

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 7, 2020

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on October 7, 2020.

The meeting was called to order by Thomas Slosson, President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present Via Videoconference: Thomas L. Slosson, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Steve Blois, Director
Andy Waters, Secretary

Staff Present at District Headquarters and Participating Via Videoconference: Anthony Goff, General Manager
Rob Peters, Manager of Operations and Maintenance
Dan Smith, Manager of Administrative Services

Staff Present Via Videoconference: Henry Graumlich, Associate General Manager
Dan Drugan, Manager of Resources
Fernando Baez, Senior Project Manager
Kara Wade, Clerk of the Board

Legal Counsel Present Via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Waters, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve the September 16, 2020 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson
NOES: None

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

Director Slosson said that Item H-3 on the agenda would be heard at this time.

H. RESOURCES AND PUBLIC AFFAIRS

3. Letter dated August 19, 2020 – Donation of 3802 Avenida Simi, Simi Valley, CA

The Manager of resources said that Cabrillo Economic Development Corporation (CEDC), an affordable housing developer, recently sent the District a letter regarding the City of Simi Valley’s intention to donate certain property to CEDC. CEDC states that the donation of the property is necessary to support affordable housing goals within the City.

The property in question was previously owned by a redevelopment agency. Redevelopment agency dissolution statutes provide that if the City disposes of the property, the affected taxing agencies – including Calleguas – would be entitled to net proceeds of the sale proportional to their shares of the base property tax revenues. For the District, this amount is estimated to be \$9,132 (based on a \$1.2M appraisal for the property). CEDC requests that the District waive any compensation from donation of this property.

On a motion by Director Santamaria, seconded by Director Quady, the Board of Directors voted 5-0 to waive the District’s shares of the base property tax revenues, based upon the assessed value appraisal on the property located at 3802 Avenida Simi, Simi Valley, California, and such waiver is made without limiting the ability to collect future tax revenue from this property.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson
NOES: None

E. GENERAL MANAGER

1. General Manager’s Report

The General Manager gave a report on upcoming agenda Items and recent meetings that he attended.

- On September 17, the General Manager worked with Director Slosson on a communication to Mary Anne Rooney expressing support for her candidacy as the representative for special districts on the Ventura Local Agency Formation Commission.
- On September 24, the Manager of Engineering and General Manager presented on the Water Supply Alternative Study at the September Association of Water Agencies of Ventura County's WaterWise educational program.
- On September 24, the General Manager, Associate General Manager, and Manager of Engineering visited Casitas MWD and toured their water filtration plant, Casitas Dam facilities, and Robles Fish Passage in an effort to develop additional understanding of their operational challenges.
- On September 28, the General Manager met with Robert Eranio, the contract manager of Crestview Mutual Water Company and Jennifer Williams, the manager of California American Water's (Cal Am) Newbury Park office to discuss operational and legal considerations for delivering Calleguas water to Crestview through an existing Cal Am interconnection. These discussions were held in response to falling groundwater levels in a key Crestview well.
- On September 28, the General Manager hosted a Purveyor Managers Meeting which included discussion about Grant Funding Updates, the Regional Salinity Management Pipeline Mixing Zone Study, and upcoming Winter Shutdowns.
- On October 3, the General Manager joined with several other Metropolitan Water District Member Agency Managers in signing a group letter expressing support for moving forward into the next steps of the IRP process. The scenario framework description has been found to be logical and productive, yielding varied plausible scenarios with clear supply-demand links. The letter was drafted in response to a request for feedback, as discussed during Metropolitan's September 22nd Integrated Resources Plan (IRP) Special Committee meeting.

2. September 2020 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. ADMINISTRATIVE SERVICES

1. Preliminary June 2020 Financial Statements

The Manager of Administrative Services said that the preliminary June financial statements were provided prior to the completion of the annual audit. The final FY 2019-20 Financial Statements will be presented to the Board by the District's auditors after the audit has been completed. No action was taken.

2. August 2020 Financial Statements

The Manager of Administrative Services presented the report. No action was taken.

G. OPERATIONS AND MAINTENANCE

1. Discussion regarding Resolution No. 2005 to award the contract for standby generator maintenance services and authorization of a budget of \$200,000

A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
AWARDING THE CONTRACT FOR STANDBY GENERATOR
MAINTENANCE SERVICES FOR THE DISTRICT

The Manager of Operations and maintenance said that the purpose of this requested action is to award a contract to perform preventative and corrective maintenance services on Calleguas' sixteen standby generators to Quinn Power Services of Oxnard, California. Calleguas received two bids at the May 7, 2019 bid opening. The bid proposal established a lump sum rate for annual preventative maintenance on all sixteen generators for a three-year period and included an hourly rate schedule for labor, equipment, and materials for as-needed corrective maintenance during the three-year period. After completing two years of preventative maintenance service with Duthie Power Services the contract with Duthie was terminated by Calleguas. Preventative and corrective maintenance is still required and Quinn Power Services was the 2nd lowest bidder during the 2019 competitive bid process.

Staff recommended award to Quinn Power Services to complete the remainder of the contract, and that the Board approve a budget of \$200,000 to cover the remaining contract period.

On a motion by Director Blois, seconded by Director Waters, the Board of Directors voted 5-0 to adopt Resolution No. 2005 and authorize a budget of \$200,000. Resolution No. 2005 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson
NOES: None

H. RESOURCES AND PUBLIC AFFAIRS

1. Commemoration of 60th Anniversary of Calleguas MWD Annexation to the Metropolitan Water District

The Manager of Resources said that on October 11, 1960, voters within the Calleguas district overwhelmingly approved annexation to the Metropolitan Water District and a

\$22M bond issue to construct the necessary infrastructure that would bring imported water into the County. To commemorate this milestone, staff posted historical images and newspaper clippings on the District's social media accounts during the week of October 5th and provided a video presentation to the Board on October 7th. No action was taken.

2. Discussion regarding development of Imported Water Outage Protocol

The Manager of Resources provided the Board with an update on development of an Imported Water Outage Protocol (IWOP). The IWOP is a planning-effort intended to formalize demand reduction actions with District purveyors in the event of a medium to long-term outage of imported water. Development of an IWOP stems from the District's Water Supply Alternatives Study as a recommended next step in Calleguas' water outage planning. The IWOP, as envisioned, will also complement the District's Urban Water Management Plan requirement regarding preparation of a Water Shortage Contingency Plan. Staff previously hosted two workshops with the Purveyors (August 24th and September 23rd) and is currently planning an additional workshop in October. No action was taken.

4. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

I. ENGINEERING AND CONSTRUCTION

None

J. WATER POLICY AND STRATEGY

The Associate General Manager provided an update on the development of Metropolitan's Integrated Water Resource Plan. In particular, he noted the differences among the member agencies in their comfort with the scenario planning process and the future uncertainty inherent in recent shifts in hydrology and water demand patterns.

K. DISTRICT COUNSEL

District Counsel said that on September 17, 2020 the court adopted a stipulation agreed to by all parties related to Phase 1 of the Las Posas Adjudication. At that time, the court also made recommendations regarding Phase 2 which will deal with allocations, and Phase 3 which will deal with adoption of a physical solution and governance issues.

L. BOARD OF DIRECTORS

1. Oral report on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend. Under the Executive Orders N-25-20, N-29-20, and N-33-20 issued by the Governor of the State of California in response to COVID-19, all meetings will be attended and conducted via teleconference or videoconference.

3. Metropolitan update

Director Blois provided an update on Metropolitan Board and committee meetings. He noted that there will be an election for Metropolitan Board Chair on October 13 between incumbent Chairwoman Gray (West Basin Municipal Water District) and Director Ortega (City of Fullerton). He also noted that there were substantive actions coming before the Metropolitan Board before the end of the year regarding funding environmental review for the proposed Regional Recycling Project and Delta Conveyance. Work on the Integrated Water Resources Plan and the General Manager recruitment continues and will likely extend into 2021.

N. OTHER BUSINESS

None

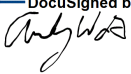
O. FUTURE AGENDA ITEMS

The General Manager said that there will be a future agenda item on the Fairview ASR Rehabilitation.

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 6:41 p.m.

Respectfully submitted,

DocuSigned by:

79B2FF359BCD4EF...

Andy Waters, Board Secretary