

CALLEGUAS MUNICIPAL WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
September 6 and September 7, 2022

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 31943 Agoura Road, Westlake Village, CA 91361 and telephonically and via videoconference in accordance with the State of Emergency Declaration issued on March 4, 2020 by the Governor of the State of California, Government Code §54953(e), and Calleguas Resolution No. 2031.

September 6, 2022

The meeting was called to order by Steve Blois, President of the Board, at 1:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at Westlake Village Inn and Participating via Videoconference: Steve Blois, President
Scott Quady, Treasurer
Raul Avila, Secretary
Andy Waters, Director

Directors Present via Videoconference: Andres Santamaria, Vice President

Staff Present at Westlake Village Inn and Participating via Videoconference: Anthony Goff, General Manager
Henry Graumlich, Associate General Manager
Jennifer Lancaster, Principal Resource Specialist
Kristine McCaffrey, Manager of Engineering
Rob Peters, Manager of Operations & Maintenance
Steve Sabbe, IT Coordinator
Dan Smith, Manager of Administrative Services
Kara Wade, Clerk of the Board

Legal Counsel Present at Westlake Village Inn and Participating via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

C. WATER POLICY AND STRATEGY

1. Review of Strategic Plan and Development of Strategic Plan Update and Priorities (Discussion only)

The Associate General Manager facilitated a strategic planning discussion utilizing a four-step framework to assess the District's role in water supply reliability. The process included discussion among Board members and staff concerning the following issues:

- Past – How has water supply reliability changed over the District's history and most recently? Why did those changes happen?
- Present – Which of those historical drivers might be at work again? What are new sources of change are we seeing at work? What things might slow or prevent change?
- Futures (Scenarios) – What are the logical alternative futures for the District's role in water supply reliability? How might we characterize the principal uncertainties? What are the opportunities and threats? Who will resist, channel, or accelerate change?
- Aspiration – What is the Board's vision for the District's role in water supply reliability?
- Next steps

No action was taken.

D. PUBLIC FORUM/ORAL COMMUNICATION

A member of the public requested to speak prior to the Strategic Plan discussion included as Agenda Item C. She stated that sea water desalination should be explored as part of Calleguas' strategic plan.

Written comment was received from Mr. Fonti and that written communication is attached and made part of these minutes.

The Associate General Manager requested a twenty-minute break from 3:00 p.m. to 3:20 p.m. The Strategic Planning discussion continued from 3:20 p.m. until the adjournment time stated below.

Q. ADJOURNMENT

Director Blois declared the meeting adjourned at 4:27 p.m.

September 7, 2022

The meeting was called to order by Steve Blois, President of the Board, at 9:30 a.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at Westlake Village Inn and Participating via Videoconference: Steve Blois, President
Scott Quady, Treasurer
Raul Avila, Secretary (arrived 9:33 a.m.)
Andy Waters, Director

Directors Present via Videoconference: Andres Santamaria, Vice President

Staff Present at Westlake Village Inn and Participating via Videoconference: Anthony Goff, General Manager
Henry Graumlich, Associate General Manager
Jennifer Lancaster, Principal Resource Specialist
Kristine McCaffrey, Manager of Engineering
Rob Peters, Manager of Operations & Maintenance
Steve Sabbe, IT Coordinator
Dan Smith, Manager of Administrative Services
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Dan Drugan, Manager of Resources

Legal Counsel Present at Westlake Village Inn and Participating via Videoconference: Walt Wendelstein, Cohen & Burge, LLP, District Counsel

Director Blois said that Item K-1 on the agenda would be heard at this time.

K. WATER POLICY AND STRATEGY

1. Review of Strategic Plan and Development of Strategic Plan Update and Priorities (Discussion only)

The Associate General Manager resumed the strategic planning discussion initiated on September 6, 2022 continuing the use of a four-step framework to assess the District's role in water supply reliability. The continued discussion included the following topics:

- Past – How has water supply reliability changed over the District's history and most recently? Why did those changes happen?

- Present – Which of those historical drivers might be at work again? What are new sources of change are we seeing at work? What things might slow or prevent change?
- Futures (Scenarios) – What are the logical alternative futures for the District’s role in water supply reliability? How might we characterize the principal uncertainties? What are the opportunities and threats? Who will resist, channel, or accelerate change?
- Aspiration – What is the Board’s vision for the District’s role in water supply reliability?
- Next steps

No action was taken.

The Associate General Manager requested a twenty-minute break from 10:30 a.m. to 10:50 a.m. The Strategic Planning discussion then continued from 10:50 a.m. until the lunch adjournment time stated below.

Director Blois adjourned the meeting for lunch from 11:37 a.m. to 1:00 p.m.

Director Blois reconvened the meeting at 1:00 p.m.

B. MINUTES

On a motion by Director Avila, seconded by Director Waters, the Board of Directors voted 4-0-1 to approve the August 17, 2022 minutes.

AYES: Directors Waters, Avila, Santamaria, Blois

NOES: None

ABSTAIN: Director Quady

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. Public Hearing and discussion regarding Resolution No. 2055, amending the District's Conflict of Interest Code

A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
AMENDING A CONFLICT OF INTEREST CODE

At 1:01 p.m., President Blois opened the Public Hearing. At 1:02 p.m., President Blois closed the Public Hearing.

The General Manager said that, on July 20, 2022, the Board adopted a resolution stating its intent to amend Calleguas' Conflict of Interest Code to add the Manager of Human Resources position.

A notice regarding the amended Conflict of Interest Code and public hearing was posted on Calleguas' notice board throughout the comment period and published twice in the Ventura County Star. To date no comments have been received.

On a motion by Director Avila, seconded by Director Quady, the Board of Directors voted 5-0 to adopt Resolution No. 2055. Resolution No. 2055 is attached and made part of these minutes.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois
NOES: None

F. ADMINISTRATIVE SERVICES

None

G. HUMAN RESOURCES

None

H. OPERATIONS AND MAINTENANCE

None

I. RESOURCES AND PUBLIC AFFAIRS

1. Discussion regarding a proposed \$1,000,000 increase in the Calleguas Turf Replacement Program for a total budget of \$2,000,000

The Manager of Resources said that Metropolitan's turf replacement program currently offers a rebate of \$2.00 per square foot of irrigated turf removed and replaced with California-friendly landscaping, up to 5,000 square feet per year for residential customers and 50,000 square feet per year for commercial customers.

In fiscal year 2014-2015, during the 2012-2016 drought cycle, the Board approved a total budget of \$2,525,000 to supplement Metropolitan's turf rebates with an additional \$1.00 per square foot for residential customers. \$2,488,559 of that budget was utilized and the Calleguas supplement was discontinued after July 1, 2015.

In August 2021, the Board approved a \$500,000 budget to re-establish a turf rebate supplement for both residential and commercial, industrial, and institutional (CII) customers. In March 2022, the Board approved an increase in the turf rebate supplement budget to \$1,000,000 as reservations increased. Following the implementation of the Emergency Water Conservation Program (EWCP), the number of applications spiked over the summer and the remaining turf rebate supplement budget was fully committed as of August 2022. High volumes of new applications continue to be submitted.

To maximize the reach of Calleguas' turf replacement supplement and considering emergency regulations regarding the ban on watering of non-functional turf at CII properties, it is recommended that the proposed budget amendment be allocated to residential customers only. It is anticipated that the proposed budget amendment will cover program activity through spring 2023, at which time water supply conditions for calendar year 2023 will be known.

Considering current drought conditions, the implementation of watering restrictions under the EWCP, and the value in continuing to offer popular consumer rebate programs – both in terms of reducing regional water demand and clearly demonstrating a commitment to water use efficiency – it is recommended that the Board approve an increase of \$1,000,000 in the Calleguas turf replacement program budget for the purpose of continuing a \$1.00 per square foot supplemental contribution to Metropolitan's turf replacement rebate.

On a motion by Director Quady, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve a \$1,000,000 increase in the Calleguas Turf Replacement Program budget for the purpose of continuing a \$1.00 per square foot supplemental contribution to Metropolitan's turf replacement rebate for residential customers only.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois
NOES: None

J. ENGINEERING AND CONSTRUCTION

None

L. DISTRICT COUNSEL

None

M. BOARD OF DIRECTORS

1. Discussion regarding an extension of Resolution No. 2031, continuing the proclamation of a local emergency, continuing the ratification of the proclamation of a State of Emergency by executive order, and authorizing remote teleconference meetings of the legislative bodies of Calleguas Municipal Water District pursuant to Brown Act provisions

On October 6, 2021, the Board passed Resolution No. 2031 authorizing remote teleconference meetings pursuant to AB 361. AB 361 modifies the Brown Act and authorizes teleconference meetings when a State of Emergency has been proclaimed by the Governor, and meeting in person presents imminent risk to the health and safety of attendees. [Government Code §54953(e)(1)]

In order to continue teleconference meetings, AB 361 requires reconsideration of findings every 30 days. [Government Code §54953(e)(3)]. Since the passage of AB 361, the Governor's March 4, 2020 Proclamation of Emergency due to COVID-19 remains in effect, and conditions set forth in Resolution No. 2031 have not changed with respect to the risks to the health and safety of attendees. Staff will continue to monitor the status of the Governor's order and prevailing conditions and inform the Board.

Staff recommends that, based on reconsideration of the above referenced conditions, Resolution No. 2031 be extended for an additional 30 days. Such extension shall take effect immediately and will be effective until October 7, 2022 or until such earlier time that the Board takes additional action by resolution or motion in accordance with Water Code §71276 and Government Code §54953(e) to extend the time during which the legislative bodies of Calleguas Municipal Water District may continue to teleconference without compliance with standard Brown Act requirements.

On a motion by Director Waters, seconded by Director Avila, the Board of Directors voted 5-0 to extend Resolution No. 2031 authorizing remote teleconference meetings

of the legislative bodies of the District. Resolution No. 2031 is attached and made part of these minutes.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois

NOES: None

N. CLOSED SESSION

None

O. OTHER BUSINESS

None

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

Director Blois declared the meeting adjourned at 1:08 p.m.

Respectfully submitted,



Raul Avila, Board Secretary