

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
April 15, 2020

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically on April 15, 2020 in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California.

The meeting was called to order by Thomas L. Slosson, President of the Board, at 5:02 p.m.

A. CALL TO ORDER AND ROLL CALL

Directors Present via teleconferencing: Thomas L. Slosson, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Andy Waters, Secretary
Steve Blois, Director

Staff Present at District Headquarters and participating via teleconferencing: Anthony Goff, General Manager
Rob Peters, Manager of Operations and Maintenance
Dan Smith, Manager of Administrative Services

Staff Present via teleconferencing: Henry Graumlich, Associate General Manager
Dan Drugan, Manager of Resources
Kristine McCaffrey, Manager of Engineering
Kara Wade, Clerk of the Board

Legal Counsel Present via teleconferencing: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 5-0 to approve the April 1, 2020 minutes.

AYES: Directors Blois, Quady, Santamaria, Slosson

NOES: None

ABSTAIN: Director Waters

C. WRITTEN COMMUNICATION

None

D. ORAL COMMUNICATION

None

E. GENERAL MANAGER

None

F. ADMINISTRATIVE SERVICES

1. March 2020 Water Use and Sales, February 2020 Power Generation, and March 2020 Investment Summary Reports

The Manager of Administrative Services presented the subject reports. No action was taken.

2. Disbursements for the District's monthly activities for March 2020

Director Quady presented the disbursement report. The Board asked questions, which the managers answered.

On a motion by Director Quady, seconded by Director Blois, the Board of Directors voted 5-0 to approve the outstanding bills for payment.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

3. Quarterly Investment Report for the period ending March 31, 2020

The Manager of Administrative Services presented the report. No action was taken.

4. Update language in the District's Pandemic Sick Leave Policy

The Manager of Administrative Services said that, on March 18, 2020, the Board of Directors approved the District's Pandemic Sick Leave Policy. On April 1, 2020, the Federal government passed the Families First Coronavirus Response Act (FFCRA) which provides sick leave to employees affected by the Coronavirus. While FFCRA mirrors the District's previously approved policy in many ways, there is a need to both: (1) clarify the policy to more accurately represent District actions; and (2) add elements of FFCRA to better clarify when an employee qualifies for the pandemic sick leave.

On a motion by Director Waters, seconded by Director Quady, the Board of Directors voted 5-0 to approve the District's amended Pandemic Sick Leave Policy.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson
NOES: None

G. OPERATIONS AND MAINTENANCE

The Manager of Operations and Maintenance updated the Board on the following:

- Crews returned the Salinity Management Pipeline (SMP) to service on April 15 and it is operating normally.
- Calleguas' Regulatory group is reviewing the scaling study recommendations for the SMP provided by Carollo Engineers.
- Calleguas' Safety Officer, Control Systems staff, and Operations staff have been collaborating on the OSHA required Management of Change document for the Lake Bard Water Filtration Plant chlorinators.
- A new chlorinator is scheduled to be installed in the near future and staff will be preparing the site for the contractor.
- Calleguas' Distribution staff is taking advantage of the lower Metropolitan flows to complete annual maintenance at our East Portal and Springville Hydroelectric Generators.
- The Manager of Operations and Maintenance has been working on a post-pandemic reintegration plan for staff to implement when appropriate.

He summarized that Calleguas' staff is healthy, productive, and the system is operating smoothly.

H. RESOURCES AND PUBLIC AFFAIRS

1. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

I. ENGINEERING AND CONSTRUCTION

1. Change Order Report for Q1 2020

The Manager of Engineering said that the Change Order summaries were provided for the following projects:

- Wellfield Emergency Generators (Project No. 494)
- Crestview Interconnection (Project No. 552)

No action was taken.

2. Discussion regarding the Water Supply Alternatives Study

The Manager of Engineering provided an update on the Water Supply Alternatives Study, presenting the results of the following projects from Phase 2.2:

- Greywater:
 - Incentives for Residential Greywater System Installation
 - Installation of Greywater Systems at Local Colleges
- Additional Groundwater from the Thousand Oaks Area:
 - Oak Park
 - North Ranch
- New Bedrock Wells:
 - Arroyo Santa Rosa Valley Groundwater Basin
 - Conejo Valley Groundwater Basin

The fact sheets for these projects were provided in the packet. The packet also included a summary of the projects being evaluated and their status. No action was taken.

J. WATER POLICY AND STRATEGY

The Associate General Manager provided an update on Metropolitan Water District's Board deliberations on the biennial budget and associated rates. The Board's discussion reflected concern for the pandemic's economic impact and the uncertainty associated with future operations.

Based on evolving conditions, Metropolitan staff revised a pre-pandemic rate proposal of 5% for each of coming calendar years 2021 and 2022 to a 3% and 4% rate increase respectively. The Board further directed Metropolitan staff to return no later than August 31, 2020 with a report evaluating additional budget reductions, an assessment of the current economic situation, and a plan for the strategic use of reserves and financing. The evaluation would allow the Metropolitan Board to review the proposed rates prior to their effective date in January 2021. The Metropolitan discussion highlighted the challenges in balancing the immediate need for moderating the economic impact of rates with the continuing need to adequately fund critical water infrastructure.

K. DISTRICT COUNSEL

None

L. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend. Director Slosson noted that all in person public meetings have been either canceled or postponed.

3. Metropolitan update

Director Blois provided an update on his participation at Metropolitan Water District Board and committee meetings of April 13 and 14, 2020. He discussed the Board's budget and rate actions, the effect of the pandemic on Metropolitan's capital improvement projects, and Metropolitan's decision to initiate litigation against California Department of Fish and Wildlife and Department of Water Resources challenging the new California Endangered Species Act permit and associated Final Environmental Impact Report.

M. CLOSED SESSION

None

N. OTHER BUSINESS

None

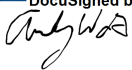
O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 6:31 p.m.

Respectfully submitted,

DocuSigned by:

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Andy Waters, Board Secretary