

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
August 16, 2023

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Scott Quady, President
Andy Waters, Vice-President
Jacquelyn McMillan, Treasurer
Thibault Robert, Director

Director Present via Videoconference: Raul Avila, Secretary

Staff Present at District Headquarters: Anthony Goff, General Manager
Kristine McCaffrey, Deputy General Manager
Fernando Baez, Manager of Engineering
Grant Burton, Human Resources and Risk Management Manager
Dan Drugan, Manager of Water Resources and Public Affairs
Henry Graumlich, Associate General Manager - Policy and Strategy
Rob Peters, Manager of Operations & Maintenance
Ian Prichard, Associate General Manager - Strategic Policy Implementation
Wes Richardson, Manager of Information Technology
James Mojica, IT Specialist
Dan Smith, Manager of Finance
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)

None

4. CONSENT CALENDAR

A. Approve the Minutes of the August 02, 2023 Regular Board Meeting

On a motion by Director Avila, seconded by Director Robert, the Board of Directors voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Waters

NOES: None

ABSTAIN: Director Quady

5. ACTION ITEMS

A. Draft 2023 Strategic Plan – Ian Prichard, Associate General Manager – Strategic Policy Implementation; Kristine McCaffrey, Deputy General Manager; Dan Drugan, Manager of Water Resources and Public Affairs; and Tony Goff, General Manager

On a motion by Director Waters, seconded by Director McMillan, the Board of Directors voted 5-0 to adopt the 2023 Strategic Plan.

AYES: Directors Robert, McMillan, Avila, Waters, Quady

NOES: None

6. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

2. July 2023 Water Use and Sales, June 2023 Power Generation, and July 2023 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports.

3. Second Quarter 2023 Change Order Summary Report – Fernando Baez, Manager of Engineering

The Manager of Engineering said that Change Order summaries were provided for the following projects:

- LVMWD-CMWD Interconnection (Project No. 450)
- TOD Pump Station Rehabilitation (Project No. 590)
- Lake Sherwood Pump Station Rehabilitation (Project No. 591)

The East Portal Isolation Enhancements (Project No. 601) does not have any change orders on the project and the work is substantially complete with only punch list items remaining.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

No report.

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

No Report

b. Report of ACWA Joint Powers Insurance Authority Representative

No Report

c. Report of Association of Water Agencies of Ventura County Representative

No Report

d. Report of Fox Canyon Groundwater Management Agency Representative

No report

- e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from August 3 to August 16. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

No Report

- g. Report of Ventura County Regional Energy Alliance Representative

No report

- h. Report of Ventura County Special Districts Association Representative

No report

- 2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Directors reported on various meetings that they attended.

- 3. Discussion regarding upcoming meetings to be attended by Board members

None

- 4. Request for Future Agenda Items

None

7. CLOSED SESSION

- A. Pursuant to Government Code §54956.9(d)(2) – Conference with Legal Counsel – Anticipated Litigation; 1 case.

At 5:29 p.m., Director Quady adjourned to Closed Session to discuss Item 7-A as stated on the agenda.

CLOSED SESSION CONTINUING

At 6:25 p.m., Director Quady reconvened to Open Session.

Regarding 7-A, District Counsel stated that the Board received a report from staff and District Counsel and no action was taken.

8. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:26 p.m.

Respectfully submitted,



Raul Avila, Board Secretary

