

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
April 16, 2025

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District
Headquarters:

Raul Avila, President
Scott Quady, Vice-President
Thibault Robert, Secretary
Reddy Pakala, Director

Director via Videoconference:

Jacquelyn McMillan, Treasurer

Staff Present at District
Headquarters:

Kristine McCaffrey, General Manager
Ian Prichard, Deputy General Manager
Fernando Baez, Manager of Engineering
Omar Castro, Manager of Operations and Maintenance
Kathryn Ehret, Management Analyst
Tricia Ferguson, Manager of Human Resources and Risk
Management
Henry Graumlich, Executive Strategist
Charlotte Holifield, Manager of External Affairs
James Mojica, IT Specialist
Kristen Morgan, Accounting Technician
Wes Richardson, Manager of Information Technology
Dan Smith, Manager of Finance
Jenyffer Vasquez, Principal Water Resources Specialist
Kara Wade, Clerk of the Board

Staff Present via
Videoconference:

Daniel Cohen, Emergency Response Coordinator
Kayde Maddox, Administrative Assistant

Legal Counsel Present at District
Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District
Counsel

2. PUBLIC COMMENTS

None

3. PRESENTATION

None

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

A. Approve the Minutes of the April 2, 2025 Regular Board Meeting

On a motion by Director Pakala, seconded by Director Robert, the Board of Directors voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Pakala, McMillan, Robert, Avila

NOES: None

ABSTAIN: Director Quady

6. ACTION ITEMS

Action Items call for separate discussion and action by the Board for each agenda item.

A. Consideration of a Notice to Set the Time and Date of a Public Hearing Regarding Annual Adjustment to the District's Water Rates and Fees – Dan Smith, Manager of Finance

On a motion by Director Robert, seconded by Director Pakala, the Board of Directors voted 5-0 to Set the Time and Date of a Public Hearing Regarding Annual Adjustment to the District's Water Rates and Fees.

AYES: Directors Pakala, McMillan, Robert, Quady, Avila

NOES: None

7. REPORTS

Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.

A. GENERAL MANAGER AND STAFF REPORTS

1. March 2025 Water Use and Sales, February 2025 Power Generation, and March 2025 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

2. Metropolitan Water District of Southern California Priorities – Ian Prichard, Deputy General Manager, and Henry Graumlich, Executive Strategist

The Deputy General Manager and Executive Strategist presented the report.

President Avila announced a short recess of the meeting.

3. Update on Staff House No. 3 Renovation Procurement – Fernando Baez, Manager of Engineering

The Manager of Engineering presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

Legal Counsel said that he has been working with the Engineering staff on construction claims, retention release, and change order issues; Water Resources staff on annexation and California Environmental Quality Act issues; IT staff on a data classification policy; and Operations & Maintenance staff on various contract issues. He has also continued to coordinate with staff and special counsel on the Las Posas and Oxnard-Pleasant Valley groundwater adjudications.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady said he attended the meeting on April 10. Director McMillan was elected to the ACWA Region 8 Board of Directors.

b. Report of ACWA Joint Powers Insurance Authority Representative

Director Quady said that he was notified on April 16 that ACWA JPIA withdrew their opposition to Assembly Bill (AB) 428. The deadline for the Executive Committee nominations has passed and there are seven nominees for four seats, three of which are incumbents.

c. Report of Association of Water Agencies of Ventura County Representative

No report.

d. Report of Fox Canyon Groundwater Management Agency (FCGMA) Representative

No report.

e. Report of Metropolitan Water District Director

Director Avila said that he attended the Legislation and Communications Committee Meeting on April 7 and Board Meeting on April 8, as well as the other committee meetings held over the course of those two days. He encouraged fellow Board Members to attend Metropolitan Board and Committee Meetings in person to better understand what is involved. Director Avila reported that both he and Director Quady made public comment on AB 523 to the Metropolitan Legislation and Communications Committee and Board. He emphasized the importance of Board members presenting a unified and consistent message when representing the Board. Directors McMillan, Quady, Robert, and Pakala provided additional input concerning the AB 523 comments to Metropolitan.

Director McMillan also referenced her written report on the Metropolitan meetings she attended from April 3 to 16. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

Director Avila said that he attended the meeting on April 16. Scott Meckstroth, General Manager of Ojai Valley Sanitary District, presented regarding a grant application for the removal of septic tanks in disadvantaged communities. LAFCo will be providing a letter of support and Director Avila said he would like Calleguas to also provide a letter of support. He said that there will be a 2.7% increase in fees to LAFCo.

g. Report of Ventura County Regional Energy Alliance Representative

No report.

h. Report of Ventura County Special Districts Association Representative

No report.

3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

4. Discussion regarding upcoming meetings to be attended by Board members

None

5. Request for Future Agenda Items

None

8. INFORMATION ITEMS

- A. Letter to Senator Padilla and Schiff, RE: U.S. Bureau of Reclamation (Reclamation) Positions, March 10, 2025.
- B. Coalition Letter to Assemblymember Bryan, AB 580 (Wallis): Surface Mining: Metropolitan Water District of Southern California – SUPPORT, March 18, 2025.
- C. Coalition Letter to Senator Umberg, RE: SB 394 (Allen) – Support, March 25, 2025.
- D. Coalition Letter to Senator Blakespear, RE: SB 454 (McNerney) – SUPPORT, March 26, 2025.
- E. Letter to Assemblymember Irwin, RE: AB 523 (Irwin): Calleguas Board of Directors Opinion on Alternate Representative or Proxy Vote, April 3, 2025

9. CLOSED SESSION

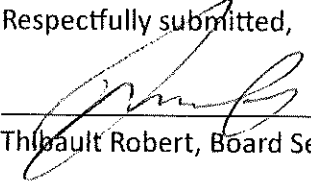
- A. Pursuant to Government Code 54957(a) Conference with Legal Counsel – Public Services or Facilities

This item was deferred to a future Board Meeting.

10. ADJOURNMENT

Director Avila declared the meeting adjourned at 6:25 p.m.

Respectfully submitted,



Thibault Robert, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from April 3 to April 16, 2025**

Calleguas MWD Related Activities

April 4 – Cyber Security Training OSINT

April 5 – Cyber Security Training AI Hallucinations

April 10 – West Ventura County Business Alliance Networking Group via Zoom

April 14 – West Ventura County Business Alliance Business Advocacy Committee

April 16 – CMWD Board Meeting via teleconference

Metropolitan Water District of Southern California (MWD) Related Activities

April 3 – Northern Caucus via Zoom

April 6 through 8 – MWD Committee and Board Meetings. The following actions were taken by the board, including my vote on each item.

CONSENT CALENDAR OTHER ITEMS - ACTION

- Nominated and Elected nonofficer member of the Executive Committee for remaining two-year term effective April 8, 2025: Fred Jung. (Agenda Item 6B). Board:100%. McMillan: Aye.
- Approved and appointed Committee Assignments for Director Gretchen Shepherd Romey to the Legislation and Communications Committee and One Water and Adaptation Committee. (Agenda Item 6C). Board:100%. McMillan: Aye.

CONSENT CALENDAR ITEMS – ACTION

- Authorized an increase of \$1.0 million to a professional services agreement with GridSME for a new total amount of \$1.245 million for electric transmission planning and NERCrelated electric reliability compliance services. (Agenda Item 7-1). Board:100%. McMillan: Aye.
- Authorized a \$850,000 agreement with Red8 for the implementation of the Data Storage Infrastructure Refresh project. (Agenda Item 7-2). Board:100%. McMillan: Aye.
- Authorized a \$299,000/yr agreement with Metal Toad Media, Inc. for a maximum of \$996,200 for the duration of the three-year agreement to host, manage, and maintain Metropolitan's external websites. (Agenda Item 7-3). Board:100%. McMillan: Aye.
- Authorized an increase of \$3.3 million to an existing agreement with Stantec Consulting Services Inc. for a new total of \$4.99 million for final design of a mechanical dewatering facility at the Joseph Jensen Water Treatment Plant. (Agenda Item 7-4). Board:100%. McMillan: Aye.
- Authorized an amendment to a reimbursable agreement with BH Luxury Residences LLC to provide design review and inspection-related to activities for the relocation of the Santa Monica Feeder. (Agenda Item 7-5). Board:100%. McMillan: Aye.

- Approved Climate Adaptation Master Plan for Water Five-Year Implementation Strategy. (Agenda Item 7-6). Board:100%. McMillan: Aye.
- Adopted resolutions fixing and adopting a Readiness-to-Serve Charge and a Capacity Charge for calendar year 2026. (Agenda Item 7-7). Board:100%. McMillan: Aye.
- Approved amendments to the Metropolitan Water District Administrative Code to conform oversight of the General Auditor and Audit Department duties and responsibilities to the current committee structure, streamline reporting on professional services agreement. (Agenda Item 7-8). Board:100%. McMillan: Aye.
- Approved a salary schedule pursuant to CalPERS regulations. (Agenda Item 7-10). Board:100%. McMillan: Aye.
- Authorized the General Manager to extend California Contractor Forbearance for Intentionally Created Surplus. (Agenda Item 7-11). Board:100%. McMillan: Aye.
- Authorized the General Manager to terminate the Foothill Area Conjunctive Use Program Agreement. (Agenda Item 7-12). Board:100%. McMillan: Aye.
- Authorized the General Manager to terminate the Live Oak Basin Conjunctive Use Program Agreement. (Agenda Item 7-13). Board:100%. McMillan: Aye.
- Authorized the General Manager to terminate the Long Beach Conjunctive Use Program Agreement. (Agenda Item 7-14). Board:100%. McMillan: Aye.
- Authorized the General Manager to terminate the Long Beach Expansion into Lakewood Conjunctive Use Program Agreement. (Agenda Item 7-15). Board:100%. McMillan: Aye.
- Authorized the General Manager to terminate the Orange County Conjunctive Use Program Agreement. (Agenda Item 7-16). Board:100%. McMillan: Aye.
- Authorized the General Manager to terminate the Compton Conjunctive Use Program Agreement. (Agenda Item 7-17). Board:100%. McMillan: Aye.
- Authorized the General Counsel to increase the amount payable under contract with outside counsel Liebert, Cassidy Whitmore, in the amount of \$200,000 for a total of \$450,000. (Agenda Item 7-18). Board:100%. McMillan: Aye.

OTHER BOARD ITEMS - ACTION

- Adopted the CEQA determination that the proposed action was previously addressed in the certified 2024 Final Environmental Impact Report and related documentation, and that no further environmental analysis or documentation is required and authorized an increase of \$12.4 million to an agreement with La Cañada Design Group Inc. for a new amount of \$16.8 million for final design to upgrade the Michael J. McGuire Water Quality Laboratory. (Agenda Item 8-1). Board:100%. McMillan: Aye.
- Authorized an increase in the maximum amount payable under contract for legal services with Seyfarth Shaw LLP, in the amount of \$250,000 for a total amount not to exceed \$750,000. (Agenda Item 8-2). Board:100%. McMillan: Aye.

April 11 – Delta Construction Authority Board Briefing

April 16-18 – Delta Construction Authority Board and Delta Financing Authority Board Meetings in Sacramento.