

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
February 16, 2022

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with the State of Emergency Declaration issued on March 4, 2020 by the Governor of the State of California, Government Code §54953(e), and Calleguas Resolution No. 2031.

The meeting was called to order by Steve Blois, President of the Board, at 5:01 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present via Videoconference: Steve Blois, President
Andres Santamaria, Vice President (Due to technical difficulties, arrived after Agenda item B)
Scott Quady, Treasurer
Andy Waters, Director

Director Absent: Raul Avila, Secretary

Staff Present at District Headquarters and Participating via Videoconference: Kristine McCaffrey, Manager of Engineering
Rob Peters, Manager of Operations and Maintenance
Steve Sabbe, IT Coordinator

Staff Present via Videoconference: Anthony Goff, General Manager
Grant Burton, Manager of Human Resources
Dan Drugan, Manager of Resources
Henry Graumlich, Associate General Manager
Dan Smith, Manager of Administrative Services
Kara Wade, Clerk of the Board
Kayde Wade, Administrative Assistant

Legal Counsel Present via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 3-0 to approve the February 02, 2022 minutes.

AYES: Directors Waters, Quady, Blois

NOES: None

ABSENT: Directors Avila, Santamaria

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

F. ADMINISTRATIVE SERVICES

1. January 2022 Water Use and Sales, December 2021 Power Generation, and January 2022 Investment Summary Reports

The Board of Directors reviewed the subject reports. No action was taken.

2. Disbursements for the District's monthly activities for January 2022

Director Quady presented the disbursement report. The Board asked questions, which the managers answered.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 3-0-1 to approve the outstanding bills for payment.

AYES: Directors Waters, Quady, Santamaria

NOES: None

ABSTAIN: Director Blois

ABSENT: Director Avila

3. Quarterly Capital Projects Report for the period ending December 31, 2021

The Manager of Administrative Services presented the report. No action was taken.

G. HUMAN RESOURCES

None

H. OPERATIONS AND MAINTENANCE

None

I. RESOURCES AND PUBLIC AFFAIRS

1. Public Hearing regarding Redistricting of Calleguas Municipal Water District Division Boundaries as required by Elections Code section 22000 *et. seq.*

At 5:23 p.m., President Blois opened the Public Hearing. At 6:00 p.m., President Blois closed the Public Hearing.

The Manager of Resources said that, every ten years, agencies with by-district election systems must use new census data to review and, if needed, redraw electoral division lines to reflect how local populations have changed. This process, called redistricting, ensures all divisions comply with both the California and Federal Voting Rights Acts.

Requirements for redistricting include:

1. Revised electoral districts must be substantially equal in population as required by the U.S. Constitution. Population equality is based on total population of District residents (not customers) per the U.S. Census.
2. Population balance must comply with U.S. and California Constitutions and Federal Voting Rights Act Section 10301 of Title 52 of the United States Code, as amended.
3. Incarcerated persons are only counted for redistricting purposes if their last known address of residence may be assigned to a City census block.
4. Boundaries may not be drawn to favor or discriminate against a political party.
5. Change of boundaries shall not affect the unexpired term of office of any elected Board member.
6. In adjusting the boundaries of the divisions, the Board may give consideration to the following factors:
 - (a) topography,
 - (b) geography,

- (c) cohesiveness, contiguity, integrity, and compactness of territory, and
- (d) community of interests of the division.

These factors do not apply to divisions in which only landowners vote for directors or whose directors are all elected at-large or appointed.

The District's redistricting consultant, Jeremy Holm from Best Best & Krieger, has analyzed the 2020 census data against the existing division boundaries and found the current population exhibits a 9.61% total deviation between divisions.

Traditionally redistricting attempts to balance the population to as substantially equal across the divisions as possible, but a deviation under 10% is generally acceptable if the divisions achieve a specific purpose, such as protecting communities of interest or creating a majority/minority voting district. Currently, Divisions 4 and 5 constitute majority/minority voting districts, as the Citizens of Voting Age Population (CVAP) that identify as Hispanic on their 2020 census forms constitute the single highest CVAP population.

The District held the first of two required public hearings on January 19, 2022, after which the Board directed the redistricting consultant to prepare draft maps specifically adjusting population in the area along the border of Divisions 1 and 2 in the Wood Ranch area and make other smaller adjustments needed to reduce the overall deviation. Subsequently the consultant prepared two map options for the Board to consider.

Map Option 1 is population balanced, with a deviation of 9.36%, down slightly from the current deviation of 9.61%. It moves the Wood Ranch community from Division 2 to Division 1 and makes two slight adjustments in Divisions 4 and 5 to achieve a slightly lower deviation. The divisions remain compact and contiguous to the extent practicable given the geography of the District. The map preserves Divisions 4 and 5 as majority/minority Hispanic voting divisions.

Map Option 2 is population balanced, with a deviation of 7.44%. It also moves the Wood Ranch community from Division 2 to Division 1 and makes two slight adjustments, albeit different from Option 1, in Divisions 4 and 5. With the exceptions noted, the map closely aligns with the District's current division boundary map and, like Option 1, preserves Divisions 4 and 5 as majority/minority Hispanic voting divisions.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 4-0 to receive a report from the District's redistricting consultant on the redistricting process, Conduct a Public Hearing to receive testimony and comments regarding District division boundaries, review and consider draft map options, and adopt Resolution No. 2040: A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS MUNICIPAL WATER DISTRICT ADJUSTING BOUNDARIES OF DIRECTOR ELECTORAL DIVISIONS adopting Map Option 2 as identified in the Board meeting packet and administrative record. Resolution No. 2040 is attached and made part of these minutes.

AYES: Directors Waters, Quady, Santamaria, Blois

NOES: None

ABSENT: Director Avila

2. Discussion regarding changes to the salary schedule and organization chart

The Resources Department is responsible for a variety of functions and program areas at Calleguas. Primary responsibilities include:

- Prepare long-range water resources plans, analytics, and other related programs
- Perform environmental review in support of Engineering projects
- Facilitate responsible growth of the District (e.g., annexations, Local Agency Formation Commission reviews)
- Promote, facilitate, and implement water use efficiency programs
- Expand water awareness and promote the District (and its interests) in an effective manner
- Advocate on behalf of Calleguas and support efforts to protect District investments
- Track legislation that could impact Calleguas and its Purveyors
- Implement drought response and implementation of water conservation measures
- Handle public information and external affairs

The core responsibilities listed above are accomplished by two full-time equivalents (FTE), the Manager of Resources and the Principal Resource Specialist.

A new Water Resource Specialist position affords the Resources Department additional support in the areas of data reporting and analysis, water use efficiency programs, social media, graphic design, public outreach, tours and events, and legislative tracking and coordination. Due to prevailing drought conditions, planning for the implementation of long-term conservation regulations, and an overall increased need for public engagement into the future, an additional Resources Department FTE was recommended.

On a motion by Director Santamaria, seconded by Director Quady, the Board of Directors voted 4-0 to approve a new salary schedule and organization chart to reflect the following changes:

- add one new Water Resource Specialist FTE position;
- re-establish pay scales for the Water Resource Specialist – Senior Water Resource Specialist – Principal Water Resource Specialist series; and
- approve an increase of \$23,240 to the Fiscal Year 2021-22 Salaries and Benefits Budget to implement the changes.

AYES: Directors Waters, Quady, Santamaria, Blois

NOES: None

ABSENT: Director Avila

2. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

J. ENGINEERING AND CONSTRUCTION

1. Wood Ranch Dam and Dikes Update

The Manager of Engineering provided background on the Wood Ranch Dam and Dikes and proposed additional seismic analysis. The Manager of Operations and Maintenance provided a presentation on annual dam surveillance activities. No action was taken.

K. WATER POLICY AND STRATEGY

The Associate General Manager briefed the Board on the initial findings of Metropolitan's Integrated Resources Plan (IRP). The initial findings assess regional needs using a scenario planning process. The report has been under review by Metropolitan member agencies in advance of presenting it to the Metropolitan Board in March. The findings were based on extensive analysis and expert review. The most significant finding for the District was the characterization of the reduced reliability for the State Water Project (SWP) dependent areas of Metropolitan's service area. The findings of the needs assessment will inform the next phase of the IRP which will develop an implementation plan to improve the reliability of the SWP dependent area.

L. DISTRICT COUNSEL

District Counsel said Phase 2 of the Las Posas Adjudication Trial is still stayed by order of the Second Appellate District and will be rescheduled when the stay is lifted. No action was taken.

M. BOARD OF DIRECTORS

1. Discussion regarding Resolution No. 2039, Nominating its ACWA JPIA Board Member to the California Water Insurance Fund Board

A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
NOMINATING ITS ACWA JPIA BOARD MEMBER TO THE
CALIFORNIA WATER INSURANCE FUND BOARD
AN ACWA JPIA CAPTIVE INSURANCE COMPANY

The General Manager said that the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA) has established a captive insurance company called the California Water Insurance Fund (CWIF). It is a wholly owned private insurance company organized in Utah and is expected to save members money through discounted excess and reinsurance costs, higher investment earnings, and a wider variety of risk financing options. CWIF is owned by ACWA JPIA, has its own Board of Directors, and is managed by ACWA JPIA staff.

There are two positions to be filled on the CWIF Board of Directors. An election will be held during the ACWA JPIA Board of Directors' meeting at the spring conference in Sacramento. These two positions will be filled for two years each.

Director Quady has done an excellent job representing District interests on the ACWA JPIA Board of Directors for the past nine years and has expressed interest in serving an additional term on the CWIF Board of Directors. Candidates must be nominated via resolution by their own agency and receive concurring resolutions from three other ACWA JPIA members. Work is underway to obtain concurring nominations.

On a motion by Director Waters, seconded by Director Santamaria, the Board of Directors voted 4-0 to adopt Resolution No. 2039. Resolution No. 2039 is attached and made part of these minutes.

AYES: Directors Waters, Quady, Santamaria, Blois

NOES: None

ABSENT: Director Avila

2. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

3. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

4. Metropolitan update

Director Blois provided an update on Metropolitan Board and committee meetings. He noted that the Board remains divided over the impasse in approving the Metropolitan Board Chair's committee leadership appointments. The Board approved engineering studies for SWP West Branch reliability improvements which will analyze the feasibility of projects to improve the delivery of Colorado River supplies, as well as examine a broad range of options to improve reliability. Director Blois also noted that he anticipates that Metropolitan may return to in-person Board meetings as soon as March.

5. Discussion regarding an extension of Resolution No. 2031, continuing the proclamation of a local emergency, continuing the ratification of the proclamation of a State of Emergency by executive order, and authorizing remote teleconference meetings of the legislative bodies of Calleguas Municipal Water District pursuant to Brown Act provisions

Director Blois said that, on October 6, 2021, the Board passed Resolution No. 2031 authorizing remote teleconference meetings pursuant to AB 361. AB 361 modifies the Brown Act and authorizes teleconference meetings when a State of Emergency has been proclaimed by the Governor, and meeting in person presents imminent risk to the health and safety of attendees. [Government Code §54953(e)(1)]

On a motion by Director Waters, seconded by Director Santamaria, the Board of Directors voted 4-0 to extend Resolution No. 2031 authorizing remote teleconference meetings of the legislative bodies of the District. Resolution No. 2031 is attached and made part of these minutes.

AYES: Directors Waters, Quady, Santamaria, Blois

NOES: None

ABSENT: Director Avila

N. CLOSED SESSION

None

O. OTHER BUSINESS

None

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

Director Blois declared the meeting adjourned at 6:49 p.m.

Respectfully submitted,

DocuSigned by:

DFB689F5F4DC4F5...
Raul Avila, Board Secretary