

**CALLEGUAS MUNICIPAL WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING**

August 22, 2024

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 3:22 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Scott Quady, President Andy Waters, Vice-President (arrived at 4:20 p.m.) Raul Avila, Secretary Thibault Robert, Director
Director Absent:	Jacquelyn McMillan, Treasurer
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Tricia Ferguson, Assistant Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources James Mojica, IT Specialist Steve Sabbe, IT Specialist Dan Smith, Manager of Finance Jenyffer Vasquez, Principal Water Resources Specialist Kara Wade, Clerk of the Board
Staff Present via Videoconference:	Grant Burton, Manager of Human Resources and Risk Management Kayde Wade, Administrative Assistant
Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. CLOSED SESSION

A. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel

- a. Existing Litigation, Las Posas Valley Water Rights Coalition, et.al., v. Fox Canyon Groundwater Management Agency, et.al., Santa Barbara Superior Court Case No. VENCIO0509700
- b. Existing Litigation, OPV Coalition et. al. vs Fox Canyon Groundwater Management Agency, et. al., Santa Barbara Superior Court Case No. VENCIO0555357

At 3:23 p.m., Director Quady adjourned to Closed Session to discuss Items 3.A.a. and 3.A.b. as stated on the agenda. Closed Session began at 3:24 p.m.

CLOSED SESSION CONTINUING

At 4:35 p.m. Closed Session ended.

At 4:37 p.m., Director Quady reconvened to Open Session.

Regarding Items 3.A.a. and 3.A.b. the Board received a report from Special Counsel and District Counsel. No action was taken.

4. PRESENTATION

None

5. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

6. CONSENT CALENDAR

- A. Approve the Minutes of the August 7, 2024 Regular Board Meeting
- B. Authorize the General Manager to Execute a Letter of Engagement with LightGabler LLP

On a motion by Director Waters, seconded by Director Avila, the Board of Directors voted 4-0 to approve the Consent Calendar.

AYES: Directors Robert, Avila, Waters, Quady

NOES: None

ABSENT: Director McMillan

7. ACTION ITEMS

- A. Establish a List of Approved Activities for Board Member Attendance under Administrative Code Section 2.11.2(b)(6)

On a motion by Director Robert, seconded by Director Waters, the Board of Directors voted 4-0 to approve Alternative 1 list of authorized meetings with the following modifications:

- Addition of American Waterworks Association (AWWA).
- Addition of the Recreation and Park Districts within the Calleguas service area (Conejo, Pleasant Valley, Rancho Simi).
- Correction of "Water Environment Federation" to "Water Education Foundation."

AYES: Directors Robert, Avila, Waters, Quady

NOES: None

ABSENT: Director McMillan

The final approved list is attached to these minutes.

- B. Adopt Resolution No. 2095, A Resolution of the Board of Directors of the Calleguas Municipal Water District Making Certain Determinations with Respect to the Outstanding Calleguas-Las Virgenes Public Financing Authority Water Revenue Bonds 2010 Series B (Calleguas Municipal Water District Project) (Federally Taxable - Build America Bonds); Requesting the Calleguas-Las Virgenes Public Financing Authority to Make a Similar Determination; Directing the Manager of Finance to Investigate the Potential Refunding of the Calleguas-Las Virgenes Public Financing Authority Water Revenue Bonds 2010 Series B (Calleguas Municipal Water District Project) (Federally

Taxable - Build America Bonds); and Providing for Other Matters Properly Relating Thereto, and Allocate \$400,000 in Budget for Refunding Costs

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALLEGUAS MUNICIPAL WATER DISTRICT MAKING CERTAIN DETERMINATIONS WITH RESPECT TO THE OUTSTANDING CALLEGUAS-LAS VIRGENES PUBLIC FINANCING AUTHORITY WATER REVENUE BONDS 2010 SERIES B (CALLEGUAS MUNICIPAL WATER DISTRICT PROJECT) (FEDERALLY TAXABLE - BUILD AMERICA BONDS); REQUESTING THE CALLEGUAS-LAS VIRGENES PUBLIC FINANCING AUTHORITY TO MAKE A SIMILAR DETERMINATION; DIRECTING THE MANAGER OF FINANCE TO INVESTIGATE THE POTENTIAL REFUNDING OF THE CALLEGUAS-LAS VIRGENES PUBLIC FINANCING AUTHORITY WATER REVENUE BONDS 2010 SERIES B (CALLEGUAS MUNICIPAL WATER DISTRICT PROJECT) (FEDERALLY TAXABLE - BUILD AMERICA BONDS); AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO

On a motion by Director Waters, seconded by Director Avila, the Board of Directors voted 4-0 to approve Resolution No. 2095.

AYES: Directors Robert, Avila, Waters, Quady

NOES: None

ABSENT: Director McMillan

8. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

2. Summary of FY 2023-24 Water Use Efficiency Programs – Jenyffer Vasquez, Principal Water Resource Specialist

The Principal Water Resource Specialist presented the report and responded to questions from the Board.

3. July 2024 Water Use and Sales, June 2024 Power Generation, and July 2024 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

District Counsel stated he worked with the Manager of Engineering on construction claims, with the IT Department on Americans with Disabilities Act access compliance at Board Meetings, and with the General Manager, Deputy General Manager, and Special Counsel on groundwater issues.

C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady said he attended the ACWA Region 8 event on August 21, "Women in Water." Calleguas's General Manager participated on a panel of three General Managers and their remarkable journeys as women leaders in the water industry. He said he was happy to see several women staff members there in support.

b. Report of ACWA Joint Powers Insurance Authority (JPIA) Representative

No report.

c. Report of Association of Water Agencies of Ventura County Representative

No report.

- d. Report of Fox Canyon Groundwater Management Agency (FCGMA) Representative

No report.

- e. Report of Metropolitan Water District Director

No report.

- f. Report of Ventura LAFCo Commissioner

Director Avila said that three applications were received for the public seat. The applications will be reviewed and the applicants will be interviewed.

- g. Report of Ventura County Regional Energy Alliance Representative

No report. Director Quady said that the August 15 meeting was canceled.

- h. Report of Ventura County Special Districts Association Representative

No report.

- 2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

- 3. Discussion regarding upcoming meetings to be attended by Board members

The General Manager stated that she would like to schedule a Sponsorship Committee Meeting at 4:00 p.m. immediately following the Public Engagement, Communication, and Legislative Affairs Committee Meeting on September 26 at 3:00 p.m. The Clerk of the Board will follow up with the Board Members on that committee.

4. Request for Future Agenda Items

None

9. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Coalition Letter Cosponsor Request Regarding S. 4673 Special District Grant Accessibility Act

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:05 p.m.

Respectfully submitted,



Raul Avila, Board Secretary

Proposed List of Approved Activities under Administrative Code 2.11.2(b)(6)
Alternative 1

The activities, conferences, events, meetings, tours, trainings, and webinars of the organizations listed below, as well as any activities of caucuses, chapters, committees, and/or subgroups of these organizations, are approved for Calleguas Board member participation and reimbursement under Administrative Code 2.11.2(b)(6):

- Any of Calleguas's 19 retail water purveyors
- Any of the political subdivisions within the Calleguas service area (e.g., cities, the County of Ventura, special districts)
- Any of the Metropolitan Water District of Southern California's member agencies
- American Membrane Treatment Association (AMTA)
- American Public Works Association (APWA)
- American Waterworks Association (AWWA)
- Association of California Water Agencies (ACWA)
- ACWA Joint Powers Insurance Authority (JPIA)
- Association of Water Agencies of Ventura County (AWA) (including Channel Counties Water Utilities Committee)
- CalDesal
- California Data Collaborative
- California Water Efficiency Partnership (CalWEP)
- California Special Districts Association (CSDA)
- California Public Information Officials (CAPIO)
- Chambers of Commerce within the Calleguas service area
- Colorado River Water Users Association (CRWUA)
- Community service organizations within the Calleguas service area (e.g., Rotary Clubs)
- Delta Conveyance Design and Construction Authority
- Fox Canyon Groundwater Management Agency (FCGMA)
- Metropolitan Water District of Southern California
- Recreation and Park Districts within the Calleguas service area (Conejo, Pleasant Valley, Rancho Simi)
- Southern California Salinity Coalition
- Southern California Water Coalition
- Urban Water Institute
- Ventura County Coalition of Labor, Agriculture, and Business (CoLAB)
- Ventura County Farm Bureau
- Ventura County Local Agency Formation Commission
- Ventura County Regional Energy Alliance
- Ventura County Special Districts Association
- Water Education Foundation
- WateReuse

Additionally, meetings with elected officials that represent the Calleguas service area are approved.