

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
September 16, 2020

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on September 16, 2020.

The meeting was called to order by Thomas L. Slosson, President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present via Videoconference: Thomas L. Slosson, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Andy Waters, Secretary
Steve Blois, Director

Staff Present at District Headquarters and Participating via Videoconference: Anthony Goff, General Manager
Dan Drugan, Manager of Resources
Rob Peters, Manager of Operations and Maintenance
Kristine McCaffrey, Manager of Engineering

Staff Present via Videoconference: Henry Graumlich, Associate General Manager
Dan Smith, Manager of Administrative Services
Kara Wade, Clerk of the Board
Bryan Bondy, Contract Groundwater Manager (Item E-2 Only)

Legal Counsel Present via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 5-0 to approve the September 2, 2020 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson
NOES: None

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. General Manager's Report

The General Manager said that he will update the Board at each Board Meeting on his current activities, due to COVID-19 and its impact on the ability to meet on a regular basis.

- On September 3, the General Manager attended a Public Policy Institute of California event, *Making the Most of Water for the Environment*, which focused on a new approach for managing environmental water in California, specifically the use of functional flows rather than static minimum flows.
- On September 3, the General Manager attended a virtual Association of Water Agencies of Ventura County (AWA) Board Meeting. Among the issues discussed was the AWA budget shortfall resulting from a lack of in-person meetings. Staff is working with the AWA Managing Director on ways to innovate their programming and enhance communication. Calleguas will also join United Water Conservation District and Casitas Municipal Water District in advancing AWA funds budgeted for upcoming programs.
- On September 9, the General Manager hosted a virtual All-Employee Meeting where staff: (1) heard a detailed and informative presentation from the Manager of Resources; (2) learned about the District's upcoming mixing zone study from the Regulatory Compliance Supervisor; (3) received a project update from the Manager of Engineering; and (4) acknowledged the anniversary of a 20-year employee.
- On September 11, the General Manager attended the Las Virgenes Municipal Water District/Triunfo Water and Sanitation District's Joint Powers Authority (JPA) virtual Grand Opening ceremony for the Las Virgenes/Triunfo JPA Pure Water Project Demonstration Plant. The event was innovative and well-organized, and included presentations by General Manager David Pedersen, State Senator Henry Stern, and Representative Julia Brownley. A recording of the event can be viewed here: https://youtu.be/WzBp_-yJkh8.
- On September 11, the General Manager attended the Metropolitan Water District of Southern California (Metropolitan) General Managers' Working Group Meeting, facilitated by the Calleguas Associate General Manager. Discussions included agency views on Metropolitan's Integrated Water Resources Plan and on upcoming rate issues. The meeting also included a presentation by Eastern Municipal Water District on the collaborative Santa Ana River Conservation and Conjunctive Use

Project. This project brings together partners both within and outside of Metropolitan's service area for the conjunctive use of surplus supplies.

- On September 11, the General Manager signed a letter in support of the recommendation by Metropolitan staff concerning rates. The letter was a coordinated effort among several member agency managers and acknowledged an approach that will control costs, maintain Metropolitan's financial stability, and, most importantly, avoid excessive future rate increases and associated impacts on member agencies and the economic recovery. Avoidance of excessive future rate increases is of particular concern to Calleguas member purveyors and a stated goal of Calleguas' Strategic Plan.
- On September 15, the General Manager attended the Las Virgenes MWD Board meeting to express support for the award of a contract for construction of their portion of the Calleguas/Las Virgenes interconnection project.

2. Update on Las Posas Aquifer Storage and Recovery Project

The Contract Groundwater Manager provided an update on Las Posas Aquifer Storage and Recovery Project operations and water level monitoring results. No action was taken.

Director Slosson said that Items G, H-1, I-1, I-2, and I-3 on the agenda would be heard at this time.

G. OPERATIONS AND MAINTENANCE

None

H. RESOURCES AND PUBLIC AFFAIRS

1. Discussion regarding a Funding Agreement between Calleguas Municipal Water District and the Oxnard Housing Authority for Leak Detection Sensor Installation at the Oxnard Housing Authority Colonia Village Property

The Oxnard Housing Authority (OHA) wishes to install a toilet leak detection system at the Colonia Village, a 170-unit property located within a State-designated Disadvantaged Community that provides housing to over 300 Oxnard residents. The residents of Colonia Village do not pay for the water used inside their units and, as a result, leaking toilets often go unreported to OHA maintenance staff. The toilet leak detection system consists of sensors installed on the water supply line to each toilet along with an accompanying mesh network for signal transmission. The sensors measure both flushes and leak events and transmit the data to a database that presents it to OHA maintenance staff as weekly reports, real-time dashboard data, and immediate notifications. The same leak detection system was installed at another OHA property, Palm Vista Apartments, in 2019 and resulted in monthly water savings of at

least 15% on average. That project was funded by Metropolitan's Member Agency Administered Program.

OHA requested funding assistance for the Colonia Village Toilet Sensor Project. Staff applied for and received approval for funding reimbursement through Metropolitan's Member Agency Administered Program in the amount of \$29,590.59 for system hardware and the first year of monitoring. However, OHA has requested that Calleguas pay the upfront costs of the project due to OHA budgetary constraints. The Funding Agreement stipulates that Calleguas would pay for project installation and the first year of monitoring and provides indemnification for any liability associated with project implementation. Calleguas would be reimbursed the entire \$29,590.59 by Metropolitan.

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 5-0 to authorize the General Manager to sign the agreement.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

I. ENGINEERING AND CONSTRUCTION

The Manager of Engineering updated the Board on the Proposition 1 Integrated Water Resources Plan Implementation Grant. In May, the Department of Water Resources (DWR) issued draft funding recommendations indicating that the Watersheds Coalition of Ventura County (WCVC) would receive \$11.8 million of the \$12.8 million requested. The Greater Los Angeles County (GLAC) Region was not satisfied with the amount of grant funding in the draft funding recommendations. DWR considered reducing the amount granted to WCVC and the Upper Santa Clara Region to award more funds to GLAC. In conjunction with other representatives of WCVC and the Upper Santa Clara Region, the Manager of Engineering attended a meeting with DWR to discuss the potential change in funding. As of September 16, DWR informed the Manager of Engineering that the draft funding recommendations would be retained and the final funding recommendation would be announced soon. No action was taken.

1. Discussion regarding the Regional Brine Management Study

The Manager of Engineering presented the results of the recently completed Regional Brine Management Study performed for the Las Virgenes/Triunfo Joint Powers Authority, Camrosa Water District, City of Thousand Oaks, and Calleguas. No action was taken.

2. Discussion regarding Resolution No. 2003, award of the contract for the Oxnard Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements, Project No. 442

A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
AWARDING THE CONTRACT FOR THE CONSTRUCTION OF
OXNARD SANTA ROSA FEEDER, LAS POSAS FEEDER,
AND MISCELLANEOUS VALVE IMPROVEMENTS

The Manager of Engineering said that, on September 3, the District received three bids for the Oxnard Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442), ranging from \$1,227,400 to \$1,640,905. The low bid was 14 percent above the Engineer's estimate of \$1,077,710. The Design Engineer and staff reviewed the bids, and both recommended awarding the project to the lowest responsive bidder, Lash Construction, Inc., for a contract amount of \$1,227,400. Lash Construction, Inc., meets the experience requirements to perform the work and has previously performed a number of projects for Calleguas, including the SMP Control Tank and the Calleguas Conduit Flow Control Facilities. They are also currently the contractor for As-Needed Pipeline Services.

On a motion by Director Santamaria, seconded by Director Quady, the Board of Directors voted 5-0 to adopt Resolution No. 2003. Resolution No. 2003 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

3. Discussion regarding approval of a capital project budget allocation in the amount of \$480,000 for Fairview Well Rehabilitation (Project No. 589)

The Manager of Engineering said that, based on an evaluation performed for the Water Supply Alternatives Study, rehabilitation of the Fairview Well was determined to be a cost-effective way to enable delivery of water to Ventura County Waterworks District No. 1 during imported water outages. The project has two major components:

- Redevelopment of the well
- System upgrades (new well pump and motor, new motor control center, programmable logic controller, provisions for backup generation, replacement of piping and associated appurtenances, and addition of a disinfection system)

Previously, the Board authorized a capital project budget allocation for an initial video survey, preparation of Contract Documents for well redevelopment, and preparation of a Preliminary Design Report for system upgrades. These first two tasks are complete and well rehabilitation activities can now proceed with the allocation of additional capital project budget. Because the District bids an as-needed services contract for well maintenance services (currently held by Layne Christensen, Inc.), the work does not need to be separately bid. This reduces cost by enabling the development of simpler Contract Documents and avoiding the time and costs associated with a

separate bidding and award process. More detail was provided in the Capital Project Information and Evaluation Sheets.

Director Waters expressed concerns over the estimated cost of the redevelopment. Staff agreed to revisit the costs. No action was taken.

Director Slosson said that Items F-1, F-2 F-3 and F-4 on the agenda would be heard at this time.

F. ADMINISTRATIVE SERVICES

1. August 2020 Water Use and Sales, July 2020 Power Generation, and August 2020 Investment Summary Reports

The Manager of Administrative Services presented the subject reports. No action was taken.

2. Disbursements for the District's monthly activities for August 2020

Director Quady presented the disbursement report. The Board asked questions, which the managers answered.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 5-0 to approve the outstanding bills for payment.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

3. Second Quarter 2020 Capital Project Report

The Manager of Administrative Services said that this report provides a snapshot of the financial activity that has occurred on the District's capital projects, the overall amount spent to date on each project, the phase each project has been budgeted through, and the estimated date the current phase will be completed. During the current quarter five projects have been completed. The completed projects had a combined cost of approximately \$1.96 million and all were completed within budget. No action was taken.

4. Quarterly Consultant Report Second Quarter of 2020

The Manager of Administrative Services presented the report. No action was taken.

J. WATER POLICY AND STRATEGY

The Associate General Manager provided a brief update regarding meetings among Metropolitan member agency managers relating to the Metropolitan's Integrated Water Resources Plan and the fiscal impacts of the pandemic.

K. DISTRICT COUNSEL

District Counsel said that, on September 17, 2020, Phase 1 of the Las Posas Adjudication trial will be decided by Judge Anderle based upon a stipulation agreed to by all parties.

L. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

Director Blois provided an update on the Metropolitan committee and Board meetings held on September 14 and 15, 2020. Director Blois reported that Director Adán Ortega (City of Fullerton) announced his candidacy for Metropolitan Board Chair opposing the current Board Chair, Director Gloria Gray (West Basin Municipal Water District). The Board will hold its chair election in October. The recruitment process for a new General Manager continues. The Metropolitan Board also reviewed the fiscal impacts of the pandemic. The Board voted to retain the current rates while investigating additional cost containment measures for a mid-cycle budget review. The Metropolitan Board also requested a mid-cycle budget review of new revenue generation options including a groundwater replenishment program. The Board enacted a moratorium on non-emergency proposals for items not included in the budget for the remaining part of the fiscal year.

M. CLOSED SESSION

None

N. OTHER BUSINESS

None

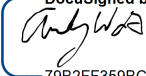
O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,

DocuSigned by:


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Andy Waters, Board Secretary