

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
May 05, 2021

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on May 05, 2021.

The meeting was called to order by Steve Blois, President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present Via Videoconference: Steve Blois, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Raul Avila, Secretary
Andy Waters, Director

Staff Present at District Headquarters and Participating Via Videoconference: Anthony Goff, General Manager
Kristine McCaffrey, Manager of Engineering
Rob Peters, Manager of Operations and Maintenance
Steve Sabbe, I.T. Coordinator

Staff Present Via Videoconference: Henry Graumlich, Associate General Manager
Dan Smith, Manager of Administrative Services
Jennifer Lancaster, Principal Resource Specialist
Kara Wade, Clerk of the Board
Kayde Wade, Administrative Assistant

Legal Counsel Present Via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Avila, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve the April 21, 2021 minutes.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois
NOES: None

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. General Manager's Report

The General Manager gave a report on recent meetings that he attended.

- On April 26, the General Manager hosted a Purveyor Managers Meeting. Topics included Southern California Edison's Action Plan to reduce impacts of Public Safety Power Shutoff events, Calleguas' proposed rates for calendar year 2022, and an update on current water supply conditions.
- On April 27, the General Manager hosted an All-Employee Meeting where District employees were updated on water supply conditions and the District's drought messaging efforts.
- On April 29, the General Manager and County of Ventura Director of Public Works met to discuss ongoing water supply issues in Ventura County.
- On April 30, the Board President, Board Secretary, General Manager, and Manager of Resources hosted a half-day, water infrastructure tour with Assemblymember Suzette Martinez Valladares.
- On May 5, the General Manager met with Association of Water Agencies Ventura County's (AWA) Managing Director to discuss strategies for effective AWA programming.

2. April 2021 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. ADMINISTRATIVE SERVICES

1. March 2021 Financial Statements

The Manager of Administrative Services presented the report. No action was taken.

2. Discussion regarding approval by the Board for contract services by The Hartford to provide the District with short-term disability, long-term disability and group life insurance coverage

The Manager of Administrative Services said that the District provides life, short-term disability, and long-term disability insurance for its employees. The life insurance policy amount is \$100,000 for employees and \$5,000 for Directors. The District does not

participate in the State Disability Insurance Program and has elected to contract with private insurance carriers.

Calleguas has contracted with Mutual of Omaha since June 2016 for life insurance, short-term disability, and long-term disability. A few months ago, in response to potential rate increases by Mutual of Omaha, Calleguas began looking at competing companies to compare costs. The Hartford has a policy that is very similar to Calleguas' current policy and also has the lowest price of those companies responding to requests by the District. The District currently pays approximately \$63,250 per year for these benefits.

The District is also looking to make one change to the benefits provided. That change is an increase to the maximum monthly short-term disability benefit from \$5,000 to \$7,500 per month. The change will ensure that more employees will receive the maximum disability if they are off work. The maximum disability paid is the lower of 65% of the employee's salary or \$7,500.

The combined rates in this contract for all three programs, including the benefit change, will increase by approximately 3.58% or \$2,267 over the current year. The new contract rates will be guaranteed for a three-year time period. All employees will be transferred automatically to the new insurance with minimal paperwork.

On a motion by Director Avila, seconded by Director Waters, the Board of Directors voted 5-0 to approve the contract services.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois

NOES: None

G. OPERATIONS AND MAINTENANCE

None

H. RESOURCES AND PUBLIC AFFAIRS

None

Due to technical issues, Director Blois said that Items J and K on the agenda would be heard at this time.

J. WATER POLICY AND STRATEGY

None

K. DISTRICT COUNSEL

District Counsel said that a Case Management Conference is scheduled for the Las Posas adjudication on May 19, 2021.

Director Blois said that Items I-1 and I-2 on the agenda would be heard at this time.

I. ENGINEERING AND CONSTRUCTION

1. Discussion regarding the Water Supply Alternatives Study

The Manager of Engineering provided an update on the Water Supply Alternatives Study, presenting the results of the following projects from Phase 2.2:

- Delivery of Purified Water from SVWQCP to Lake Bard
- Replenishment with Advanced Treated Water – Simi Valley Basin
- Arroyo Las Posas Storm Flow to Las Posas Basin Gravel Pit
- Arroyo Las Posas Storm Flow to Moorpark WWTP Percolation Ponds
- Santa Rosa Valley Desalter
- Santa Rosa Valley Desalter + Replenishment with Camrosa Non-Potable Water at Hill Canyon Road
- Santa Rosa Valley Desalter + Replenishment with Camrosa Non-Potable Water at Tract 5347 + New Wellfield
- Increase North Pleasant Valley Desalter Capacity
- New Outage Storage – Long Canyon Reservoir and Treatment Facility
- New Outage Storage – Long Canyon Reservoir and Conveyance to Lake Bard
- Newbury Park Well Water Delivery to Pure Water Plant
- Library Well Water Delivery to Pure Water Plant
- Oak Park/Medea Creek Stormwater Delivery to Pure Water Plant

No action was taken.

2. Approval of a new capital project: Administration Building Roof Replacement (Project No. 600)

The Manager of Engineering said that the Administration Building was completed in the mid-1990s with a fiber-cement shingle roof. In 2008, an addition was constructed on the north side of the building with a cement-tile shingle roof, with a similar appearance.

During the 2020/2021 rainy season, several leaks in the original Administration Building roof were identified. When a roofing contractor was contacted to provide a quote for repairs, he indicated that the roof could not be repaired – a full replacement would be necessary. The leaking problems observed are consistent with known issues with fiber-cement shingles. As roofing products transitioned from using asbestos to a wood fiber material, it eliminated the health hazard but introduced a new challenge. When the

lamination layer that works as a water barrier is compromised, the wood fibers are exposed. After many rains, the shrinking and expanding breaks down the shingle. The moisture can then work its way underneath the shingle and cause damage to the underlayment and/or the building interior.

A preliminary analysis of potential roof material options was evaluated, considering three materials:

- Asphalt composition roof shingles.
- Stone-coated metal roof panels with shingle-style pattern.
- Cement tile roof shingles.

While cement tile roof shingles are the most expensive of these three options, they also have a much longer anticipated service life (60 years vs. 20 or 40 years). They are therefore the most cost-effective option from a lifecycle perspective. Additionally, they should closely match the roofing that will remain on the annex.

With this preliminary analysis completed, the project is ready for design. With the goal of replacing the roof before the next rainy season, design will be expedited. Construction will follow once design is completed. The estimated construction cost is \$500,000.

On a motion by Director Santamaria, seconded by Director Quady, the Board of Directors voted 5-0 to approve the new capital project and budget of \$120,000.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois

NOES: None

L. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Pursuant to Government Code Section 53232.3(d), Board members provided oral reports on meetings attended at the expense of the District.

2. Discussion regarding upcoming meetings to be attended by Board members

The table of upcoming meetings was provided as a packet insert.

3. Metropolitan update

Director Blois reported that the Metropolitan Board of Directors was briefed on the voluntary settlement agreement alternative to the State Water Resources Control Board's (SWRCB's) unimpaired flows proposal to update the Bay-Delta water quality control plan. The voluntary settlement alternative offers an integrated set of measures to promote ecosystem integrity as opposed to the SWRCB's primary reliance on flow

regulation. The Board is closely following the dry conditions developing on the State Water Project and Colorado River watersheds. Director Blois also reported that the Board Executive Committee has been reviewing candidates for the Metropolitan General Manager position. Full Board deliberations were scheduled for candidate interviews on May 7 and 8.

N. OTHER BUSINESS

None


O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

Director Blois declared the meeting adjourned at 6:47 p.m.

Respectfully submitted,

DocuSigned by:

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Raul Avila, Board Secretary