

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
August 5, 2020

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on August 5, 2020.

The meeting was called to order by Andres Santamaria, Vice President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present Via Videoconference: Andres Santamaria, Vice President
Scott Quady, Treasurer
Steve Blois, Director
Andy Waters, Secretary

Director Absent: Thomas L. Slosson, President

Staff Present at District Headquarters and Participating Via Videoconference: Anthony Goff, General Manager
Dan Drugan, Manager of Resources
Kristine McCaffrey, Manager of Engineering
Rob Peters, Manager of Operations and Maintenance

Staff Present Via Videoconference: Dan Smith, Manager of Administrative Services
Henry Graumlich, Associate General Manager
Kara Wade, Clerk of the Board

Legal Counsel Present Via Videoconference: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 4-0 to approve the July 15, 2020 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria

NOES: None

ABSENT: Director Slosson

C. WRITTEN COMMUNICATION

None

D. PUBLIC FORUM/ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. July 2020 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. ADMINISTRATIVE SERVICES

None

G. OPERATIONS AND MAINTENANCE

None

H. RESOURCES AND PUBLIC AFFAIRS

None

I. ENGINEERING AND CONSTRUCTION

1. Discussion regarding the Water Supply Alternatives Study

The Manager of Engineering provided an update on the Water Supply Alternatives Study, presenting the results of the following projects from Phase 2.2:

- Simi Valley Desalter
- Simi Valley Desalter + Replenishment with Recycled Water
- Simi Valley Desalter + Replenishment with Storm Water
- Simi Valley Desalter + Replenishment with Recycled Water + Storm Water
- New Bedrock Wells in the Simi Valley Groundwater Basin
- Library Well Desalter
- Increase Capacity of Library Well Desalter
- Santa Rosa Valley Desalter + Replenishment with Camrosa Non-Potable Water at Tract 5347
- Santa Rosa Valley Desalter + Replenishment with Stormwater at Tract 5347
- Preservation of Water Supply through Arundo Removal
- Pleasant Valley Basin Stormwater Recharge and New Wells

The fact sheets for these projects were provided in the packet. The packet also included a summary of the projects being evaluated and their status. No action was taken.

2. Discussion regarding approval of a capital project budget increase in the amount of \$313,440 for the North Pleasant Valley Desalter Salinity Management Pipeline Discharge Station (Project No. 574)

The Manager of Engineering said that, on July 7, 2020, the District received three bids for the North Pleasant Valley Desalter Salinity Management Pipeline Discharge Station (Project No. 574), ranging from \$551,200 to \$720,000, with the low bidder 90% above the Engineer's estimate of \$290,000. Bidders noted higher than anticipated costs for materials, especially valves and welded steel pipe, as the reason for the submitted bid prices. Camarillo was notified of the bid results and was offered two options for proceeding: (1) award to the lowest responsive and responsible bidder, or (2) reject all bids and rebid.

Because rebidding the project would take several months, would result in additional costs, and does not guarantee lower bid prices, Camarillo requested that District staff recommend to the Board awarding the project to the lowest responsive and responsible bidder. Because the previous capital budget allocation was based on the Engineer's estimate, additional funds are required to construct the project.

Per the Agreement to construct the discharge station, Camarillo is responsible for all construction costs. Due to the construction schedule for the desalter, Camarillo has requested the District proceed with awarding the project and will provide a check for \$313,440 as soon as possible to cover the difference between the lowest responsive bid and the Engineer's estimate, plus a 20% contingency.

On a motion by Director Waters, seconded by Director Quady, the Board of Directors voted 4-0 to approve the budget increase.

AYES: Directors Blois, Waters, Quady, Santamaria

NOES: None

ABSENT: Director Slosson

3. Discussion regarding Resolution No. 2001, award of the contract for the North Pleasant Valley Desalter Salinity Management Pipeline Discharge Station, Project No. 574, located north of the intersection of Las Posas Road and Lewis Road, Camarillo

A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
AWARDING THE CONTRACT FOR THE CONSTRUCTION OF
NORTH PLEASANT VALLEY DESALTER SALINITY
MANAGEMENT PIPELINE DISCHARGE STATION

The Manager of Engineering said, as discussed above, the District received three bids for the North Pleasant Valley Desalter Salinity Management Pipeline Discharge Station (Project No. 574), ranging from \$551,200 to \$720,000. Although the low bidder was 90% above the Engineer's estimate of \$290,000, the two apparent low bids were within less than 1% of each other, demonstrating a competitive bid.

The Design Engineer reviewed the bids; and recommended awarding the project to the lowest responsive and responsible bidder, Blois Construction, Inc., for a contract amount of \$551,200. Blois Construction, Inc. meets the experience requirements to perform the work and has performed numerous projects for the District, including Phases 1B, 1C, 2B, and 2D of the Salinity Management Pipeline. They also performed work under the As-Needed Pipeline Services Contract from 2016 to 2019.

Staff reviewed the Design Engineer's recommendation for award and concurred.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 3-0-1 to approve Resolution No. 2001. Resolution No. 2001 is attached and made part of these minutes.

AYES: Directors Waters, Quady, Santamaria

NOES: None

RECUSED: Director Blois

ABSENT: Director Slosson

4. Discussion regarding approval of a capital project budget allocation in the amount of \$2,310,000 for the Oxnard Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442)

The Manager of Engineering said that the Oxnard-Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442) is comprised of a variety of improvements that are similar in nature and have been aggregated into a single project to enable them to be implemented cost effectively as follows:

- Installation of an air/vacuum relief valve at Conejo Hydro.
- Construction of a looped water system at 2100 Olsen Rd. to prevent loss of disinfection residual in water to the Administration Building.
- Installation of an air/vacuum relief valve on the Tierra Rejada Feeder.
- Addition of bypasses to Pressure Regulating Station Nos. 4 and 6A to alleviate trapped pressure between pressure regulating stations.
- Modifications at Springville Hydro, including new valve actuators and an uninterruptible power system, to ensure that the generators shut down safely upon loss of utility power.

Several of the improvements are recommendations from Northwest Hydraulic Consultant's surge analysis for the Oxnard-Santa Rosa Feeders and Las Posas Feeder and will reduce the risk of damage or failure due to surge. The other improvements

have been requested by O&M staff to improve reliability and operability and reduce the risk of failure of aging components.

The previous budget covered only the design phase and the project is now ready to be bid; additional budget needs to be allocated to move forward with this next phase.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 4-0 to approve the budget allocation.

AYES: Directors Blois, Waters, Quady, Santamaria

NOES: None

ABSENT: Director Slosson

5. Discussion regarding Resolution No. 2000, authorization and call for bids for the Oxnard Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442)

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS
MUNICIPAL WATER DISTRICT
APPROVING THE PLANS AND SPECIFICATIONS
AND CALLING FOR BIDS FOR
OXNARD-SANTA ROSA, LAS POSAS FEEDER,
AND MISCELLANEOUS VALVE IMPROVEMENTS

The Manager of Engineering said, as discussed above, design of Oxnard Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442) is complete, and it is ready to be bid and constructed. The engineer's estimate for the project is \$1,077,700.

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 4-0 to approve Resolution No. 2000. Resolution No. 2000 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria

NOES: None

ABSENT: Director Slosson

6. Discussion regarding approval of professional services by Perliter & Ingalsbe to perform bid and construction support services for the Oxnard-Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442), for an amount not-to-exceed \$346,122

Bid and construction support services include:

- Attending the pre-bid meeting via videoconference.
- Responding to questions during bid period.

- Preparing and distributing addenda, if required.
- Reviewing bid results and providing a recommendation.
- Attending the pre-construction meeting.
- Responding to requests for information.
- Reviewing and responding to an estimated 260 submittals for conformance with the Contract Documents.
- Providing technical assistance to District staff for preparation of field orders and work change directives.
- Preparing record drawings.

The Oxnard-Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project 442) was described in the agenda item above. For a project of this size, the design is unusually complex. It includes a variety of improvements, all of which require work around and/or connecting to existing facilities and careful documentation of existing conditions and coordination with those existing facilities to minimize the risk of problems during construction.

P&I has relevant experience and expertise and is extremely familiar with the District's facilities. P&I's work on this and other projects has been of good quality and the cost for professional services is reasonable for the work required. Staff recommended that the Board approve the requested action.

On a motion by Director Blois, seconded by Director Waters, the Board of Directors voted 4-0 to approve the professional services.

AYES: Directors Blois, Waters, Quady, Santamaria

NOES: None

ABSENT: Director Slosson

J. WATER POLICY AND STRATEGY

None

K. DISTRICT COUNSEL

District Counsel said a Case Management Conference in the Las Posas Litigation is scheduled to be held on August 7, 2020 by teleconference. At the July 28, 2020 hearing in the newly filed case challenging the Fox Canyon Groundwater Management Agency Groundwater Sustainability Plan, the judge denied moving the case to the Ventura County Superior Court. The case will remain in the Santa Barbara County Superior Court. The judge also denied a request for consolidation of the adjudication and GSP challenge cases. District Counsel said there will be a closed session regarding this case at the August 19, 2020 Special Board Meeting. No action was taken.

L. BOARD OF DIRECTORS

1. Oral report on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend. Under the Executive Orders N-25-20, N-29-20, and N-33-20 issued by the Governor of the State of California in response to COVID-19, all meetings will be attended and conducted via teleconference or videoconference.

3. Metropolitan update

Director Blois provided an update on Metropolitan Board and committee meetings. He reported that Metropolitan's general management recruitment process is moving ahead after an initial delay over process issues. The Integrated Water Resources (IRP) Committee met and the development of a scenario planning approach to updating the IRP is generating a lot of director engagement. At the July Board meeting, Director Blois asked for clarification on when the policy and financial issues concerning the Local Resources Program would be addressed. He was able to confirm that those issues will be discussed at the September Finance and Insurance Committee meeting. Director Blois also noted that in October, the Metropolitan Board will choose its chair for the next two years. The current chair, Director Gloria Gray (West Basin Municipal Water District), is eligible to serve another two-year term if re-elected.

N. OTHER BUSINESS

None

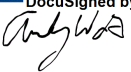
O. FUTURE AGENDA ITEMS

The General Manager said that there will be a presentation on the wellfield water levels and an update on the failed back-up generator at Grandsen Pump Station at upcoming meetings. There will be two closed sessions at the August 19, 2020 Special Board Meeting, regarding: 1) the Las Posas litigation; and 2) the General Manager's performance review.

P. ADJOURNMENT

Director Santamaria declared the meeting adjourned at 6:10 p.m.

Respectfully submitted,

DocuSigned by:


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Andy Waters, Board Secretary