The Metropolitan invoice for water purchased in September and paid in November is \$11,345,376.42.
80. The balance in the LAIF account as of October 31 was \$12,981,567.07. The monthly effective yield is at 4.150% for October.

81. The Manager of Finance attended a seminar by Mission Square, the company that administers the District's optional 457 retirement savings program, to prepare for changes to the District's 457 Deferred Compensation plan that become effective January 1, 2026.
82. The Senior Account Technician attended Laserfiche trainings focused on improving processes for internal financial controls.

## **Information Technology**

### **Cybersecurity**

83. Staff attended several cybersecurity training webinars presented by the U.S. Environmental Protection Agency. The webinars inform staff of best practices and emerging threats to both IT and operational technology networks.
84. During October, the District's phishing campaign resulted in two users clicking on the link. The security awareness training resulted in a 95% completion rate.
85. During October, the District's spam filter processed 56,307 emails, allowing 34% to be delivered, reporting 30% as spam, and rejecting 36% due to rules or viruses.

### **Hardware & Software**

86. Staff attended a conference held at AVEVA headquarters about new software offerings and updates for the District's SCADA system.
87. The Manager of IT provided a workflow diagram for staff to use to determine possible causes for communication outages with turnout meter locations and appropriate remediation steps.



88. Staff finished working with a contractor on the physical installation of replacement cameras at the LBWFP.
89. Staff continued the process of replacing computers (desktops and laptops) that have or are about to reach the end of life.
90. Staff continues to provide Helpdesk functions. There were 55 tickets closed that included the following requests:
  - Setup and support audiovisual needs in Board and conference rooms for various meetings
  - Zoom application issues
  - Workstation software updates and troubleshooting

- Reviewing Board agenda packets and recordings before posting to the District's website and YouTube
- Printer maintenance
- Updates to the intranet page
- Updating group policy settings to allow staff to power off devices while maintaining limited permissions

#### Miscellaneous Activities

91. Staff provided design review and other support to the Engineering Department on various projects, including:

- Calleguas-LVMWD Interconnection
- Calleguas-Ventura Interconnection
- Lake Bard Pump Station, LBWFP Secondary Flow Meter, and Lake Bard Outlet Tower Improvements
- Networking Center Relocation and Administration Building Storage Room Addition

## Upcoming Meetings

This table includes meetings that can be attended by all Board members. In order to ensure Brown Act compliance, a majority of members should not discuss Calleguas specific issues at meetings other than designated Calleguas Board Meetings.

AWA Holiday Corporate Night*	Tue. 12/09, 5:00 p.m.	Las Posas Country Club, 955 Fairway Dr., Camarillo IN PERSON ONLY
Calleguas Special Board Meeting	Wed. 12/10, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
AWA Annual Ventura County Water Bus Tour*	Tue. 12/16, 7:30 a.m.	Starts/Ends at 1701 Lombard Street, Oxnard IN PERSON ONLY
Calleguas Board Meeting	Wed. 12/17, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Finance Committee Meeting	Tue. 12/23, 11:00 a.m.	2100 Olsen Road, Thousand Oaks IN PERSON ONLY
Calleguas Board Meeting	Wed. 01/07, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
AWA Waterwise*	Thu. 01/15, 8:00 a.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
CoLAB Wheel Meeting*	Wed. 01/17, 12:00 p.m.	1672 Donlon Street, Ventura Hybrid Event
AWA Water Issues	Tue. 01/20, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
Calleguas Board Meeting	Wed. 01/21, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Purveyor Meeting	Thu. 01/22, 10:00 a.m.	2100 Olsen Road, Thousand Oaks IN PERSON ONLY
AWA Channel Counties Water Utilities Committee*	Wed. 01/28, noon	Orchid Professional Building, 816 Camarillo Springs Rd., Camarillo IN PERSON ONLY
Calleguas Board Meeting	Wed. 02/04, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event

\* Reservations required. Contact Kara if you would like to attend.