

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 15, 2025

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Scott Quady, Director
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Director Participating via Videoconference:	Jacquelyn McMillan, Treasurer
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Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Patrick Augusta, Electro-Mechanical Technician Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Kat Ehret, Management Analyst Tricia Ferguson, Manager of Human Resources and Risk Management Matt Gomez, System Maintenance Supervisor Henry Graumlich, Executive Strategist David Hernandez, Assistant Operations Supervisor Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources Wes Richardson, Manager of Information Technology James Mojica, IT Specialist Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
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Staff Participating via
Videoconference:

Jenyffer Vasquez, Principal Water Resources Specialist

Legal Counsel Present at
District Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District
Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

No changes to the agenda.

5. PRESENTATIONS

- A. Recognition of Electro-Mechanical Technician Patrick Augusta for Completion of the Association of California Water Agencies Joint Powers Insurance Authority Operations, Human Resources, and Supervisor Basics Professional Development Programs

The Manager of Operations and Maintenance presented Electro-Mechanical Technician Patrick Augusta with a plaque from the Association of California Water Agencies Joint Powers Insurance Authority recognizing his accomplishment completing the Operations, Human Resources, and Supervisor Basics Professional Development Programs.

- B. Recognition of Assistant Operations Supervisor David Hernandez as the Association of Water Agencies of Ventura County 2025 Water Operator of the Year

The Manager of Information Technology presented the Association of Water Agencies of Ventura County 2025 Water Operator of the Year award to Assistant Operations Supervisor David Hernandez.

6. CONSENT CALENDAR

- A. Approve the Minutes of the September 17, 2025 Board Meeting

- B. Receive and Affirm the Quarterly Consultant Contract Report for the District's Contracted Activities through June 2025
- C. Receive and Affirm the Quarterly Capital Projects Report for the District's Activities through June 30, 2025
- D. Receive and Affirm the Payment Register for the District's Activities from August 22, 2025 to October 2, 2025
- E. Receive and Affirm the Quarterly Investment Report for the District through September 30, 2025

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

7. ACTION ITEMS

- A. Discussion Regarding Resolution No. 2116, Recognizing the Contributions of Calleguas Employees as Part of Water Professionals Appreciation Week 2025

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS MUNICIPAL WATER DISTRICT RECOGNIZING THE CONTRIBUTIONS OF CALLEGUAS EMPLOYEES AS PART OF WATER PROFESSIONALS APPRECIATION WEEK 2025

The Management Analyst shared a series of videos created for each department centered around the theme "We Are Water" in recognition of Water Professionals Appreciation Week 2025. The videos were shared on the District's social media channels and achieved a high level of engagement.

On a motion by Director Quady, seconded by Director McMillan, the Board of Directors voted 5-0 to approve Resolution No. 2116, Recognizing the Contributions of Calleguas Employees as Part of Water Professionals Appreciation Week 2025. President Avila requested that the managers inform their teams as to how much the Board appreciates what staff does every day for the community.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

B. Discussion Regarding the Engagement of Outside Counsel to Assist in Developing Options for Board of Directors' Health Benefits

The Manager of Human Resources and Risk Management provided an update to the Board on the status of the development of options for the Board of Directors' health benefits.

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 4-0 to Authorize Engagement of Outside Counsel to Assist in Developing Options for Board of Directors' Health Benefits

AYES: Directors Quady, Pakala, Robert, Avila

NOES: None

ABSENT: McMillan

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

Staff highlighted items from the Monthly Status Report. The Board asked questions and staff answered them.

President Avila requested a short break of the meeting.

2. June 2025 Financial Statements – Dan Smith Manager of Finance

The Manager of Finance presented the report.

3. August 2025 Financial Statements – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

4. August and September 2025 Water Use and Sales, August 2025 Hydro Power Generation, and August and September 2025 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

No report

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

The Manager of Engineering reported that the Ad Hoc Committee on Employee Housing met on October 7 to discuss options for renovation and replacement of staff housing. The committee concurred with staff's recommendation to replace Staff House Nos. 1, 2, and 3 via improved and unimproved roads at Lake Bard and replacement of Staff House Nos. 2 and 3 concurrently. Staff will request that the Board approve a capital improvement budget allocation for the project at an upcoming meeting.

2. Board Member Reports on Ancillary Duties

a. Report of ACWA Region 8 Director

Director Quady said he attended a virtual region meeting on October 3.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

c. Report of Association of Water Agencies of Ventura County Representative

No report.

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Pakala said he attended the September 24 FCGMA Board Meeting, which included discussions of annual water rights and allocation carryover.

e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from September 17 to October 15. Director McMillan's report is attached and made part of the approved minutes on file with the District.

f. Report of Ventura LAFCo Commissioner

No report.

g. Report of Ventura County Regional Energy Alliance Representative

No report.

h. Report of Ventura County Special Districts Association (VCSDA) Representative

No report.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

The General Manager highlighted changes to several upcoming meetings from those listed in the report in the Board packet:

- AWA Water Issues on October 21 was canceled.
- AWA WaterWise will be held on October 23 at Calleguas.
- The Engineering & Construction Committee meeting will be held on October 30.
- The Ventura County Special Districts Association meeting on November 4 will be held at McCrean Ranch.
- The Calleguas-LVMWD Public Finance Authority meeting will be held on November 5 prior to Calleguas's Board Meeting.
- The Calleguas-LVMWD Interconnection joint Board tour will be held on November 21.

Director Pakala noted he will not be at the November 5 Board Meeting and Director Robert noted he may miss the November 19 Board Meeting or attend remotely.

9. REQUEST FOR FUTURE AGENDA ITEMS

None

10. BOARD COMMENTS

Director Pakala said he joined a tour of the North Pleasant Valley Desalter and (separately) attended the October 14 Camrosa Water District Board meeting with the General Manager and Deputy General Manager to discuss various regional and collaborative efforts. He mentioned that Camrosa Director Andrew Nelson made positive remarks about Calleguas Board members and staff.

11. INFORMATION ITEMS

- A. Member Agency Coalition Letter to Metropolitan re: Recommendation to Keep Portfolios at the Forefront of CAMP4W Evaluation to Support Long-Term Regional Water Resiliency
- B. Support Coalition Letter to Governor re: SB 454 (McNerney)
- C. Support Coalition Letter to Governor Gavin Newsom re: Request for Signature on AB 149 – Invasive Golden Mussel Protections
- D. Support Coalition Letter to President pro Tempore McGuire, Speaker Rivas, Budget Chairs Wiener and Gabriel, and Subcommittee Chairs Allen and Bennett re: Support for Proposition 4 Implementation
- E. SB 72 Signing Message by Governor Gavin Newsom – October 1, 2025.

The Manager of External Affairs provided an update on the status of various legislation covered by the Information Items, noting in particular that the Governor signed SB 72 and AB 419 and vetoed SB 454.

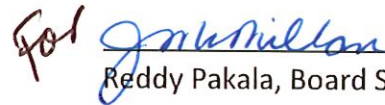
12. CLOSED SESSION

None

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 6:44 p.m.

Hereby certified,


Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from September 18 to October 15, 2025**

Calleguas MWD (CMWD) Related Activities

- September 18 -- AWAVC Annual Officeholders Reception at the Ronald Reagan Library in Simi Valley. About 150 water leaders and elected officials attended
- September 25 -- AWAVC Water Operators Annual Lunch held at Camarillo Grove Park. About 200 operators attended.
- September 25 -- CMWD Purveyors Meeting held at CMWD's headquarters in Thousand Oaks
- September 26 -- CSDA Leadership Lessons with Financial Experts Zoom meeting.
- October 3 -- CMWD Cyber Training on Elevated Privileges Webinar
- October 8 -- Observed Camarillo City Council via Zoom
- October 10 -- CSDA Training "Exploring Financial Strategies: Funding Options for Special Districts"
- October 11 -- CSDA Training "Grant Funding 201 for Special Districts"
- October 15 -- CMWD Board Meeting via Zoom

Metropolitan Water District of Southern California (MWD)

- September 22 to 23 -- MWD Committee Meetings and Executive Committee:
 - Joint One Water & Adaptation Committee and Subcommittee on Imported Water
 - Board of Directors Workshop on Finance, Affordability, Asset Management and Efficiency
 - Executive Committee
 - Audit Committee
 - Board of Directors Workshop on Engineering, Operations, and Technology
- September 30 -- Observed CAMP4W Committee Meeting
- October 6 -- Legal and Claims Planning Meeting via Zoom
- October 9 -- Northern Caucus Meeting via Zoom
- October 10 -- Delta Conveyance Design and Construction Authority (DCA) Board Prep Meeting via Zoom
- October 12 to 14 -- MWD Committee and Board Meetings as follows:
 - Engineering, Operations, and Technology Committee
 - Legislation and Communications Committee
 - Community and Workplace Culture Committee
 - One Water and Adaptation Committee
 - Finance, Affordability, Asset Management, and Efficiency Committee
 - Legal and Claims Committee
 - Organization, Personnel, and Effectiveness Committee
 - Board of Directors Meeting. The following matters were addressed and voted as shown:
 - 7-1 Amend the Capital Investment Plan for fiscal years 2024/25 and 2025/26 to include invasive mussel mitigation and control at Metropolitan facilities; and authorize an increase of \$500,000 in the operating equipment budget for the current biennium to purchase equipment to control the growth of invasive mussels (Board: Aye, Unanimous; McMillan Aye)
 - 7-2 Authorize the GM to grant a permanent easement to the City of Rialto for a public road including the construction a maintenance and appurtenant utility purposes, on

Metropolitan fee-owned property in the County of San Bernardino (Board: Aye, Unanimous; McMillan Aye)

- 7-3 Authorize the execution of an amendment to an existing lease agreement with New Cingular Wireless PCS, LLC to adjust the rental amount and extend the term for up to 25 additional years, thereby allowing continued operation of a commercial telecommunication site at the Iron Mountain Pumping (Board: Aye, Unanimous; McMillan Aye)
- 7-4 Approve Emergency Event Member Agency Payment Deferment Program, Amend the Administrative Code to add Section 4520 to implement the Program, and Delegate Authority to the GM to administer the Program (Board: Aye, Unanimous; McMillan Aye)
- 7-5 Adopt a resolution authorizing electronic submissions of Government Code claims, any amendment thereto, and applications for leave to present a late claim, pursuant to Government Code section 915(a)(3), and approve amendments and an addition to the MWD Admin Codeto conform to the authority set forth in the resolution (Board: Aye, Unanimous; McMillan Aye)
- 7-6 Authorize and fund additional counsel position in the Office of the General. (Board: Aye, Unanimous; McMillan Aye)
- 7-7 Authorize on-call agreements with Helix Environmental Planning Inc. and Rincon Consultants, Inc. for \$2 million each and ECORP Consulting, Inc., Dudek, and Environmental Science Associates for \$1 million each, for a maximum of five years for environmental planning services (Board: Aye, Unanimous; McMillan Aye)
- 7-8 Adopt a resolution designating authorized agents for funding from the Federal Emergency Management Agency and the California Office of Emergency Services.
- 7-9 Award a \$6,412,126 contract to Houalla Enterprises Ltd. DBA Metro Builders & Engineers Group Ltd. to rehabilitate and improve a chemical feed facility at the Robert B. Diemer Water Treatment Plant (Board: Aye, Unanimous; McMillan Aye)
- 8-1 Appropriate an additional \$30 million for projects identified in the Capital Investment Plan for Fiscal Years 2024/25 and 2025/26, increasing the biennial Capital Investment Plan appropriation to \$666.48 million (Board: Aye, Unanimous; McMillan Aye)
- 8-2 Authorize an agreement with Securitas to provide security guard services for a maximum period of five years at a total cost of \$61 million (Board: Aye, Unanimous; McMillan Aye)
- 8-3 Authorize an extension to June 30, 2026, on the existing 5-year contract with Securitas to provide security guard services; and authorize an increase of \$6 million in funding for the contract to a new amount of \$61 million. (Board: Aye, Unanimous; McMillan Aye)
- 8-4 Amend the Administrative Code to grant authority to the Ethics Officer to conduct ethics-related reviews of policies, procedures, and practices for the purpose of making recommendations that help foster an ethical culture and prevent ethics violations in support of SB 60. (Board: Aye, Unanimous; McMillan Aye)
- 8-5 Report on Oswalt v. The Metropolitan Water District of Southern California, San Diego County Superior Court Case No. 37-2023-00009934-CU-PO-NC; authorize an increase in maximum amount payable under contract for legal services with Ryan and Associates in the amount of \$100,000 for a total amount \$350,000 and consider authorizing settlement.
- 8-6 Report on Jones v. The Metropolitan Water District of Southern California, Los Angeles County Superior Court Case No. 23STCV28217 and consider authorizing settlement.

- 8-7 Update on negotiations and approve entering into Reopener Agreement between MWD and The Supervisors Association of MWD.
- 9-1 Report on Conservation Program
- 9-2 Integrated overview of near-term budget drivers and long-term resource planning.
- 10-1 Public Employee Appointment – General Manager.
- 10-2 Approve employment agreement for incoming General Manager.

