

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
January 6, 2021

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on January 6, 2021.

The meeting was called to order by Andres Santamaria, Vice-President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present Via Videoconference: Andres Santamaria, Vice President
Scott Quady, Treasurer
Andy Waters, Secretary
Steve Blois, Director
Raul Avila, Director

Staff Present at District Headquarters and Participating Via Videoconference: Anthony Goff, General Manager
Rob Peters, Manager of Operations and Maintenance
Kristine McCaffrey, Manager of Engineering

Staff Present Via Videoconference: Dan Smith, Manager of Administrative Services
Henry Graumlich, Associate General Manager
Kara Wade, Clerk of the Board

Legal Counsel Present Via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Quady, seconded by Director Avila, the Board of Directors voted 5-0 to approve the December 16, 2020 minutes.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. General Manager's Report

None

2. December 2020 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. ADMINISTRATIVE SERVICES

1. November 2020 Financial Statements

The Manager of Administrative Services presented the report. No action was taken.

G. OPERATIONS AND MAINTENANCE

The Manager of Operations and Maintenance said that preparations are being made for winter projects and shutdowns, including: the butterfly valve installation at Lake Sherwood Reservoir; modifications to Golden State Water Company's Fitzgerald service connection in Simi Valley; and eddy current inspection of Calleguas Conduit North Branch, Unit 1.

H. RESOURCES AND PUBLIC AFFAIRS

None

I. ENGINEERING AND CONSTRUCTION

1. Discussion regarding approval of professional services by HDR Engineering, Inc. to perform a Pipeline Condition Assessment Planning Study for an amount not to exceed \$118,644

The Manager of Engineering said that, after experiencing several failures of its pre-stressed cylinder pipelines (PCCP), the District has been actively assessing and rehabilitating its PCCP since 1999. Eddy current inspections of PCCP have been performed annually, with the goal to inspect all PCCP approximately every 5 years.

These inspections monitor the rate of deterioration of the pre-stressing wires, the deterioration of which can result in failures of PCCP, and help determine when pipeline rehabilitation is appropriate. Due to their advancing age and general advancements in inspection technologies, the District plans to expand its pipeline condition assessment program to include other pipeline materials.

The Pipeline Condition Assessment Planning Study includes the following tasks:

- Evaluate the threshold for prestressing wire breaks before pipeline rehabilitation of PCCP is warranted. Historically, the District has been performing pipeline rehabilitation based on a wire break threshold that was supported by the limited knowledge and experience available at the time eddy current inspection was initiated. This effort will include performing finite-element analysis of pipeline designs specific to the District's pipelines to confirm the current threshold for pipeline rehabilitation or establish a new one.
- Identify methods and technologies appropriate for inspecting and assessing the District's welded steel and bar wrapped pipelines. Inspection methods and technologies will be evaluated to determine those best suited to the District's pipeline materials and sizes, as well as operational and access limitations.
- Determine appropriate actions to be taken when common types of damage are observed, including lining, cylinder, or coating damage; corrosion; or broken bars (in bar wrapped pipe only).

Implementing appropriate findings from the Pipeline Conditions Assessment Study will ensure that the District acts proactively to identify potential points of vulnerability in the distribution system before failure occurs, reducing costs and ensuring reliable service.

On a motion by Director Blois, seconded by Director Avila, the Board of Directors voted 5-0 to approve the professional services.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria
NOES: None

J. WATER POLICY AND STRATEGY

None

K. DISTRICT COUNSEL

District Counsel said that a Case Management Conference is scheduled for Phase II of the Las Posas Adjudication on January 21, 2021.

L. BOARD OF DIRECTORS

1. Election of Board Officers

Director Santamaria said that Section 2.6 of the Calleguas Administrative Code states: "At the first meeting in January of the year following any election at which any Director is qualified, the Board shall elect one of its members as its presiding officer, who shall have the title of 'President of the Board'. At the same time, the Board shall also select Directors to serve as Vice President, Treasurer, and Secretary of the Board. The Board may, at any time by majority vote, remove any Director from any office to which he has been appointed and elect another Director to fill the office. The newly elected officers shall take office at the conclusion of the meeting at which they are elected unless the Board designates another time."

On a motion by Director Santamaria, seconded by Director Blois, the Board of Directors voted 5-0 to elect Steve Blois to serve as President.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

On a motion by Director Waters, seconded by Director Blois, the Board of Directors voted 5-0 to elect Andres Santamaria to serve as Vice President.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

On a motion by Director Santamaria, seconded by Director Avila, the Board of Directors voted 5-0 to elect Scott Quady to serve as Treasurer.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

On a motion by Director Blois, seconded by Director Waters, the Board of Directors voted 5-0 to elect Raul Avila to serve as Secretary.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

2. Discussion regarding Board committee appointments

Director Santamaria said that Section 3.2.1(a)(2) of the Calleguas Administrative Code states that one of the duties of the Board President is “Appointing members to committees of the Board and assigning chairperson responsibilities on an as-needed basis.”

On a motion by Director Avila, seconded by Director Quady, the Board of Directors voted 5-0 to appoint Steve Blois to serve as Chair and Raul Avila as Member on the Engineering and Construction Committee.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

On a motion by Director Quady, seconded by Director Avila, the Board of Directors voted 5-0 to appoint Scott Quady to serve as Chair and Andy Waters as Member on the Finance Committee.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

On a motion by Director Waters, seconded by Director Avila, the Board of Directors voted 5-0 to appoint Andy Waters to serve as Chair and Raul Avila as Member on Groundwater Committee.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

On a motion by Director Avila, seconded by Director Quady, the Board of Directors voted 5-0 to appoint Scott Quady to serve as Chair and Andres Santamaria as Member on the Water Quality and Operations Committee.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

3. Discussion regarding Board ancillary duties

Director Santamaria said that the Board members currently perform various ancillary duties to serve the mission of Calleguas through participation in the activities of other organizations.

There are specific reasons that some assignments should not be modified at this time: because a director is serving in a key role or performing a special function, his term of office in the role at the other organization does not end until a later date, or other

reasons. The table in the packet showing Board assignments indicated which assignments can only be changed at designated times.

On a motion by Director Avila, seconded by Director Quady, the Board of Directors voted 5-0 to assign Scott Quady to serve as Voting Member and Raul Avila to serve as Alternate Voting Member on the ACWA Joint Powers Insurance Authority Board of Directors representing Calleguas MWD.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria
NOES: None

On a motion by Director Avila, seconded by Director Santamaria, the Board of Directors voted 5-0 to assign Raul Avila to serve as a Board Member and Andres Santamaria to serve as Alternate Board Member on the Association of Water Agencies of Ventura County Board of Directors representing Calleguas MWD.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria
NOES: None

On a motion by Director Santamaria, seconded by Director Avila, the Board of Directors voted 5-0 to assign Steve Blois to continue to serve as a Board Member on the Metropolitan Water District of Southern California Board of Directors representing Calleguas MWD.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria
NOES: None

On a motion by Director Avila, seconded by Director Blois, the Board of Directors voted 5-0 to assign Scott Quady to serve as a Board Member and Raul Avila to serve as Alternate Board Member on the Ventura County Regional Energy Alliance Board of Directors representing Calleguas MWD.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria
NOES: None

On a motion by Director Santamaria, seconded by Director Blois, the Board of Directors voted 5-0 to assign Andres Santamaria to serve as a Voting Member and Scott Quady to serve as an Alternate Voting Member on the Ventura County Special Districts Association representing Calleguas MWD.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria
NOES: None

4. Resolution No. 2006 nominating Andy Waters as a Member of the Fox Canyon Groundwater Management Agency Board of Directors Representing Mutual Water Companies and Special Districts not Governed by the County Board of Supervisors

A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
NOMINATING ANDY WATERS AS A MEMBER
OF

THE FOX CANYON GROUNDWATER MANAGEMENT AGENCY
BOARD OF DIRECTORS REPRESENTING MUTUAL WATER COMPANIES
AND SPECIAL DISTRICTS NOT GOVERNED BY THE COUNTY BOARD OF SUPERVISORS

The General Manager said that, every two years, the mutual water companies and special districts not governed by the County Board of Supervisors meet to select a representative and an alternate to serve on the Fox Canyon Groundwater Management Agency (FCGMA) for the next two years. The Board President of each agency, or his designated representative, casts a vote. Eugene West of Camrosa Water District has served as the representative of this group of agencies since 2015, and Andy Waters has served as the alternate since 2013.

Director Waters has expressed an interest in serving as the representative over the next two-year term and staff recommended that the Board adopt Resolution No. 2006 nominating him as a member of the FCGMA Board.

On a motion by Director Quady, seconded by Director Santamaria, the Board of Directors voted 5-0 to adopt Resolution No. 2006. Resolution No. 2006 is attached and made part of these minutes.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria
NOES: None

5. Designation of an alternate representative to vote for the member of the Fox Canyon Groundwater Management Agency Board of Directors representing mutual water companies and special districts not governed by the County Board of Supervisors

The General Manager said that Section 401 of the Fox Canyon Groundwater Management Act states that: "The special district and mutual water company member shall be chosen at a public meeting where each special district and mutual water company is represented by the chairman of its governing board." Because the meeting date has not yet been set, the purpose of this action is to designate an alternate if the Calleguas Board President is not available to attend the meeting.

On a motion by Director Blois, seconded by Director Avila, the Board of Directors voted 5-0 to designate Anthony Goff, General Manager, as an alternate representative to vote if the Board President is unavailable.

AYES: Directors Avila, Blois, Waters, Quady, Santamaria

NOES: None

6. Oral reports on meetings attended by Board members

Pursuant to Government Code Section 53232.3(d), Board members provided oral reports on meetings attended at the expense of the District.

7. Discussion regarding upcoming meetings to be attended by Board members*

The table of upcoming meetings was provided as a packet insert.

8. Metropolitan update

Director Blois reported that no additional Metropolitan committee or Board of Directors' meetings had occurred since his report last month.

M. CLOSED SESSION

None

N. OTHER BUSINESS

None

O. FUTURE AGENDA ITEMS

1. Discussion of District's Administrative Code 2.11.1 - Board review of compensation paid to Directors.

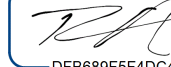
The Board discussed the District's Administrative Code 2.11.1 and requested that this item be placed on the agenda for the next Board Meeting on January 20, 2021.

P. ADJOURNMENT

Director Santamaria declared the meeting adjourned at 5:48 p.m.

Respectfully submitted,

DocuSigned by:



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Raul Avila, Board Secretary