

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
May 18, 2022

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360 and telephonically and via videoconference in accordance with the State of Emergency Declaration issued on March 4, 2020 by the Governor of the State of California, Government Code §54953(e), and Calleguas Resolution No. 2031.

The meeting was called to order by Steve Blois, President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors at District Steve Blois, President
Headquarters and Raul Avila, Secretary
Participating via Andy Waters, Director
Videoconference:

Directors Present via Scott Quady, Treasurer
Videoconference: Andres Santamaria, Vice President

Staff Present at Anthony Goff, General Manager
District Headquarters Dan Drugan, Manager of Resources
and Participating via Henry Graumlich, Associate General Manager
Videoconference: Maya Hoholick, Water Resources Specialist
Rob Peters, Manager of Operations and Maintenance
Dan Smith, Manager of Administrative Services
Kara Wade, Clerk of the Board
Steve Sabbe, IT Coordinator

Staff Present via Grant Burton, Manager of Human Resources
Videoconference: Kristine McCaffrey, Manager of Engineering
Kayde Wade, Administrative Assistant

Legal Counsel Present Robert Cohen, Cohen & Burge, LLP, District Counsel
at District
Headquarters and
Participating via
Videoconference:

- Maintaining permits and submitting notifications to regulatory agencies such as Ventura County Watershed Protection District, RWQCB, Department of Fish and Wildlife, Army Corps of Engineers, EPA, Homeland Security, and Air Pollution Control District.
- Maintaining Environmental Laboratory Accreditation Program accreditation status for the LBWFP laboratory.
- Managing laboratory contracts.
- Managing laboratory Quality Assurance/Quality Control program.
- Operating, calibrating, and maintaining laboratory equipment.
- Conducting routine monitoring of the Las Posas Wellfield, LBWFP, SMP, and distribution system.
- Performing well inspections.

The core responsibilities listed above are accomplished by two full-time equivalents, the Regulatory Compliance Supervisor and Laboratory Coordinator.

In 2019, the Regulatory Compliance Supervisor worked with RWQCB staff to renew the District's ocean outfall permit for the SMP. This renewed permit included reduced monitoring for constituents undetected for several permit cycles at a significant savings in laboratory analysis for the District. However, the permit also included increased monitoring frequencies, adding to the number of hours required by staff to remain in compliance. This increase, combined with the recently instituted National Environmental Laboratories Accreditation Conference (NELAC) Institute (TNI) accreditation standards for the LBWFP laboratory, have required District maintenance workers to support regulatory compliance activities. A new Laboratory Technician position affords the Regulatory Compliance Division additional support in the areas of laboratory management, water quality sampling and analysis, data reporting, chemical and microbiological testing and permitting.

On a motion by Director Avila, seconded by Director Quady, the Board of Directors voted 5-0 to approve a new salary schedule and organization chart to reflect the following changes:

- add one new Laboratory Technician full time employee position; and
- approve new salary of \$70,571.04 - \$94,094.88 for the Fiscal Year 2022-23 Salaries and Benefits Budget to implement the changes.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois

NOES: None

I. RESOURCES AND PUBLIC AFFAIRS

The Manager of Resources introduced Maya Hoholick, Calleguas' new Water Resources Specialist.

1. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

J. ENGINEERING AND CONSTRUCTION

1. Construction Update

The Manager of Engineering presented construction photos from ongoing projects. No action was taken.

2. Discussion regarding Memorandum of Understanding for Water Resources Development Collaboration Among Calleguas Municipal Water District, Camrosa Water District, City of Thousand Oaks, and Las Virgenes-Triunfo Joint Powers Authority

Calleguas, its purveyors, and its neighboring water agencies face a complex array of water-related challenges, including, but not limited to:

- Limited availability of imported water supplies, as illustrated by 5% allocations from the State Water Project for 2021 and 2022.
- Reduced availability of local groundwater and the need to develop additional sources of recharge and replenishment due to implementation of the Sustainable Groundwater Management Act.
- More stringent regulations for water quality, which impacts some existing local water supplies and increases the cost of groundwater development.
- Increasing regulations for municipal separate storm sewer systems that aim to reduce sediment and pollutant loads originating from urban areas, which will require new approaches to the management of urban runoff, stormwater, and discharges from community water systems.

Facing these water-related challenges, the parties to the Memorandum of Understanding (MOU) have been meeting bi-monthly to discuss potential opportunities for collaborative solutions. The MOU formalizes the parties' willingness to collaborate and develop creative, regional approaches to address the complicated interrelated water challenges. The MOU also allows for additional interested parties to join in the MOU in the future.

On a motion by Director Avila, seconded by Director Waters, the Board of Directors voted 5-0 to authorize the General Manager to sign the MOU.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois

NOES: None

K. WATER POLICY AND STRATEGY

1. Strategic Plan Update: Follow-up discussion regarding scope and approach

The Associate General Manager facilitated a discussion among the directors concerning the strategic plan update scope and approach. The discussion suggested an update focused on water supply reliability and resilience, with an intensive approach. In addition to the points summarized by the Associate General Manager from the Board's previous discussion, the Board added consideration of public benefits, the water/energy nexus, next steps in the Water Supply Alternatives Study, and ocean desalination as additional issues to be part of the strategic plan update discussion. Based on the Board's discussion, the Associate General Manager will develop an approach and schedule for the Board's consideration.

L. DISTRICT COUNSEL

District Counsel said Rulings of Interest will be forthcoming in Phase 2 of the Las Posas Adjudication Trial. No action was taken.

M. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

Director Blois noted that he had updated the Board on Metropolitan Water District of Southern California (Metropolitan) issues the previous week. He informed the Board that Metropolitan staff met with the Governor at Metropolitan's Regional Recycling Pilot Facility in Carson to discuss state funding for construction of the full-scale project.

4. Discussion regarding Resolution No. 2043, requesting that the District's General District Election to be held on November 8, 2022 be consolidated with other elections called to be held on the same day and in the same territory

A RESOLUTION OF THE BOARD OF
DIRECTORS OF THE CALLEGUAS MUNICIPAL
WATER DISTRICT REQUESTING THAT ITS
GENERAL DISTRICT ELECTION TO BE HELD ON
NOVEMBER 08, 2022, BE CONSOLIDATED
WITH OTHER ELECTIONS CALLED TO BE HELD
ON THE SAME DAY AND IN THE SAME
TERRITORY

The General Manager said that each election year, the District is given the opportunity to join the County and other agencies to consolidate their elections. The alternative is for the District to hold the election itself, which would be more costly.

In order to consolidate the District's election with the County's election the District is required to adopt a resolution requesting that the County Elections Division conduct the District's election and that the District will be responsible for all associated costs. The cost is estimated to be \$32,000 for Division 4 and \$37,000 for Division 5 plus legal publication costs. The cost is substantially less if a seat is unopposed.

On a motion by Director Waters, seconded by Director Quady the Board of Directors voted 4-0-1 to approve Resolution No. 2043 requesting that the District's General District Election to be held on November 8, 2022 be consolidated with other elections. Resolution No. 2043 is attached and made part of these minutes.

AYES: Directors Waters, Quady, Santamaria, Blois

NOES: None

ABSENT: Director Avila

Director Avila left the room at 6:43 p.m. and returned at 6:48 p.m.

5. Discussion regarding an extension of Resolution No. 2031, continuing the proclamation of a local emergency, continuing the ratification of the proclamation of a State of Emergency by executive order, and authorizing remote teleconference meetings of the legislative bodies of Calleguas Municipal Water District pursuant to Brown Act provisions

On October 6, 2021, the Board passed Resolution No. 2031 authorizing remote teleconference meetings pursuant to AB 361. AB 361 modifies the Brown Act and authorizes teleconference meetings when a State of Emergency has been proclaimed

by the Governor, and meeting in person presents imminent risk to the health and safety of attendees. [Government Code §54953(e)(1)]

In order to continue teleconference meetings, AB 361 requires reconsideration of findings every 30 days. [Government Code §54953(e)(3)]. Since the passage of AB 361, the Governor's March 4, 2020 Proclamation of Emergency due to COVID-19 remains in effect, and conditions set forth in Resolution No. 2031 have not changed with respect to the risks to the health and safety of attendees. Staff will continue to monitor the status of the Governor's order, and prevailing conditions, and inform the Board.

Staff recommends that, based on reconsideration of the above referenced conditions, Resolution No. 2031 be extended for an additional 30 days. Such extension shall take effect immediately and will be effective until June 17, 2022 or until such earlier time that the Board takes additional action by resolution or motion in accordance with Water Code §71276 and Government Code §54953(e) to extend the time during which the legislative bodies of Calleguas Municipal Water District may continue to teleconference without compliance with standard Brown Act requirements.

On a motion by Director Waters, seconded by Director Santamaria, the Board of Directors voted 4-0-1 to extend Resolution No. 2031 authorizing remote teleconference meetings of the legislative bodies of the District. Resolution No. 2031 is attached and made part of these minutes.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois
NOES: None
ABSENT: Director Avila

Director Avila left the room at 6:43 p.m. and returned at 6:48 p.m.

N. CLOSED SESSION

1. Pursuant to Government Code §54957(b)(1) – Discussion regarding public employee release.

At 6:51 p.m., Director Blois adjourned to Closed Session to discuss Item N-1 as stated on the agenda.

CLOSED SESSION CONTINUING

At 7:07 p.m., Director Blois reconvened the meeting to Open Session.

The Board discussed a personnel matter in closed session and no action was taken in closed session. On a motion by Director Quady, seconded by Director Avila, the Board of Directors voted 5-0 to waive Section 12.5.1.4 of the Calleguas Administrative Code as to the current Engineering Department Administrator.

AYES: Directors Water, Avila, Quady, Santamaria, Blois
NOES: None

O. OTHER BUSINESS

None

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

Director Blois declared the meeting adjourned at 7:09 p.m.

Respectfully submitted,



Raul Avila, Board Secretary

