

**CALLEGUAS MUNICIPAL WATER DISTRICT**

2100 Olsen Road, Thousand Oaks, California 91360

[www.calleguas.com](http://www.calleguas.com)

Remote teleconference location [Government Code 54953(b)(3)]:

Hotel Abrego

755 Abrego Street

Monterey, CA 93940

**SPECIAL BOARD OF DIRECTORS MEETING**

August 27, 2025, 4:00 p.m.

**AGENDA**

Written communications from the public must be received by 8:30 a.m. on the Thursday preceding a regular Board meeting in order to be included on the agenda and considered by the Board at that meeting. Government Code Section 54954.2 prohibits the Board from taking action on items not posted on the agenda except as provided in Subsection 54954.2(b).

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

**BOARD OF DIRECTORS**

Raul Avila, President

Thibault Robert, Vice-President

Reddy Pakala, Secretary

Jacquelyn McMillan, Treasurer

Scott H. Quady, Director

**2. PUBLIC COMMENTS**

*This portion of the agenda may be utilized by any member of the public to address the Board of Directors on any matter within the jurisdiction of the Board that does not appear on the agenda and on matters that are on the agenda but are not designated as action items. Depending on the subject matter, the Board of Directors may be unable to respond at this time, or until the specific topic is placed on the agenda at a future CMWD Board Meeting, in accordance with the Ralph M. Brown Act. Please limit remarks to three minutes.*

To participate:

[https://us06web.zoom.us/j/84561392448?pwd=H99iPlpQgxN\\_tYHwp4l9crNoDyA5og.9Lxwf-xOnu0Y39\\_z](https://us06web.zoom.us/j/84561392448?pwd=H99iPlpQgxN_tYHwp4l9crNoDyA5og.9Lxwf-xOnu0Y39_z)

Phone # +1 (720) 707-2699 \*825427# (Denver)

Webinar ID: 845 6139 2448

Passcode: 930807

### **3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

*Consideration of any items that require addition to the agenda due to the existence of an emergency situation, the need to take immediate action, and requests for remote participation due to emergency circumstances.*

### **4. REVIEW OF THE AGENDA**

*Discussion regarding the need to postpone or delete any items or take any items out of order.*

### **5. PRESENTATIONS**

### **6. CONSENT CALENDAR**

*Consent Calendar items are to be approved or accepted by vote on one motion unless a Board member requests separate consideration. If any Board member requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Items portion of the Agenda.*

- A. Approve the Minutes of the August 6, 2025 Board Meeting
- B. Increase Sustainable Mitigation Landscape Contract by \$21,000 from \$375,000 to \$396,000
- C. Adopt Resolution No. 2114, Approving the Plans and Specifications and Calling for Bids; Approve Capital Project Budget Allocation in the Amount of \$1,900,000; and Approve Professional Services by Phoenix Civil Engineering in the Amount of \$136,000 for CCSB Strengthening for Metrolink SCORE Improvements (Project No. 614)

## **7. ACTION ITEMS**

*Action Items call for separate discussion and action by the Board for each agenda item.*

- A. Approve Changes to the 2026 District Dental Coverage and Authorize the General Manager to Execute the Agreement with ACWA JPIA

## **8. REPORTS**

*Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.*

### **A. GENERAL MANAGER AND STAFF REPORTS**

- 1. July 2025 Water Use and Sales, June 2025 Power Generation, and July 2025 Investment Summary Reports – Dan Smith, Manager of Finance
- 2. Discussion Regarding the Potential Addition of a Health Reimbursement Arrangement Option for Board Members – Tricia Ferguson, Manager of Human Resources and Risk Management

### **B. GENERAL COUNSEL REPORT**

- 1. General Counsel's Report

### **C. BOARD OF DIRECTORS REPORTS**

- 1. Committee Meeting Reports
- 2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

- a. Report of ACWA Region 8 Director
- b. Report of ACWA Joint Powers Insurance Authority Representative
- c. Report of Association of Water Agencies of Ventura County Representative
- d. Report of Fox Canyon Groundwater Management Agency Representative

- e. Report of Metropolitan Water District Director
- f. Report of Ventura LAFCo Commissioner
- g. Report of Ventura County Regional Energy Alliance Representative
- h. Report of Ventura County Special Districts Association Representative

3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

4. Discussion regarding upcoming meetings to be attended by Board members

**9. REQUEST FOR FUTURE AGENDA ITEMS**

**10. BOARD COMMENTS**

*Comments by Board members on matters they deem appropriate. A Board member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.*

**11. INFORMATION ITEMS**

- A. Support Letter from Conejo Recreation and Park District to Senator Henry Stern re: Delta Conveyance Project – Increasing Water Availability and Reliability for Conejo Recreation & Park District – August 8, 2025.

**12. CLOSED SESSION**

- A. Pursuant to Government Code Section 54956.9(d)(4) – Conference with Legal Counsel Regarding Initiation of litigation (1 case)

B. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel

- Existing Litigation, Las Posas Valley Water Rights Coalition, et.al., v. Fox Canyon Groundwater Management Agency, et.al., Santa Barbara Superior Court Case No. VENCI00509700
- Existing Litigation, OPV Coalition et. al. vs Fox Canyon Groundwater Management Agency, et. al., Santa Barbara Superior Court Case No. VENCI00555357

**13. ADJOURNMENT** to Board Meeting September 3, 2025 at 4:00 p.m.

**Note:** Calleguas Municipal Water District conducts in-person meetings in accordance with the Brown Act. The District has also established alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

In addition to the above referenced methods of participation, members of the public may also participate by submitting comments by email to [info@calleguas.com](mailto:info@calleguas.com) by 5:00 p.m. on the calendar day prior to the public meeting. Email headers should refer to the Board meeting for which comments are offered. Comments received will be placed into the record and distributed appropriately.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available on the District website at [www.calleguas.com](http://www.calleguas.com).

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Secretary to the Board in advance of the meeting to ensure the availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
August 6, 2025

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer Scott Quady, Director
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Daniel Cohen, Emergency Response Coordinator Kat Ehret, Management Analyst Tricia Ferguson, Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Tori Hren, Environmental Health & Safety Specialist Jennifer Lancaster, Manager of Water Resources Megan Neilson, Senior Administrative Assistant Steve Sabbe, IT Specialist Wes Richardson, Manager of Information Technology Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
Staff Participating via Videoconference:	James Mojica, IT Specialist Sue Taylor, Accounting Supervisor

Legal Counsel Present at  
District Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District  
Counsel

## **2. PUBLIC COMMENTS**

None

## **3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

None

## **4. REVIEW OF THE AGENDA**

None

## **5. PRESENTATIONS**

- A. Presentation of Greater Conejo Valley Chamber of Commerce 40 Under Forty Recognition to Management Analyst Kat Ehret

The Manager of External Affairs presented the “40 Under Forty” award received by Management Analyst Kat Ehret from the Greater Conejo Valley Chamber of Commerce. Kat was recognized for her outstanding contributions to both her workplace and community.

- B. Presentation of the Calleguas-LVMWD Interconnection Video

The Manager of External Affairs shared photos and a video from the Calleguas-LVMWD Interconnection community celebration event and thanked the Board and staff for their contributions to its success.

## **6. CONSENT CALENDAR**

- A. Approve the Minutes of the July 16, 2025 Board Meeting
- B. Receive and Affirm the Payment Register for the District’s Activities from June 24, 2025 to July 28, 2025
- C. Adopt Resolution No. 2113, Awarding the Contract for As-Needed Pipeline Services, and Authorize a Budget of \$1,200,000 for the Contract

- D. Approve New Capital Project Lake Bard Water Filtration Plant Secondary/Emergency Access Road (Project No. 531) and Approve Capital Project Budget Allocation in the Amount of \$80,000

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar,

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

ABSTAIN: Quady (Item 6.A)

## **7. ACTION ITEMS**

- A. Discussion Regarding Association of California Water Agencies Elections

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 5-0 to authorize Director Quady, as Calleguas's designated voting representative, to vote for the slate of candidates.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

## **8. REPORTS**

- A. GENERAL MANAGER AND STAFF REPORTS

- 1. Monthly Status Report

Staff highlighted five items from the Monthly Status Report. The Board asked questions and staff answered them.

- 2. Quarterly Investment Report – Dan Smith, Manager of Finance.

Alayne Sampson, Senior Portfolio Strategist from Chandler Asset Management, presented the report. The Board asked questions and she answered them.

- B. GENERAL COUNSEL REPORT

- 1. General Counsel's Report

General Counsel collaborated with the Manager of Engineering and staff on a Public Records Act Request for contractor records, a roof replacement



contract, and a contract for replacement of Staff House #3. He worked with the Manager of Operations & Maintenance on a service agreement for the diesel backup generators and a contract for liquid oxygen supplies and with the Manager of Information Technology on a vendor agreement. He also consulted with the Manager of External Affairs regarding the potential impact of pending legislation on infrastructure information disclosure. Additionally, he attended the Calleguas–Las Virgenes Interconnection community celebration event.

## C. BOARD OF DIRECTORS REPORTS

### 1. Committee Meeting Reports

None

### 2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

#### a. Report of ACWA Region 8 Director

No report.

#### b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

#### c. Report of Association of Water Agencies of Ventura County Representative

Director Robert reported that there was a Waterwise meeting on July 17, but he was unable to attend.

#### d. Report of Fox Canyon Groundwater Management Agency Representative

Director Pakala reported that he and the Deputy General Manager attended the Fox Canyon Groundwater Management Agency (FCGMA)/Watermaster Board Meeting on July 23. He noted that FCGMA approved reducing the extraction fees and the Watermaster Basin Assessment and cancelled the fourth

installment of the Las Posas Valley Watermaster Basin Assessment.

e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from July 17 to August 6. Director McMillan's report is attached and made part of the approved minutes on file with the District.

f. Report of Ventura LAFCo Commissioner

No report.

g. Report of Ventura County Regional Energy Alliance Representative

No report.

h. Report of Ventura County Special Districts Association Representative

No report.

3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

4. Discussion regarding upcoming meetings to be attended by Board members

Due to scheduling challenges, the August 20 Board Meeting was moved to August 27.

The General Manager mentioned that the August 28 purveyor meeting that was supposed to be at the Triunfo Water & Sanitation District/Las Virgenes Municipal Water District Joint Powers Authority PureWater Demonstration Plant would be moved to Calleguas due to construction at the Demonstration Plant.

Director Avila requested a tour of Calleguas's facilities.

## **9. REQUEST FOR FUTURE AGENDA ITEMS**

None

## **10. BOARD COMMENTS**

None

## **11. INFORMATION ITEMS**

- A. Support Letter from Congresswoman Julia Brownley to Chairman Tom Cole and Ranking Member Rosa DeLauro of the House Appropriations Committee RE: Funding for Calleguas Lake Bard Pump Station – May 1, 2025
- B. Support Coalition Letter to Governor Newsom, Pro Tem McGuire, Speaker Rivas, Budget Chairs Weiner and Gabriel, and Budget Subcommittee Chairs Allen and Bennett RE: Request for Trailer Bill Language-Non-Native-Invasive Golden Mussels in California – July 11, 2025
- C. Support Coalition Letter to Chair Wicks RE: SB 72 (Caballero) – July 11, 2025

## **12. CLOSED SESSION**

None

## **13. ADJOURNMENT**

Director Avila declared the meeting adjourned at 6:11 p.m.

Hereby certified,

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Reddy Pakala, Board Secretary

RAUL AVILA, PRESIDENT  
DIVISION 1

REDDY PAKALA, SECRETARY  
DIVISION 3

SCOTT H. QUADY, DIRECTOR  
DIVISION 2



THIBAUT ROBERT, VICE PRESIDENT  
DIVISION 4

JACQUELYN MCMILLAN, TREASURER  
DIVISION 5

KRISTINE MCCAFFREY  
GENERAL MANAGER

## BOARD MEMORANDUM

**Date:** August 27, 2025

**To:** Board of Directors

**From:** Omar Castro, Manager of Operations & Maintenance

**Subject:** Item 6.B – Increase Sustainable Mitigation Landscape Contract by \$21,000 from \$375,000 to \$396,000

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**Objective:** Accomplish the mission in a cost-effective manner, deliver reliable service, and ensure infrastructure safety through proactive fire mitigation and vegetation removal practices.

**Recommended Action:** Increase Sustainable Mitigation Landscape contract by \$21,000 from \$375,000 to \$396,000.

**Budget Impact:** \$21,000 is included in the District's Fiscal Year 2024-25 budget.

**Discussion:** Calleguas utilizes a competitively-bid landscape maintenance contract to perform weed abatement services on an as-needed basis to maintain District facilities and comply with annual fire notice requirements. Over the past three years, Sustainable Mitigation has consistently delivered high-quality service in support of these efforts.

During the contract period, above-average rainfall led to accelerated vegetation regrowth, necessitating additional abatement services to remain in compliance with fire safety regulations. This unanticipated need resulted in the total contract amount being exceeded by \$21,000.

Pursuant to standard District practice, the additional contract amount would typically have been presented to the Board for consideration and approval prior to the performance of the work, but unfortunately the issue was not identified until after the work had been performed. To prevent recurrence of this issue, the Manager of Operations and Maintenance has implemented additional oversight and reporting measures to maintain compliance with District purchasing policies.

RAUL AVILA, PRESIDENT  
DIVISION 1

REDDY PAKALA, SECRETARY  
DIVISION 3

SCOTT H. QUADY, DIRECTOR  
DIVISION 2



THIBAUT ROBERT, VICE PRESIDENT  
DIVISION 4

JACQUELYN MCMILLAN, TREASURER  
DIVISION 5

KRISTINE MCCAFFREY  
GENERAL MANAGER

## BOARD MEMORANDUM

**Date:** August 27, 2025

**To:** Board of Directors

**From:** Fernando Baez, P.E., Manager of Engineering

**Subject:** Item 6.C – Adopt Resolution No. 2114, Approving the Plans and Specifications and Calling for Bids; Approve Capital Project Budget Allocation in the Amount of \$1,900,000; and Approve Professional Services by Phoenix Civil Engineering in the Amount of \$136,000 for CCSB Strengthening for Metrolink SCORE Improvements (Project No. 614)

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**Objectives:** Provide reliable service, increase resilience, and maintain cooperation with other agencies.

**Recommended Action:** For CCSB Strengthening for Metrolink SCORE Improvements (Project No. 614):

- Adopt Resolution No. 2114, Approving the Plans and Specifications and Calling for Bids
- Approve Capital Project Budget Allocation in the amount of \$1,900,000
- Approve Professional Services by Phoenix Civil Engineering in the amount of \$136,000

**Budget Impact:** Allocate capital project budget in the amount of \$1,900,000.

### Discussion:

Metrolink's Southern California Optimized Rail Expansion (SCORE) program includes construction of a second railroad track in the City of Simi Valley directly on top of the Calleguas Conduit South Branch (CCSB), a 51-inch prestressed concrete cylinder pipeline built in the early 1960s. As these improvements will impose additional loading on the District's pipeline, the Southern California Regional Rail Authority (SCRRA), the entity operating Metrolink, directed the District to bring its facilities into compliance with their current utility crossing standards.

SCRRA's current utility crossing standard would require that the CCSB be encased within a steel sleeve for the approximately 106-foot stretch in which it runs beneath their right-of-way. To meet the current utility crossing requirements, the existing pipeline crossing would have to be

abandoned and reconstructed in a new steel casing using trenchless installation methods. These improvements would require the procurement of additional right-of-way, disrupt both operation of the CCSB and railroad, likely cost millions of dollars, and take years to plan and implement.

As a less invasive, quicker, and less expensive alternative, the District requested assistance from consultants Phoenix Civil Engineering and Simpson, Gumpertz, and Heger (SGH) (who provides specialty structural engineering services) to produce plans for structurally reinforcing the pipeline internally through use of carbon fiber reinforced polymer (CFRP) lining. The design was accepted by SCRRA as providing equivalent structural strength as their utility crossing standard would provide. CFRP lining is designed to withstand the entire loading on the pipe, rendering the host pipe redundant, and has been successfully implemented by the District in numerous past projects.

#### Call for Bids

Since the design is complete, the project is ready to be bid and constructed. The engineer's estimate for the project is \$1,322,000. Staff has had the opportunity to review the plans and specifications, which can be found here:

<https://www.dropbox.com/scl/fo/1ev3hx3ngv8yu10sc1r3j/AGyLoFI5etuAV6YRvSbixt8?rlkey=td56nw32vo8chv292jvhaohf3&dl=0>

#### Capital Project Budget Allocation

The existing capital budget was established to perform design, which is now complete. This budget allocation covers the estimated construction costs based on the engineer's estimate; cost for engineering support during bidding and construction; costs for labor compliance verification; and costs for inspection (including Calleguas, construction materials, and other specialty inspection), and project management by District staff.

More detail is provided in the attached Capital Project Information and Evaluation Sheets.

#### Bid and Construction Support Services

With support from SGH, Phoenix Civil Engineering has completed design. The engineering services during bid and construction to be provided include the following:

##### **Bid Phase Services:**

- Attend the pre-bid meeting.
- Prepare up to two addenda.
- Create plans and specifications that incorporate any addenda.
- Review the three lowest bids and prepare a letter recommending award to the lowest responsive bidder.

Engineering Services During Construction:

- Attend the preconstruction meeting.
- Review up to 40 submittals and resubmittals.
- Review up to 15 Requests for Information.
- Attend up to 6 weekly construction meetings.
- Perform site visits during mobilization and site preparation for up to 5 days.
- Project communication and coordination.
- Support preparation of work change directives and change orders.
- Prepare record drawings.

Phoenix Civil Engineering and their subconsultant SGH have relevant experience and expertise and are familiar with the District's facilities. The cost for professional services is reasonable for the work required.

**Attachments:**

- Resolution No. 2114
- Capital Project Information and Evaluation Sheets

RESOLUTION NO. 2114

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
CALLEGUAS MUNICIPAL WATER DISTRICT  
APPROVING THE PLANS AND SPECIFICATIONS  
AND CALLING FOR BIDS FOR CCSB STRENGTHENING FOR  
METROLINK SCORE IMPROVEMENTS

THE BOARD OF DIRECTORS OF CALLEGUAS MUNICIPAL WATER  
DISTRICT DOES HEREBY DETERMINE AND RESOLVES AS FOLLOWS:

SECTION 1. That the proposed project is found to be exempt from the requirements of the California Environmental Quality Act (CEQA) as it meets Class 1 exemption criteria relating to the minor alteration of existing facilities involving no expansion of existing use (CEQA Guidelines Section 15301).

SECTION 2. That Contract Documents for Project Number 614 for CCSB Strengthening for Metrolink SCORE Improvements Project shall be and hereby are approved.

SECTION 3. That the Secretary of the Board of Directors shall certify to the adoption of this Resolution and shall cause to be advertised by publishing a notice in the Ventura County Star, a newspaper of general circulation within said District. The notice shall direct readers to the Calleguas website for the complete Notice Inviting Bids for the project referred to in Section 2 of this Resolution.

Bids shall be received through the electronic procurement platform, accessible via <https://www.calleguas.com/projects/bidding.asp>, until the time and date specified in the Notice Inviting Bids for the Project, or any addenda thereto, at which time the bids will be opened.

ADOPTED, SIGNED AND APPROVED this twenty-seventh day of August, 2025.

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Raul Avila, President  
Board of Directors

I HEREBY CERTIFY that the foregoing Resolution was adopted at a meeting of the Board of Directors of Calleguas Municipal Water District held on August 27, 2025.

ATTEST:

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Reddy Pakala, Secretary  
Board of Directors

(SEAL)



## Calleguas Municipal Water District Capital Project Information Sheet

**Name:** CCSB Strengthening for Metrolink SCORE Improvements

**Project No:** 614

**Description:** Strengthen approximately 160 linear feet of Calleguas Conduit South Branch (CCSB), a 51-inch prestressed concrete cylinder pipe, with carbon fiber reinforced polymer liner to meet the structural requirements of Metrolink's current railroad right-of-way utility crossing standard and accomodate the addition of a second railroad track in Simi Valley.

**Location:** The portion of the CCSB below the railroad tracks is located immediately west of the Simi Vally Metrolink Station.

**Purpose:** Comply with Metrolink's right-of-way crossing standard and protect the pipeline from additional loading.

**Estimated Construction Cost:** \$1,322,000

**Category**

☐ Salinity Management Pipeline

☐ Water Transmission

☐ Outage Water Supply Reliability

☐ Improvements to Existing Facilities

☒ Rehabilitation, Replacement & Relocation

**Budget Estimates**

Project Phase	Amount	Cumulative Amount	Date	Notes
Design	\$260,000	\$260,000	3/15/2023	
Construction	\$1,900,000	\$2,160,000	8/27/2025	

# Calleguas Municipal Water District

## Capital Project Evaluation Sheet

**Name:** CCSB Strengthening for Metrolink SCORE Improvements  
**Project No:** 614

Ranking Category	Description	
Consequences of Not Implementing Project (A)	If the project is not implemented, in accordance with the railroad easement deed, Metrolink can direct the District to reconstruct the CCSB crossing to meet the current crossing standard including, demolishing approximately 106 feet of CCSB and reconstructing via trenchless construction. The full reconstruction would require more challenging construction methods and require procurement of additional ROW, installation of the steel casing using trenchless construction to avoid disrupting normal railroad operations, dewatering during construction, and additional permitting.	
Probability of Occurrence (B)	It is 100% certain that Metrolink will require the District to comply with their ROW crossing standard.	
Cost Considerations (C)	Costs for a full reconstruction would be similar to the CFRP liner method but would require a longer construction duration, involve additional permitting and ROW acquisition, and carry a higher risk during implementation.	
Evaluation Score		24
Priority Ranking		High

RAUL AVILA, PRESIDENT  
DIVISION 1

THIBAUT ROBERT, VICE PRESIDENT  
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DIVISION 5

SCOTT H. QUADY, DIRECTOR  
DIVISION 2

KRISTINE MCCAFFREY  
GENERAL MANAGER



## BOARD MEMORANDUM

**Date:** August 27, 2025

**To:** Board of Directors

**From:** Tricia Ferguson, Manager of Human Resources and Risk Management

**Subject:** Item 7.A – Approve Changes to the 2026 Dental Coverage and Authorize the General Manager to Execute the Agreement with ACWA JPIA

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**Objective:** Pursue workforce excellence and cultivate an exceptional organizational culture by modifying dental plan maximum annual contributions to maintain competitive benefits.

**Recommended Action:** Approve changes to the 2026 dental coverage and authorize the General Manager to execute the Agreement with ACWA JPIA.

**Budget Impact:** The Fiscal Year 2025-26 budget impact would be an additional \$20,600 for the first 6 months of 2026. No adjustment to the FY 2025-26 budget would be needed.

**Discussion:**

Calleguas's dental coverage is provided through Association of California Water Agencies Joint Powers Insurance Authority's Delta Dental PPO Contract. There are three Preferred Provider Organization (PPO) plan options available that define annual maximum benefit limits, deductibles, and coverage for various services with in-network and out-of-network providers. Calleguas's current plan provides an annual maximum benefit amount of \$1,500 per individual, which has not been adjusted since at least 2009. Due to rising out-of-pocket dental costs, it is recommended that Calleguas increase the dental plan coverage to a \$3,000 annual maximum benefit. In addition to the increase in the annual maximum benefit, that plan would increase coverages from 80% to 85% for in-network endodontics, periodontics and other basic services.

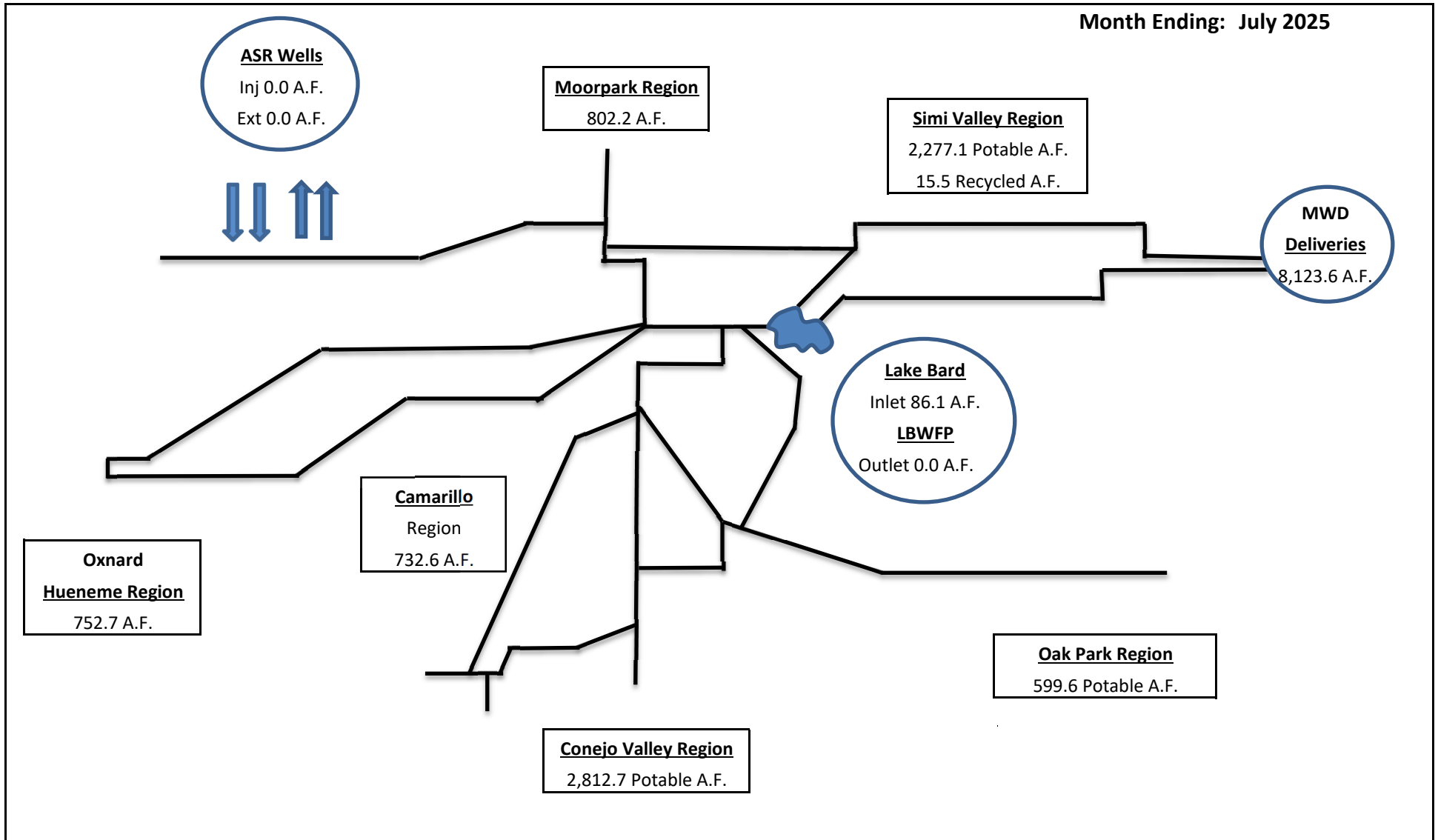
# Calleguas Municipal Water District

## Water Use and Sales

### System Usage by Region

08A1-1 REPORTS

Month Ending: July 2025



#### Current Fiscal Year to Date:

7,976.9	A.F. Potable
15.5	A.F. Recycled
74.9	A.F. SMP Brine
-	A.F. SMP Non-Brine

#### As of Fiscal Year 07/31/24

7,940.6	A.F. Potable
9.0	A.F. Recycled
77.1	A.F. SMP Brine
-	A.F. SMP Non-Brine

#### As of Fiscal Year 07/31/23

7,735.8	A.F. Potable
9.7	A.F. Recycled
59.4	A.F. SMP Brine
-	A.F. SMP Non-Brine

**Calleguas Municipal Water District  
Revenues from Water Sales  
For the Month of July 2025**

Organization	Water Use Acre Feet	Water Sales	RTS, CRC, Penalties & Pumping Charges	Billing Amount
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**Potable Water**

Berylwood Heights Mutual Water Co.	-	\$ -	\$ 150.00	\$ 150.00
Brandeis Mutual Water Co.	7.6	14,473.52	1,010.00	15,483.52
Butler Ranch	-	-	150.00	150.00
California American Water Co	1,369.2	2,594,726.88	228,709.00	2,823,435.88
Camarillo, City of	316.8	600,408.30	60,993.00	661,401.30
Camrosa Water District	408.5	774,017.88	90,679.00	864,696.88
Crestview Mutual Water Co.	-	-	1,742.00	1,742.00
Ventura Co WWD #38	205.8	389,969.55	26,392.21	416,361.76
Solano Verde Mutual Water	29.3	55,501.40	5,565.00	61,066.40
Oak Park Water Service	192.9	365,545.37	58,244.47	423,789.84
Oxnard, City of	752.7	1,426,374.68	197,118.00	1,623,492.68
Pleasant Valley Mutual Water Co.	7.3	13,747.02	5,935.00	19,682.02
California Water Service Co.	650.3	1,232,376.45	158,288.50	1,390,664.95
Simi Valley, City of	1,791.7	3,395,317.09	314,042.03	3,709,359.12
Golden State Water	477.8	905,410.64	82,592.00	988,002.64
Thousand Oaks, City of	964.8	1,828,244.32	151,496.00	1,979,740.32
Ventura Co WWD #1	714.5	1,354,041.88	150,358.82	1,504,400.70
Ventura Co WWD #19	87.7	166,204.51	3,335.00	169,539.51
<b>Potable Total</b>	<b>7,976.9</b>	<b>\$ 15,116,359.49</b>	<b>\$ 1,536,800.03</b>	<b>\$ 16,653,159.52</b>

<b>Potable 2024</b>	7,940.6
<b>Potable 2023</b>	7,735.8

Organization	Water Use Acre Feet	Water Sales	Pumping Charges	Billing Amount
--------------	------------------------	-------------	-----------------	----------------

**Recycled Water**

Simi Valley, City of (Rec)	15.5	23,242.98	-	23,242.98
<b>Recycled Sales Total</b>	<b>15.5</b>	<b>\$ 23,242.98</b>	<b>\$ -</b>	<b>\$ 23,242.98</b>

<b>Recycled 2024</b>	9.0
<b>Recycled 2023</b>	9.7

**Calleguas Municipal Water District  
Revenues from Other Water Sales & SMP  
For the Month of July 2025**

Organization	Water Use Acre Feet	Water Sales	RTS, CRC, Penalties & Pumping Charges	Billing Amount
--------------	------------------------	-------------	--	----------------

**Construction/Other Water Sales**

MMC		\$	\$	\$
		\$	\$	\$
		\$ -	\$ -	\$ -
Las Virgenes MWD		\$ -	\$ -	\$ -
<b>Construction/Other Water Sales Total</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Organization	Discharge Acre Feet	Water Sales	Const Replacement, Maint Fee & Penalties	Billing Amount
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**SMP Brine Discharge**

Camrosa	19.2	\$ 14,382.72	\$ 1,417.07	\$ 15,799.79
Oxnard		\$ -	\$ -	\$ -
Camarillo	55.7	\$ 41,712.97	\$ 297.44	\$ 42,010.41
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
<b>Total SMP Discharge</b>	<b>74.9</b>	<b>\$ 56,095.69</b>	<b>\$ 1,714.51</b>	<b>\$ 57,810.20</b>

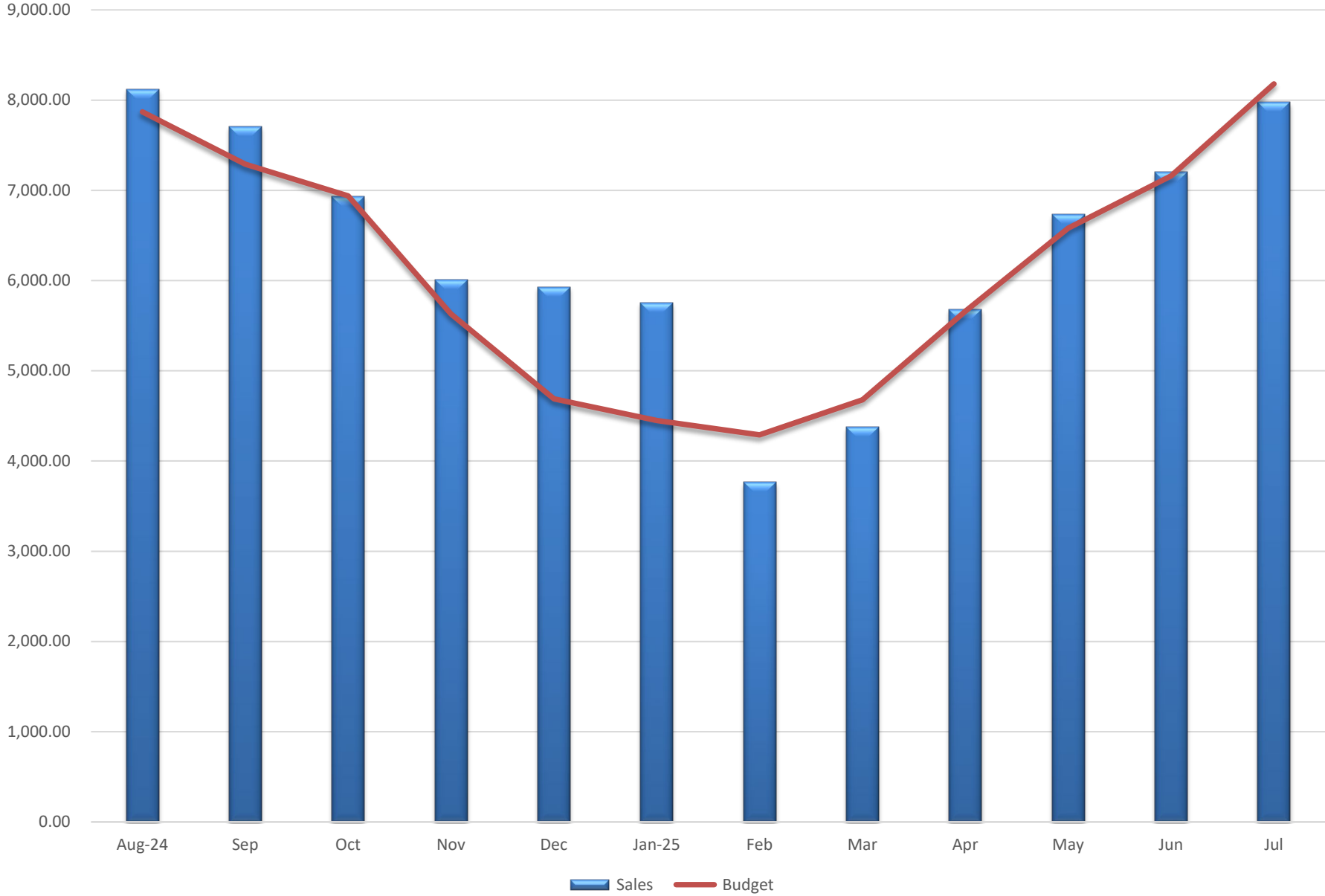
SMP Brine 2024

**SMP Non-Brine Discharge**

Camrosa		\$ -	\$ -	\$ -
Oxnard		\$ -	\$ -	\$ -
Camarillo		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
<b>Total SMP Discharge</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

SMP Non-Brine 2024

Sales vs Budget Last 12 Months



**Calleguas Municipal Water District**  
**MWD Invoice Reconciliation**  
**For the Month of July 2025**

**Source-MWD**

Metropolitan Delivery		8,123.6	\$ 11,332,422.00
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**Sales**

Purveyor Sales		7,976.9	\$ 11,127,775.50
Construction Sales		-	-
		-	-
<b>Total Sales Potable Water</b>		<b>7,976.9</b>	<b>\$ 11,127,775.50</b>

**Storage**

Water Reservoirs		(5.0)	(6,975.00)
Lake Bard Input (Storage)		86.1	120,109.50
Lake Bard Water Filter Plant Output (Use)		-	-
ASR Wells Input (Storage)		-	-
ASR Wells Output (Use)		-	-
ASR Cyclic Storage @ \$ 1131 A.F.			-
<b>Total Storage Activity</b>		<b>81.1</b>	<b>113,134.50</b>

<b>Total Water Sales &amp; Use</b>	8,058.0	11,240,910.00
<b>Reconciliation Adjustment</b>	65.6	91,512.00
<b>Water Sales per MWD</b>	8,123.6	11,332,422.00

CRC
RTS
LRP
Conservation Program Costs
ASR Reverse Cyclic Storage - Prepaid
Turf Replacement
Tier 2 Surcharge
RTS Adjustment for FY 2024/25

205,400.00
792,963.52
(107,712.00)
648.94
-
-
-
-

**Total MWD Invoice for July 2025**      12,223,722.46



**Calleguas Municipal Water District  
Record Of Power Generation  
Revenue Summary  
Fiscal Year 2024-25**

**June 1, 2025 to June 30, 2025**

Hours Possible Generating:	3,600
Hours On Line - Generating:	1,638
Hours Off Line - Flow Conditions:	1,835
Hours Off Line - Maintenance:	80
Hours Off Line - Power Loss:	51

**Monthly Revenue - FY 2024-25**

July - 2024	\$ 88,483.41
August	101,178.63
September	102,449.06
October	55,718.05
November	32,976.98
December	17,347.75
January - 2025	79.55
February	8,987.04
March	17,394.85
April	50,788.14
May	59,003.14
June	85,984.77
<b>FY 2024-25 Total</b>	<b>\$ 620,391.37</b>

**FY 2024-25 Budget                      600,000.00**

**Monthly Revenue - FY 2023-24**

July - 2023	\$ 120,462.53
August	72,072.53
September	94,225.28
October	62,673.90
November	38,439.22
December	21,078.00
January - 2024	5,619.59
February	(718.79)
March	473.41
April	3,871.24
May	45,272.23
June	73,300.27
<b>FY 2023-24 Total</b>	<b>\$ 536,769.41</b>

**ANNUAL REVENUE**

<b>FY 2023-24 Total</b>	<b>494,519.36</b>
<b>FY 2022-23 Total</b>	<b>169,954.19</b>
<b>FY 2021-22 Total</b>	<b>456,746.87</b>

**Calleguas Municipal Water District  
Record Of Power Generation  
Conejo Pump Station  
Fiscal Year 2024-25**

**June 1, 2025 to June 30, 2025**

Hours Possible Generating:	720
Hours On Line - Generating:	50
Hours Off Line - Flow Conditions:	671
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	0

<b>Monthly Revenue - FY 2024-25</b>		<b>Estimated Monthly Cost Savings - FY 2024-25</b>		<b>Monthly Revenue - FY 2023-24</b>	
July - 2024	\$ 143.69	July - 2024	\$ 196.00	July - 2022	\$ 3,652.18
August	0.00	August	0.00	August	4,894.15
September	856.18	September	2,095.00	September	2,253.54
October	39.55	October	379.00	October	69.98
November	37.33	November	234.00	November	0.00
December	1,120.17	December	7,271.00	December	0.00
January - 2025	(237.41)	January - 2025	0.00	January - 2023	0.00
February	3.66	February	0.00	February	0.00
March	0.00	March	0.00	March	0.00
April	0.00	April	0.00	April	0.00
May	183.50	May	293.00	May	0.00
June	864.07	June		June	333.70
<b>FY 2024-25 Total</b>	<b>\$ 3,010.74</b>	<b>FY 2024-25 Total</b>	<b>\$ 10,468.00</b>	<b>FY 2023-24 Total</b>	<b>\$ 11,203.55</b>

<b>ESTIMATED COST SAVINGS</b>		<b>ANNUAL REVENUE</b>	
<b>FY 2022-23 Total</b>	<b>\$ 1,148.00</b>	<b>FY 2022-23 Total</b>	<b>\$ 892.36</b>
<b>FY 2021-22 Total</b>	<b>\$ 19,736.00</b>	<b>FY 2021-22 Total</b>	<b>\$ 7,828.83</b>

**Calleguas Municipal Water District  
Record Of Power Generation  
East Portal  
Fiscal Year 2024-25**

**June 1, 2025 to June 30, 2025**

Hours Possible Generating:	720
Hours On Line - Generating:	622
Hours Off Line - Flow Conditions:	61
Hours Off Line - Maintenance:	2
Hours Off Line - Power Loss:	36

**Monthly Revenue - FY 2024-25**

July - 2024	\$ 79,041.52
August	91,258.11
September	86,348.07
October	47,142.10
November	25,678.01
December	8,965.93
January - 2025	6.39
February	6,443.63
March	13,684.02
April	39,998.77
May	44,935.44
June	68,681.31
<b>FY 2024-25 Total</b>	<b>\$ 512,183.30</b>

**Monthly Revenue - FY 2023-24**

July - 2022	\$ 91,842.59
August	81,508.92
September	75,779.41
October	46,029.29
November	29,014.78
December	14,452.02
January - 2023	0.00
February	0.00
March	0.00
April	2,343.17
May	38,941.38
June	63,707.67
<b>FY 2023-24 Total</b>	<b>\$ 443,619.23</b>

**ANNUAL REVENUE**

<b>FY 2022-23 Total</b>	<b>\$ 129,365.25</b>
<b>FY 2021-22 Total</b>	<b>\$ 303,122.01</b>
<b>FY 2020-21 Total</b>	<b>\$ 521,107.83</b>

**Calleguas Municipal Water District  
Record Of Power Generation  
Santa Rosa  
Fiscal Year 2024-25**

**June 1, 2025 to June 30, 2025**

Hours Possible Generating:	720
Hours On Line - Generating:	153
Hours Off Line - Flow Conditions:	568
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	0

**Monthly Revenue - FY 2024-25**

July - 2024	\$ 434.86
August	455.17
September	2,027.72
October	0.00
November	945.53
December	763.89
January - 2025	106.31
February	128.70
March	103.11
April	271.87
May	609.32
June	1,917.45
<b>FY 2024-25 Total</b>	<b>\$ 7,763.93</b>

**Monthly Revenue - FY 2023-24**

July - 2022	\$ 2,706.07
August	3,011.62
September	1,892.42
October	2,239.12
November	708.17
December	13.29
January - 2023	41.23
February	23.80
March	156.50
April	74.93
May	27.70
June	262.78
<b>FY 2022-23 Total</b>	<b>\$ 11,157.63</b>

**ANNUAL REVENUE**

**FY 2022-23 Total \$ 2,348.70**

**FY 2021-22 Total \$ 7,598.93**

**FY 2020-21 Total \$ 14,115.14**

**Calleguas Municipal Water District  
Record Of Power Generation  
Springville  
Fiscal Year 2024-25**

**June 1, 2025 to June 30, 2025**

Hours Possible Generating:	720
Hours On Line - Generating:	238
Hours Off Line - Flow Conditions:	390
Hours Off Line - Maintenance:	78
Hours Off Line - Power Loss:	15

<b>Monthly Revenue - FY 2024-25</b>		<b>Revenues</b>	<b>Fees</b>	<b>Monthly Revenue - FY 2023-24</b>	
July - 2024	\$ (273.60)	\$ 0.00	\$ (273.60)	July - 2022	\$ 8,311.68
August	0.00	0.00	0.00	August	(25,904.96)
September	7,535.17	7,749.84	(214.67)	September	2,666.76
October	4,717.59	5,178.47	(460.88)	October	6,199.89
November	4,295.95	4,692.01	(396.06)	November	3,158.60
December	2,641.05	3,166.01	(524.96)	December	92.18
January - 2025	(316.34)	0.00	(316.34)	January - 2023	(336.50)
February	986.19	1,087.00	(100.81)	February	(1,145.64)
March	1,838.00	2,126.28	(288.28)	March	(178.89)
April	6,474.82	6,565.28	(90.46)	April	0.00
May	7,039.19	7,080.39	(41.20)	May	(178.89)
June	8,129.04	8,199.07	(70.03)	June	(273.60)
<b>FY 2024-25 Total</b>	<b>\$ 43,067.06</b>	<b>\$ 45,844.35</b>	<b>\$ (2,777.29)</b>	<b>FY 2022-23 Total</b>	<b>\$ (7,589.37)</b>

**ANNUAL REVENUE**

**FY 2022-23 Total \$ 9,545.98**

**FY 2021-22 Total \$ 70,145.01**

**FY 2020-21 Total \$ 60,788.34**

**Calleguas Municipal Water District  
Record Of Power Generation  
Grandsen Pump Station  
Fiscal Year 2024-25**

**June 1, 2025 to June 30, 2025**

Hours Possible Generating:	720
Hours On Line - Generating:	575
Hours Off Line - Flow Conditions:	145
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	0

<b>Monthly Revenue - FY 2024-25</b>	
July - 2024	\$ 9,136.94
August	9,465.35
September	5,681.92
October	3,818.81
November	2,020.16
December	3,856.71
January - 2025	520.60
February	1,424.86
March	1,769.72
April	4,042.68
May	6,235.69
June	6,392.90
<b>FY 2024-25 Total</b>	<b>\$ 54,366.34</b>

<b>Monthly Revenue - FY 2023-24</b>	
July - 2022	\$ 13,950.01
August	8,562.80
September	11,633.15
October	8,135.62
November	5,557.67
December	6,520.51
January - 2023	5,914.86
February	403.05
March	495.80
April	1,453.14
May	6,482.04
June	9,269.72
<b>FY 2023-24 Total</b>	<b>\$ 78,378.37</b>

**ANNUAL REVENUE**

<b>FY 2022-23 Total</b>	<b>\$ 27,801.90</b>
<b>FY 2021-22 Total</b>	<b>\$ 68,052.09</b>
<b>FY 2020-21 Total</b>	<b>\$ 76,711.53</b>

## Calleguas Municipal Water District Cash & Investment Summary July 31, 2025

Account	Balance	Interest Rate
<b><u>Pooled Investment Accounts</u></b>		
LAIF	\$ 10,862,930.95	4.26%
Ventura County Pool	4,071.20	4.35%
<b>Total Pooled Investments</b>	<b>\$ 10,867,002.15</b>	
<b><u>Other Investments</u></b>		
Chandler Asset Management (US Bank)	\$ 160,969,376.20	4.20%
<b><u>Restricted Investments</u></b>		
US Bank - 2008 Series A	22,470.33	
US Bank - 2021 Payment Fund	4,559.91	
US Bank - 2016 Series A Payment Acct	4.24	
US Bank - 2024 Series A Payment Acct	6,961.80	
<b>Total Restricted Investments</b>	<b>\$ 33,996.28</b>	
<b>Total - All Investments</b>	<b>\$ 171,870,374.63</b>	
<b>Cash Balance</b>	<b>7,982,472.48</b>	
<b>Total Cash and Investments</b>	<b>\$ 179,852,847.11</b>	

### Pooled Investment Summary

<b><u>Ventura County Pool</u></b>	
Balance as of June 30, 2025	\$ 2,653.28
Current Month Activity:	
Interest Paid	1,417.92
Transfer to/From General Fund Checking	-
Balance on Hand as of July 31, 2025	<u>\$ 4,071.20</u>

<b><u>Local Agency Investment Fund (LAIF)</u></b>	
Balance as of June 30, 2025	\$ 10,728,031.89
Current Month Activity:	
Interest Paid	134,899.06
Transfer to/from General Fund Checking	-
Balance on Hand as of July 31, 2025	<u>\$ 10,862,930.95</u>

All investments are in conformity with the Investment Policy of Calleguas Municipal Water District.  
The cash & investments provide sufficient cash flow liquidity to meet all the estimated expenditures for the next six months.

Calleguas Municipal Water District  
Investment Listing  
7/31/2025

CUSIP	Issuer	Amount	Coupon Rate	Maturity Date	Cost	Book Value	Market Value	Accrued Balance	S&P Rating	Market YTM	Purchase YTM	Duration	Security Type
05592XAD2	BMW Vehicle Owner Trust	232,478.72	5.47	2/25/2028	232,437.53	232,455.77	233,814.55	211.94	AAA	4.464	5.474	0.538	ABS
096924AD7	BMW Vehicle Owner Trust	1,045,000.00	4.56	9/25/2029	1,044,897.07	1,044,907.45	1,049,386.91	794.20	AAA	4.337	4.562	1.575	ABS
161571HT4	Chase Issuance Trust	1,885,000.00	5.16	9/15/2028	1,884,477.48	1,884,673.68	1,902,215.71	4,322.93	AAA	4.364	5.226	1.067	ABS
379929AD4	GM Financial Automobile Leasing	178,394.46	5.38	11/20/2026	178,373.07	178,385.92	178,658.49	293.26	AAA	4.522	5.384	0.161	ABS
36271VAD9	GM Financial Automobile Leasing	665,000.00	4.66	2/21/2028	664,921.53	664,933.61	667,776.38	946.89	AAA	4.403	4.664	1.377	ABS
362962AD4	GM Financial Automobile Leasing	745,000.00	4.58	5/22/2028	744,987.63	744,988.36	747,793.75	1,042.59	AAA	4.385	4.839	1.569	ABS
362549AD9	Gm Financial Consumer	390,000.00	4.28	4/16/2030	389,942.59	389,945.11	390,221.52	695.50	AA	4.287	4.712	1.806	ABS
362585AC5	GM Financial Securitized Term	96,553.17	3.10	2/16/2027	96,532.99	96,547.27	96,294.60	124.71	AAA	4.728	3.129	0.166	ABS
43815JAC7	Honda Auto Receivables Owner	249,139.85	5.04	4/21/2027	249,093.56	249,120.68	249,619.69	348.80	NA	4.607	5.089	0.396	ABS
438123AC5	Honda Auto Receivables Owner	585,000.00	5.67	6/21/2028	584,896.98	584,935.57	590,297.18	921.38	NA	4.555	5.744	0.753	ABS
43813YAC6	Honda Auto Receivables Owner	1,045,000.00	4.57	3/21/2029	1,044,835.83	1,044,869.68	1,047,642.81	1,326.57	NA	4.425	4.658	1.332	ABS
44935DAD1	Hyundai Auto Lease Securitization	510,000.00	4.53	4/17/2028	509,953.95	509,957.90	511,293.36	1,026.80	AAA	4.422	4.533	1.679	ABS
448979AD6	Hyundai Auto Receivables Trust	412,812.69	4.58	4/15/2027	412,772.39	412,795.57	412,853.97	840.30	AAA	4.592	5.139	0.319	ABS
44934QAD3	Hyundai Auto Receivables Trust	470,000.00	4.84	3/15/2029	469,929.08	469,944.69	473,026.80	1,011.02	AAA	4.404	5.447	1.323	ABS
44935CAD3	Hyundai Auto Receivables Trust	975,000.00	4.32	10/15/2029	974,856.19	974,868.36	976,447.88	1,872.00	AAA	4.284	4.844	1.979	ABS
47800BAC2	John Deere Owner Trust	540,012.69	5.09	6/15/2027	539,970.78	539,996.16	541,176.95	1,221.63	NA	4.719	5.147	0.503	ABS
47800DAD6	John Deere Owner Trust	770,000.00	4.23	9/17/2029	769,951.57	769,955.77	768,595.52	1,447.60	NA	4.343	5.086	2.394	ABS
58768PAC8	Mercedes-Benz Auto Receivables	681,683.93	5.21	8/16/2027	681,549.10	681,626.70	683,635.59	1,578.48	AAA	4.539	5.275	0.393	ABS
58768YAD7	Mercedes-Benz Auto Receivables	815,000.00	4.61	4/16/2029	814,900.65	814,905.67	820,362.70	1,669.84	AAA	4.356	4.660	2.195	ABS
89240JAD3	Toyota Auto Receivables Owner	950,000.00	4.64	8/15/2029	949,961.91	949,966.14	956,696.55	1,959.11	NA	4.251	4.687	1.619	ABS
89239NAD7	Toyota Lease Owner Trust	1,045,000.00	4.75	2/22/2028	1,044,986.31	1,044,988.27	1,051,888.64	1,516.70	AAA	4.311	4.750	1.351	ABS
92348KDY6	Verizon Master Trust	1,205,000.00	4.51	3/20/2030	1,204,948.19	1,204,951.70	1,205,825.43	1,660.56	NA	4.559	4.514	1.543	ABS
92970QAE5	WF Card Issuance Trust	930,000.00	4.29	10/15/2029	929,861.80	929,883.17	931,699.11	1,773.20	AAA	4.240	4.293	2.061	ABS
3133EPBM6	Farm Credit System	3,500,000.00	4.13	8/23/2027	3,468,430.00	3,485,506.32	3,504,648.00	63,364.58	AA+	4.056	4.348	1.923	Agency
3133EPDJ1	Farm Credit System	3,600,000.00	4.38	9/15/2027	3,668,976.00	3,632,775.23	3,622,935.60	59,500.00	AA+	4.057	3.903	1.978	Agency
3133EPUN3	Farm Credit System	3,000,000.00	4.50	8/28/2028	3,022,140.00	3,013,631.15	3,041,214.00	57,375.00	AA+	4.020	4.319	2.798	Agency
3133EPBJ3	Farm Credit System	3,500,000.00	4.38	2/23/2026	3,476,513.00	3,495,569.30	3,500,777.00	67,204.86	AA+	4.330	4.618	0.539	Agency
3133EP7C3	Farm Credit System	4,200,000.00	4.63	4/1/2026	4,169,928.00	4,189,575.61	4,212,070.80	64,750.00	AA+	4.175	5.019	0.642	Agency
3133EPQC2	Farm Credit System	1,750,000.00	4.63	7/17/2026	1,749,160.00	1,749,729.03	1,757,791.00	3,147.57	AA+	4.146	4.642	0.931	Agency
3133ENV72	Farm Credit System	3,100,000.00	4.50	7/27/2026	3,099,845.00	3,099,959.12	3,108,025.90	1,550.00	AA+	4.229	4.501	0.958	Agency
3130ATUS4	Federal Home Loan Banks	3,500,000.00	4.25	12/10/2027	3,576,580.00	3,537,167.63	3,528,304.50	21,072.92	AA+	3.886	3.751	2.214	Agency
3130ATS57	Federal Home Loan Banks	3,600,000.00	4.50	3/10/2028	3,697,488.00	3,651,332.18	3,650,641.20	63,450.00	AA+	3.926	3.892	2.402	Agency
3130AEB25	Federal Home Loan Banks	4,000,000.00	3.25	6/9/2028	3,858,720.00	3,918,453.22	3,931,424.00	18,777.78	AA+	3.889	4.045	2.685	Agency
3130AXQK7	Federal Home Loan Banks	3,000,000.00	4.75	12/8/2028	3,090,990.00	3,062,831.31	3,078,201.00	20,979.17	AA+	3.911	4.053	3.062	Agency
3130B1BC0	Federal Home Loan Banks	3,000,000.00	4.63	6/8/2029	3,068,460.00	3,054,327.82	3,069,843.00	20,427.08	AA+	3.966	4.099	3.486	Agency
3130ALHH0	Federal Home Loan Banks	3,500,000.00	0.96	3/5/2026	3,251,500.00	3,462,093.22	3,433,041.50	13,626.67	AA+	4.252	2.883	0.580	Agency
3134GW4C7	Federal Home Loan Mortgage	3,000,000.00	0.80	10/27/2026	2,614,500.00	2,882,977.84	2,884,845.00	6,266.67	AA+	4.006	4.237	1.209	Agency
3137FQXJ7	FHLMC	1,000,000.00	2.53	10/25/2026	958,398.44	988,169.38	978,957.00	2,104.17	AA+	4.377	3.611	1.060	Agency
3137BVZ82	FHLMC	3,300,000.00	3.43	1/25/2027	3,251,273.44	3,256,557.04	3,255,397.20	9,432.50	AA+	4.334	4.323	1.285	Agency
3137FJZ93	FHLMC	1,616,645.00	3.78	10/25/2028	1,586,585.51	1,587,854.58	1,594,391.88	5,092.43	AA+	4.196	4.341	2.936	Agency
3137FPJG1	FHLMC	1,000,000.00	2.60	9/25/2029	935,195.31	937,133.55	938,380.00	2,162.50	AA+	4.245	4.293	3.762	Agency
3137FHPJ6	FHLMC	1,100,000.00	3.93	7/25/2028	1,086,121.10	1,086,755.35	1,090,388.20	3,598.83	AA+	4.182	4.313	2.748	Agency
CCYUSD	Cash	17,722.42	0.00	7/31/2025	17,722.42	17,722.42	17,722.42	0.00	AAA	0.000	---	0.000	Cash
53245PVN5	Eli Lilly and Company	365,000.00	0.00	8/22/2025	363,985.60	364,073.81	364,036.77	0.00	A-1	4.330	4.362	0.060	Commercial Paper
47816FXM8	Johnson & Johnson	3,300,000.00	0.00	10/21/2025	3,243,254.67	3,268,518.00	3,267,597.30	0.00	A-1+	4.407	4.314	0.225	Commercial Paper
62479MC92	Mitsubishi UFJ Financial Group,	2,000,000.00	0.00	3/9/2026	1,937,342.22	1,948,177.78	1,946,808.00	0.00	A-1	4.491	4.377	0.606	Commercial Paper
69372AVT6	PACCAR Inc	2,000,000.00	0.00	8/27/2025	1,993,248.89	1,993,731.11	1,993,390.00	0.00	A-1	4.421	4.355	0.074	Commercial Paper
06051GGA1	Bank of America Corporation	1,700,000.00	3.25	10/21/2027	1,626,373.00	1,649,268.06	1,665,423.70	15,337.78	A-	4.214	4.711	2.098	Corporate
06406RAQ0	BNY Mellon Corp	2,000,000.00	0.75	1/28/2026	1,850,460.00	1,980,841.85	1,963,374.00	125.00	A	4.558	2.788	0.481	Corporate
14913RZ29	Caterpillar Inc.	2,335,000.00	3.65	8/12/2025	2,332,174.65	2,334,971.64	2,334,374.22	40,009.58	A	4.452	3.692	0.031	Corporate
17275RBQ4	Cisco Systems, Inc.	3,000,000.00	4.80	2/26/2027	2,998,410.00	2,999,165.00	3,028,701.00	62,000.00	AA-	4.162	4.819	1.394	Corporate
24422EXB0	Deere & Company	2,000,000.00	4.95	7/14/2028	1,948,660.00	1,967,897.61	2,044,940.00	4,675.00	A	4.133	5.574	2.723	Corporate
532457CP1	Eli Lilly and Company	1,085,000.00	4.15	8/14/2027	1,084,121.15	1,084,403.67	1,086,116.47	20,887.76	A+	4.096	4.179	1.823	Corporate
438516CJ3	Honeywell International Inc.	1,675,000.00	4.95	2/15/2028	1,706,758.00	1,690,879.00	1,703,449.88	38,231.88	A	4.237	4.516	2.244	Corporate
46647PDG8	JPMorgan Chase & Co.	2,200,000.00	4.85	7/25/2028	2,095,060.00	2,144,578.80	2,217,710.00	1,778.70	A	5.034	6.528	1.872	Corporate
57629W6F2	Massachusetts Mutual Life	2,000,000.00	4.50	4/10/2026	1,998,620.00	1,999,682.12	2,000,296.00	27,750.00	AA+	4.469	4.525	0.666	Corporate
57636QAW4	Mastercard Incorporated	2,000,000.00	4.88	3/9/2028	2,029,460.00	2,019,223.01	2,038,702.00	38,458.33	A+	4.083	4.456	2.314	Corporate



Calleguas Municipal Water District  
Investment Listing  
7/31/2025

CUSIP	Issuer	Amount	Coupon Rate	Maturity Date	Cost	Book Value	Market Value	Accrued Balance	S&P Rating	Market YTM	Purchase YTM	Duration	Security Type
59217GFT1	Metropolitan Life Global Funding I	1,265,000.00	4.90	1/9/2030	1,262,394.10	1,262,685.23	1,286,480.97	3,787.97	AA-	4.473	4.947	3.948	Corporate
637432NG6	National Rural Utilities Cooperative	1,505,000.00	3.25	11/1/2025	1,485,082.00	1,502,144.54	1,499,569.96	12,228.13	A-	4.672	4.044	0.247	Corporate
64952WFK4	New York Life Insurance Company	1,380,000.00	4.60	12/5/2029	1,379,213.40	1,379,316.36	1,389,501.30	9,874.67	AA+	4.423	4.613	3.876	Corporate
665859AW4	Northern Trust Corporation	820,000.00	4.00	5/10/2027	818,671.60	819,529.31	817,003.72	7,380.00	A+	4.213	4.034	1.681	Corporate
69371RT30	PACCAR Inc	1,290,000.00	4.45	8/6/2027	1,288,284.30	1,288,848.37	1,297,625.19	27,905.21	A+	4.141	4.498	1.869	Corporate
713448FW3	PepsiCo, Inc.	680,000.00	5.13	11/10/2026	679,816.40	679,921.94	687,014.20	7,841.25	A+	4.280	5.135	1.135	Corporate
713448FL7	PepsiCo, Inc.	1,000,000.00	3.60	2/18/2028	968,490.00	979,370.04	988,643.00	16,300.00	A+	4.073	4.491	2.368	Corporate
713448FQ6	PepsiCo, Inc.	475,000.00	4.55	2/13/2026	474,724.50	474,950.64	475,120.18	10,085.83	A+	4.499	4.571	0.431	Corporate
74340XBU4	Prologis, Inc.	1,000,000.00	3.25	6/30/2026	925,320.00	981,315.97	989,471.00	2,798.61	A	4.436	5.522	0.886	Corporate
857477CU5	State Street Corporation	1,975,000.00	4.54	2/28/2028	1,975,000.00	1,975,000.00	1,988,461.60	38,074.05	A	4.253	4.511	2.291	Corporate
437076CV2	The Home Depot, Inc.	2,300,000.00	4.95	9/30/2026	2,336,179.00	2,314,605.05	2,317,233.90	38,266.25	A	4.278	4.323	1.027	Corporate
89236TMF9	Toyota Motor Corporation	1,700,000.00	5.05	5/16/2029	1,713,821.00	1,710,662.35	1,741,274.30	17,885.42	A+	4.347	4.861	3.395	Corporate
89236TKF1	Toyota Motor Corporation	910,000.00	3.65	8/18/2025	909,181.00	909,987.30	909,521.34	15,039.01	A+	4.689	3.681	0.047	Corporate
91324PCW0	UnitedHealth Group Incorporated	2,200,000.00	3.45	1/15/2027	2,121,196.00	2,160,110.63	2,172,084.20	3,373.33	A+	4.358	4.796	1.400	Corporate
931142FN8	Walmart Inc.	2,300,000.00	4.35	4/28/2030	2,322,448.00	2,321,283.66	2,309,710.60	25,846.25	AA	4.249	4.129	4.134	Corporate
94975P405	Allspring Group Holdings LLC	208,328.88	4.17	7/31/2025	208,328.88	208,328.88	208,328.88	0.00	AAAm	4.170	4.170	0.000	Money Market
4581X0EK0	Inter-American Development Bank	3,410,000.00	4.50	5/15/2026	3,407,374.30	3,409,278.18	3,415,575.35	32,395.00	AAA	4.280	4.531	0.762	Supranational
459058LR2	International Bank for Recon and	980,000.00	4.13	3/20/2030	976,501.40	976,758.14	986,291.60	14,710.21	AAA	3.971	4.205	4.125	Supranational
912828YQ7	Government of The United States	4,000,000.00	1.63	10/31/2026	3,738,945.31	3,919,517.54	3,879,688.00	16,426.63	AA+	4.122	3.355	1.210	US Treasury
9128286B1	Government of The United States	3,800,000.00	2.63	2/15/2029	3,531,820.32	3,604,742.36	3,641,764.20	46,017.27	AA+	3.896	4.246	3.293	US Treasury
91282CKT7	Government of The United States	3,200,000.00	4.50	5/31/2029	3,289,031.25	3,273,798.80	3,265,625.60	24,393.44	AA+	3.917	3.839	3.472	US Treasury
91282CFK2	Government of The United States	3,800,000.00	3.50	9/15/2025	3,726,968.75	3,796,962.66	3,797,233.60	50,236.41	AA+	4.044	4.192	0.122	US Treasury
91282CLK5	Government of The United States	3,500,000.00	3.63	8/31/2029	3,511,074.22	3,509,178.24	3,460,761.50	53,094.43	AA+	3.924	3.554	3.699	US Treasury
91282CLC3	Government of The United States	3,450,000.00	4.00	7/31/2029	3,426,148.44	3,429,618.37	3,459,973.95	375.00	AA+	3.921	4.163	3.662	US Treasury
912828J5	Government of The United States	3,650,000.00	3.00	10/31/2025	3,618,490.23	3,647,661.18	3,637,195.80	27,672.55	AA+	4.401	3.270	0.245	US Treasury
91282CKZ3	Government of The United States	2,000,000.00	4.38	7/15/2027	2,007,421.88	2,005,506.55	2,015,626.00	4,042.12	AA+	3.955	4.223	1.854	US Treasury
91282CLR0	Government of The United States	3,200,000.00	4.13	10/31/2029	3,174,625.00	3,177,288.35	3,223,750.40	33,358.70	AA+	3.932	4.310	3.827	US Treasury
91282CHU8	Government of The United States	3,300,000.00	4.38	8/15/2026	3,309,023.44	3,308,999.69	3,307,194.00	66,603.94	AA+	4.157	4.102	0.986	US Treasury
91282CKP5	Government of The United States	1,800,000.00	4.63	4/30/2029	1,845,843.75	1,845,776.82	1,844,155.80	21,038.72	AA+	3.913	3.887	3.383	US Treasury
912797RM1	Government of The United States	3,300,000.00	0.00	11/4/2025	3,262,465.16	3,263,239.07	3,263,261.10	0.00	A-1+	4.326	4.329	0.257	US Treasury

Investment Type	Code	Total	%	Allowed
Treasury Obligations	US Treasury	38,441,857.74	22%	1.00
Municipal Securities	Municipal Bonds	-	0%	0.20
Medium Term Corporate Notes	Corporate	40,329,918.10	23%	0.30
Federal Agency Bonds	Agency	53,630,803.80	31%	100%
Negotiable CD	Negotiable CD	-	0%	30%
Commercial Paper	Commercial Paper	7,537,831.38	4%	25%
Asset Backed Securities	ABS	16,419,038.18	10%	15%
Supranational	Supranational	4,383,875.70	3%	10%
Money Market Funds	Money Market Fund	208,328.88	0%	20%
WF Investment Cash	Cash	17,722.42	0%	20%
LAIF	LAIF	10,862,930.95	6%	15%
VC Pool	Investment Pool	4,071.20	0%	15%
Restricted Inv	Restricted Inv	33,996.28	0%	
		171,870,374.63	100.00%	

RAUL AVILA, PRESIDENT  
DIVISION 1

REDDY PAKALA, SECRETARY  
DIVISION 3

SCOTT H. QUADY, DIRECTOR  
DIVISION 2



THIBAUT ROBERT, VICE PRESIDENT  
DIVISION 4

JACQUELYN MCMILLAN, TREASURER  
DIVISION 5

KRISTINE MCCAFFREY  
GENERAL MANAGER

## BOARD MEMORANDUM

**Date:** August 27, 2025

**To:** Board of Directors

**From:** Tricia Ferguson, Manager of Human Resources and Risk Management

**Subject:** Item 8.A.2– Discussion Regarding the Potential Addition of a Health Reimbursement Arrangement Option for Board Members

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At the Finance Committee meeting on May 6, staff was directed to evaluate the potential budget implications of adding a Health Reimbursement Arrangement (HRA) option for Board Members. Currently, the District provides three medical benefit options for Directors, as outlined in the District's Administrative Code Section 2.12(a).2. Dependent medical premiums are not covered by the District for Directors elected after 2012.

An HRA option would expand the medical benefit options at the District for Directors only to include premiums, deductibles, and copays. HRAs provide more flexibility in spending and would expand the current medical premium benefit to include eligible expenses outside of the current Administrative Code options, which are limited to medical premiums. HRAs would not be limited to Directors' expenses only and would allow for reimbursement of eligible dependents' expenses.

If an HRA were to be added to the Board medical benefit options, the Board would set an annual reimbursement allowance with each Director having the flexibility to select their own insurance plans or pay for other eligible medical expenses outside of premium reimbursement that the District provides currently. For the purposes of estimating the budget impact, the Finance Committee directed staff to assume that the allowance would be set at the maximum CalPERS PPO premium amount of \$15,105 for 2025. Based on that allowance and the current cost of medical insurance and insurance-related reimbursements for the Board members under the Administrative Code, there could be an estimated budget impact of \$42,000 annually.<sup>1</sup>

At the Board meeting, the Manager of HRRM will provide a presentation with an overview of HRAs and the options available to the Board. Staff is seeking the Board's direction for next steps regarding this issue.

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<sup>1</sup> Note that the cost of insurance and insurance-related reimbursements for Board members varies annually depending on what options the Board members select.

**Attachment:**

Administrative Code Section 2.12 Benefits

## 2.12 BENEFITS

This paragraph outlines the benefits that are either provided or available to Directors. Although the District may provide other benefits to its Employees, benefits not listed in this paragraph are not provided to the Directors.

(a) The premiums for the following benefits are fully paid by the District:

- (1) Workers Compensation
- (2) Medical coverage

Directors have the following options for medical coverage as follows:

(i) District-Procured Coverage

a. The District will pay the full cost of medical insurance premiums for health plans available to the District through CalPERS, as follows:

- Directors seated prior to December 1, 2012 (Director and dependents)
- Directors seated on or after December 1, 2012 (Director only)

b. Board Members may change the Level of Enrollment and Style of Coverage as allowed by the enrollment rules published by CalPERS.

(ii) Director-Procured Coverage

a. At the beginning of his or her term and annually during the open enrollment period, the Director may choose to waive the District-procured coverage and maintain their own medical coverage. If the Director is paying some or all of the premium for their medical coverage, the District shall reimburse the Director for the amount of the premium paid, not to exceed the maximum amount the District pays for medical insurance premiums available to Directors as outlined in Section 2.12(a)(2)(i)a above. This premium reimbursement is available for the Director only.

- b. Proof of medical coverage containing the monthly premium amount and coverage period must be provided to the Manager of Human Resources and Risk Management annually for reimbursement or at the time of renewal. Reimbursement will be paid monthly through payroll for the enrollment period provided in the supporting documentation.
- c. Any changes to the premium amount must be reported within 30 days to the Manager of Human Resources and Risk Management and must be accompanied by supporting documentation. Failure to provide documentation will result in a hold on premium reimbursements.
- d. Directors who wish to change from Director-procured medical coverage to District-procured medical coverage may opt into the District-procured medical coverage only during the annual enrollment period established by CalPERS.

(iii) Waiver of Coverage

Directors may choose to waive the District-Procured Coverage and Director-Procured Coverage and choose to maintain their own medical coverage at their expense.

## Upcoming Meetings

This table includes meetings that can be attended by all Board members. In order to ensure Brown Act compliance, a majority of members should not discuss Calleguas specific issues at meetings other than designated Calleguas Board Meetings.

AWA (DARK No Meetings or Events)	Month of AUGUST	
Special Calleguas Board Meeting	Wed. 08/27, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Purveyor Meeting	Thu. 08/28, 10:00 a.m.	2100 Olsen Road, Thousand Oaks IN PERSON ONLY
Ventura County Special Districts Association*	Tue. 09/02, 5:30 p.m.	2100 Olsen Road, Thousand Oaks IN PERSON ONLY
Calleguas Board Meeting	Wed. 09/03, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
AWA Water Issues	Tue. 09/16, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
CoLAB Wheel Meeting*	Wed. 09/17, 12:00 p.m.	1672 Donlon Street, Ventura Hybrid Event
Calleguas Board Retreat/Meeting	Wed. 09/17, 11:00 a.m. to 5:30 p.m.	Oak Park Community Center, 1000 Kanan Rd, Oak Park IN PERSON ONLY
AWA Reception for Members and Elected Officials*	Thu. 09/18, 5:00 p.m.	Reagan Library Presidential Library IN PERSON ONLY
AWA CCWUC Award BBQ*	Wed. 09/24, 10:30 a.m.	Camarillo Grove Park IN PERSON ONLY
Calleguas Purveyor Meeting	Thu. 09/25, 10:00 a.m.	TBD IN PERSON ONLY
Calleguas Board Meeting	Wed. 10/01, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas-LVMWD Interconnection Joint Board Tour	Tue. 10/07, 10:00 a.m.	Calleguas-LVMWD Interconnection, 10 Lindero Canyon Rd., Oak Park
Calleguas Board Meeting	Wed. 10/15, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
AWA WaterWise*	Thu. 10/16, 8:00 a.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
United Water Conservation District Sustainability Summit*	Thu. 10/16, 1:00 p.m.	1701 Lombard Street, Oxnard Hybrid Event
AWA Water Issues	Tue. 10/21, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
AWA CCWUC*	Wed. 10/22, 11:30 a.m.	Orchid Professional Building, 816 Camarillo Springs Rd., Camarillo IN PERSON ONLY
Calleguas Purveyor Meeting	Thu. 10/23, 10:00 a.m.	2100 Olsen Road, Thousand Oaks IN PERSON ONLY
Calleguas Board Meeting	Wed. 11/05, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event

\* Reservations required. Contact Kara if you would like to attend.



# Conejo Recreation & Park District

**GENERAL MANAGER**  
Jim Friedl

**BOARD OF DIRECTORS**  
Doug Nickles, Chair  
Nellie Cusworth, Vice Chair  
Chuck Huffer, Director  
Marissa Buss, Director  
Ashley Orozco, Director

August 8, 2025

Senator Henry Stern  
California State Senate  
State Capitol, Room 5080  
Sacramento, CA 95814

Via email only: [Henry.Stern@sen.ca.gov](mailto:Henry.Stern@sen.ca.gov); [Gil.topete@sen.ca.gov](mailto:Gil.topete@sen.ca.gov); [Katherine.lettieri@sen.ca.gov](mailto:Katherine.lettieri@sen.ca.gov)

**Subject: Delta Conveyance Project – Increasing Water Availability and Reliability for Conejo Recreation & Park District**

Dear Senator Stern,

On behalf of the Conejo Recreation and Park District (CRPD), I am writing to express our District's support for the Delta Conveyance Project (DCP), a critical modernization of the State Water Project (SWP) that is essential to preserving parks and open space in Ventura County.

CRPD maintains 55 developed parks and cares for over 12,000 acres of open space that support hiking, biking, horseback riding, and wildlife preservation in coordination and collaboration with the City of Thousand Oaks and the Conejo Open Space Conservation Agency. CRPD's parks include sports fields, playgrounds, community centers, pools, and facilities for cultural and recreational programming. In addition to our physical facilities, CRPD offers hundreds of diverse recreation programs and hosts large community events such as concerts in the park, outdoor movies, and seasonal festivals. All of these community benefits are heavily dependent on a reliable source of water.

In Ventura County, the importance of reliable SWP deliveries was made clear during 2021 and 2022, when back-to-back SWP allocations of just 5% forced major cutbacks in water use. Particularly concerning for CRPD, were the severe restrictions on outdoor watering, given the extensive turf and landscaping that make up a large portion of our park system. These restrictions were especially difficult during the COVID-19 pandemic, when public health officials were urging residents to use outdoor spaces for physical and mental health. Our parks served as essential venues for small businesses, community services, and recreation providers that supported the community during that challenging time. Had the DCP been in place, some of these water restrictions might have been avoided, reducing the strain on our operations and the public we serve.

## ADMINISTRATIVE OFFICES

📍 403 West Hillcrest Drive, Thousand Oaks, CA 91360-4223  
☎ 805-495-6471 | 📠 805-497-3199 | ✉ parks@crpd.org | 🌐 www.crpdpd.org



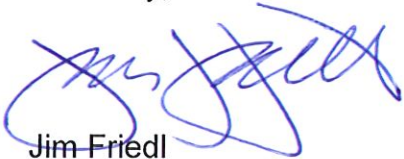
We hope to avoid such severe water use limitations in the future and believe the DCP, when completed, could make such severe water shortages much less likely for those of us so reliant on the State Water Project.

The DCP is a commonsense, climate-resilient solution that captures and stores stormwater that would otherwise be lost. As California experiences increasingly unpredictable weather patterns with wetter wet periods and longer, more frequent dry spells, projects like the DCP are more important than ever. Beyond climate-related challenges, the SWP is also at risk from seismic activity in the Delta. A major earthquake could disrupt deliveries for months or even years, putting our water supply and by extension, our parks and recreation services, at serious risk.

Should this issue come before you in the Legislature, we respectfully urge your support. The DCP is critical to ensuring that the hundreds of thousands of residents who rely on CRPD's facilities each year can continue to enjoy green parks, safe sports fields, and vital community programs.

Thank you for your consideration. Please do not hesitate to contact me with any questions.

Sincerely,



Jim Friedl  
General Manager  
Conejo Recreation and Park District

C: CRPD Board of Directors