

CALLEGUAS MUNICIPAL WATER DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
January 8, 2020

**MINUTES**

The special meeting of the Board of Directors of Calleguas Municipal Water District was held at the District Office, 2100 Olsen Road, Thousand Oaks, California, on January 8, 2020.

The meeting was called to order by Thomas L. Slosson, President of the Board, at 5:00 p.m.

**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present: Thomas L. Slosson, President  
Andres Santamaria, Vice President  
Andy Waters, Secretary  
Scott Quady, Treasurer  
Steve Blois, Director

Staff Present: Anthony Goff, General Manager  
Dan Drugan, Manager of Resources  
Rob Peters, Manager of Operations and Maintenance  
Henry Graumlich, Manager of Strategic Planning  
Kristine McCaffrey, Manager of Engineering  
Dan Smith, Manager of Finance and Human Resources  
Kara Wade, Clerk of the Board

Legal Counsel Present: Robert Cohen, Cohen & Burge, LLP, District Counsel

**B. MINUTES**

On a motion by Director Waters, seconded by Director Quady, the Board of Directors voted 5-0 to approve the December 11, 2019 and the December 18, 2019 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson  
NOES: None

**C. WRITTEN COMMUNICATION**

None

**D. ORAL COMMUNICATION**

None

**E. GENERAL MANAGER**

**1. December 2019 Monthly Status Report**

The Board asked questions, which the General Manager and department managers answered. No action was taken.

**F. FINANCE AND HUMAN RESOURCES**

**1. Finance Committee Report**

Committee Chair Quady summarized the discussion regarding the District's draft FY 2018-19 audited Financial Statements from the Finance Committee meeting held on January 2, 2020. No action was taken.

**2. Fiscal Year 2018-19 Audit Report**

The Manager of Finance and Human Resources presented the report to the Board. No action was taken.

**3. November 2019 Financial Statements**

The Manager of Finance and Human Resources presented the financial statements. No action was taken.

**G. OPERATIONS AND MAINTENANCE**

**1. Discussion regarding Resolution No. 1986, authorization and call for bids for well maintenance services**

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS  
MUNICIPAL WATER DISTRICT  
APPROVING THE SPECIFICATIONS  
AND CALLING FOR BIDS FOR A  
WELL MAINTENANCE SERVICES AGREEMENT

The Manager of Operations and Maintenance said that the purpose of this requested action is to approve the publication of a Notice Inviting Bids for well maintenance services. The contract is to perform corrective maintenance and rehabilitation services on the District's nineteen Las Posas Basin Aquifer Storage and Recovery Wells on an as-needed basis. The contract will be effective from April 1, 2020 through March 31,

2023; no specific value is currently established for the contract and services will be billed as time-and-material tasks. At the time of contract award, the Board will be asked to approve a three year not-to-exceed amount of \$300,000 for the work that may be performed under this contract.

On a motion by Director Blois, seconded by Director Santamaria, the Board of Directors voted 5-0 to adopt Resolution No. 1986. Resolution No. 1986 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson  
NOES: None

#### H. RESOURCES AND PUBLIC AFFAIRS

##### 1. Discussion regarding proposed Local Resources Program Revenue Sharing Agreement with the City of Camarillo regarding the North Pleasant Valley Desalter Project

The Manager of Resources said that, in September 2019, the Board approved entering into a Local Resources Program (LRP) agreement with Metropolitan Water District of Southern California (Metropolitan) and the City of Camarillo for the North Pleasant Valley Desalter Project. Through the LRP agreement, Metropolitan will contribute a sliding scale incentive with a maximum of \$340 per acre-foot of actual qualified yield for the 25-year duration of the agreement. Funds would be transferred to Camarillo via a credit on the Metropolitan bill to Calleguas and a corresponding credit on Calleguas' bill to Camarillo.

It has been the practice of the District to enter into revenue sharing agreements tied to the LRP incentive for new desalter projects that connect to the Salinity Management Pipeline (SMP). LRP revenues allocated to Calleguas assist in recovering construction costs for the SMP. Under this agreement, Camarillo would receive two-thirds (2/3) of the final LRP contribution with the remaining one-third (1/3) allocated to Calleguas.

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 5-0 to approve the proposed Revenue Sharing agreement.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson  
NOES: None

##### 2. Water Supply Update

The Manager of Resources provided an update on water supplies. No action was taken.

## I. ENGINEERING AND CONSTRUCTION

### 1. Wellfield Water Treatment Plant Update

The Manager of Engineering presented an update on the Wellfield Water Treatment Plant. No action was taken.

### 2. Pump Station Study Update

The Manager of Engineering presented the findings of the Pump Station Study. No action was taken.

### 3. Approval of a new capital project: Lindero Pump Station No. 2 (Toe of Dam/TOD) Rehabilitation (Project No. 590)

The Manager of Engineering said that Lindero Pump Station No. 2 (also known as Toe of Dam or TOD) is located on Calleguas' property at Lake Bard and was built in 1995. It pumps water into Lindero Reservoir and delivers water to Oak Park and parts of Simi Valley and Thousand Oaks. Various components are beyond their useful life and have failed or not performed reliably in recent years, including the pump control ball and check valves, electrical systems, and controls equipment. Spare or replacement parts are no longer available for many of these components, making it difficult to perform repairs when they fail.

In order to rehabilitate the pump station to make it more reliable, the project would include:

- Replacing existing pump control ball and check valves with new pump control valves, including piping modifications.
- Replacing much of the existing electrical conduit and conductors, many of which are in poor condition and no longer serviceable.
- Replacing all pump station electrical and controls, including the main transformer, motor control center, programmable logic controller (PLC), and PLC uninterruptible power supply.
- Replacing surge tank isolation valves which no longer seal properly.
- Installing a removable protective canopy over the pumps to protect the motors from over heating.

The project would also include other components to improve the operability and safety of the pump station:

- Installing a new isolation valve on the pump station discharge piping (to enable isolation of the pump station without draining a significant length of Lindero Feeder).
- Replacing the pump station building stairs.
- Replacing degraded and settled asphalt pavement.

- Installing an electrical submeter to facilitate billing purveyors for pumping.
- Performing other miscellaneous work, including replacement of ventilation fans and lighting and painting the interior and exterior of the building.

The first three items were previously part of the Oxnard-Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements (Project No. 442), but will be integrated into this project for cost efficiency and ease of implementation.

On a motion by Director Blois, seconded by Director Waters, the Board of Directors voted 5-0 to approve the new capital project and budget of \$720,000.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

**4. Discussion regarding approval of professional services by Perliter & Ingalsbe to perform design services for the Lindero Pump Station No. 2 (Toe of Dam/TOD) Rehabilitation (Project No. 590), for an amount not-to-exceed \$548,521**

The Manager of Engineering said that the professional services include the preparation of Contract Documents. In order to construct the project during next winter's shutdown season, a separate preliminary design phase will not be performed and the design will be expedited.

Perlitter & Ingalsbe (P&I) has relevant experience and expertise and is extremely familiar with the District's facilities. P&I's work on other projects, including both phases of Grandsen Pump Station, has been of good quality and the cost for professional services is reasonable for the work required.

On a motion by Director Waters, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve the professional services.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

**J. STRATEGIC PLANNING**

The Manager of Strategic Planning reported that, on January 3, 2020, the state released the draft Water Resilience Portfolio. Comments are due February 7, 2020. District staff and other interested parties among the Metropolitan member agencies and Ventura County water agencies are reviewing the draft portfolio and coordinating comments.

**K. DISTRICT COUNSEL**

District Counsel mentioned that there will be a closed session at the February 5, 2020 Special Board Meeting beginning at 4:00 pm.

**L. BOARD OF DIRECTORS**

**1. Oral report on meetings attended by Board members**

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

**2. Discussion regarding upcoming meetings to be attended by Board members**

The Board discussed meetings they planned to attend.

**3. Metropolitan update**

Director Blois reported on the status of the delta conveyance project from the perspective of the Design and Construction Authority. He also provided an update on settlement proposals regarding the San Diego County Water Authority's litigation against Metropolitan.

**M. CLOSED SESSION**

None

**N. OTHER BUSINESS**

None

**O. FUTURE AGENDA ITEMS**

None

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 6:11 p.m.

Respectfully submitted,



Andy Waters, Board Secretary

