

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
August 6, 2025

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer Scott Quady, Director
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Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Daniel Cohen, Emergency Response Coordinator Kat Ehret, Management Analyst Tricia Ferguson, Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Tori Hren, Environmental Health & Safety Specialist Jennifer Lancaster, Manager of Water Resources Megan Neilson, Senior Administrative Assistant Steve Sabbe, IT Specialist Wes Richardson, Manager of Information Technology Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
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Staff Participating via Videoconference:	James Mojica, IT Specialist Sue Taylor, Accounting Supervisor
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Legal Counsel Present at
District Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District
Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

None

5. PRESENTATIONS

- A. Presentation of Greater Conejo Valley Chamber of Commerce 40 Under Forty Recognition to Management Analyst Kat Ehret

The Manager of External Affairs presented the “40 Under Forty” award received by Management Analyst Kat Ehret from the Greater Conejo Valley Chamber of Commerce. Kat was recognized for her outstanding contributions to both her workplace and community.

- B. Presentation of the Calleguas-LVMWD Interconnection Video

The Manager of External Affairs shared photos and a video from the Calleguas-LVMWD Interconnection community celebration event and thanked the Board and staff for their contributions to its success.

6. CONSENT CALENDAR

- A. Approve the Minutes of the July 16, 2025 Board Meeting
- B. Receive and Affirm the Payment Register for the District’s Activities from June 24, 2025 to July 28, 2025
- C. Adopt Resolution No. 2113, Awarding the Contract for As-Needed Pipeline Services, and Authorize a Budget of \$1,200,000 for the Contract

- D. Approve New Capital Project Lake Bard Water Filtration Plant Secondary/Emergency Access Road (Project No. 531) and Approve Capital Project Budget Allocation in the Amount of \$80,000

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar,

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

ABSTAIN: Quady (Item 6.A)

7. ACTION ITEMS

- A. Discussion Regarding Association of California Water Agencies Elections

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 5-0 to authorize Director Quady, as Calleguas's designated voting representative, to vote for the slate of candidates.

AYES: Directors Quady, McMillan, Pakala, Robert, Avila

NOES: None

8. REPORTS

- A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

Staff highlighted five items from the Monthly Status Report. The Board asked questions and staff answered them.

2. Quarterly Investment Report – Dan Smith, Manager of Finance.

Alayne Sampson, Senior Portfolio Strategist from Chandler Asset Management, presented the report. The Board asked questions and she answered them.

- B. GENERAL COUNSEL REPORT

1. General Counsel's Report

General Counsel collaborated with the Manager of Engineering and staff on a Public Records Act Request for contractor records, a roof replacement

contract, and a contract for replacement of Staff House #3. He worked with the Manager of Operations & Maintenance on a service agreement for the diesel backup generators and a contract for liquid oxygen supplies and with the Manager of Information Technology on a vendor agreement. He also consulted with the Manager of External Affairs regarding the potential impact of pending legislation on infrastructure information disclosure. Additionally, he attended the Calleguas–Las Virgenes Interconnection community celebration event.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Reports

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

No report.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

c. Report of Association of Water Agencies of Ventura County Representative

Director Robert reported that there was a Waterwise meeting on July 17, but he was unable to attend.

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Pakala reported that he and the Deputy General Manager attended the Fox Canyon Groundwater Management Agency (FCGMA)/Watermaster Board Meeting on July 23. He noted that FCGMA approved reducing the extraction fees and the Watermaster Basin Assessment and cancelled the fourth

installment of the Las Posas Valley Watermaster Basin Assessment.

e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from July 17 to August 6. Director McMillan's report is attached and made part of the approved minutes on file with the District.

f. Report of Ventura LAFCo Commissioner

No report.

g. Report of Ventura County Regional Energy Alliance Representative

No report.

h. Report of Ventura County Special Districts Association Representative

No report.

3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

4. Discussion regarding upcoming meetings to be attended by Board members

Due to scheduling challenges, the August 20 Board Meeting was moved to August 27.

The General Manager mentioned that the August 28 purveyor meeting that was supposed to be at the Triunfo Water & Sanitation District/Las Virgenes Municipal Water District Joint Powers Authority PureWater Demonstration Plant would be moved to Calleguas due to construction at the Demonstration Plant.

Director Avila requested a tour of Calleguas's facilities.

9. REQUEST FOR FUTURE AGENDA ITEMS

None

10. BOARD COMMENTS

None

11. INFORMATION ITEMS

- A. Support Letter from Congresswoman Julia Brownley to Chairman Tom Cole and Ranking Member Rosa DeLauro of the House Appropriations Committee RE: Funding for Calleguas Lake Bard Pump Station – May 1, 2025
- B. Support Coalition Letter to Governor Newsom, Pro Tem McGuire, Speaker Rivas, Budget Chairs Weiner and Gabriel, and Budget Subcommittee Chairs Allen and Bennett RE: Request for Trailer Bill Language-Non-Native-Invasive Golden Mussels in California – July 11, 2025
- C. Support Coalition Letter to Chair Wicks RE: SB 72 (Caballero) – July 11, 2025


12. CLOSED SESSION

None

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 6:11 p.m.

Hereby certified,



Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from August 7 to August 27, 2025**

Calleguas MWD (CMWD) Related Activities

August 15 – MWD/CMWD Strategy Planning Meeting via Zoom

August 23 – CSDA Training via Webinar: “Mastering Good Governance for a Better Board and a Better District”

August 24 – CSDA Training via Webinar: “Building Tomorrow: Mastering Capital Project Financing for Special Districts”

August 25 – CSDA Training via Webinar: “Developing and Updating Comprehensive Emergency Operations Plans for Special Districts”

August 27 – CMWD Special Board Meeting.

Metropolitan Water District of Southern California (MWD)

August 8 – General Counsel 360 Review Meeting via Zoom. Weekly Legislative Update with the Chair via Zoom. Ad Hoc Committee on Agricultural and Tribal Partnerships via Zoom.

August 10 to 12 – MWD Special Board Meetings and Finance Corporation Meeting in Los Angeles. The following actions were taken:

August 14 – North Caucus via Zoom and Weekly Legislative Update with the Chair via Zoom.

August 15 – Delta Construction Authority Board Meeting via Zoom.

August 17 to 19 – MWD Committee and Board Meetings at MWD in Los Angeles. The following actions were taken:

- Authorize an agreement with Kaygen Inc., in an amount not to exceed \$473,640 for MyWarehouse **Shopping Cart Replacement project**. (2025.08.19. 7-1) (Board: Aye, McMillan: Aye)
- Authorize an on-call professional services agreement with Allied Reliability, Inc. for a total amount of \$1.75 million for **asset reliability services**. (2025.08.19. 7-2)(Board: Aye, McMillan: Aye)
- Adopt resolution establishing the **Ad Valorem tax rate** for fiscal year 2025/26. (2025.08.19. 8-1) (Board: Aye, McMillan: Aye)
- Authorize an increase of \$300,000 to an agreement with HydroFocus, Inc. for new total of \$455,000 for environmental monitoring services on **Webb Tract island**. (2025.08.19. 8-2) (Board: Aye, McMillan: Aye)
- Adopt a resolution declaring approximately 5,497 acres of MWD-owned real property in the Sacramento-San Joaquin Delta, commonly known as **Webb Tract**. (2025.08.19. 8-5) (Board: Aye, McMillan: Aye)

- Authorize a new agricultural lease agreement with Bouldin Farming Company for **rice farming** and related uses on portions of MWD-owned real property in the Sacramento-San Joaquin Bay Delta known as **Webb Tract**. (2025.08.19. 8-6) (Board: Aye, McMillan: Aye)
- Authorize a new **agricultural lease** agreement with Lundberg Family Farms for rice farming and related uses on portions of MWD-owned real property in the Sacramento-San Joaquin Bay Delta known as **Bacon Island**. (2025.08.19 8-7) (Board: Aye, McMillan: Aye)
- Authorize the **Local Supply Exchange Framework**; delegate authority to the GM to enter into agreements to facilitate the exchange. (2025.08.18 8-3) (Board: Aye, McMillan: Aye)
- Authorize the GM to enter into a new three-year sole source agreement with WaterWise Consulting, Inc. for inspection and verification services for **MWD's Conservation Programs**, for \$4,500,000. (2025.08.19. 8-4) (Board: Aye, McMillan: Aye)

August 20 – MWD Advocacy Day in Sacramento with other Board Members and Executive Staff.

August 21 to 22 -- Delta Construction Authority Board Meeting in Sacramento.

August 25 to 26 – MWD Special Board Meeting