

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 2, 2024

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Scott Quady, President Andy Waters, Vice-President Raul Avila, Secretary Jacquelyn McMillan, Treasurer (arrived at 4:06 p.m.)
Director Absent:	Thibault Robert, Director
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Candace Anderson, Senior Human Resources Analyst Fernando Baez, Manager of Engineering Grant Burton, Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources James Mojica, IT Specialist Steve Sabbe, IT Specialist Dan Smith, Manager of Finance
Staff Present via Videoconference:	Kayde Maddox, Administrative Assistant Megan Schneider, Senior Communications Specialist
Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. PRESENTATION

- A. Introduction of new System Maintenance Worker Eric Meza

Matt Gomez, System Maintenance Supervisor, introduced Eric Meza to the Board. The Board welcomed him to Calleguas.

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

- A. Approve the Minutes of the September 18, 2024 Board Meeting
- B. Receive and Affirm the Payment Register for the District's Activities from August 27, 2024 to September 23, 2024

On a motion by Director Avila, seconded by Director Waters, the Board of Directors voted 3-0 to approve the Consent Calendar.

AYES: Directors Avila, Waters, Quady

NOES: None

ABSENT: Directors Robert, McMillan

6. ACTION ITEMS

- A. Approve Resolution No. 2098, Declaring October 5-13, 2024 as Water Professionals Appreciation Week

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS
MUNICIPAL WATER DISTRICT
DECLARING OCTOBER 5-13, 2024 AS
WATER PROFESSIONALS APPRECIATION WEEK

The Deputy General Manager introduced the Operations & Maintenance Division Supervisors who were in attendance to be recognized on behalf of District staff: Matt Gomez (System Maintenance Supervisor), Ebe Guerrero (General Services

Supervisor), Amy Mueller (Regulatory Compliance Supervisor), Julio Reyes (Operations Supervisor), and Mark Pattison (Distribution System Supervisor). The Deputy General Manager then read the text of the resolution. President Quady extended appreciative remarks to the Supervisors on behalf of the Board.

On a motion by Director Waters, seconded by Director Avila, the Board of Directors voted 4-0 to approve Resolution No. 2098, Declaring October 5-13, 2024 as Water Professionals Appreciation Week.

AYES: Directors McMillan, Avila, Waters, Quady

NOES: None

ABSENT: Director Robert

- B. Discuss whether a candidate should be nominated as the regular member of the Ventura County Local Agency Formation Commission (LAFCo); if the Board wishes to nominate someone, approve Resolution No. 2097 to effectuate that nomination

RESOLUTION OF THE BOARD OF DIRECTORS OF
CALLEGUAS MUNICIPAL WATER DISTRICT
NOMINATING MOHAMMED A. HASAN TO FILL THE TERM OF
1/1/2025 – 12/31/2028 FOR THE
REGULAR SPECIAL DISTRICT MEMBER OF THE VENTURA LOCAL
AGENCY FORMATION COMMISSION

On a motion by Director Avila, seconded by Director McMillan, the Board of Directors voted 4-0 to approve Resolution No. 2097 nominating Mohammed A. Hasan to fill the term of 1/1/2025-12/31/2028 for the regular Special District member of the Ventura Local Agency Formation Commission.

AYES: Directors McMillan, Avila, Waters, Quady

NOES: None

ABSENT: Director Robert

- C. Authorize the Clerk of the Board to cast Calleguas's vote for the Board of Directors of the Ventura County Coalition of Labor, Agriculture and Business

On a motion by Director Waters, seconded by Director Avila, the Board of Directors voted 4-0 to not cast a vote.

AYES: Directors McMillan, Avila, Waters, Quady

NOES: None

ABESENT: Director Robert

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

The Board asked questions, which the General Manager and department managers answered.

2. Santa Susana Tunnel Inspection Findings and Conclusions – Fernando Baez, Manager of Engineering

The Manager of Engineering presented the report.

3. Quarterly Consultants Report – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

None

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady said he attended the executive board meeting on September 30. He noted there was a 2.5% increase in membership dues, the passing of ACWA Past President Bette Boatmun, and that ACWA elected to take a neutral position on Proposition 4, the bond measure on the November ballot.

- b. Report of ACWA Joint Powers Insurance Authority Representative

No report.

- c. Report of Association of Water Agencies of Ventura County Representative

Director Avila attended the board meeting on September 5. He said they discussed the nominations for the Leadership in Water Award and that membership rates and fees will increase due to inflation.

- d. Report of Fox Canyon Groundwater Management Agency Representative

No report.

- e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from September 19 to October 2. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

Director Avila said that he attended the LAFCo meeting on September 12, where they conducted three interviews for the public member seats. Two of the applicants were chosen.

- g. Report of Ventura County Regional Energy Alliance Representative

No report.

- h. Report of Ventura County Special Districts Association Representative

Director McMillan attended the October 1 meeting and received information on opportunities for Board members to express interest in joining a CSDA Committee by submitting a form. The form was provided to each Director to fill out if interested.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties
Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

None

4. Request for Future Agenda Items

None

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Press Release September 24, 2024: Calleguas MWD General Manager Kristine McCaffrey Named 2024 Ventura Co. Water Leader

9. CLOSED SESSION

- A. Conference with legal counsel regarding anticipated litigation pursuant to Government Code §54956.9(d)(2) – 1 case
- B. Conference with legal counsel regarding initiation of litigation pursuant to Government Code Section 54956.9(d)(4) – 1 case

At 4:56 p.m., Director Quady adjourned to Closed Session to discuss Items 9.A and 9.B as stated on the agenda. Closed Session began at 5:02 p.m.

CLOSED SESSION CONTINUING

At 5:54 p.m., Closed Session ended.

At 5:57 p.m., Director Quady reconvened to Open Session.

Regarding Items 9.A and 9.B, the Board received an update and direction was given to legal counsel and staff. No action was taken.

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 5:58 p.m.

Respectfully submitted,



Raul Avila, Board Secretary

**CMWD Board of Director Activity Report
for Director Jacquelyn McMillan from September 19 to October 2, 2024**

Calleguas MWD Related Activities

September 26 – I attended the CMWD/Purveyors Meeting at CMWD in Thousand Oaks.

October 1 – I attended the Ventura County Special District Association’s bi-monthly meeting at the Ventura County Health District in Camarillo.

October 2 – I attended CMWD’s Board Meeting at CMWD in Thousand Oaks.

Metropolitan Water District of Southern California (MWD) Related Activities

September 19 – I attended AWAVC’s Elected Officials Reception at the Ronald Reagan Library in Simi Valley.

September 23-24 – I attended Metropolitan’s Subcommittee on PWSC and Regional Conveyance; Executive Committee; Equity, Inclusion and Affordability Committee; and Subcommittee on Long-Term Regional Planning Processes and Business Modeling. An item key to CMWD was the update on drought mitigation for State Water Project Dependent Areas Drought.

September 26-27 – I attended the 16th Annual Orange County Water Summit at the Westin South Coast Hotel in Costa Mesa.