

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
March 4, 2020

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held at the District Office, 2100 Olsen Road, Thousand Oaks, California, on March 4, 2020.

The meeting was called to order by Thomas L. Slosson, President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present: Thomas L. Slosson, President
Andres Santamaria, Vice President
Scott Quady, Treasurer
Steve Blois, Director

Director Absent: Andy Waters, Secretary

Staff Present: Anthony Goff, General Manager
Dan Drugan, Manager of Resources
Rob Peters, Manager of Operations and Maintenance
Henry Graumlich, Manager of Strategic Planning
Kristine McCaffrey, Manager of Engineering
Dan Smith, Manager of Finance and Human Resources
Kara Wade, Clerk of the Board

Legal Counsel Present: Robert Cohen, Cohen & Burge, LLP, District Counsel

I. ENGINEERING AND CONSTRUCTION

1. Tour of Crew Building, Workshops, and Storage Areas

The Manager of Engineering and the Manager of Operations and Maintenance led a tour of the existing crew building, workshops, and storage areas. No action was taken.

B. MINUTES

On a motion by Director Blois, seconded by Director Santamaria, the Board of Directors voted 4-0 to approve the February 5, 2020 and February 19, 2020 minutes.

AYES: Directors Blois, Quady, Santamaria, Slosson

NOES: None

ABSENT: Director Waters

C. WRITTEN COMMUNICATION

None

D. ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. February 2020 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. FINANCE AND HUMAN RESOURCES

1. Finance Committee Report

Committee Chair Quady summarized the discussion from the Finance Committee meeting held on February 20, 2020. The discussion was on the Salary Survey, which will be brought before the Board for consideration at its March 18, 2020 meeting.

2. January 2020 Financial Statements

The Manager of Finance and Human Resources presented the report. No action was taken.

G. OPERATIONS AND MAINTENANCE

None

H. RESOURCES AND PUBLIC AFFAIRS

None

I. ENGINEERING AND CONSTRUCTION

2. Approval of a new capital project: Lindero Pump Station Rehabilitation (Project No. 592)

The Manager of Engineering said that Lindero Pump Station is located at 1900 W. Erbes Rd. in Thousand Oaks and was constructed in 1969. It pumps water from the zone served by Conejo and Thousand Oaks Reservoirs to the Oak Park area, which is served by Westlake Reservoir. Lindero Pump Station No. 2 (also known as TOD Pump Station) pumps water into the same area and is the primary pump station used due to its higher efficiency and presence of backup power. If both pump stations were to fail, water could not be delivered to this area, which is 100% dependent on imported water. TOD Pump Station Rehabilitation is currently under design.

Lindero Pump Station has not been upgraded since its original construction and is in need of full rehabilitation to provide reliable and efficient operation. The recent Pump Station Study prepared by Perliter & Ingalsbe identified a variety of needed improvements. Various components are beyond their useful life and have failed or performed unreliably in recent years, including the pumps, electrical systems, and controls equipment. Spare or replacement parts are no longer available for many of these components, making it difficult to perform repairs when they fail. One of the pump trains is not usable because it cannot handle the current system hydraulics. The Southern California Edison (SCE) service equipment is aged and the supplier no longer provides spare parts for that equipment. Additionally, the pump station runs on a non-standard voltage (2400V), which requires custom motor control centers and transformers. This location has also experienced numerous public safety power shutoffs over the past year and back up power is recommended.

In order to rehabilitate the pump station, the project would include:

- Replacing all of the pumps, including piping modifications and replacement of control valves.
- Replacing most of the electrical and controls, including the main transformer, motor control center, and uninterruptable power supply, with those that run on a standard voltage (4160V).
- Replacing the air compressors for the surge tanks.
- Upgrading the SCE electrical service.
- Replacing the existing electrical and control conduits.
- Installing an emergency backup generator.
- Evaluating the need for seismic improvements for the building and surge tanks.

The project would also include other components to improve the operability and safety of the pump station:

- Replacing the building roof, main entrance door, interior and exterior lighting, ventilation fans, and painting the interior and exterior of most surfaces, including the building, surge tanks, and perimeter wall.
- Installing a removable protective canopy over the pumps to protect the motors from over-heating.
- Evaluating the potential to install a solar power system.

Estimated construction costs will follow once preliminary design is complete.

On a motion by Director Blois, seconded by Director Santamaria, the Board of Directors voted 4-0 to approve the new capital project and budget of \$560,000.

AYES: Directors Blois, Quady, Santamaria, Slosson

NOES: None

ABSENT: Director Waters

3. Discussion regarding approval of professional services by Kennedy Jenks Consultants to perform preliminary design services for the Lindero Pump Station Rehabilitation (Project No. 592), for an amount not-to-exceed \$428,496

The professional services include the preparation of a Preliminary Design Report summarizing findings and recommendations for the pump station rehabilitation. Key decisions that need to be made during preliminary design include the pump configuration (horizontal centrifugal, tandem horizontal centrifugal, or vertical turbine), the extent of seismic retrofits needed, and whether solar power is cost-effective to implement.

Kennedy Jenks (KJ) has relevant experience and expertise and is familiar with the District's facilities. KJ's work on other projects, including the Wellfield Emergency Generators, has been of good quality and the cost for professional services is reasonable for the work required.

On a motion by Director Santamaria, seconded by Director Blois, the Board of Directors voted 4-0 to approve the professional services.

AYES: Directors Blois, Quady, Santamaria, Slosson

NOES: None

ABSENT: Director Waters

4. Discussion regarding adding an agenda item for repair work to the Salinity Management Pipeline 1A

The Manager of Engineering said that, on February 29, Operations and Maintenance was notified that water was surfacing in Hueneme Road between Rice Avenue and Pacific Coast Highway near the 54-inch high-density polyethylene Salinity Management

Pipeline (SMP). Water quality analysis confirmed that the water was consistent with SMP brine flows. The leak was identified after the Board meeting agenda was posted and therefore the Board needs to make a determination that a need for immediate action exists in order to put Item I-5 on the agenda.

On a motion by Director Quady, seconded by Director Blois, the Board of Directors voted 4-0 to make a determination that a need for immediate action exists pursuant to Government Code Section 54954.2(b)(2) and that repair of the Salinity Management Pipeline 1A needs to be added to the agenda.

AYES: Directors Blois, Quady, Santamaria, Slosson

NOES: None

ABSENT: Director Waters

5. Discussion regarding Salinity Management Pipeline 1A emergency repair work

The Manager of Operations & Maintenance, Manager of Engineering, and Manager of Resources provided an update on the emergency repair.

J. STRATEGIC PLANNING

None

K. DISTRICT COUNSEL

District Counsel stated that the court issued a ruling on February 27, 2020 in the Las Posas groundwater adjudication that Phase 1 of the trial regarding Safe Yield will proceed on April 17, 2020.

L. BOARD OF DIRECTORS

1. Oral report on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

Director Blois provided a report on Metropolitan Water District issues, including Metropolitan's budget and rate setting process and San Diego County Water Authority's partial withdrawal of rate litigation claims.

4. Discussion regarding Resolution No. 1987, requesting that the District's General District Election to be held on November 3, 2020, be consolidated with other elections called to be held on the same day and in the same territory

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALLEGUAS MUNICIPAL WATER DISTRICT
REQUESTING THAT ITS GENERAL DISTRICT ELECTION
TO BE HELD ON NOVEMBER 3, 2020, BE CONSOLIDATED
WITH OTHER ELECTIONS CALLED TO BE HELD ON THE SAME
DAY AND IN THE SAME TERRITORY

Each election year, the District is given the opportunity to join the County and other agencies to consolidate their elections. The alternative is for the District to hold the election itself, which would be very costly.

In order to consolidate with the County in the November 3, 2020 election, the District is required to adopt a resolution requesting that the County Elections Division conduct the election and that the District will be responsible for all associated costs. The cost is estimated to be up to \$210,000, which covers Divisions 1, 2, and 3. The cost is substantially less if a seat is unopposed. A division map was enclosed in the packet for reference.

On a motion by Director Quady, seconded by Director Blois, the Board of Directors voted 4-0 to adopt Resolution No. 1987. Resolution No. 1987 is attached and made part of these minutes.

AYES: Directors Blois, Quady, Santamaria, Slosson

NOES: None

ABSENT: Director Waters

N. OTHER BUSINESS

None


O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 7:23 p.m.

Respectfully submitted,

DocuSigned by:

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Andy Waters, Board Secretary