

**CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
July 16, 2025**

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer (arrived 4:32 p.m.)
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Director Absent:	Scott Quady, Director
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Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Daniel Cohen, Emergency Response Coordinator Kat Ehret, Management Analyst Tricia Ferguson, Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources James Mojica, IT Specialist Wes Richardson, Manager of Information Technology Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
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Staff Participating via Videoconference:	Steve Sabbe, IT Specialist
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Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel
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2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

No changes to the agenda.

5. PRESENTATIONS

None

6. CONSENT CALENDAR

- A. Approve the Minutes of the July 2, 2025 Board Meeting
- B. Authorize the General Manager to Enter into a Use Agreement with Ventura County Regional Radio System
- C. Authorize the General Manager to Sign Amendment No. 1 to Well Monitoring Agreement modifying the termination clause of the Well Monitoring Agreement between the Bruecker 2005 Revocable Trust and District
- D. Receive and Affirm the Second Quarter 2025 Change Order Summary Report

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 3-0 to approve the Consent Calendar.

AYES: Directors Pakala, Robert, Avila

NOES: None

ABSENT: Directors McMillan, Quady

7. ACTION ITEMS

None

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. June 2025 Water Use and Sales, May 2025 Power Generation, and June 2025 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

None

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

- a. Report of ACWA Region 8 Director

No report.

- b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

- c. Report of Association of Water Agencies of Ventura County Representative

No report.

- d. Report of Fox Canyon Groundwater Management Agency Representative

Director Pakala said there was no FCGMA meeting. He attended the FCGMA Watermaster Fiscal Committee meeting on July 15.

- e. Report of Metropolitan Water District Director

The General Manager said that the Metropolitan Board adopted several of the finance-related business model refinements that the Member Agency General Managers Working Group had developed. The most notable was a change to the approach to the treated water surcharge structure, which Calleguas and its purveyors had advocated for as part of the 2024 rate setting and adoption process.

Director Avila said he watched several Metropolitan Board and Committee meetings, including the One Water and Adaptation Committee meeting on July 7 regarding a potential Local Supply Exchange Framework for Member Agencies.

Director McMillan provided a written report on the Metropolitan meetings she attended from July 3 to July 16. Director McMillan's report is attached and made part of the approved minutes on file with the District.

- f. Report of Ventura LAFCo Commissioner

No report.

- g. Report of Ventura County Regional Energy Alliance Representative

No report.

- h. Report of Ventura County Special Districts Association (VCSDA) Representative

No report.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

The General Manager highlighted a few items:

- July 17 – AWA WaterWise will be at Calleguas
- July 18 – Southern California Water Coalition at Reagan Library
- July 24 – LVMWD-Calleguas Interconnection Community Celebration Event
- September 16 – AWA Water Issues (Principal Water Resources Specialist Jen Vasquez will be presenting on Calleguas's Workforce Development efforts)

9. REQUEST FOR FUTURE AGENDA ITEMS

None

10. BOARD COMMENTS

None

11. INFORMATION ITEMS

- A. Support Coalition Letter to Senator Durazo RE: Assembly Bill 259 (Rubio) – June 26, 2025
- B. Support Letter from CoLAB Ventura County to Assemblymember Jacqui Irwin RE: Delta Conveyance Project-A Critical Step Toward Regional Water Security – June 26, 2025
- C. Support Letter from City of Simi Valley to Assemblymember Bennett RE: Support and Advocacy for the Delta Conveyance Project – June 25, 2025
- D. Support Letter from City of Simi Valley to Assemblymember Irwin RE: Support and Advocacy for the Delta Conveyance Project – June 25, 2025

- E. Support Letter from City of Simi Valley to Senator Limón RE: Support and Advocacy for the Delta Conveyance Project – June 25, 2025
- F. Support Letter from City of Simi Valley to Senator Stern RE: Support and Advocacy for the Delta Conveyance Project – June 25, 2025
- G. Support Letter from Bureau of Reclamation WaterSMART to Senators Kennedy and Murray and Representatives Fleischmann and Kaptur RE: Funding for FY2026 – June 27, 2025
- H. Support Coalition Letter to Governor Newsom, Pro Tem McGuire, Speaker Rivas, Budget Chairs Weiner and Gabriel, and Budget Subcommittee Chairs Allen and Bennett RE: Request for Trailer Bill Language-Non-Native-Invasive Golden Mussels in California – June 30, 2025

12. CLOSED SESSION

- A. Pursuant to Government Code 54956.9(d)(2) Conference with Legal Counsel – Anticipated Litigation – 1 case.

At 4:22 p.m., Director Avila adjourned to Closed Session to discuss Item 12.A as stated on the agenda. Closed Session began at 4:30 p.m.

CLOSED SESSION CONTINUING

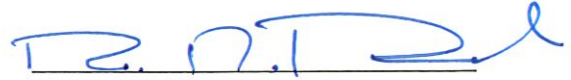
At 5:11 p.m., Closed Session ended. At 5:11 p.m., Director Avila reconvened to Open Session.

Regarding Item 12.A, the Board received an update from Counsel and no action was taken.

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 5:11 p.m.

Hereby certified,



Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from July 3 to July 16, 2025**

Calleguas MWD (CMWD) Related Activities

July 3 – MWD/Calleguas Strategy meeting via Zoom

July 10 – Cyber Training Mobile Phones

July 15 – Water Issues Committee via Zoom and ACWA's Public Communications Committee via Zoom

July 16 – CoLAB's Wheel Committee via Zoom and Calleguas MWD's Board Meeting

Metropolitan Water District of Southern California (MWD)

July 6 – 8 – MWD Committee and Board Meetings at MWD in Los Angeles. The following actions were taken:

CONSENT CALENDAR ITEMS - ACTION

- Approved amendments to the Metropolitan Administrative Code Division VI (Personnel Matters) to create a Principal Assistant position to the Ethics Officer. (Agenda Item 7-1)
- Awarded a \$1,718,000 construction contract to Myers and Sons Construction, LLC to refurbish a washwater reclamation plant basin at the Joseph Jensen Water Treatment Plant. (Agenda Item 7-2). (Board: Unanimous; McMillan: Aye)
- Authorized an on-call five-year professional services agreement with ProcureAmerica, LLC, for a \$1.25 million for retail electric utility rate analysis and reduction. (Agenda Item 7-4). (Board: Unanimous; McMillan: Aye)
- Authorized an increase of \$700,000 in change order authority to an existing contract with Power Engineering Construction Co. for urgent diving services at Lake Mathews. (Agenda Item 7-5). (Board: Unanimous; McMillan: Aye)
- Approved a Treated Water Cost Recovery Rate Structure to be included with the staff proposal for the Fiscal Years 26/27 and 27/28 Biennial Budget and Calendar Years 27 and 28 Rates and Charges. (Agenda Item 7-6). (Board: Unanimous; McMillan: Aye)
- Approved revisions to Metropolitan's Reserves Policy and directed staff to implement a 70% exceedance level sales projections for the proposed Fiscal Years 26/27 and 27/28 Biennial Budget, 80% for the FYs 28/29 and 29/30 Biennial Budget, and 80 % for subsequent budgets. (Board: Aye: xx; No: 2; McMillan: No)
- Also directed staff to provide the budget analysis for an 80% analysis for the FYs 26/27 and 27/28 Biennial Budgets. (Agenda Item 7-7). (Board: Unanimous; McMillan: Aye)
- Authorized the General Manager to execute a license agreement with the California Department of Fish and Wildlife to allow the continuance of the Department's Nutria Eradication Program on Metropolitan's Bay Delta Islands located in Contra Costa and San Joaquin Counties. (Agenda Item 7-8). (Board: Unanimous; McMillan: Aye)
- Approved amendments to the Metropolitan Water District Administrative Code to conform to current policy, law, and practice, and to make other minor, non-substantive changes. (Agenda Item 7-9). (Board: Unanimous; McMillan: Aye)
- Authorized an increase in the maximum amount payable under contract with Thompson Coburn LLP for legal advice on state and federal energy regulatory and contractual matters

by \$300,000 to a maximum amount payable of \$600,000. (Agenda Item 7-10). (Board: Unanimous; McMillan: Aye)

OTHER BOARD ITEMS - ACTION

- Authorized an increase in maximum amount payable under contract for legal services with Internet Law Center, Ltd. in the amount of \$250,000 for \$500,000; and authorized an increase in maximum amount payable under contract for legal services with Kronenberger Rosenfeld, LLP in the amount of \$250,000 for \$500,000. (Agenda Item 8-1). (Board: Unanimous; McMillan: Aye)
- Authorized an amendment to an existing design-build agreement with J. F. Shea Construction Inc. for design-build services to initiate Phase 2 of the Sepulveda Feeder Pump Stations project, including an increase of \$52.96 million for total amount of \$103.36 million; authorized an increase of \$81 0,000 to an existing agreement with Carollo Engineers Inc. for a total amount of \$3.3 million to serve as the owner's advisor through the Phase 2 design-build agreement; and authorized an increase of \$296,000 to an existing agreement with Parametrix Inc. for a total amount of \$545 ,000 for cost estimating and scheduling services through Phase 2. (Agenda Item 8-2)
- Approved amendments to the Metropolitan Administrative Code Section 2416(f)(5) to update procedures for addressing Equal Employment Opportunity allegations against members of the Board and direct reports to the Board. (Agenda Item 8-3)

July 9 – MWD's Weekly Legislative Updates regarding the DCP via Zoom.

July 11 – Delta Construction Authority Board Briefing via Zoom.

July 14 – West Ventura County Business Alliance Business Advocacy Committee via Zoom

July 15 – Ad Hoc Committee on Agriculture and Tribal Partnerships via Zoom

July 16 – MWD's Weekly Legislative Updates regarding the DCP via Zoom