

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
February 02, 2022

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with the State of Emergency Declaration issued on March 4, 2020 by the Governor of the State of California, Government Code §54953(e) and Calleguas Resolution No. 2031.

The meeting was called to order by Steve Blois, President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present via Videoconference: Steve Blois, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Raul Avila, Secretary (arrived at 5:46 p.m.)
Andy Waters, Director

Staff Present at District Headquarters and Participating via Videoconference: Anthony Goff, General Manager
Rob Peters, Manager of Operations and Maintenance
Dan Smith, Manager of Administrative Services
Steve Sabbe, IT Coordinator

Staff Present via Videoconference: Fernando Baez, Senior Project Manager
Grant Burton, Manager of Human Resources
Dan Drugan, Manager of Resources
Henry Graumlich, Associate General Manager
Kara Wade, Clerk of the Board
Jennifer Lancaster, Principal Resource Specialist
Kayde Wade, Administrative Assistant

Legal Counsel Present via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Santamaria, seconded by Director Quady, the Board of Directors voted 4-0 to approve the January 05, 2022 and January 19, 2022 minutes.

AYES: Directors Waters, Quady, Santamaria, Blois

NOES: None

ABSENT: Director Avila

C. WRITTEN COMMUNICATION

1. Coalition Letter Supporting SB 230 (Portantino): SWRCB Constituents of Emerging Concern Program

The Manager of Resources said that, through this letter, Calleguas expressed support for Senate Bill 230, which would create a new Constituents of Emerging Concern (CEC) Program at the State Water Resources Control Board (SWRCB). With this program, the SWRCB would form and direct a Science Advisory Panel to help prioritize CEC actions. No action was taken.

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. General Manager's Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

2. January 2022 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. ADMINISTRATIVE SERVICES

1. December 2021 Financial Statements

The Manager of Administrative Services presented the report. No action was taken.

G. HUMAN RESOURCES

The Manager of Human Resources said that recruitment has begun for a Water Treatment/Distribution Operator. No action was taken.

H. OPERATIONS AND MAINTENANCE

1. Current Operations and Shutdown Activities Update

The Manager of Operations and Maintenance provided an update on current operations and the Calleguas Conduit North Branch shutdown and inspection. No action was taken.

I. RESOURCES AND PUBLIC AFFAIRS

1. Drought Response Ad-Hoc Committee Report

The Manager of Resources summarized the discussion from the Drought Response Ad-Hoc Committee meeting held on January 26, 2022. He said he provided a water resources report at that meeting. Additionally, there was discussion at the meeting regarding a drought messaging partnership with Las Virgenes MWD, water use and conservation within the Calleguas service area, and a potential artificial turf rebate program. No action was taken.

2. Discussion regarding Resolution No. 2038, Calleguas Municipal Water District Annexation – Rio Urbana (Calleguas Annexation No. 104)

RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
INITIATING PROCEEDINGS FOR THE CONCURRENT ANNEXATION OF TERRITORY
WITHIN THE COUNTY OF VENTURA TO THE METROPOLITAN WATER DISTRICT OF
SOUTHERN CALIFORNIA AND TO THE
CALLEGUAS MUNICIPAL WATER DISTRICT AND REQUESTING APPROVAL BY
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA AND VENTURA LOCAL
AGENCY FORMATION COMMISSION
Calleguas Municipal Water District Annexation – Rio Urbana
(Calleguas Annexation No. 104)

The Manager of Resources said that this resolution initiates Calleguas Annexation No. 104 and requests approval by Metropolitan Water District of Southern California (Metropolitan). The land under consideration is a 10.72-acre parcel identified as APN 145-0-232-010 located at 2714 East Vineyard Avenue in the City of Oxnard’s Sphere of Influence. Approximately 0.24 acre of adjacent roadway is included in the area proposed for annexation. The property is located outside the present boundary of Calleguas.

The applicant, 2714 E. Vineyard Avenue, LLC, an Idaho limited liability company, proposes to construct a two-story, 15,000-square-foot office building and parking; 167 for-sale condominiums in eight multifamily structures; and parking, landscaping, utilities, recreation facilities, power line relocations, and widening of Vineyard Avenue. The parcel would be subdivided into Parcel 1 (1.0 acre), which would support the office building and parking area, and Parcel 2 (9.21 acres), which would support the condominium complex and associated facilities. In addition, Ventura County Public Works has vacated the public right-of-way on Rio School Lane. The property owner and applicant has granted a private easement to the adjacent property owners that abuts the north side of the parcel and to Cloverdale Mutual Water Company that abuts the east side of the parcel to maintain their respective access on Rio School

Lane. Rio School Lane will also provide access for the proposed community and is a part of the annexation.

On December 15, 2021, the Ventura Local Agency Formation Commission adopted Resolution LAFCO 21-05 approving the City of Oxnard's application for reorganization for Rio Urbana, which included annexation to the City and Calleguas and detachment from the Ventura County Fire Protection District, Ventura County Resource Conservation District, and Ventura County Service Area No. 32.

No municipal water service currently exists for the property. Oxnard will serve the property after annexation to Calleguas and Metropolitan. Future water demand is estimated at 40.40 acre-feet per year (AFY). The City of Oxnard blends imported water with groundwater to achieve water quality goals. The blend typically includes 50 percent imported water, but occasionally up to 60 percent. Therefore, the projected demand for imported water once the property is developed would range from 20.20 to 24.24 AFY.

The owner delivered a deposit against administrative expenses in the amount of \$13,000 and has signed a Landowner's Request to Annex and Approval of Parcel Charges, as well as an indemnity agreement.

On a motion by Director Quady, seconded by Director Santamaria, the Board of Directors voted 4-1 to adopt Resolution No. 2038. Resolution No. 2038 is attached and made part of these minutes.

AYES: Directors Avila, Quady, Santamaria, Blois
NOES: Director Waters

3. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

J. ENGINEERING AND CONSTRUCTION

1. Wood Ranch Dam and Dikes Update

The General Manager deferred the presentation to a future board meeting. No action was taken.

K. WATER POLICY AND STRATEGY

The Associate General Manager advised the Board that Metropolitan would be beginning its biennial budget and rate setting process in February. There are a number of factors likely to contribute to increased rates. The inclusion of a demand management rate will

add 5% to the overall rate. Decreasing water sales, inflationary pressure, and new Metropolitan program initiatives will also act to increase rates.

L. DISTRICT COUNSEL

District Counsel said Phase 2 of the Las Posas Adjudication Trial, which had been scheduled to commence on January 19, 2022, has been delayed. The Second Appellate District has issued a Temporary Stay and the Phase 2 trial will be rescheduled when the Temporary Stay is lifted. No action was taken.

M. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

Director Blois reported that the Board Chair's recommendations for committee leadership failed to win the necessary majority approval from the Metropolitan Board. As a result, the new Board committee structure approved in January cannot be implemented. Director Blois expected that budget and rate considerations will dominate Metropolitan's Board deliberations over the coming months.

4. Discussion regarding an extension of Resolution No. 2031, continuing the proclamation of a local emergency, continuing the ratification of the proclamation of a State of Emergency by executive order, and authorizing remote teleconference meetings of the legislative bodies of Calleguas Municipal Water District pursuant to Brown Act provisions

Director Blois said that, on October 6, 2021, the Board passed Resolution No. 2031 authorizing remote teleconference meetings pursuant to AB 361. AB 361 modifies the Brown Act and authorizes teleconference meetings when a State of Emergency has been proclaimed by the Governor, and meeting in person presents imminent risk to the health and safety of attendees. [Government Code §54953(e)(1)]

On a motion by Director Santamaria, seconded by Director Avila, the Board of Directors voted 5-0 to extend Resolution No. 2031 authorizing remote teleconference meetings of the legislative bodies of the District.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois
NOES: None

N. CLOSED SESSION

None

O. OTHER BUSINESS

None

P. FUTURE AGENDA ITEMS

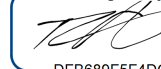
The General Manager said that a Resolution nominating Director Quady to the Association of California Water Agencies Joint Powers Insurance Authority Captive Insurance Committee will be brought to the Board at the next scheduled Board Meeting.

Q. ADJOURNMENT

Director Blois declared the meeting adjourned at 6:24 p.m.

Respectfully submitted,

DocuSigned by:



DFB689F5F49C4F5...

Raul Avila, Board Secretary