

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 05, 2022

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360 and telephonically and via videoconference in accordance with the State of Emergency Declaration issued on March 4, 2020 by the Governor of the State of California, Government Code §54953(e), and Calleguas Resolution No. 2031.

The meeting was called to order by Andres Santamaria, Vice-President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors at District Headquarters and Participating via Videoconference: Scott Quady, Treasurer
Raul Avila, Secretary
Andy Waters, Director

Directors Present via Videoconference: Andres Santamaria, Vice President

Director Absent: Steve Blois, President

Staff Present at District Headquarters and Participating via Videoconference: Anthony Goff, General Manager
Grant Burton, Manager of Human Resources
Dan Drugan, Manager of Resources
Henry Graumlich, Associate General Manager
Kristine McCaffrey, Manager of Engineering
Rob Peters, Manager of Operations and Maintenance
Steve Sabbe, IT Coordinator
Dan Smith, Manager of Administrative Services
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Susan Molen, Administrative Assistant

Legal Counsel at District Headquarters and Participating via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Avila, seconded by Director Quady, the Board of Directors voted 4-0-1 to approve the September 21, 2022 minutes.

AYES: Directors Waters, Avila, Quady, Santamaria
NOES: None
ABSENT: Director Blois

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

Director Santamaria said that the Manager of Operations and Maintenance would like to introduce two new employees at this time. The Manager of Operations and Maintenance introduced Maya Rostrata, Lab Coordinator, and Chris Naster, Water Treatment Operator. The Board and Managers welcomed them to Calleguas. No action was taken.

E. GENERAL MANAGER

1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors. No action was taken.

2. September 2022 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. ADMINISTRATIVE SERVICES

None

G. HUMAN RESOURCES

The Manager of Human Resources said that there was no activity on the Employee Hotline for the months of July, August, and September. He reported that flu shots will be available to the Board (and family members who live in their household) and staff (and family members who live in their household) on October 24. He also informed the Board that he will host hosting a

Managers Retreat on October 11 where he will lead District Executive Management staff through a discussion and development of organizational values.

H. OPERATIONS AND MAINTENANCE

The Manager of Operations and Maintenance reported that, on October 3, staff isolated the Lindero Feeder and Toe of Dam (TOD) Pump Station. The contractor for TOD Pump Station Rehabilitation completed work to connect the pipelines on either side of a new isolation valve vault to existing pipelines. District facilities are expected to return to service on Friday October 7.

The Manager of Operations and Maintenance also reported that Calleguas is scheduled to receive brine discharge from the North Pleasant Valley Desalter starting on October 10. Staff will monitor flows and water quality during this anticipated 30-day test. Flows are expected to range from 350-700 gallons per minute. No action was taken.

I. RESOURCES AND PUBLIC AFFAIRS

1. Temporary Groundwater Supply Agreement with Berylwood Heights Mutual Water Company

The Manager of Resources said that, on September 1, 2022, Berylwood Heights Mutual Water Company (Berylwood) suffered an unexpected failure of its Well No. 02N20W03B01. In September, Berylwood took delivery of water from Calleguas to meet agricultural demands. Both Metropolitan Water District of Southern California's (Metropolitan's) and Calleguas' Emergency Water Conservation Program (EWCP) do not account for irrigation of agriculture with State Water Project (SWP) supplies.

Berylwood and Calleguas have entered into a Fox Canyon Groundwater Management Agency (FCGMA) Transfer of Extraction Allocation. Upon final approval by FCGMA, Berylwood will transfer a portion of its Las Posas Valley Groundwater Basin allocation to Calleguas, covering the amount of water purchased in September, with the goal of avoiding non-compliance with the EWCP programs.

Calleguas and Berylwood will also enter into a Temporary Groundwater Supply Agreement. This agreement will cover water deliveries made by Calleguas to Berylwood during the September 2022 period. No action was taken.

2. Status of Emergency Water Conservation Program (EWCP) Performance and Compliance

The Manager of Resources said that the EWCP mandates a 1-day-per-week watering restriction (or equivalent) and includes an alternative path for compliance, which is a volumetric delivery limit of imported water supplies based on gallons per capita per day (gpcd). The initial EWCP period is June 1, 2022 – December 31, 2022.

Metropolitan established an agency-specific volumetric delivery limit for Calleguas. Calleguas subsequently calculated volumetric limits for its water purveyors. Volumetric limits are based on an equivalent share of Human Health and Safety water available from the Department of Water Resources (roughly based on 55 gpcd offset by a certain volume of local supplies), plus any additional water Metropolitan can provide from the SWP system, allocated to each agency based proportionately on population. Monthly volumetric limits are used as the basis to assess any penalties, if needed.

The Manager of Resources provided an update on the status of EWCP performance and compliance. No action was taken.

J. ENGINEERING AND CONSTRUCTION

None

K. WATER POLICY AND STRATEGY

1. Report from Strategic Planning Retreat Outline

The Associate General Manager received comments from the Board on the outline report out from the Board's strategic planning retreat. Next steps will include a more detailed discussion of the partnership opportunities to develop water resources reliability to be brought back to the Board in November. The Associate General Manager gave a brief overview of meetings with other potential partners that have been pursued to further develop the Board's strategic direction. Increased regional cooperation will not preclude actions that could be taken independently by the District. Following confirmation of the strategic framework based on the Board's strategic planning retreat, the newly constituted Board following the November election will collectively work with staff to develop clear and concise strategic goals and objectives.

Steve Nash, who attended virtually, requested to comment and thanked the Associate General Manager for mentioning that the newly elected board members for Divisions 4 and 5 will participate in the strategic plan process.

L. DISTRICT COUNSEL

District Counsel stated that the Las Posas Phase II trial commenced on September 26 and has been proceeding 4 days per week from 9 a.m. to 4:30 p.m., and the court is not in session on Wednesdays. Judge Anderle has stated his intention for the trial to end by October 28. District Counsel said that there will be a closed session in November to discuss the status of the trial. No action was taken.

M. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

The Associate General Manager reported that Metropolitan's Ethics and Audit Committee is exploring a broader oversight role for the Ethics Officer consistent with the recommendations from the recent State Audit. The Board's Executive Committee approved an agenda item for the October Board meeting agenda to consider allowing the current Chair Gray to run for a third term in October's election for the Board chair position. Director Adán Ortega (City of San Fernando) is also a candidate for the position.

4. Discussion regarding an extension of Resolution No. 2031 authorizing remote teleconference meetings of the legislative bodies of Calleguas Municipal Water District pursuant to Brown Act State of Emergency provisions

On October 6, 2021, the Board passed Resolution No. 2031 authorizing remote teleconference meetings pursuant to AB 361. AB 361 modifies the Brown Act and authorizes teleconference meetings when a State of Emergency has been proclaimed by the Governor, and meeting in person presents imminent risk to the health and safety of attendees. [Government Code §54953(e)(1)]

In order to continue teleconference meetings, AB 361 requires reconsideration of findings every 30 days. [Government Code §54953(e)(3)]. Since the passage of AB 361, the Governor's March 4, 2020 Proclamation of Emergency due to COVID-19 remains in effect, and conditions set forth in Resolution No. 2031 have not changed with respect to the risks to the health and safety of attendees. Staff will continue to monitor the status of the Governor's order, and prevailing conditions, and inform the Board.

Staff recommends that, based on reconsideration of the above referenced conditions, Resolution No. 2031 be extended for an additional 30 days. Such extension shall take effect immediately and will be effective until November 4, 2022 or until such earlier time that the Board takes additional action by resolution or motion in accordance with Water Code §71276 and Government Code §54953(e) to extend the time during which the legislative bodies of Calleguas Municipal Water District may continue to teleconference without compliance with standard Brown Act requirements.

On a motion by Director Waters, seconded by Director Avila, the Board of Directors voted 4-0-1 to extend Resolution No. 2031 authorizing remote teleconference meetings of the legislative bodies of the District. Resolution No. 2031 is attached and made part of these minutes.

AYES: Directors Waters, Avila, Quady, Santamaria

NOES: None

ABSENT: Director Blois

5. Discussion regarding Resolution 2056 concerning the nomination of a member of the Board of Directors of Calleguas Municipal Water District to serve as a regular or alternate special district member of the Ventura County Local Agency Formation Commission.

RESOLUTION OF THE BOARD OF DIRECTORS OF
CALLEGUAS MUNICIPAL WATER DISTRICT
NOMINATING RAUL AVILATO FILL THE
TERM OF 1/1/2023 – 12/31/2026 FOR THE
REGULAR
SPECIAL DISTRICT MEMBER OF THE VENTURA LOCAL
AGENCY FORMATION COMMISSION

On a motion by Director Waters, seconded by Director Quady, the Board of Directors voted 4-0-1 to nominate Raul Avila for the regular Board Member position and to furnish the Ventura County Local Agency Formation Commission with Resolution No. 2056 to effectuate that nomination. Resolution No. 2056 is attached and made part of these minutes.

AYES: Directors Waters, Avila, Quady, Santamaria

NOES: None

ABSENT: Director Blois

N. CLOSED SESSION

None

O. OTHER BUSINESS

None

P. FUTURE AGENDA ITEMS

Closed Session regarding the Las Posas Phase II trial.

Q. ADJOURNMENT

Director Santamaria declared the meeting adjourned at 6:04 p.m.

Respectfully submitted,



Raul Avila, Board Secretary