

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
September 18, 2024

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 4:11 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters: Scott Quady, President  
Jacquelyn McMillan, Treasurer  
Thibault Robert, Director

Directors Absent: Andy Waters, Vice-President  
Raul Avila, Secretary

Staff Present at District Headquarters: Kristine McCaffrey, General Manager  
Ian Prichard, Deputy General Manager  
Fernando Baez, Manager of Engineering  
Candace Anderson, Senior Human Resources Analyst  
Henry Graumlich, Executive Strategist  
Jennifer Lancaster, Manager of Water Resources  
James Mojica, IT Specialist  
Steve Sabbe, IT Specialist  
Dan Smith, Manager of Finance  
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Jenyffer Vasquez, Principal Water Resources Specialist  
Kayde Wade, Administrative Assistant  
Wes Richardson, Manager of Information Technology

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

## **2. PUBLIC COMMENTS**

Steve Nash made public comment regarding the recent presentation by the General Manager and Deputy General Manager at the Oxnard City Council Water Workshop.

## **3. PRESENTATION**

None

## **4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

None

## **5. CONSENT CALENDAR**

### **A. Approve the Minutes of the September 4, 2024 Regular Board Meeting**

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 3-0 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Quady

NOES: None

ABSENT: Directors Avila, Waters

## **6. ACTION ITEMS**

### **A. Discuss whether a Board member should be nominated as the regular member of the Ventura County Local Agency Formation Commission (LAFCo); if the Board wishes to nominate one of its members, approve Resolution No. 2097 to effectuate that nomination**

The Board Members requested that this item be move to a future meeting to have a discussion with all Board Members present.

## 7. REPORTS

### A. GENERAL MANAGER AND STAFF REPORTS

#### 1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

#### 2. Overview of the Annexation Process – Jennifer Lancaster, Manager of Water Resources

The Manager of Water Resources presented the report and responded to questions from the Board.

#### 3. August 2024 Water Use and Sales, July 2024 Power Generation, and August 2024 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

#### 4. Quarterly Capital Projects Report – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

### B. GENERAL COUNSEL REPORT

#### 1. General Counsel's Report

District Counsel stated the quarterly legal summary was distributed to the Board.

### C. BOARD OF DIRECTORS REPORTS

#### 1. Committee Meeting Report

None

#### 2. Board Member Reports on Ancillary Duties

*Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.*

- a. Report of ACWA Region 8 Director

No report.

- b. Report of ACWA Joint Powers Insurance Authority (JPIA) Representative

No report.

- c. Report of Association of Water Agencies of Ventura County Representative

No report.

- d. Report of Fox Canyon Groundwater Management Agency (FCGMA) Representative

No report.

- e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from September 5 to September 18. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

No report.

- g. Report of Ventura County Regional Energy Alliance Representative

No report.

- h. Report of Ventura County Special Districts Association Representative

No report.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties  
*Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed the upcoming Metropolitan Colorado River Aqueduct tour and decided that Director Robert would join Director McMillan on the tour.

4. Request for Future Agenda Items

None

## 8. INFORMATION ITEMS

None

## 9. CLOSED SESSION

- A. Conference with legal counsel regarding initiation of litigation pursuant to Government Code Section 54956.9(d)(4); 1 case

At 4:43 p.m., Director Quady adjourned to Closed Session to discuss Items 9.A as stated on the agenda. Closed Session began at 4:45 p.m.

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### CLOSED SESSION CONTINUING

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At 5:21 p.m., Closed Session ended.

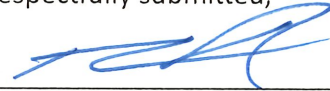
At 5:23 p.m., Director Quady reconvened to Open Session.

Regarding Item 9.A the Board received an update. No action was taken.

#### **10. ADJOURNMENT**

Director Quady declared the meeting adjourned at 5:24 p.m.

Respectfully submitted,



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Raul Avila, Board Secretary

**CMWD Board of Director Activity Report  
for Director Jacquelyn McMillan from September 5 to September 18, 2024**

**Calleguas MWD Related Activities**

September 6 – I attended the Metropolitan/Calleguas Strategy meeting via Zoom

September 8-12 – I attended CSDA's Annual Conference in Indian Wells.

September 14 – I completed Cyber Security Training on Pfsishing

September 17 – I attended AWAVC's Water Issues Meeting via Zoom

September 18 – I attended CMWD Board Meeting

**Metropolitan Water District of Southern California (MWD) Related Activities**

September 5 – I attended Metropolitan's North Caucus via Zoom

September 9-10 – A attended Metropolitan's Committee and Board meetings via Zoom. The board took the following actions:

- Authorized an agreement with IDS Group Inc. not to exceed \$400,000 for preliminary design to rehabilitate the HVAC system at the Metropolitan Headquarters Building.
- Adopted the Mitigated Negative Declaration for the West Valley Feeder No. 1 Stage 3 Improvements Project and took related CEQA actions.
- Awarded a \$1,285,000 contract to Resource Environmental Incorporated to replace house roofs at four Colorado River Aqueduct Pumping Plant villages.
- Authorized the GM to contract with the Plumas Community Protection I Forest Resilience Bond LLC, North Feather I Forest Resilience Bond LLC, and Upper Butte Creek I Forest Resilience Bond LLC to establish watershed partnerships and forest health pilot investigations in the Northern Sierra Nevada, each agreement is not to exceed \$200,000 per year for a maximum of two years.
- Approved the attached salary schedule, as noted in the board letter.
- Expressed support for Proposition 4, The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024.
- Authorized a \$40 million increase to an existing design-build services agreement with J.F. Shea Construction Inc. to purchase long-lead equipment for the Sepulveda Feeder Pump Stations Project for a new not-to-exceed amount of \$50.4 million.
- Authorized an amended and restated agreement with County Sanitation District No. 2 of Los Angeles County for shared implementation of Pure Water Southern California.

September 12 – I attended a CAMP4W Public Workshop via Zoom

September 13 – I attended a Community Leaders Briefing strategy meeting at CMWD.

September 16 -- I attended the Community Leaders Briefing with Asm. Bennet at the Ventura County Community Center in Camarillo.