

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
June 4, 2025

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Reddy Pakala, Secretary of the Board, at 4:02 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Reddy Pakala, Secretary
Jacquelyn McMillan, Treasurer
Scott Quady, Director

Directors Absent: Raul Avila, President
Thibault Robert, Vice President

Staff Present at District Headquarters: Kristine McCaffrey, General Manager
Ian Prichard, Deputy General Manager
Fernando Baez, Manager of Engineering
Omar Castro, Manager of Operations and Maintenance
Tricia Ferguson, Manager of Human Resources and Risk Management
Charlotte Holifield, Manager of External Affairs
Jennifer Lancaster, Manager of Water Resources
Kristen Morgan, Senior Accounting Technician
Wes Richardson, Manager of Information Technology
Steve Sabbe, IT Specialist
Dan Smith, Manager of Finance
Sue Taylor, Accounting Supervisor
Kara Wade, Clerk of the Board

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

4. REVIEW OF THE AGENDA

No changes to the agenda

5. PRESENTATIONS

None

6. CONSENT CALENDAR

- A. Approve the Minutes of the May 21, 2025 Board Meeting
- B. Receive and Affirm the Payment Register for the District's Activities from April 24, 2025 to May 21, 2025
- C. Acting as Fiscal Agent for the Total Maximum Daily Load Stakeholders, Approve Contract Services by Larry Walker Associates, R.A. Atmore and Sons Inc., Ventura Land Trust, and Farm Bureau of Ventura County
- D. Receive and Affirm the Quarterly Consultant Contract Reports for the District's Contracted Activities through March 31, 2025
- E. Receive and Affirm the Quarterly Capital Projects Report for the District's Activities through March 31, 2025
- F. Adopt Resolution No. 2106, Imposing Water Standby Charges

On a motion by Director Quady, seconded by Director McMillan, the Board of Directors voted 3-0 to approve the Consent Calendar.

AYES: Directors Pakala, McMillan, Quady

NOES: None

ABSENT: Directors Robert, Avila

7. ACTION ITEMS

- A. Adopt Resolution No. 2107, Nominating Scott Quady as a Member of the Association of California Water Agencies Region 8 Board of Directors

A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
NOMINATING SCOTT QUADY
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION 8 BOARD OF DIRECTORS

On a motion by Director McMillan, seconded by Director Pakala, the Board of Directors voted 3-0 to adopt Resolution No. 2107, Resolution No. 2107 is attached and made part of these minutes.

AYES: Directors Pakala, McMillan, Quady

NOES: None

ABSENT: Directors Robert, Avila

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

Staff highlighted five items from the Monthly Status Report. The Board asked questions and staff answered them.

2. Review of Proposed Fiscal Year 2025-2026 Proposed Budget – Dan Smith, Manager of Finance

The Manager of Finance, Senior Accounting Technician, General Manager, and Department Managers presented the proposed budget.

3. April 2025 Financial Report – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

None

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

Director Pakala reported that an Engineering and Construction Committee meeting was held on June 2 at the Calleguas-LVMWD Interconnection Pump Station/Pressure Reducing Station (PS/PRS). The Senior Project Manager provided a tour of the PS/PRS to the committee. The Manager of Engineering presented the 5-Year Capital Improvement Program.

Director Quady reported that an Operations and Organization Committee meeting was held on June 3. The committee members discussed a proposed new position in the Information Technology Department and proposed new and reclassified positions in the Operations and Maintenance Department. The committee also received a presentation on invasive mussel species from the Regulatory Compliance Supervisor and took a Lake Bard water quality tour. The General Manager stated that the committee members concurred with staff's recommendation for the new GIS Analyst position and the new and reclassified positions proposed for the Operations and Maintenance Department.

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady said that there will be an ACWA Board Meeting on June 6 that he will be attending in Sacramento as the alternate to the Vice Chair.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

- c. Report of Association of Water Agencies of Ventura County Representative

No report.

- d. Report of Fox Canyon Groundwater Management Agency Representative

Director Pakala attended the FCGMA meeting remotely on May 23. The primary agenda item was a closed session interview for the Executive Officer recruitment.

- e. Report of Metropolitan Water District Director

Director McMillan provided a written report on the Metropolitan meetings she attended from May 22 to June 4. Director McMillan's report is attached and made part of the approved minutes on file with the District.

- f. Report of Ventura LAFCo Commissioner

No report.

- g. Report of Ventura County Regional Energy Alliance Representative

No report.

- h. Report of Ventura County Special Districts Association (VCSDA) Representative

The General Manager said she participated remotely in the June 3 meeting to vote on proposed revisions to the by-laws. The proposed changes to the by-laws included a reduction in meetings to five per year (from six) and a simplified dues structure. The September 2 VCSDA meeting will be held at Calleguas.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended that are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

The General Manager highlighted a few upcoming meetings:

- July 9 – Joint Board tour of the Calleguas-LVMWD Interconnection
- July 18 – Southern California Water Coalition meeting at the Ronald Reagan Presidential Library
- July 24 – Calleguas-LVMWD Interconnection Community Celebration Event

Director McMillan said that the State Water Project tour will be held jointly with Santa Clarita Valley Water November 7-9. The General Manager suggested that at the June 18 meeting the Board discuss which other Director should attend the tour.

9. REQUEST FOR FUTURE AGENDA ITEMS

None

10. BOARD COMMENTS

None

11. INFORMATION ITEMS

A. Press Release re: Calleguas-Las Virgenes Interconnection Wins ACWA Clair A. Hill Award

B. Coalition Letter re: Support for Delta Conveyance Project Budget Trailer Bill

12. CLOSED SESSION

None

13. ADJOURNMENT

Director Pakala declared the meeting adjourned at 6:19 p.m.

Respectfully submitted,



Reddy Pakala, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from May 22 to June 4, 2025**

Calleguas MWD (CMWD) Related Activities

May 30 – Cybersecurity Training on “Deepfake”

June 4 – CMWD Board Meeting at headquarters in Thousand Oaks

Metropolitan Water District of Southern California (MWD)

May 23 – Preparation Call for upcoming Sacramento visits

May 26 & 27 – MWD Committees and Special Meetings: Subcommittee on Long-Term Regional Planning Processes, Business Modeling and Special Joint Meeting of the Executive Committee and Board of Directors, and Subcommittee on Imported Water

May 28 – Sacramento Legislative visits, including elected officials or staff with the offices of Senators Henry Stern and Monique Limon and Assemblymembers Jacqui Irwin and Steve Bennett.

May 30 – Sacramento Legislative visits debriefing

June 2 & 3 – Special Organization, Personnel and Effectiveness Committee to select firm to recruit new General Manager.