

CALLEGUAS MUNICIPAL WATER DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
March 01, 2023

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 3:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors at District Headquarters and Participating via Videoconference:	Scott Quady, President Andy Waters, Vice-President Raul Avila, Secretary (arrived 3:02 p.m.) Jacquelyn McMillan, Treasurer Thibault Robert, Director
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Staff Present at District Headquarters and Participating via Videoconference:	Anthony Goff, General Manager Grant Burton, Human Resources Manager Dan Drugan, Manager of Resources Henry Graumlich, Associate General Manager – Water Policy & Strategy Kristine McCaffrey, Manager of Engineering James Mojica, IT Specialist Rob Peters, Manager of Operations and Maintenance Ian Prichard, Associate General Manager – Strategic Policy Implementation Steve Sabbe, IT Coordinator Kara Wade, Clerk of the Board
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Staff Present via Videoconference:	Dan Smith, Manager of Administrative Services Kayde Wade, Administrative Assistant
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Legal Counsel at District Headquarters and Participating via Videoconference:	Walter Wendelstein, Wendelstein Law Group, PC, District Counsel
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## B. MINUTES

On a motion by Director Waters, seconded by Director McMillan, the Board of Directors voted 4-0-1 to approve the February 15, 2023 minutes.

AYES: Directors Robert, McMillan, Waters, Quady

NOES: None

ABSENT: Director Avila

President Quady said that item G-1 would be heard at this time.

## G. HUMAN RESOURCES

### 1. Sexual Harassment Training for the Board

The Human Resources Manager said that California law requires local government officials to complete two hours of sexual harassment training within six months of assuming office, and then two hours of such training every two years thereafter (AB 1234, Chapter 700, Stats of 2005). Kathy Meola of the law firm Andelson, Loya, Ruud & Romo, a recognized leader in California labor and employment law, provided the District's Board and Managers with the required training. No action was taken.

## C. WRITTEN COMMUNICATION

### 1. Comment letter for the February 15, 2023 SWRCB hearing regarding LADWP exports from Mono Basin

The Associate General Manager - Strategic Policy Implementation said that, in December 2022, the Mono Lake Committee petitioned the State Water Resources Control Board (SWRCB) to use its emergency powers to suspend the Los Angeles Department of Water and Power's (LADWP) exports of water from tributaries to Mono Lake. The petition was based on the lake's water level, which the Mono Lake Committee considered low enough to endanger the nesting California gull population. The water right decision regulating LADWP's exports from Mono Lake specifies a process for balancing public trust and water use requirements and LADWP is prepared to go through that process, preferring it to an emergency injunction. LADWP requested support in asking the SWRCB to deny the Mono Lake Committee's petition. Calleguas staff determined that it was a good opportunity to call attention to the interrelatedness of water supplies on either side of the Sierra Nevada, and to advance the District's position that as much as water suppliers need sources of supply, they also need consistency in how that supply can be secured. No action was taken.

#### D. PUBLIC FORUM/ORAL COMMUNICATION

A resident of Simi Valley noted an editorial published by the Ventura County Star titled "Ventura County's precarious water status" and provided copies of a letter that she provided in response to the editorial. She stated that she would like to see additional water sources for the County and expressed her willingness to help achieve that goal in any way that she can.

#### E. GENERAL MANAGER

##### 1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors. No action was taken.

##### 2. February 2023 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

#### F. ADMINISTRATIVE SERVICES

##### 1. January 2023 Financial Statements

The Manager of Administrative Services presented the report. No action was taken.

##### 2. Fourth Quarter 2022 Consultant Report

The Manager of Administrative Services presented the report. No action was taken.

##### 3. Quarterly Capital Projects Report for the period ending December 31, 2022

The Manager of Administrative Services presented the report. No action was taken.

#### H. OPERATIONS AND MAINTENANCE

##### 1. Update on the Lindero Feeder Shutdown

The Manager of Operations and Maintenance and Manager of Engineering reported on a recent shutdown of the District's Lindero Feeder associated with the Calleguas-Las Virgenes Municipal Water District Interconnection. No action was taken.

I. RESOURCES AND PUBLIC AFFAIRS

1. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

J. ENGINEERING AND CONSTRUCTION

None

K. WATER POLICY AND STRATEGY

None

L. STRATEGIC POLICY IMPLEMENTATION

None

M. DISTRICT COUNSEL

None

N. BOARD OF DIRECTORS

1. Oral report on meetings attended by Board members

Pursuant to Government Code Section 53232.3(d), Board members provided oral reports on meetings attended at the expense of the District.

2. Discussion regarding upcoming meetings to be attended by Board members

The table of upcoming meetings was provided as a packet insert.

3. Metropolitan update

Director McMillan referenced her written report on the Metropolitan meetings she attended on February 28, 2023. Director McMillan's report is attached and made part of these minutes.

O. CLOSED SESSION

None

P. OTHER BUSINESS

Board members discussed potential Director attendance at various outside meetings, and whether that attendance was subject to reimbursement under established District guidelines. The General Manager and District Counsel will review the reimbursement requirements and provide guidance as necessary on a case by case basis.

P. FUTURE AGENDA ITEMS


The General Manager inquired whether or not the Board would like to have a future discussion regarding their Board stipend. The Board would like to have a discussion.

The General Manager inquired if any Board Members would be interested in being on the Association of California Water Agencies Joint Powers Insurance Authority Executive Committee Board. There was no interest at this time.

Q. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:18 p.m.

Respectfully submitted,

  
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fa Raul Avila, Board Secretary

