

CALLEGUAS MUNICIPAL WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
April 17, 2024

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Scott Quady, President
Andy Waters, Vice-President
Raul Avila, Secretary
Thibault Robert, Director

Director Present via Videoconference: Jacquelyn McMillan, Treasurer

Staff Present at District Headquarters: Kristine McCaffrey, General Manager
Fernando Baez, Manager of Engineering
Grant Burton, Manager of Human Resources and Risk Management
Tricia Ferguson, Assistant Manager of Human Resources and Risk Management
Henry Graumlich, Executive Strategist
Charlotte Holifield, Manager of External Affairs
Maya Holcomb, Management Analyst
James Mojica, IT Specialist
Rob Peters, Manager of Operations and Maintenance
Wes Richardson, Manager of Information Technology
Dan Smith, Manager of Finance
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Jennifer Lancaster, Manager of Water Resources
Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

President Quady stated that Item 4 would be heard at this time.

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

At the start of the meeting, Director McMillan notified the Board of her need to participate remotely in accordance with the “Emergency Circumstance Exception” pursuant to Government Code 54953(f)(2)(A)(ii) and provided a general description of the circumstances establishing that need. This meeting is Director McMillan’s first use of the “Emergency Circumstance Exception” videoconference exception for the 2024 calendar year.

On a motion by Director Avila, seconded by Director Robert, the Board of Directors voted 5-0 to permit Director McMillan to attend the meeting via videoconference.

AYES: Directors Robert, McMillan, Avila, Waters, Quady

NOES: None

3. PRESENTATION

Presentation by the Ventura County Chapter of the American Public Works Association of the Project of the Year Award in the Emergency Repair Category to Calleguas for the Salinity Management Pipeline, Phase 1A Emergency Repair at Sta 270+00

Sarah Mathews from the Ventura County Chapter of the American Public Works Association presented the Project of the Year in the Emergency Repair Category award to Calleguas for the Salinity Management Pipeline, Phase 1A Emergency Repair at Sta 270+00. Calleguas staff in attendance to receive the award were Tim Powers, Senior Project Manager; Mark Pattison, Distribution System Supervisor; and Matt Gomez, System Maintenance Supervisor.

5. CONSENT CALENDAR

A. Approve the Minutes of the April 03, 2024 Board Meeting

B. Authorize the General Manager to Execute the Turnkey Turf Transformation Program Project Partner Agreement – Jennifer Lancaster, Manager of Water Resources

C. Adopt Resolution No. 2087, Authorizing Signatures on Instruments of Payment – Dan Smith, Manager of Finance

On a motion by Director Avila, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Waters, Quady

NOES: None

6. ACTION ITEMS

- A. Consideration of a notice to set the time and date of a public hearing regarding annual adjustment to the District’s water rates and fees – Dan Smith, Manager of Finance

On a motion by Director Waters, seconded by Director Robert, the Board of Directors voted 5-0 to set the time and date of a public hearing regarding annual adjustment to the District’s water rates and fees.

AYES: Directors Robert, McMillan, Avila, Waters, Quady

NOES: None

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. General Managers Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

2. March 2024 Water Use and Sales, February 2024 Power Generation, and March 2024 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

3. Association of California Water Agencies Legislative Symposium – Charlotte Holifield, Manager of External Affairs

The Manager of External Affairs reported that she, Director McMillan, and Management Analyst Maya Holcomb attended the Association of California Water Agencies Legislative Symposium, in Sacramento, April 10-11. The

symposium focused on two topics, the upcoming regulations for Conservation as a California Way of Life and the 10-year anniversary of the passage of the Sustainable Groundwater Management Act, and featured a keynote presentation by Senator Angelique Ashby. The Calleguas contingent had individual meetings with Senator Monique Limon's Water Policy Lead, Senator Henry Stern's Chief of Staff and Legislative Director, and Assemblymember Steve Bennett's Legislative Director.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

No report

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady said that he attended the ACWA Board meeting on April 5 as the Alternate Board Member for Region 8. He said that information regarding the meeting could be found on the ACWA members website.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report

c. Report of Association of Water Agencies of Ventura County Representative

No report

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Avila reported that a scheduled meeting was canceled.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from April 3 to April 17. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

Director Avila attended the meeting on April 17. He said that LAFCo received an update on the annual audit and there were no issues. LAFCo also approved the City of Ojai's five-year Sphere of Influence review with no changes; approved the addition and removal of parcels within Oxnard Drainage District No. 2; approved the budget for the next fiscal year with a budget increase of 6.8 percent; and determined a process for selecting the public member of LAFCo. Calleguas's General Manager presented on Metropolitan's 2025 water rates. LAFCo agreed to provide a letter supporting the importance of revisiting the treated water surcharge to ensure fair and equitable apportionment of costs relative to benefits.

g. Report of Ventura County Regional Energy Alliance Representative

No report

h. Report of Ventura County Special Districts Association Representative

No report

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

4. Request for Future Agenda Items

None

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Water Supply Conditions Report

9. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS {Government Code 54956.8}

Property: Vacant land, Simi Valley, CA

Site 7: Assessor's Parcel No. 657-0-020-230

Negotiating Parties: Palm Investment Group, LLC

Agency negotiator: Manager of Engineering Fernando Baez and Associate Project Manager Gabriela Araujo with assistance from Lilian Jewell and/or Heather Johnson of Hamner Jewell & Associates

Under negotiation: Price and terms for Right-of-Entry.

At 6:45 p.m., Director Quady adjourned to Closed Session to discuss Item 9A as stated on the agenda. Closed Session began at 6:50 p.m.

CLOSED SESSION CONTINUING

At 7:40 p.m., Director Quady reconvened to Open Session.

Regarding 9A, Direction was given to the real property negotiator, Counsel, and staff, and no action was taken.

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 7:41 p.m.

Respectfully submitted,



Raul Avila, Board Secretary

