

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
July 19, 2023

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters: Scott Quady, President  
Andy Waters, Vice-President  
Raul Avila, Secretary  
Jacquelyn McMillan, Treasurer  
Thibault Robert, Director

Staff Present at District Headquarters: Kristine McCaffrey, Deputy General Manager  
Fernando Baez, Manager of Engineering  
Dan Drugan, Manager of Water Resources and Public Affairs  
Tricia Ferguson, Assistant Human Resources and Risk Management Manager  
Rob Peters, Manager of Operations & Maintenance  
Ian Prichard, Associate General Manager- Strategic Policy Implementation  
Wes Richardson, Manager of Information Technology  
Steve Sabbe, IT Specialist  
Dan Smith, Manager of Finance  
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

**2. PUBLIC COMMENTS**

None

### **3. PRESENTATION**

#### **A. Introduction of new District employees Gabriela Araujo and Megan Schneider**

Fernando Baez, Manager of Engineering, introduced Gabriela Araujo. Gabriela has joined the Engineering Department as an Associate Project Manager.

Dan Drugan, Manager of Water Resources and Public Affairs introduced Megan Schneider. Megan has joined the Water Resources and Public Affairs Department as a Senior Communications Specialist.

The Board welcomed them to Calleguas.

### **4. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)**

None

### **5. CONSENT CALENDAR**

- A. Approve the Minutes of the July 05, 2023 Regular Board Meeting
- B. Authorize the General Manager to execute the Temporary Access Agreement with parties interested in utilizing the Confined Space Entry and Rescue Training facility
- C. Authorize the General Manager to sign the Agreement Regarding Operation of the Interconnection Between Calleguas Municipal Water District's and Las Virgenes Municipal Water District's Potable Water Systems

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Waters, Quady

NOES: None

### **6. ACTION ITEMS**

None

## 7. REPORTS

### A. GENERAL MANAGER AND STAFF REPORTS

#### 1. General Manager's Report

The Deputy General Manager reported on meetings attended by the Deputy General Manager and General Manager and matters of interest to the Board of Directors.

#### 2. June 2023 Water Use and Sales, May 2023 Power Generation, and June 2023 Investment Summary Reports—Dan Smith, Manager of Finance

The Manager of Finance presented the reports.

#### 3. Quarterly Investment Report—Dan Smith, Manager of Finance, and Alayne Sampson, Chandler Asset Management

The Manager of Finance and Alayne Sampson presented the report.

#### 4. Update on the Water Resources Implementation Strategy (WRIST) – Kristine McCaffrey, Deputy General Manager, and Ian Prichard, Associate General Manager – Strategic Policy Implementation

The Deputy General Manager and Associate General Manager – Strategic Policy Implementation presented the report.

### B. GENERAL COUNSEL REPORT

#### 1. General Counsel's Report

No report.

### C. BOARD OF DIRECTORS REPORTS

#### 1. Board Member Reports on Ancillary Duties

*Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.*

a. Report of ACWA Region 8 Director

Director Quady said he attended the Association of California Water Agencies (ACWA) Region 8 event on July 13 at West Basin Municipal Water District in El Segundo. There was a tour of the Edward C. Little Water Recycling Facility, a speaker on Colorado River issues, and a panel discussion titled "Perpetual Water Shortage and What Does it Mean?"

b. Report of ACWA Joint Powers Insurance Authority Representative

No report on ACWA Joint Powers Insurance.

Director Quady said he attended the virtual ACWA Election Townhall meeting with candidates for ACWA President and Vice President on July 19. He said that ACWA Committee Appointment Considerations for the 2024-25 term are due by September 30.

c. Report of Association of Water Agencies of Ventura County Representative

Director Avila said they are forming a committee for the 28<sup>th</sup> Annual AWA Member & Elected Officials Reception at the Ronald Reagan Library.

d. Report of Fox Canyon Groundwater Management Agency Representative

No report

e. Report of Ventura LAFCo Commissioner

Director Avila said that, at the Local Agency Formation Commission (LAFCo) meeting, there were discussions on various sphere of influence reviews.

f. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from July 6 to July 19. Director McMillan's report is attached and made part of these minutes.

- g. Report of Ventura County Regional Energy Alliance Representative

No report

- h. Report of Ventura County Special Districts Association Representative

No report

- 2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

*Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Directors reported on various meetings that they attended, including a meeting of the Calleguas Municipal Water District/Las Virgenes Municipal Water District Public Financing Authority and a subsequent joint meeting between the same entities to discuss water supply strategies.

- 3. Discussion regarding upcoming meetings to be attended by Board members

Director Quady said he will not be attending the August 2 Board Meeting.

- 4. Request for Future Agenda Items

None

## 8. INFORMATION ITEMS

None

## 9. ADJOURNMENT

Director Quady declared the meeting adjourned at 5:59 p.m.

Respectfully submitted,



Raul Avila, Board Secretary