

CALLEGUAS MUNICIPAL WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
August 27, 2025

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President (arrived at 4:10 p.m.) Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer
Director Participating via Videoconference:	Scott Quady, Director
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Daniel Cohen, Emergency Response Coordinator Tricia Ferguson, Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Jennifer Lancaster, Manager of Water Resources Wes Richardson, Manager of Information Technology Steve Sabbe, IT Specialist Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
Staff Participating via Videoconference:	Charlotte Holifield, Manager of External Affairs
Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

No changes to the agenda.

5. PRESENTATIONS

None

6. CONSENT CALENDAR

- A. Approve the Minutes of the August 6, 2025 Board Meeting
- B. Increase Sustainable Mitigation Landscape Contract by \$21,000 from \$375,000 to \$396,000
- C. Adopt Resolution No. 2114, Approving the Plans and Specifications and Calling for Bids; Approve Capital Project Budget Allocation in the Amount of \$1,900,000; and Approve Professional Services by Phoenix Civil Engineering in the Amount of \$136,000 for CCSB Strengthening for Metrolink SCORE Improvements (Project No. 614)

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

7. ACTION ITEMS

- A. Approve Changes to the 2026 District Dental Coverage and Authorize the General Manager to Execute the Agreement with ACWA JPIA

On a motion by Director Pakala, seconded by Director McMillan, the Board of Directors voted 5-0 to Authorize the General Manager to Execute the Agreement with ACWA JPIA.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. July 2025 Water Use and Sales, June 2025 Power Generation, and July 2025 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

2. Discussion Regarding the Potential Addition of a Health Reimbursement Arrangement Option for Board Members – Tricia Ferguson, Manager of Human Resources and Risk Management

The Manager of Human Resources and Risk Management presented the report. The Board requested that this item be added to a future agenda for potential action.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

General Counsel discussed the extensive efforts Calleguas staff has undertaken to coordinate with purveyors and Assemblymember Bennett's office to improve AB 367.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

The Manager of Engineering said that the Ad Hoc Committee on Employee Housing met on August 7 to discuss options for staff housing. They discussed possible replacement or rehabilitation of Staff House No. 3 and potential concurrent replacement of Staff House No. 2.

2. Board Member Reports on Ancillary Duties

a. Report of ACWA Region 8 Director

Director Quady said he forwarded the vote from Calleguas on August 7 for the slate of officers. On August 13, he attended the quarterly policy committee meetings.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

c. Report of Association of Water Agencies of Ventura County Representative

No report.

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Pakala said he attended the August 27 Board Meeting remotely. John Demers was named as the new FCGMA Executive Officer; he has groundwater adjudication experience. They also discussed potential FCGMA Board Member compensation; currently Board Members may be compensated by the organization they represent, but not all are.

e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from August 7 to August 27. Director McMillan's report is attached and made part of the approved minutes on file with the District.

f. Report of Ventura LAFCo Commissioner

No report.

g. Report of Ventura County Regional Energy Alliance Representative

Director Quady said that he attended the August 21 meeting. There were three key discussions: 1) Climate Action Plan Programs, 2) Three County Regional Scopes of Domestic Service, and 3) Clean Power Alliance programs.

h. Report of Ventura County Special Districts Association (VCSDA) Representative

Director Robert mentioned that the VCSDA meeting would be held at Calleguas on September 2.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

The General Manager highlighted two upcoming meetings: The VCSDA Meeting on September 2 and the September 17 Board Retreat and Special Board meeting that will be located at Oak Park Community Center, in person only.

9. REQUEST FOR FUTURE AGENDA ITEMS

None

10. BOARD COMMENTS

None

11. INFORMATION ITEMS

- A. Support Letter from Conejo Recreation and Park District to Senator Henry Stern re: Delta Conveyance Project – Increasing Water Availability and Reliability for Conejo Recreation & Park District – August 8, 2025.

12. CLOSED SESSION

- A. Pursuant to Government Code Section 54956.9(d)(4) – Conference with Legal Counsel Regarding Initiation of litigation (1 case)
- B. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel
 - Existing Litigation, Las Posas Valley Water Rights Coalition, et.al., v. Fox Canyon Groundwater Management Agency, et.al., Santa Barbara Superior Court Case No. VENCI00509700
 - Existing Litigation, OPV Coalition et. al. vs Fox Canyon Groundwater Management Agency, et. al., Santa Barbara Superior Court Case No. VENCI00555357

At 5:15 p.m., Director Avila adjourned to Closed Session to discuss Item 12.A as stated on the agenda. Closed Session began at 5:20 p.m.

CLOSED SESSION CONTINUING

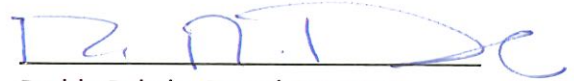
At 6:41 p.m., Closed Session ended. At 6:42 p.m., Director Avila reconvened to Open Session.

Regarding Items 12.A and 12.B, direction was given to staff and counsel on both items. No reportable action was taken.

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 6:42 p.m.

Hereby certified,


Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from August 7 to August 27, 2025**

Calleguas MWD (CMWD) Related Activities

August 15 – MWD/CMWD Strategy Planning Meeting via Zoom

August 23 – CSDA Training via Webinar: "Mastering Good Governance for a Better Board and a Better District"

August 24 – CSDA Training via Webinar: "Building Tomorrow: Mastering Capital Project Financing for Special Districts"

August 25 – CSDA Training via Webinar: "Developing and Updating Comprehensive Emergency Operations Plans for Special Districts"

August 27 – CMWD Special Board Meeting.

Metropolitan Water District of Southern California (MWD)

August 8 – General Counsel 360 Review Meeting via Zoom. Weekly Legislative Update with the Chair via Zoom. Ad Hoc Committee on Agricultural and Tribal Partnerships via Zoom.

August 10 to 12 – MWD Special Board Meetings and Finance Corporation Meeting in Los Angeles. The following actions were taken:

August 14 – North Caucus via Zoom and Weekly Legislative Update with the Chair via Zoom.

August 15 – Delta Construction Authority Board Meeting via Zoom.

August 17 to 19 – MWD Committee and Board Meetings at MWD in Los Angeles. The following actions were taken:

- Authorize an agreement with Kaygen Inc., in an amount not to exceed \$473,640 for MyWarehouse **Shopping Cart Replacement project**. (2025.08.19. 7-1) (Board: Aye, McMillan: Aye)
- Authorize an on-call professional services agreement with Allied Reliability, Inc. for a total amount of \$1.75 million for **asset reliability services**. (2025.08.19. 7-2)(Board: Aye, McMillan: Aye)
- Adopt resolution establishing the **Ad Valorem tax rate** for fiscal year 2025/26. (2025.08.19. 8-1) (Board: Aye, McMillan: Aye)
- Authorize an increase of \$300,000 to an agreement with HydroFocus, Inc. for new total of \$455,000 for environmental monitoring services on **Webb Tract island**. (2025.08.19. 8-2) (Board: Aye, McMillan: Aye)
- Adopt a resolution declaring approximately 5,497 acres of MWD-owned real property in the Sacramento-San Joaquin Delta, commonly known as **Webb Tract**. (2025.08.19. 8-5) (Board: Aye, McMillan: Aye)

- Authorize a new agricultural lease agreement with Bouldin Farming Company for **rice farming** and related uses on portions of MWD-owned real property in the Sacramento-San Joaquin Bay Delta known as **Webb Tract**. (2025.08.19. 8-6) (Board: Aye, McMillan: Aye)
- Authorize a new **agricultural lease** agreement with Lundberg Family Farms for rice farming and related uses on portions of MWD-owned real property in the Sacramento-San Joaquin Bay Delta known as **Bacon Island**. (2025.08.19 8-7) (Board: Aye, McMillan: Aye)
- Authorize the **Local Supply Exchange Framework**; delegate authority to the GM to enter into agreements to facilitate the exchange. (2025.08.18 8-3) (Board: Aye, McMillan: Aye)
- Authorize the GM to enter into a new three-year sole source agreement with WaterWise Consulting, Inc. for inspection and verification services for **MWD's Conservation Programs**, for \$4,500,000. (2025.08.19. 8-4) (Board: Aye, McMillan: Aye)

August 20 – MWD Advocacy Day in Sacramento with other Board Members and Executive Staff.

August 21 to 22 -- Delta Construction Authority Board Meeting in Sacramento.

August 25 to 26 – MWD Special Board Meeting