

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
September 06, 2023

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Scott Quady, President
Andy Waters, Vice-President
Raul Avila, Secretary
Jacquelyn McMillan, Treasurer
Thibault Robert, Director

Staff Present at District Headquarters: Anthony Goff, General Manager
Kristine McCaffrey, Deputy General Manager
Fernando Baez, Manager of Engineering
Grant Burton, Manager of Human Resources and Risk Management
Dan Drugan, Manager of Water Resources and Public Affairs
Tricia Ferguson, Assistant Manager of Human Resources and Risk Management
Henry Graumlich, Associate General Manager – Water Policy and Strategy
Rob Peters, Manager of Operations and Maintenance
Ian Prichard, Associate General Manager – Strategic Policy Implementation
Wes Richardson, Manager of Information Technology
James Mojica, IT Specialist
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

Jill Abele commented on the Strategic Plan and thanked everyone for their hard work.

3. PRESENTATION

A. Introduction of new Calleguas employees Charlotte Holifield and Ronnie Flores.

The Associate General Manager – Strategic Policy Implementation introduced Charlotte Holifield, Management Analyst, and Manager of Operations and Maintenance introduced Ronnie Flores, System Maintenance Worker. The Board welcomed them to Calleguas.

4. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

- A. Approve the Minutes of the August 16, 2023 Regular Board Meeting
- B. Receive and affirm the Payment Register for the District’s activities from July 25, 2023 to August 24, 2023
- C. Authorize the General Manager to Sign the Amendment to Agreement for Operation and Maintenance of Service Connections CA-01 and CA-02

On a motion by Director Avila, seconded by Director McMillan, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Waters, Quady
NOES: None

6. ACTION ITEMS

- A. Capital Project Budget Increase for CCNB Broken Back Rehabilitation, Phase 4 (Project No. 598) - Fernando Baez, Manager of Engineering

On a motion by Director McMillan, seconded by Director Waters, the Board of Directors voted 5-0 to approve an increase to the budget for CCNB Broken Back Rehabilitation, Phase 4 (Project No. 598).

AYES: Directors Robert, McMillan, Avila, Waters, Quady
NOES: None

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

The Board asked questions, which the General Manager and department managers answered.

2. Presentation on Emergency Repair of the Salinity Management Pipeline – Fernando Baez, Manager of Engineering, and Rob Peters, Manager of Operations and Maintenance

The Manager of Operations and Maintenance said that, on August 28, Ventura County Public Works informed Calleguas of a potential leak on the Salinity Management Pipeline (SMP) along Hueneme Road, approximately 300 yards east of Las Posas Road in unincorporated Ventura County. Calleguas O&M staff were dispatched to the site and tested the water for total dissolved solids. The testing determined that the water quality was consistent with the SMP. O&M staff notified the three dischargers, took the pipeline out of service, and drained the portion of the pipeline needed to accomplish the repair.

The Manager of Engineering said that Blois Construction (Blois), contracted under the 2022 As-Needed Pipeline Services Agreement, began excavation at the location where water was surfacing. The source of the leak was identified after excavating a 20-foot-long trench and Blois picked up the repair materials from the storage facility at the District's Wellfield No. 1 and delivered them to the site to begin the repair. The repair was completed and the pipeline was back in service within four days.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

No report.

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

- a. Report of ACWA Region 8 Director

No report

- b. Report of ACWA Joint Powers Insurance Authority Representative

Director Quady said he received the second quarter report.

- c. Report of Association of Water Agencies of Ventura County Representative

Director Avila stated that there was another Reagan Library Event Planning Committee meeting. The committee secured a speaker for the AWA 28th Annual Member and Policymaker Reception to be held September 14. There was a discussion with AWA about taking on a larger role in the County to help with staffing issues at water agencies.

- d. Report of Fox Canyon Groundwater Management Agency Representative

Director Avila said that he watched a recording of the August 23 meeting on August 26. He said that FCGMA filed a motion to stay the physical solution and settlement agreement. The FCGMA Board approved of a contract to destroy a well in Oxnard and received a five-year update on Groundwater Sustainability Plans.

- e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from August 17 to September 6. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

No report

- g. Report of Ventura County Regional Energy Alliance Representative

No report

- h. Report of Ventura County Special Districts Association Representative

No report

- 2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties *Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District reimbursement policy.

- 3. Discussion regarding upcoming meetings to be attended by Board members
- 4. Request for Future Agenda Items

8. CLOSED SESSION

- A. Pursuant to Government Code Section 54957 (personnel exemption), Employee Performance Evaluation – General Manager

At 6:15 p.m., Director Quady adjourned to Closed Session to discuss Item 8-A as stated on the agenda.

Closed session began at 6:19 p.m.

CLOSED SESSION CONTINUING

At 7:19 p.m., Director Quady reconvened the meeting to Open Session.

Regarding 8-A, Director Quady announced that the Board had judged the General Manager's performance over the previous 12 months to be exemplary.

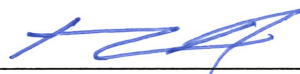
After comments concerning the relevant labor market by the Manager of Human Resources and Risk Management, on a motion by Director McMillan and seconded by Director Avila, the Board of Directors voted 5-0 to increase the General Manager's annual salary to \$396,750. The increase will become effective with the pay period commencing September 1, 2023.

AYES: Directors Robert, McMillan, Avila, Waters, Quady
NOES: None

9. ADJOURNMENT

Director Quady declared the meeting adjourned at 7:21 p.m.

Respectfully submitted,



Raul Avila, Board Secretary