

**CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
February 19, 2025**

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District
Headquarters:

Raul Avila, President
Scott Quady, Vice-President
Thibault Robert, Secretary
Jacquelyn McMillan, Treasurer
Reddy Pakala, Director

Staff Present at District
Headquarters:

Kristine McCaffrey, General Manager
Ian Prichard, Deputy General Manager
Fernando Baez, Manager of Engineering
Omar Castro, Manager of Operations and Maintenance
Tricia Ferguson, Manager of Human Resources and Risk
Management

Henry Graumlich, Executive Strategist
Charlotte Holifield, Manager of External Affairs
Jennifer Lancaster, Manager of Water Resources
Wes Richardson, Manager of Information Technology
Megan Neilson, Administrative Assistant
Kathryn Ehret, Management Analyst
Matt Gomez, System Maintenance Supervisor

Staff Present via
Videoconference:

Kara Wade, Clerk of the Board
Kayde Maddox, Administrative Assistant
Julie Schade, Accounting Technician
Jen Vasquez, Principal Water Resource Specialist

Legal Counsel Present at District
Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District
Counsel

2. PUBLIC COMMENTS

None

3. PRESENTATION

None

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

A. Approve the Minutes of the February 5, 2025 Regular Board Meeting, as Amended

B. Fourth Quarter 2024 Change Order Summary Report

On a motion by Director McMillan, seconded by Director Pakala, the Board of Directors voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Pakala, McMillan, Quady, Avila

NOES: None

ABSTAIN: Robert

6. ACTION ITEMS

Action Items call for separate discussion and action by the Board for each agenda item.

A. Discussion Regarding Resolution No. 2104, Concurring in Nomination of Melody Henriques-McDonald of San Bernardino Valley Water Conservation District to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority

On a motion by Director Quady, seconded by Director McMillan, the Board of Directors voted 5-0 to endorse the nomination of Melody Henriques-McDonald.

AYES: Directors Pakala, McMillan, Robert, Quady, Avila

NOES: None

Discussion Regarding AB 259 (Rubio), Concerning Brown Act Requirements for Remote Participation in Public Agency Meetings

On a motion by Director Quady, seconded by Director Pakala, the Board of Directors voted 5-0 to adopt a "Support" position on AB 259.

AYES: Directors Pakala, McMillan, Robert, Quady, Avila

NOES: None

7. REPORTS

Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.

A. GENERAL MANAGER AND STAFF REPORTS

1. 2024 Year in Review Draft Report – Charlotte Holifield, Manager of External Affairs.

The Manager of External Affairs presented the draft Year in Review, highlighting the District's 2024 accomplishments.

2. Pipeline Condition Assessment Programs for Bar-Wrapped and Pre-Stressed Concrete Cylinder Pipe – Fernando Baez, Manager of Engineering, and Omar Castro, Manager of Operations & Maintenance.

The Manager of Engineering and the Manager of Operations and Maintenance presented an overview of Calleguas's condition assessment programs for bar-wrapped pipe and pre-stressed concrete cylinder pipe.

3. Emergency Repair of Blow Off Plug Valve – Matt Gomez, System Maintenance Supervisor

The System Maintenance Supervisor presented on the recent repair of a leaking blow off due to a failed plug (isolation) valve.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

None

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady attended a Region 8 virtual meeting on wildfire on February 13.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report

c. Report of Association of Water Agencies of Ventura County Representative

Director Avila attended the February 6 executive committee meeting, where the budget, membership, and upcoming events were discussed.

d. Report of Fox Canyon Groundwater Management Agency (FCGMA) Representative

Director Pakala attended the FCGMA Board Meeting on February 12. The meeting included a presentation by the Calleguas General Manager and Deputy General Manager on the Water Resources Implementation Strategy, one by the City of Oxnard on their Groundwater Recovery Enhancement and Treatment program, and one by a consultant on FCGMA staffing needs.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from February 6 to 19. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

No report

- g. Report of Ventura County Regional Energy Alliance Representative

No report

- h. Report of Ventura County Special Districts Association Representative

No report

- 3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

- 4. Discussion regarding upcoming meetings to be attended by Board members

There is an upcoming Finance Committee meeting on March 3 at 3 p.m., as well as an Employee Housing Ad Hoc Committee meeting on March 4 at 3 p.m.

- 5. Request for Future Agenda Items

None

8. INFORMATION ITEMS

None

9. CLOSED SESSION

- A. Pursuant to Government Code §54956.9(d)(2) – Conference with Legal Counsel – Anticipated Litigation; 1 case.

At 5:15 p.m., Director Avila adjourned to Closed Session to discuss Item 9.A as stated on the agenda. Closed Session began at 5:20 p.m.

CLOSED SESSION CONTINUING

At 5:50 p.m., Closed Session ended.

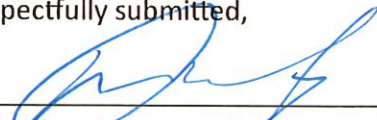
At 5:52 p.m., Director Avila reconvened to Open Session.

Regarding Item 9.A, direction was given to staff. No action was taken.

10. ADJOURNMENT

Director Avila declared the meeting adjourned at 5:52 p.m.

Respectfully submitted,



Thibault Robert, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from February 6 to February 19, 2025**

Calleguas MWD Related Activities

February 7 – CMWD/MWD Strategy Meeting via Zoom and CSDA Membership and Professional Committee via Zoom.

February 12 – CMWD Cyber Training “Smishing”

February 14 – Simi Valley Chamber’s Breakfast Meeting at the Best Western Posada.

February 18 -- AWAVC Waterwise Breakfast via Zoom

February 19 – CoLAB WHEEL Committee via Zoom

February 19 – CMWD Board at CMWD’s Headquarters in Thousand Oaks

Metropolitan Water District of Southern California (MWD) Related Activities

February 6 – North Caucus via Zoom

February to 11 – MWD Board and Committee Meetings at MWD’s Headquarters in downtown Los Angeles. The following actions were considered and the votes displayed.

CONSENT CALENDAR OTHER ITEMS

- Approved Chairs and Vice Chairs for the term commencing on February 11, 2025, governance changes to Committees and Committee formation including the modification of Standing Committees and the creation and elimination of Ad Hoc Committees, and direct staff to bring back the required changes to the Administrative Code for Board approval. (Agenda Item 6B). Board: 100%. McMillan: Aye.

CALENDAR ITEMS

- Awarded a \$2,556,478.19 construction contract to MasTec Network Solutions LLC for upgrades to the **desert microwave communication** tower sites; B. awarded a \$1,531,044 procurement contract to Logicalis Inc. for communications site network equipment; C. authorized an increase of \$591,000 to the agreement with Nokia of America Corporation for \$5,888,000 for network materials and manufacturer’s field services; and D. authorized an increase of \$680,000 to the agreement with Hatfield & Dawson Consulting Engineers LLC for \$1,410,000 to provide specialized technical support during construction and commissioning. (Agenda Item 7-1). Board: 100%. McMillan: Aye.
- Awarded a \$1,931,217 contract to Fencecorp. Inc. for perimeter fencing for housing and playground areas and shade improvements for the playground area at four **CRA pumping plant villages**. (Agenda Item 7-2). Board: 100%. McMillan: Aye.
- Authorized an agreement with Computer Aid, Inc. for \$6 million to comanaged support services for the operation and maintenance of the **Metropolitan Cybersecurity Operations Center**. (Agenda Item 7-3). Board: 100%. McMillan: Aye.

- Authorized the General Manager to enter into an agreement with Palo Verde Irrigation District to jointly **fund community investment in Palo Verde Irrigation District's service area.** (Agenda Item 7-4). Board: 100%. McMillan: Aye.
- Authorized the General Manager to approve a new three-year agreement with WaterWise Consulting Inc. for the **Large Landscape and Residential Survey Program**, for \$200,000/year. (Agenda Item 7-5). Board: 100%. McMillan: Aye.
- Authorized the General Manager to **expand the Bard Seasonal Fallowing Program** and amend the System Conservation Implementation Agreement for Bard Seasonal Fallowing Program to increase its program size from 3,000 acres to 6,000 acres for the years 2025 and 2026. (Agenda Item 7-6). Board: 100%. McMillan: Aye.
- Reviewed and considered the Lead Agency's certified Environmental Impact Report and Initial Study, took related CEQA actions, and adopted a resolution for the 117th **Fringe Area Annexation** concurrently to Eastern Municipal Water District and Metropolitan. (Agenda Item 7-7). Board: 100%. McMillan: Aye.

OTHER BOARD ITEMS

- Authorized the General Manager to **execute transfers, exchanges, and other State Water Project management transactions** during 2025 and 2026 and grant final decision-making authority to the General Manager subject to the terms set forth in this letter with the understanding that 1) such transactions will only be pursued under conditions when Metropolitan projects adding to or spilling stored supplies accessible by the State Water Project -dependent areas; 2) staff will monitor, evaluate, and report on the efficacy and impacts of this program as it progresses; and 3) an Ad Hoc Committee will be established to provide ongoing oversight and review of this program. (Agenda Item 8-1). Board: 100%. McMillan: Aye.
- Authorize **the execution of lease amendments with existing tenants, D&L Farms, Inc., Dinelli Farms, and Sierra Cattle Company**, to extend the term up to two years for Dinelli Farms, Sierra Cattle, and provide D&L Farms with up to a one-year, move-out period while adjusting the rent for all three tenants, thereby allowing the existing tenants to continue farming on Metropolitan's fee-owned property **in the Sacramento-San Joaquin Delta**, subject to the price and terms direction given in closed session and with temporary tenant replacement and land preservation procedures in the event of tenant default or surrender of land. (Agenda Item 8-2). Board: 100%. McMillan: Aye.
- Authorized an increase in the maximum amount payable under contract for **legal services** in **Ryan Tiegs v. Metropolitan Water District of Southern California** with Seyfarth Shaw LLP in the amount of \$300,000 for a total amount not to exceed \$825,000. (Agenda Item 8-3). Board: 100%. McMillan: Aye.

February 13 – WVCBA Networking Group at the chamber's Oxnard office.