

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
February 3, 2021

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on February 3, 2021.

The meeting was called to order by Steve Blois, President of the Board, at 5:00 p.m.

**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present Via Videoconference: Steve Blois, President  
Andres Santamaria, Vice President  
Scott Quady, Treasurer  
Raul Avila, Secretary  
Andy Waters, Director

Staff Present at District Headquarters and Participating Via Videoconference: Anthony Goff, General Manager  
Dan Drugan, Manager of Resources

Staff Present Via Videoconference: Rob Peters, Manager of Operations and Maintenance  
Kristine McCaffrey, Manager of Engineering  
Dan Smith, Manager of Administrative Services  
Henry Graumlich, Associate General Manager  
Kara Wade, Clerk of the Board

Legal Counsel Present Via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

**B. MINUTES**

On a motion by Director Avila, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve the January 20, 2021 minutes.

AYES: Directors Waters, Avila, Quady, Santamaria, Blois

NOES: None

**C. WRITTEN COMMUNICATION**

None

**D. PUBLIC FORUM/ORAL COMMUNICATION**

None

**E. GENERAL MANAGER**

**1. General Manager's Report**

The General Manager gave a report on recent meetings that he attended.

- On January 21, the General Manager hosted an All Employee Meeting where the Department Managers presented highlights of work completed in 2020 and provided a look forward to anticipated work, and Department goals, in 2021.
- On January 25, the General Manager attended the Calleguas Purveyor Managers Meeting where the Manager of Resources presented an Urban Water Management Plan Update; the City of Camarillo's Public Works Director provided a City of Camarillo North Pleasant Valley Desalter Facility Project Update; and the Emergency Response Coordinator gave a COVID-19 presentation.
- On January 26, the General Manager, Associate General Manager, Manager of Engineering, and Manager of Resources met and discussed future water supply projects with Casitas MWD's General Manager, Assistant General Manager, and Manager of Engineering.
- On January 29, the General Manager attended the Southern California Water Coalition Board meeting. Agenda items included a presentation on the U.S. Water Alliance by Michael Carlin, Acting General Manager of the San Francisco Public Utilities Commission, and a discussion of Strategic Plan Recommendations for 2021.
- On February 2, the General Manager attended the "California Natural Resources Agency Secretary Speaker Series: 2021 Priorities with Secretary Crowfoot" at which the priorities of expanding access to natural resources, protecting biodiversity, and building climate resilience were discussed.

**2. January 2021 Monthly Status Report**

The Board asked questions, which the General Manager and department managers answered. No action was taken.

**F. ADMINISTRATIVE SERVICES**

**1. December 2020 Financial Statements**

The Manager of Administrative Services presented the report. No action was taken.

**2. Quarterly Capital Projects Report for the period ending December 31, 2020**

The Manager of Administrative Services presented the report. No action was taken.

**G. OPERATIONS AND MAINTENANCE**

The Manager of Operations and Maintenance said that crews were installing a butterfly valve near Lake Sherwood Reservoir. They isolated the reservoir while the valve was put into place. He said this will help with the shutdowns for Lake Sherwood Pump Station Rehabilitation. He noted that the Ventura County Fire Department was scheduled to perform helicopter exercises at the Las Posas Wellfield. Director Avila asked about safety measures and the Manager of Operations and Maintenance assured him that safety measures and protocols are in place. No action was taken.

**H. RESOURCES AND PUBLIC AFFAIRS**

The Manager of Resources said that he will have a Water Supply Update at the February 17, 2021 Board Meeting. No action was taken.

**I. ENGINEERING AND CONSTRUCTION**

None

**J. WATER POLICY AND STRATEGY**

None

**K. DISTRICT COUNSEL**

District Counsel said that a Case Management Conference was held for Phase II of the Las Posas Adjudication on January 21, 2021 and another Case Management Conference is scheduled for February 25, 2021. There will be a Closed Session concerning the Las Posas Adjudication on March 3, 2021 at 4pm. No action was taken.

**L. BOARD OF DIRECTORS**

**1. Oral reports on meetings attended by Board members**

Pursuant to Government Code Section 53232.3(d), Board members provided oral reports on meetings attended at the expense of the District.

**2. Discussion regarding upcoming meetings to be attended by Board members**

The table of upcoming meetings was provided as a packet insert.

**3. Metropolitan update**

Director Blois reported that the Metropolitan general manager recruitment is underway and that the qualified candidates will be screened by the Metropolitan Executive Committee to develop a short list of candidates for the Metropolitan Board’s final decision. Director Blois also reported that work on the Integrated Water Resource Plan continues; a member agency managers’ rate refinement workgroup has commenced work; and new Metropolitan directors have been named by the cities of Fullerton and Santa Ana as well as the Upper San Gabriel Valley Municipal Water District.

**M. CLOSED SESSION**

**1. Pursuant to Government Code 54956.9(d)(4) Conference with Legal Counsel – Anticipated Litigation - 1 case.**

At 5:31 p.m., Director Blois adjourned to Closed Session to discuss item M-1 as stated on the agenda.

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**CLOSED SESSION CONTINUING**  
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At 5:53 p.m., Director Blois reconvened to Open Session.

Regarding M-1, Legal Counsel stated that the Board received a report from Special Counsel and provided staff with direction. No action was taken.

**N. OTHER BUSINESS**

None


**O. FUTURE AGENDA ITEMS**

1. Closed Session on March 3, 2021 at 4:00 p.m. regarding the Las Posas Adjudication
2. A presentation regarding Southern California Edison Public Safety Power Shutoffs
3. Water Supply Update

**P. ADJOURNMENT**

Director Blois declared the meeting adjourned at 5:55 p.m.

Respectfully submitted,

DocuSigned by:  


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Raul Avila, Board Secretary