

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
January 19, 2022

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with the State of Emergency Declaration issued on March 4, 2020 by the Governor of the State of California, Government Code §54953(e), and Calleguas Resolution No. 2031.

The meeting was called to order by Steve Blois, President of the Board, at 5:01 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present via Videoconference: Steve Blois, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Raul Avila, Secretary
Andy Waters, Director

Staff Present at District Headquarters and Participating via Videoconference: Anthony Goff, General Manager
Rob Peters, Manager of Operations and Maintenance
Daniel Cohen, Emergency Response Coordinator
Steve Sabbe, IT Coordinator

Staff Present via Videoconference: Grant Burton, Manager of Human Resources
Dan Drugan, Manager of Resources
Henry Graumlich, Associate General Manager
Kristine McCaffrey, Manager of Engineering
Kara Wade, Clerk of the Board
Kayde Wade, Administrative Assistant
Jennifer Lancaster, Principal Resource Specialist

Legal Counsel Present via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

None

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

A resident of Wood Ranch in Simi Valley requested that Simi Valley (Division 1) be made whole again and not sectioned into another division during the redistricting process. He was unable to attend the Public Hearing scheduled later on the agenda. Per Legal Counsel, his input regarding redistricting would be noted and made part of the Public Hearing.

E. GENERAL MANAGER

None

F. ADMINISTRATIVE SERVICES

1. December 2021 Water Use and Sales, November 2021 Power Generation, and December 2021 Investment Summary Reports

The Board of Directors reviewed the subject reports. No action was taken.

2. Disbursements for the District's monthly activities for December 2021

Director Quady presented the disbursement report. The Board asked questions, which the managers answered.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 4-0-1 to approve the outstanding bills for payment.

AYES: Directors Waters, Avila, Quady, Santamaria

NOES: None

ABSTAIN: Director Blois

3. Fourth Quarter 2021 Investment Report

The Board of Directors reviewed the subject reports. No action was taken.

G. HUMAN RESOURCES

None

H. OPERATIONS AND MAINTENANCE

The Manager of Operations and Maintenance gave an update on current activities. He said that staff completed 5.5 miles of electromagnetic inspections of the 78-inch Calleguas Conduit North Branch (CCNB) and returned the line to service on January 18.

In addition to this work performed on the CCNB, staff also coordinated with Metropolitan to isolate West Valley Feeder No. 2 to provide Calleguas' contractor and Metropolitan surveyors a two-hour window to obtain measurements inside the transition structure at East Portal for the East Portal Isolation Enhancements.

1. Update on Ventura County Hazard Mitigation Plan
(Information only)

The Emergency Response Coordinator provided an update on the draft Ventura County Multi-Hazard Mitigation Plan (MHMP) that will be made available for public review in the coming weeks. Calleguas participates, with other stakeholders, in the County's MHMP process every 5 years which includes the development of a District-specific annex to the MHMP in accordance with the Disaster Mitigation Act of 2000. Participation and Board adoption of the MHMP enables the District to apply for Federal Hazard Mitigation Grant funding. No action was taken.

I. RESOURCES AND PUBLIC AFFAIRS

1. Public Hearing regarding Redistricting of Calleguas Municipal Water District Division Boundaries as required by Elections Code section 22000 *et. seq.*

At 5:38 p.m., President Blois opened the Public Hearing. During Agenda item D, Public Forum/Oral Communication, a resident of Wood Ranch in Simi Valley requested that Simi Valley (Division 1) be made whole again and not sectioned into another division during the redistricting process. He was unable to attend the Public Hearing. Per Legal Counsel, his input regarding redistricting would be noted and made part of the Public Hearing. At 5:43 p.m., President Blois closed the Public Hearing.

The Manager of Resources said that, every ten years, agencies with by-district election systems must use new census data to review and, if needed, redraw electoral division lines to reflect how local populations have changed. This process, called redistricting, ensures all divisions comply with both the California and federal Voting Rights Acts.

On December 15, the District's redistricting consultant, Best Best & Krieger (BBK), provided an informational briefing on the requirements and criteria for redistricting. BBK presented an analysis of the 2020 census data against the existing Division boundaries that shows the current population exhibits a 9.61% total deviation between Divisions.

Traditionally, redistricting attempts to balance the population to be as substantially equal across the divisions as possible, but it is noted that a deviation under 10% is generally viewed as acceptable if the divisions achieve a specific purpose, such as protecting communities of interest or creating a majority/minority voting district. Currently, Divisions 4 and 5 constitute majority/minority voting districts, as the

Citizens of Voting Age Population (CVAP) that identify as Hispanic on their 2020 census forms constitute the single highest CVAP population.

The direction from the Board at the December 15 meeting was to conduct the first public hearing to obtain feedback, if any, from the public. The public hearing notice was published in the Public Notices section of the Ventura County Star on December 17 and 18, 2021.

Following this hearing, BBK will prepare map options, if requested by the Board, and will analyze any maps submitted by members of the public in advance of the second public hearing. A second public hearing has been scheduled for February 16, 2022 to consider the proposed division boundary adjustments and adoption of boundary maps. The current redistricting process must be completed by April 17, 2022, in compliance with State law.

Direction from the Board was to proceed with redistricting map options from BBK to be presented at the February 2, 2022 Board meeting.

2. Discussion regarding Resolution No. 2037, Calleguas Municipal Water District Annexation – Cypress Place at Garden City/Garden City Acres Park (Calleguas Annexation No. 106)

RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
INITIATING PROCEEDINGS FOR THE CONCURRENT ANNEXATION OF TERRITORY
WITHIN THE COUNTY OF VENTURA TO THE METROPOLITAN WATER DISTRICT OF
SOUTHERN CALIFORNIA AND TO THE
CALLEGUAS MUNICIPAL WATER DISTRICT AND REQUESTING APPROVAL BY
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA AND VENTURA LOCAL
AGENCY FORMATION COMMISSION
Calleguas Municipal Water District Annexation – Cypress Place at Garden
City/Garden City Acres Park (Calleguas Annexation No. 106)

This resolution initiates Calleguas Annexation No. 106 and requests approval by Metropolitan and the Ventura Local Agency Formation Commission (LAFCo). The area proposed for annexation consists of two parcels – A and B.

Parcel A is a 5.281-acre property identified as APNs: 223-0-041-020 and 223-0-090-015 located at 5536 and 5482 Cypress Road in the City of Oxnard. The property is located outside of, but adjacent to, the present boundary of Calleguas.

The Parcel A applicant, Peoples’ Self-Help Housing Corporation, a California Nonprofit Public Benefit Corporation (PSHHC), proposes to construct a 100% affordable housing development consisting of 150 residential units (including two onsite managers’ units) for a total building square footage of 167,322 square feet. Onsite amenities would

include a community building, learning center, centralized laundry room, community kitchen, and outdoor recreational areas for children, teens, and adults.

No municipal water service currently exists for the property, which is within the service area of Cypress Mutual Water Company. Oxnard will serve the property after annexation to Calleguas and Metropolitan. Future water demand for the site is estimated at 37.79 AFY. The City of Oxnard blends imported water with groundwater to achieve water quality goals. The blend typically includes 50 percent imported water, but occasionally up to 60 percent. Therefore, the projected demand for imported water, once the property is developed, would range from 18.90 to 22.67 AFY.

PSHHC delivered a deposit against administrative expenses in the amount of \$19,722 and has signed a Landowner's Request to Annex and Approval of Parcel Charges as well as an indemnity agreement.

Parcel B is the southernmost portion of the City of Oxnard's Garden City Acres Park directly north of the proposed housing development site (APN 223-0-090-095). While the majority of the park is within the Calleguas service area, the southernmost parcel is not. LAFCo has indicated that concurrent annexation of the park parcel will be required to ensure that the proposed annexation complies with LAFCo policies, including those related to irregular boundaries. Parcel B comprises APN 223-0-090-095 (0.85 acre) and adjacent public right-of-way (0.17 acre) for total of 1.02 acres. Parcel B will remain as a developed park and no changes to the existing land use are proposed.

The entire Garden City Acres Park uses approximately 5.57 AFY of water for irrigation, which amounts to approximately 2.79 to 3.34 AFY of imported water. A small subset of that amount is used as irrigation on the annexing parcel with the remaining amount being used to irrigate portions of the park already within Calleguas' boundaries. Water use at the park would remain the same and there is no additional future demand anticipated for the park.

The City of Oxnard delivered a deposit against administrative expenses in the amount of \$451 and has signed a Landowner's Request to Annex and Approval of Parcel Charges as well as an indemnity agreement.

On a motion by Director Quady, seconded by Director Santamaria, the Board of Directors voted 5-0 to adopt Resolution No. 2037. Resolution No. 2037 is attached and made part of these minutes.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois
NOES: None

3. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

J. ENGINEERING AND CONSTRUCTION

1. Construction Update

The Manager of Engineering presented construction photos from ongoing projects. No action was taken.

2. Change Order Report for Q4 2021

The Manager of Engineering said that Change Order summaries were provided for the following projects:

- Oxnard-Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442)
- Calleguas-LVMWD Interconnection (Project No. 450)
- North Pleasant Valley Desalter SMP Discharge Station (Project No. 574) (complete)
- Lindero Pump Station No. 2 (Toe of Dam or TOD) Rehabilitation (Project No. 590)
- Lake Sherwood Pump Station Rehabilitation (Project No. 591)

The Administration Building Roof Replacement (Project No. 602) was completed with no change orders. There are no change orders to date on East Portal Isolation Enhancements (Project No. 601). The Calleguas-LVMWD Interconnection (Project No. 450) change order also includes the change order approved by the Board on January 5, 2022. No action was taken.

K. WATER POLICY AND STRATEGY

The Associate General Manager noted that Metropolitan Engineering staff presented a long-term approach to addressing the West Branch State Water Project constraints at the Metropolitan Engineering and Operations Committee meeting on January 10. District staff has scheduled a meeting with Metropolitan Engineering staff to discuss ideas regarding the planning process and District-specific opportunities.

L. DISTRICT COUNSEL

District Counsel said phase 2 of the Las Posas Adjudication Trial, which had been scheduled to commence on 1/19/22, has been delayed. The Second Appellate District has issued a Temporary Stay, which is presently in place. The Phase 2 Trial Date will be rescheduled when the Temporary Stay is lifted. No action was taken.

M. BOARD OF DIRECTORS

1. Discussion of a notice to set date, time, and place of public hearing to consider amending Calleguas Ordinance No. 15, Setting Directors' Compensation

Section 2.1.1 (b) of the Calleguas Administrative Code states: "Annually, the Board will review the compensation paid to Directors and may make changes to the established compensation rate by amending Ordinance No. 15 and setting a new compensation rate in accordance with applicable law." The last adjustment of Director compensation occurred on March 3, 2021, when Ordinance No. 15 was amended to increase the compensation to \$227.00 per meeting.

Water Code Section 20200, et seq. authorizes an increase in compensation by an amount not to exceed five percent (5%), for each calendar year following the operative date of the last adjustment, of the compensation received when the ordinance is adopted. Based on that requirement, the Board may increase its stipend by no more than \$5.00 at this time, for a maximum of \$232.00 per meeting.

The Board must follow a formal public notice and hearing process each time it intends to increase its compensation.

On a motion by Director Santamaria, seconded by Director Avila, the Board of Directors voted 5-0 to set the public hearing on March 2, 2022, at 5:00 p.m., at the District's headquarters located at 2100 Olsen Road, Thousand Oaks, California.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois

NOES: None

2. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

3. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

4. Metropolitan update

Director Blois provided an update from the January 10 Metropolitan Board Engineering and Operations Committee and noted the commitment of Metropolitan to developing a long-term solution to the State Water Project constrained member agencies. He also reported on Metropolitan General Manager's remark that having only one connection to Metropolitan for Calleguas or any other member agency was unacceptable. Director Blois also reported on the addition of new board committees.

N. CLOSED SESSION

None

O. OTHER BUSINESS

None

P. FUTURE AGENDA ITEMS

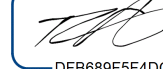
None

Q. ADJOURNMENT

Director Blois declared the meeting adjourned at 7:03 p.m.

Respectfully submitted,

DocuSigned by:



DEB689E5E4DC4F5...

Raul Avila, Board Secretary