

**CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
July 2, 2025**

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Raul Avila, President Thibault Robert, Vice President Reddy Pakala, Secretary Jacquelyn McMillan, Treasurer Scott Quady, Director
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Fernando Baez, Manager of Engineering Omar Castro, Manager of Operations and Maintenance Tricia Ferguson, Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources Amy Mueller, Regulatory Compliance Supervisor Wes Richardson, Manager of Information Technology Steve Sabbe, IT Specialist Dan Smith, Manager of Finance Kara Wade, Clerk of the Board
Staff Participating via Videoconference:	Kat Ehret, Management Analyst
Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

No changes to the agenda

5. PRESENTATIONS

None

6. CONSENT CALENDAR

- A. Approve the Minutes of the June 18, 2025 Board Meeting
- B. Receive and Affirm the Payment Register for the District's Activities from May 22, 2025 to June 23, 2025
- C. Award Contract in the Amount of \$450,000 to RA Atmore & Sons, Inc. to Perform As-Needed Weed Abatement Services and Approve \$150,000 for Weed Abatement Services to Be Performed in Fiscal Year 2025-26 Without a Fixed Scope and Fee
- D. Adopt Proposed Changes to the District's Administrative Code

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 4-0 to approve the Consent Calendar.

AYES: Directors Quady, Pakala, Robert, Avila

NOES: None

ABSENT: Director McMillan

7. ACTION ITEMS

A. Discussion Regarding California Special Districts Association Board of Directors Elections

On a motion by Director Pakala, seconded by Director Quady, the Board of Directors voted 4-0 to vote for Scott Duffield for the CSDA 2025 Board of Directors election Term 2026-2028; Seat B-Coastal Network.

AYES: Directors Quady, Pakala, Robert, Avila

NOES: None

ABSENT: Director McMillan

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

Staff highlighted five items from the Monthly Status Report. The Board asked questions and staff answered them.

President Avila requested a short break of the meeting.

2. May 2025 Financial Report – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

3. Calleguas's 2024 Annual Water Quality Report – Amy Mueller, Regulatory Compliance Supervisor

The Regulatory Compliance Supervisor presented the report.

4. Water Quality and Operations Risks Associated with Invasive Species – Amy Mueller, Regulatory Compliance Supervisor

The Regulatory Compliance Supervisor presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

General Counsel said that he has been working with the Manager of Human Resources and Risk Management regarding changes to the Administrative Code; the Manager of Engineering on construction claims; and the General Manager and Deputy General Manager on various District agreements. He will be providing the second quarter legal summary to the Board soon.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady mentioned several upcoming meetings and dates of note including:

- July 15: Joint webinar with CAPIO on "Combating Misinformation in Public Communications"
- July 21: ACWA election process begins
- July 23: Town Hall for candidates for ACWA President and Vice President
- September 19: Deadline to express interest in joining ACWA committees

b. Report of ACWA Joint Powers Insurance Authority Representative

Director Quady said that he went to Roseville on June 26 for a Workers' Compensation Committee meeting. ACWA JPIA participated in three formal audits in 2024, which involved oversight by state regulators and independent auditors. They were audited in State Law Compliance, Utilization Review-Medical Standards, and an independent review on their program performance. All three audits found no issues of concern. Director Quady said he also attended the Executive Committee Meeting on

June 27, where they discussed the memorandum of coverage for workers' compensation and a revision to the litigation management guidelines. The committee approved reinsurance with Safety National to receive a 3% decrease in the rate. There will be no rate increases for ACWA JPIA members.

- c. Report of Association of Water Agencies of Ventura County Representative

Director Robert said he attended the WaterWise meeting on June 19 with guest speaker Jeff Palmer, Assistant Public Works Director for the County of Ventura. The discussion was on the proposed removal of the Matilija Dam and its complexity.

- d. Report of Fox Canyon Groundwater Management Agency Representative

Director Pakala attended the FCGMA meeting remotely on June 25. The discussion focused on the Las Posas Valley Basin Optimization Plan. The Board approved all staff recommendations and modeling of the basin will soon begin.

- e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from June 19 to July 2. Director McMillan's report is attached and made part of the approved minutes on file with the District.

- f. Report of Ventura LAFCo Commissioner

No report.

- g. Report of Ventura County Regional Energy Alliance Representative

No report.

- h. Report of Ventura County Special Districts Association (VCSDA) Representative

No report.

3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

4. Discussion regarding upcoming meetings to be attended by Board members

The General Manager highlighted two upcoming meetings. She requested that the Board please let staff know if they are unable to attend the July 16 Board meeting in order to ensure a quorum since Director Quady will be on vacation and reminded the Board that the July 18 Southern California Water Coalition quarterly meeting will be held at the Reagan Library.

9. REQUEST FOR FUTURE AGENDA ITEMS

None

10. BOARD COMMENTS

None

11. INFORMATION ITEMS

- A. Support letter from Greater Conejo Valley Chamber of Commerce RE: Delta Conveyance Project Streamlining Trailer Bill – May 27, 2025
- B. Support letter from West Ventura County Business Alliance RE: Delta Conveyance Project Streamlining Trailer Bill – June 9, 2025
- C. Support letter from Simi Valley Chamber of Commerce RE: Delta Conveyance Project Streamlining Trailer Bill – June 10, 2025
- D. Coalition Support Letter to Chair Diane Papan RE: SB 72 – June 10, 2025
- E. Coalition Support Letter to Chair Monique Limón RE: AB 580 – June 12, 2025

F. Coalition Support Letter RE: SB 454 to Chair Buffy Wicks – June 20, 2025

G. Coalition Support Letter to Chair Ash Kalra RE: SB 394 – June 23, 2025

12. CLOSED SESSION

None

13. ADJOURNMENT

Director Avila declared the meeting adjourned at 6:07 p.m.

Hereby certified,



Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from June 19 to July 2, 2025**

Calleguas MWD (CMWD) Related Activities

June 20 – Lunch with GM McCaffrey and Dave Pederson, GM LVMWD

June 25 – Simi Valley Legislative Advocacy Committee via Zoom and Southern California Water Dialogue Meeting via Zoom

June 27 – Cybersecurity Training “Insider Threat”

June 28 – CSDA Training “Grassroots Advocacy and Public Outreach” via Webinar on Demand

June 29 – CSDA Training “The Critical Nature of Communications in the Public Agency” via Webinar on Demand

July 1 – Oxnard City Council via Youtube.com

July 2 – Board Meeting at CMWD in Thousand Oaks

Metropolitan Water District of Southern California (MWD)

June 19 – Return Home from Delta Construction Authority Meeting in Sacramento

June 22 – 23 – Special Board and Committee Meetings at MWD (Vote)

CONSENT CALENDAR ITEMS

- 7-4 Authorize the General Manager to execute a funding agreement extension for support of the Colorado River Board of California, Six Agency Committee, and Colorado River Joint Powers Authority (Board: Unanimous; McMillan: Aye)
- 7-6 Approve Metropolitan's Statement of Investment Policy for fiscal year 2025/26, delegate authority to the Treasurer to invest Metropolitan's funds for fiscal year 2025/26 (Board: Unanimous; McMillan: Aye)
- 7-7 Approve up to \$2.485 million to purchase insurance coverage for Metropolitan's Property and Casualty Insurance Program for fiscal year 2025/26 (Board: Unanimous; McMillan: Aye)
- 7-9 Authorize an amendment to the LRP Agreement to extend the start-of-operation deadline for the Oceanside Pure Water and Recycled Water Expansion Phase I Project; adopt CEQA determination that the proposed action was previously addressed in the City of Oceanside's adopted 2018 Final MND and Addendum and Olivenhain Municipal Water District's certified 2015 Final PEIR and Addendum and that no further CEQA review is (Board: Unanimous; McMillan: Aye)

OTHER MATTERS

- 5-1 Report on firm selected for the General Manager recruitment (Board: Unanimous; McMillan: Aye)
- 5-2 Approve General Manager Job Description, General Manager priorities, and General Manager qualities (Board: Unanimous; McMillan: Aye)

- Approve Resolution confirming Director Jacque McMillan for the Association of California Water Agencies Region 8 Board Member Attachments: BOD 5A ACWA Resolution.pdf
(Board: Unanimous; McMillan: Aye)

June 26 – MWDOC Water Summit Dinner at the Westin South Coast Plaza

June 30 – MWD Legal and Claims Planning Meeting