

**CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 19, 2025**

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Raul Avila, President of the Board, at 4:00 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District  
Headquarters:

Raul Avila, President  
Scott Quady, Vice-President  
Thibault Robert, Secretary  
Jacquelyn McMillan, Treasurer

Director Absent:

Reddy Pakala, Director

Staff Present at District  
Headquarters:

Kristine McCaffrey, General Manager  
Fernando Baez, Manager of Engineering  
Mark Bellinger, Senior Control Technician  
Omar Castro, Manager of Operations and Maintenance  
Daniel Cohen, Emergency Response Coordinator  
Kathryn Ehret, Management Analyst  
Tricia Ferguson, Manager of Human Resources and Risk  
Management  
Henry Graumlich, Executive Strategist  
Charlotte Holifield, Manager of External Affairs  
Jennifer Lancaster, Manager of Water Resources  
James Mojica, IT Specialist  
Wes Richardson, Manager of Information Technology  
Kara Wade, Clerk of the Board

Staff Present via  
Videoconference:

Dan Smith, Manager of Finance  
Kayde Maddox, Administrative Assistant  
Sue Taylor, Accounting Supervisor

Legal Counsel Present at District  
Headquarters:

Walter Wendelstein, Wendelstein Law Group, PC, District  
Counsel

## **2. PUBLIC COMMENTS**

None

## **3. PRESENTATION**

### **A. Introduction of new Senior Control Technician Mark Bellinger**

The Manager of Operations and Maintenance introduced the new Senior Control Technician Mark Bellinger to the Board. The Board welcomed him to Calleguas.

### **B. Presentation of Association of Water Agencies of Ventura County Special Recognition Award**

The Manager of Human Resources and Risk Management presented the Association of Water Agencies of Ventura County Special Recognition Award to Daniel Cohen, Emergency Response Coordinator. Daniel was recognized for his professionalism and regional collaboration during the recent wildfire events. The Board congratulated him.

## **4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

None

## **5. CONSENT CALENDAR**

### **A. Approve the Minutes of the March 5, 2025 Regular Board Meeting**

### **B. Authorize the General Manager to Execute Amendment No. 3 to Water Conservation Funding Agreements 70028 and 66640 Between Metropolitan and Calleguas to Extend the Term of Each Agreement by 10 Years**

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 4-0 to approve the Consent Calendar.

AYES: Directors McMillan, Robert, Quady, Avila

NOES: None

ABSENT: Director Pakala

## 6. ACTION ITEMS

*Action Items call for separate discussion and action by the Board for each agenda item.*

- A. Designate a Board Member to Vote on Behalf of Calleguas for Association of California Water Agency (ACWA) Officers and the Region 8 Board and Authorize the General Manager to Sign and Submit the Authorized Voting Representative Form

On a motion by Director Robert, seconded by Director McMillan, the Board of Directors voted 4-0 to designate Scott Quady to vote on behalf of Calleguas for Association of California Water Agency (ACWA) Officers and the Region 8 Board and authorize the General Manager to sign and submit the Authorized Voting Representative Form.

AYES: Directors McMillan, Robert, Quady, Avila

NOES: None

ABSENT: Director Pakala

## 7. REPORTS

*Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.*

### A. GENERAL MANAGER AND STAFF REPORTS

1. February 2025 Water Use and Sales, January 2025 Power Generation, and February 2025 Investment Summary Reports – Sue Taylor, Accounting Supervisor

The Manager of Finance presented the report.

2. Imported Water Supply Conditions Report – Jennifer Lancaster, Manager of Water Resources

The Manager of Water Resources presented the report.

3. Report on ACWA Washington, D.C. Conference February 25 – 27 – Charlotte Holifield, Manager of External Affairs

The Manager of External Affairs presented the report.

4. State Legislative Update – Charlotte Holifield, Manager of External Affairs

The Manager of External Affairs presented the report.

## B. GENERAL COUNSEL REPORT

### 1. General Counsel's Report

Legal Counsel said that he has been working with the Manager of Engineering and Engineering staff on multiple issues, including easements, change orders, claims, bids, and insurance. Calleguas had previously chosen to opt out of the per- and polyfluoroalkyl substances (PFAS) settlement and Counsel noted that he had received a recent request for supplemental information from the Settlement Administrator, which also confirmed their receipt of the opt out.

## C. BOARD OF DIRECTORS REPORTS

### 1. Committee Meeting Report

None

### 2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

#### a. Report of ACWA Region 8 Director

Director Quady attended ACWA's quarterly committee meetings on March 13 virtually. The program included overall organizational updates, as well as updates from the Water Quality, Water Management, and Energy Committee meetings.

#### b. Report of ACWA Joint Powers Insurance Authority Representative

Director Quady thanked the General Manager and staff for completing and submitting his nomination packet to ACWA JPIA for the Executive Committee Board Member position. He thanked Las Virgenes Municipal Water District, Camrosa Water District, Santa Clarita Valley Water Agency, United Water Conservation District, and San Bernardino Valley Water Conservation District for their concurring resolutions of support.

#### c. Report of Association of Water Agencies of Ventura County Representative

Director Avila attended his last board meeting as an AWA officer on March 6. United Water Conservation District is planning to schedule a tour of their facilities, although the dates have not yet been announced. AWA inquired if Calleguas would be interested in hosting a similar overview tour. The monthly WaterWise meeting will be held on March 20, where the new officers will be installed, including incoming President Susanne Cooper. He also noted that AWA staff received a 5% COLA increase and the Annual Water Symposium will be held on April 17.

- d. Report of Fox Canyon Groundwater Management Agency (FCGMA) Representative

No report

- e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from March 6 to 19. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

No report

- g. Report of Ventura County Regional Energy Alliance Representative

No report

- h. Report of Ventura County Special Districts Association Representative

No report

- 3. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

4. Discussion regarding upcoming meetings to be attended by Board members
5. Request for Future Agenda Items

Director Quady requested that, once the list of ACWA officers and Region 8 Board candidates becomes available, the options be brought to the Board for consideration, to provide direction to him as the District's voting representative.

#### **8. INFORMATION ITEMS**

- A. Coalition Letter to Senator Durazo, re: SB 394 (Allen) – Support, March 11, 2025

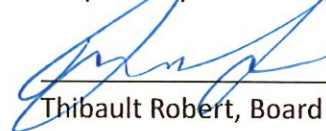
#### **9. CLOSED SESSION**

None

#### **10. ADJOURNMENT**

Director Avila declared the meeting adjourned at 4:55 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Thibault Robert', is written over a horizontal line.

Thibault Robert, Board Secretary

**CMWD Board of Director Activity Report  
for Director Jacquelyn McMillan from March 6 to March 19, 2025**

**Calleguas MWD Related Activities**

March 7 – CMWD/MWD Strategy Meeting via Zoom

March 18 – AWA's Water Issue Committee via Zoom

March 19 – CoLAB's WHEEL Committee in Ventura and CMWD Board Meeting at CMWD headquarters

**Metropolitan Water District of Southern California (MWD) Related Activities**

March 6 – Northern Caucus via Zoom

March 9 through 12 – MWD Committee and Board Meetings. The following actions were taken by the board, including my vote on each item.

- Approved Resolution confirming Director Jacque McMillan for Association of California Water Agencies Region 8 Board Member. (Agenda Item 6B). Board: 100%. McMillan: Absent.
- Announced Members of the Subcommittee on Imported Water: Mark Gold, D. Env., Chair; Linda Ackerman, Vice Chair, Desi Alvarez, Jeffrey D. Armstrong, Michael Camacho, Gloria Cordero, David D. De Jesus, Juan Garza, Cynthia Kurtz, Jay Lewitt, Miguel Angel Luna, Jacque McMillan, and Marty Miller
- Announced Members of the Subcommittee on Long-Term Regional Planning Processes and Business Modeling: Matt S. Petersen, Chair, Karl W. Seckel, Vice Chair, Desi Alvarez, Dennis Erdman, Stephen J. Faessel, Anthony R. Fellow, Lois Fong-Sakai, Mark Gold, D. Env., Jacque McMillan, Tracy Quinn, and Nancy Sutley. (Agenda Item 6D)

**CONSENT CALENDAR ITEMS – ACTION**

- Awarded a \$407,740.66 procurement contract to Ireland Inc. dba Core-Rosion Products to furnish two 15,000-sodium hypochlorite tanks for the Copper Basin Reservoir. (Agenda Item 7-1). Board: 100%. McMillan: Aye.
- Awarded a \$321,575 contract to Integrated 8a Solutions Inc. to furnish two 24-inch diameter gate valves; and a \$2,151,947 contract to Bailey Valve to furnish two 24-inch diameter sleeve valves for the Hollywood Tunnel pressure control structure. (Agenda Item 7-2). Board: 100%. McMillan: Aye.
- Authorized the GM to contract with the City of San Buenaventura and CMWD for wheeling and emergency delivery of SWP water. (Agenda Item 7-4). Board: 100%. McMillan: No vote.
- Authorized the GM to enter into an agreement for Stormwater for Recharge Pilot Program with the City of Anaheim with a maximum amount of up to \$980,000 for the State College Stormwater Tank Project. (Agenda Item 7-6) Board: 100%. McMillan: Aye.
- Authorized the GM to forbear water conserved by two Coachella Valley Water District projects, thus allowing the conserved water to be added to Lake Mead under the U.S. Bureau of Reclamation's Lower Colorado River Basin System Conservation and Efficiency Program. (Agenda Item 7-7). Board: 100%. McMillan: Aye.
- Reviewed Riverside County's negative declaration and authorized the GM to execute a new ground license contract with Verizon Wireless for up to 25 years for a new telecommunication site on MWD's fee-owned property in the unincorporated community of Winchester, identified as County of Riverside Assessor Parcel Number 964-030-005. (Agenda Item 7-8). Board: 100%. McMillan: Aye.
- Reviewed and considered the County of Riverside Final Environmental Impact Report certified by the Lead Agency, adopted the Lead Agency's findings, and authorized the GM to execute a thirty-year license contract with Intersect Power, LLC for renewable energy infrastructure purposes on MWD's fee-owned property in Riverside County and identified as Assessor Parcel Numbers 808-023-022 and 808-023-030. (Agenda Item 7-9). Board: 100%. McMillan: Aye.

- Authorized the General Counsel to increase its contract with Hanson Bridgett LLP by \$100,000 to an amount not-to-exceed \$600,000. (Agenda Item 7-11). Board: 100%. McMillan: Aye.
- Approved amendments to the Metropolitan Water District Administrative Code to modify the structure and duties of various committees and the roles of specified board and committee officers. (Agenda Item 7-12). Board: 100%. McMillan: Aye.

#### OTHER BOARD ITEMS - ACTION

- Authorized an increase in the maximum amount payable under a contract with Richardson & Company LLP for auditing services related to State Water Project charges from \$5,125,000 to an amount not to exceed \$8,900,000 and extend the term by three years to March 31, 2028 (Agenda Item 8-1). Board: 100%. McMillan: Aye.
- Approved employment contract with Mr. Deven N. Upadhyay as General Manager, containing the terms and conditions set forth herein; and authorized retroactive payment of the approved salary to January 29, 2025. (Agenda Item 8-2). Board: 100%. McMillan: Aye.

March 13 – Event Honoring Randy Record on Thursday, March 13, at Metropolitan's San Jacinto Tunnel West Portal

March 14 – Delta Construction Authority pre-board planning meeting via Zoom