

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 18, 2023

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Scott Quady, President Jacquelyn McMillan, Treasurer Thibault Robert, Director
Director Present via Videoconference:	Raul Avila, Secretary (arrived at 5:31 p.m.)
Directors Absent:	Andy Waters, Vice-President
Staff Present at District Headquarters:	Anthony Goff, General Manager Kristine McCaffrey, Deputy General Manager Fernando Baez, Manager of Engineering Grant Burton, Manager of Human Resources and Risk Management Henry Graumlich, Associate General Manager – Water Policy and Strategy Charlotte Holifield, Management Analyst Jennifer Lancaster, Manager of Water Resources and Public Affairs James Mojica, IT Specialist Ian Prichard, Associate General Manager – Strategic Policy Implementation Wes Richardson, Manager of Information Technology Kara Wade, Clerk of the Board
Legal Counsel Present at District Headquarters:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. PRESENTATION

A. Introduction of new Calleguas employee Sorin Dragoi

The Manager of Information Technology introduced and welcomed Sorin Dragoi, Senior Control Systems Technician, to Calleguas.

The General Manager also announced that Jennifer Lancaster has been promoted to Manager of Water Resources and Public Affairs.

4. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

A. Approve the Minutes of the October 04, 2023 Regular Board Meeting

B. Adoption of the District's Investment Policy

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 3-0-2 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Directors Avila, Waters

6. ACTION ITEMS

A. Approval of Professional Services by Brierley Associates in the Amount of \$307,002 to Perform Study of Seismic Impacts to the Santa Susana Tunnel, Phase 3 - Fernando Baez, Manager of Engineering

On a motion by Director Robert, seconded by Director McMillan, the Board of Directors voted 3-0-2 to approve Professional Services by Brierley Associates in the Amount of \$307,002 to Perform Study of Seismic Impacts to the Santa Susana Tunnel, Phase 3.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Directors Avila, Waters

- B. Authorization to seek \$20 million in debt financing.

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 4-0-1 to authorize \$20 million in debt financing.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

- 1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

- 2. California Special Districts Association (CSDA) - Charlotte Holifield, Management Analyst

Charlotte Holifield introduced Michael Meyer, Member Services Specialist from CSDA, who participated by Zoom to present the value-added benefits of being a member of CSDA. He said that CSDA membership includes access to comprehensive Board and staff trainings, workshops, and webinars on a multitude of topics, including governance, leadership, finance, and human resources. There are professional development courses, cost savings programs, advocacy efforts and public affairs, publications, and online communities.

- 3. Legislation Update - Charlotte Holifield, Management Analyst

The Management Analyst provided the Board a summary of Legislative Bills categorized as follows:

- 1. Bills and legislative efforts on which Calleguas took formal positions in 2023
- 2. Bills on which Metropolitan Water District of Southern California took formal positions in 2023
- 3. Bills of potential interest to the District and its retailers, possibly for advocacy efforts

She said that a legislative advocacy program is being developed to align with the Strategic Plan. This program will include the District's Legislative Policy Principles (LPP) and Legislative Advocacy Policy (LAP). The LPP and LAP, which would guide the District's engagement on legislation, are anticipated to come

before the Board for consideration this fall/winter and will include input from the Board's Public Engagement, Communication and Legislative Affairs Committee.

4. Third Quarter 2023 Change Order Summary Report - Fernando Baez, Manager of Engineering

The Manager of Engineering said that Change Order summaries were provided for the following projects:

- LVMWD-CMWD Interconnection (Project No. 450)
- TOD Pump Station Rehabilitation (Project No. 590)
- Lake Sherwood Pump Station Rehabilitation (Project No. 591)

The LVMWD-CMWD Interconnection and Lake Sherwood Pump Station Rehabilitation had new change orders during the reporting period. TOD Pump Station Rehabilitation (Project No. 590) did not have any new change orders during the reporting period.

5. September 2023 Water Use and Sales, August 2023 Power Generation, and September 2023 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

6. June 2023 Financial Report - Dan Smith, Manager of Finance

The Manager of Finance presented the report.

7. August 2023 Financial Report - Dan Smith, Manager of Finance

The Manager of Finance presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

General Counsel reported that he will be submitting the Quarterly Legal Summary and attending the ACWA Legal Affairs Committee Meeting at the ACWA Fall Conference.

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

No report

b. Report of ACWA Joint Powers Insurance Authority Representative

Director Quady said that he attended a meeting of ACWA JPIA's captive insurance fund (California Water Insurance Fund) on September 28. He summarized the current status of the CWIF investments and its ability to trim reinsurance costs.

c. Report of Association of Water Agencies of Ventura County Representative

Director Avila said he attended a Corporate Night planning meeting on October 6; it was decided that the event will be held in Camarillo, where it will be centrally located. He also attended a meeting on October 10 on behalf of AWA, with the Mayor of Thousand Oaks, Kevin McNamee which included discussion of workforce development and internship programs. Director Avila also attended an AWA Water Issues meeting on October 17 where the Manager of Engineering presented on the Calleguas-Ventura Interconnection.

d. Report of Fox Canyon Groundwater Management Agency Representative

No report

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from October 3 to 16. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

No report

g. Report of Ventura County Regional Energy Alliance Representative

No report

h. Report of Ventura County Special Districts
Association Representative

No report

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties *Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members
4. Request for Future Agenda Items

Director Avila requested a staff presentation on initiating a high school internship program at Calleguas.

8. CLOSED SESSION

None

9. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:47 p.m.

Respectfully submitted,



Raul Avila, Board Secretary