

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
November 4, 2020

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on November 4, 2020.

The meeting was called to order by Thomas Slosson, President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present Via Videoconference: Thomas L. Slosson, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Steve Blois, Director
Andy Waters, Secretary

Staff Present at District Headquarters and Participating Via Videoconference: Rob Peters, Manager of Operations and Maintenance
Dan Smith, Manager of Administrative Services
Kristine McCaffrey, Manager of Engineering
Dan Drugan, Manager of Resources

Staff Present Via Videoconference: Anthony Goff, General Manager
Henry Graumlich, Associate General Manager
Kara Wade, Clerk of the Board

Legal Counsel Present Via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 5-0 to approve the October 21, 2020 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson
NOES: None

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. General Manager's Report

The General Manager gave a report on recent meetings that he attended.

- On October 22, the General Manager, Manager of Engineering, and Manager of Operations and Maintenance met with Ventura County Waterworks District (VCWWD) Director of Water and Sanitation Joe Pope and Deputy Director Scott Meckstroth to discuss various matters, including the Fairview Well, proposed Moorpark Desalter, a potential future service connection in Somis, and the feasibility of a secondary connection to their Bell Canyon service area.
- On October 22, the General Manager attended the AWA Annual Member & Policymakers Reception.
- On October 23, the General Manager attended the Southern California Water Coalition Board meeting. In addition to the typical agenda items, there was an excellent presentation on Delta Conveyance by Stephen Arakawa, Metropolitan Water District's Manager of Bay-Delta Initiatives, and a presentation by the Executive Director on a Partnership Proposal with Civic Publications.
- On October 26, the General Manager met with Las Virgenes MWD General Manager to discuss the feasibility of a secondary connection to VCWWD's Bell Canyon service area.
- On October 27, the General Manager met with the Managing Director of the Association of Water Agencies of Ventura County and the General Manager of Casitas MWD to continue exploring opportunities for partnering on water supply reliability projects.
- On October 28, the General Manager met with the City of Thousand Oaks Public Works Director to discuss outreach efforts in the Conejo Valley.
- On October 29, the General Manager, Associate General Manager, Manager of Engineering, and Manager of Resources hosted Casitas MWD's General Manager and Assistant General Manager and conducted a tour of District facilities.
- On November 3, the General Manager attended the virtual ACWA Region 8 event, moderated by Calleguas Director Steve Blois, which included presentations on three large water recycling projects under development by Metropolitan Water District, Los Angeles Department of Water and Power, and Las Virgenes MWD.

2. October 2020 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. ADMINISTRATIVE SERVICES

1. September 2020 Financial Statements

The Manager of Administrative Services presented the report. No action was taken.

G. OPERATIONS AND MAINTENANCE

None

H. RESOURCES AND PUBLIC AFFAIRS

None

I. ENGINEERING AND CONSTRUCTION

1. Change Order Report for Q3 2020

The Manager of Engineering said that the Change Order summaries were provided for the following projects:

- Wellfield Emergency Generators (Project No. 494) (completed)

There were no change orders on Oxnard-Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442), North Pleasant Valley Desalter SMP Discharge Station (Project No. 574), or Lake Sherwood Pump Station Rehabilitation (Project No. 591). No action was taken.

2. Update on the Study of Seismic Impacts to the Santa Susana Tunnel

The Manager of Engineering provided an update on the SSISST. No action was taken.

3. Discussion regarding approval of a capital project budget allocation in the amount of \$980,000 for the Lake Bard Pump Station (Project No. 587)

The Manager of Engineering said that the Lake Bard Water Filtration Plant (LBWFP) draws from Lake Bard and has a treatment capacity of 100 cubic feet per second (cfs). Lake Bard has a total capacity of 10,500 acre-feet (AF). Due to hydraulic constraints through the LBWFP, only 7,500 AF can be treated and delivered as potable water. The remaining approximately 3,000 AF are available only as an emergency supply that can be disinfected, but not treated, by the LBWFP to meet the Surface Water Treatment

Rule. A Boil Water Order would need to be issued if that water were delivered into the system.

In order to access up to 2,988 AF of the remaining 3,000 AF for treatment and delivery as potable water, the Lake Bard Pump Station (LBPS) is needed to provide necessary hydraulic lift to enable this additional water to flow through the LBWFP process. The pumps will be constructed upstream of the LBWFP near the existing inlet water screens and have the potential to provide up to the 100 cfs treatment capacity of the LBWFP. At this flow, the LBPS would deliver water through the LBWFP for up to an additional 15 days. The LBPS was identified in the Water Supply Alternatives Study as one of the most promising projects evaluated to address supply shortfalls during a reasonably foreseeable worst case imported water outage.

The primary improvements include:

- Pump station, including four vertical turbine pumps with 350 horsepower motors and related electrical equipment.
- Electrical improvements, including coordination with the Conejo Pump Station Rehabilitation currently in conceptual design.
- Removable pump station canopy to protect the pump motors from heat and extend their lifespan.
- Suction and discharge headers and connections to existing pipelines.
- Additional site access, utility, and drainage improvements.
- Surge protection improvements, if determined necessary by the surge analysis.
- A backup flowmeter for the LBWFP. The LBWFP currently includes one flowmeter used for process control, such as chemical dosing. The LBWFP can only operate if that flowmeter is functioning, so Operations staff has identified the need for a backup flowmeter to provide redundancy in the event the primary flowmeter fails. This project offers a cost-effective opportunity to install the backup flowmeter.

The previous budget covered only preliminary design, which is now complete. The project is ready for design; additional budget needs to be allocated to move forward with this next phase. The budget will be amended as needed for bidding and construction as those activities are undertaken. The preliminary construction cost estimate for this project is \$5.6 million, which will be updated once design is completed.

On a motion by Director Blois, seconded by Director Waters, the Board of Directors voted 5-0 to approve the capital project budget allocation.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

4. Discussion regarding approval of professional services by Kennedy Jenks Consultants to perform design for the Lake Bard Pump Station (Project No. 587), for an amount not-to-exceed \$784,300

The Manager of Engineering said that the LBPS was described in the agenda item above. Design services include:

- Surveying the LBWFP backup flowmeter site and utility potholing results. (Design-phase potholing of certain utilities that are critical for a constructible design will be performed by Calleguas' As-Needed Pipeline Services Contractor.)
- Performing a geotechnical investigation and preparing a geotechnical report, including auger drill holes and a test pit at key locations for the LBPS, Conejo Pump Station Rehabilitation, and Crew Building Expansion. The latter two projects are included in this effort to perform all related work in one site mobilization for cost effectiveness.
- Developing a surge model for the pumps, performing a surge analysis, identifying appropriate surge mitigation measures, and incorporating those measures into the design.
- Preparing plans and specifications, including civil, structural, mechanical, electrical, and instrumentation.
- Evaluating construction phasing requirements.
- Updating the engineer's opinion of probable construction costs.

Kennedy Jenks Consultants (KJ) recently completed preliminary design. They have relevant experience and expertise and are very familiar with Calleguas' infrastructure and operational requirements, especially at the Lake Bard site. KJ's work on other projects, particularly those with a significant electrical component, has been of good quality and the cost for professional services is reasonable for the work required.

On a motion by Director Quady, seconded by Director Blois, the Board of Directors voted 5-0 to approve the professional services.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

J. WATER POLICY AND STRATEGY

1. Correspondence on Metropolitan Priorities Related to Chairwoman Gray's Re-Election

The Associate General Manager discussed letters from Los Angeles Mayor Garcetti to Metropolitan Chairwoman Gray, her response, and a letter from President Slosson and Director Blois to Chairwoman Gray related to priorities for Metropolitan during the Chairwoman's second term. No action was taken.

K. DISTRICT COUNSEL

District Counsel said that a Case Management Conference is scheduled for the Las Posas Adjudication on December 11, 2020. He also noted that he performed a successful test of the District's Employee Hotline.

L. BOARD OF DIRECTORS

1. Oral report on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend. Under the Executive Orders N-25-20, N-29-20, and N-33-20 issued by the Governor of the State of California in response to COVID-19, all meetings will be attended and conducted via teleconference or videoconference.

3. Metropolitan update

Director Blois provided an update on Metropolitan committee meetings of October 27, 2020 and upcoming Metropolitan Board decisions. The Organization, Personnel, and Technology Committee discussed how to respond to personnel concerns raised in public comments and by employee groups that were beyond what the employees understood could be addressed by the internal Diversity, Equity and Inclusion Council. The committee requested an action item for an independent assessment of workplace culture for their action in December. Director Blois also noted that the General Manager recruitment is on track. He noted that the Board will be considering funding to proceed with environmental analysis for Metropolitan's Regional Recycling Project in November and for Metropolitan's share of the environmental analysis for Delta Conveyance in December.

M. CLOSED SESSION

1. Pursuant to Government Code 54956.9(d)(4) Conference with Legal Counsel – Anticipated Litigation - 1 case.

At 6:12 p.m., Director Slosson adjourned to Closed Session to discuss item M-1 as stated on the agenda.

CLOSED SESSION CONTINUING

At 6:29 p.m., Director Slosson reconvened to Open Session.

Regarding M-1, Director Slosson stated that the Board received a report and gave direction to staff on how to proceed. No action was taken.

N. OTHER BUSINESS

None

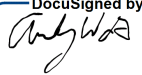
O. FUTURE AGENDA ITEMS

The General Manager said that there will be a request to establish a capital project and allocate funds to replace a standby generator at Grandsen Pump Station.

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 6:30 p.m.

Respectfully submitted,

DocuSigned by:

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Andy Waters, Board Secretary