

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
November 15, 2023

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Scott Quady, President
Andy Waters, Vice-President
Raul Avila, Secretary

Directors Present via Videoconference: Jacquelyn McMillan, Treasurer
Thibault Robert, Director

Staff Present at District Headquarters: Anthony Goff, General Manager
Fernando Baez, Manager of Engineering
Grant Burton, Manager of Human Resources and Risk Management
Jennifer Lancaster, Manager of Water Resources
James Mojica, IT Specialist
Ian Prichard, Associate General Manager – Strategic Policy Implementation
Wes Richardson, Manager of Information Technology
Dan Smith, Manager of Finance
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. PRESENTATION

A. Introduction of new Calleguas employee Jay Lukiewski

The Manager of Engineering introduced and welcomed Jay Lukiewski, Senior Project Manager, to Calleguas.

4. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

A. Approve the Minutes of the November 01, 2023 Regular Board Meeting

On a motion by Director Avila, seconded by Director Waters, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Waters, Quady

NOES: None

6. ACTION ITEMS

A. Discussion regarding changes to the organization chart and salary schedule

On a motion by Director Waters, seconded by Director McMillan, the Board of Directors voted 5-0 to approve the changes to the organization chart and salary schedule and that the Government Relations Supervisor/Public Information Officer salary be retroactive to October 16, 2023.

AYES: Directors Robert, McMillan, Avila, Waters, Quady

NOES: None

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

2. Strategic Plan Implementation Update – Ian Prichard, Associate General Manager

The Associate General Manager – Strategic Policy Implementation said that, since adoption of the 2023 Strategic Plan in August, staff have been developing implementation plans to make the Board’s vision a reality. The General Manager hosted two Strategic Plan-focused Management Team meetings, consisting of a daylong retreat in September and a half-day workshop in October. The September retreat focused on departmental visions, opportunities presented by the 2023 Strategic Plan, and anticipated challenges to its implementation. Managers discussed which Strategic Plan Objectives their departments will contribute to advancing and how their departments will need to adapt. During the October workshop, managers presented purpose statements for their departments and discussed short- and mid-term goals.

3. October 2023 Water Use and Sales, September 2023 Power Generation, and October 2023 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

4. Quarterly Capital Projects Report – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

5. Consultants Report – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

6. Imported Water Supply Conditions Report – Jennifer Lancaster, Manager of Water Resources

The Manager of Water Resources presented the report. She noted that this is the beginning of the 2023/2024 water year. The year is starting off well for water storage throughout the system.

B. GENERAL COUNSEL REPORT

1. General Counsel’s Report

No report

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

No report

b. Report of ACWA Joint Powers Insurance Authority Representative

No report

c. Report of Association of Water Agencies of Ventura County Representative

Director Avila said that he attended an AWA Board Meeting on November 3. The Executive Committee is evaluating the organization as a whole. He said that the Corporate Night/Holiday Mixer will be held in early December.

d. Report of Fox Canyon Groundwater Management Agency Representative

No report

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from October 3 to 16. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

Director Avila said he attended the LAFCo meeting on November 15. Staff approved a letter of support for the United Water Conservation District's Santa Felicia Dam Improvements. He said that an annexation of parts of El Rio is under consideration to help improve water supply reliability in the area. He said that there was a Resolution to initiate proceedings for the dissolution of the Lake Sherwood Community Services District.

- g. Report of Ventura County Regional Energy Alliance Representative

Director Quady said that a meeting is scheduled for November 16.

- h. Report of Ventura County Special Districts Association Representative

No report

- 2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties *Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District reimbursement policy.

- 3. Discussion regarding upcoming meetings to be attended by Board members
- 4. Request for Future Agenda Items

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

- 1. Support for the City of San Buenaventura's Application for WaterSMART Drought Response Program - Drought Resiliency Projects Grant

9. CLOSED SESSION

- A. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, In re: Aqueous Film-Forming Foams Products Liability Litigation, Master Docket No. 2:18-mn-02873-RMG (MDL No. 2873)

At 6:02 p.m., Director Quady adjourned to Closed Session to discuss Item 9-A as stated on the agenda. Closed Session began at 6:10 p.m.

CLOSED SESSION CONTINUING

At 6:30 p.m., Director Quady reconvened to Open Session.

Regarding 9-A, District Counsel stated that the Board voted 5-0 to opt out of the settlement agreements and authorized staff and District Counsel to submit opt out notices.

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:31 p.m.

Respectfully submitted,



Raul Avila, Board Secretary