CALLEGUAS MUNICIPAL WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
September 17, 2025

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at Oak Park Community Center, 1000 Kanan Rd, Oak Park 91377.

The meeting was called to order by Raul Avila, President of the Board, at 12:00 p.m.

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer Scott Quady, Director
Staff Present:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Tricia Ferguson, Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources Wes Richardson, Manager of Information Technology Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
Legal Counsel Present:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. **BOARD LEADERSHIP RETREAT – Clint Carmac, Leadership Development Network**

   The Board participated in the leadership retreat.

   President Avila adjourned this portion of the meeting at 3:26 p.m.

This portion of the agenda began at 4:00 p.m.

3. **PUBLIC COMMENTS**

   None

4. **ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

   None

5. **REVIEW OF THE AGENDA**

   No changes to the agenda.

6. **PRESENTATIONS**

   None

7. **CONSENT CALENDAR**

   A. Approve the Minutes of the August 27 and September 03, 2025 Board Meeting

   B. Approve Contract Documents and Award the Contract for Lake Bard Water Filtration Plant Roof Replacements (Project No. 621) to Rite-Way Roofing Corporation in the Amount of $357,646.31

   On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar.

   AYES: Directors Quady, McMillan, Pakala, Robert, Avila
   NOES: None

7. **ACTION ITEMS**

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Update Regarding Potential Changes to the Board of Directors' Medical Benefits, Including the Potential Addition of a Health Reimbursement Arrangement

   The Board discussed several potential options for Director health benefits. Direction was given to staff to return to the Board with an action item at the October 1 Board meeting.

B. GENERAL COUNSEL REPORT

None

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

   None

2. Board Member Reports on Ancillary Duties
   Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

   a. Report of ACWA Region 8 Director

      No report.

   b. Report of ACWA Joint Powers Insurance Authority Representative

      No report.

   c. Report of Association of Water Agencies of Ventura County Representative

      Director Avila said he attended the Board Meeting on September 4. The Annual Member and Policymaker Reception at the Reagan Library Event on September 18 was discussed.

d. Report of Fox Canyon Groundwater Management Agency Representative

No report.

e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from September 4 to September 17. Director McMillan's report is attached and made part of the approved minutes on file with the District.

f. Report of Ventura LAFCo Commissioner

Director Avila said he attended the September 17 meeting. Most of the discussion was regarding a residential property owner being required to tie into a sewer system when all properties surrounding them are on septic systems.

g. Report of Ventura County Regional Energy Alliance Representative

No report.

h. Report of Ventura County Special Districts Association (VCSDA) Representative

No report.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties
Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

The General Manager said that the October 7 Calleguas-LVMWD Interconnection joint board tour will need to be re-scheduled.

9. REQUEST FOR FUTURE AGENDA ITEMS

None

10. BOARD COMMENTS

None

11. INFORMATION ITEMS

A. SUPPORT Letter to Assemblymember Steve Bennett, Assemblymember Jesse Gabriel, Senator Monique Limón, and Senator Henry Stern re: Delta Conveyance Project - August 29, 2025

B. Support Coalition Letter to Governor Newsom, Pro Tem McGuire, and Speaker Rivas re: Support for Delta Conveyance Project Streamlining Trailer Bill - September 2, 2025

C. Support Letter from Conejo Simi Moorpark Association of Realtors to Senator Henry Stern re: Delta Conveyance Project - September 4, 2025

D. Support Letter to Governor Newsom, Pro Tem McGuire, Speaker Rivas, Budget Chairs Wiener and Gabriel, and Budget Subcommittee Chairs Allen and Bennett re: Golden Mussel Trailer Bill - August 28, 2025

E. Support Coalition Letter to Governor Newsom re: SB 394 (Allen) - August 26, 2025

F. Support Coalition Floor Alert re: Budget Trailer Bills (AB/SB 149) pertaining to invasive golden mussels – September 10, 2025

12. CLOSED SESSION

None

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 5:04 p.m.

Hereby certified,

Reddy Pakala, Board Secretary

CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from September 4 to September 17, 2025

Calleguas MWD (CMWD) Related Activities

September 4 – North Caucus via Zoom

September 5 – Calleguas/MWD Strategy Meeting

September 16 – AWAVC Water Issues Committee and Oxnard City Council Meeting

September 17 – CMWD Board Retreat at the Oak Park Community Center and Board Meeting

Metropolitan Water District of Southern California (MWD)

September 4-5 – Orange County Water Conference at the Westin South Coast Plaza.

September 7 to 9 – MWD Committee and Board Meetings

- Authorized an agreement with West Monroe Partners in an amount not to exceed $722,500 for Metropolitan's Intramet Redesign project. (Agenda Item 7-2) Vote: Board Unanimous and McMillan Aye
- Awarded a contract with EyeP Solutions Inc., in an amount not to exceed $334,791 to upgrade the Wireless Networks at Metropolitan's Riverside locations, including Skinner, Mills, Diamond Valley Lake and Lake Mathews. (Agenda Item 7-3) Vote: Board Unanimous and McMillan Aye
- Authorized an agreement with Carasoft Technology Corp. in an amount not to exceed $920,000 for the Network Visibility and Situational Awareness Upgrades to enhance Metropolitan's network monitoring capabilities through the implementation of advanced technology. (Agenda Item 7-4) Vote: Board Unanimous and McMillan Aye
- Amended the Capital Investment Plan for fiscal years 2024/2025 to include the Palos Verdes Reservoir Helicopter Dip Tank Facility project. (Agenda Item 7-5) Vote: Board Unanimous and McMillan Aye
- Reviewed and considered the Mitigated Negative Declaration adopted by the Lead Agency for the project, and authorized the General Manager to execute a new 30-year license agreement with four options to extend the term in five-year increments for a maximum term of 50 years with the City of Fontana for supplemental parking for a Fire Station and Training Facility on Metropolitan fee-owned property in the city of Fontana, identified as San Bernardino County Assessor Parcel No. 0228-021-26. (Agenda Item 7-6) Vote: Board Unanimous and McMillan Aye
- Reviewed and considered the Mitigated Negative Declaration adopted by the Lead Agency for the project, and adopted a resolution approving an Agreement for Water Service with the Barona Band of Mission Indians, San Diego County Water Authority, Ramona Municipal Water District, and Metropolitan. (Agenda Item 7-7) Vote: Board Unanimous and McMillan Aye
- Adopted CEQA determination that the proposed action was previously addressed in the 2019 Mitigated Negative Declaration and related CEQA actions; and authorized an amendment extending the term to December 31, 2028, for the Culver Boulevard

Realignment and Stormwater Filtration and Retention Project Agreement under the Stormwater for Direct Use Pilot Program. (Agenda Item 7-8) Vote: Board Unanimous and McMillan Aye

- Approved the Metropolitan Water District of Southern California's salary schedules. (Agenda Item 7-9) Vote: Board Unanimous and McMillan Aye
- Awarded a $7.988 million contract to Legion Contractors Inc. to construct electrical conduits at the Henry J. Mills Water Treatment Plant to support replacement of the plant's control system. (Agenda Item 7-10) Vote: Board Unanimous and McMillan Aye

OTHER BOARD ITEMS – ACTION

- Authorized increase in the maximum amount payable under a contract with Seyfarth Shaw LLP for legal services: Dane Crawford v. Metropolitan for $300,000 for a total amount of $1,200,000; Phan v. Metropolitan in the amount of $350,000 for a total amount of $700,000; authorize increase in the maximum amount payable under a contract for legal services with Chavez v. Metropolitan in the amount of $450,000 for a total amount of $1,000,000; and Tiegs v. Metropolitan in the amount of $250,000 for a total amount of $1,075,000. (Agenda Item 8-2) Vote: Board Unanimous and McMillan Aye

September 10 – PVID Board Candidate Interviews

September 11 – Briefing with Ventura County Supervisor Janice Parvin in Simi Valley

September 12 – DCA Board Briefing via Zoom

September 16 – PVID Election Discussion and Subcommittee on Ag and Tribal Partnerships

September 17 – MWD Weekly Legislative Updates