

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
November 20, 2019

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held at the District Office, 2100 Olsen Road, Thousand Oaks, California, on November 20, 2019.

The meeting was called to order by Andres Santamaria, Vice-President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present: Andres Santamaria, Vice President
Scott Quady, Treasurer
Steve Blois, Director

Directors Absent: Thomas L. Slosson, President
Andy Waters, Secretary

Staff Present: Anthony Goff, General Manager
Dan Drugan, Manager of Resources
Rob Peters, Manager of Operations and Maintenance
Henry Graumlich, Manager of Strategic Planning
Kristine McCaffrey, Manager of Engineering
Sue Taylor, Accounting Supervisor
Kara Wade, Clerk of the Board

Legal Counsel Present: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 3-0 to approve the November 6, 2019 minutes.

AYES: Directors Blois, Quady, Santamaria

NOES: None

ABSENT: Directors Waters, Slosson

C. WRITTEN COMMUNICATION

None

D. ORAL COMMUNICATION

None

E. GENERAL MANAGER

None

F. FINANCE AND HUMAN RESOURCES

1. October 2019 Water Use and Sales, September 2019 Power Generation, and October 2019 Investment Summary Reports

The Accounting Supervisor presented the subject reports. No action was taken.

2. Disbursements for the District's monthly activities for October 2019

Director Quady presented the disbursement report. The Board asked questions, which the managers answered.

On a motion by Director Quady, seconded by Director Blois, the Board of Directors voted 3-0 to approve the outstanding bills for payment.

AYES: Directors Blois, Quady, Santamaria

NOES: None

ABSENT: Directors Waters, Slosson

3. Discussion regarding a request from City of Camarillo for a waiver of a \$7,266.14 charge for late payment of its August 2019 invoice

The Accounting Supervisor said that a City of Camarillo letter dated October 24, 2019 requests that the District waive the late charge related to their August 2019 invoice payment. The payment was due on Monday, September 30, and received by check on Monday, October 7. Per the City of Camarillo's letter, their original payment was mailed to the District on September 26, 2019. The District notified the City of Camarillo on October 3, 2019 to inform them no payment was received. A new check was issued by the City of Camarillo and received by the District on October 7. The District never received the initial check.

In accordance with Ordinance No. 12, the City of Camarillo was assessed a one percent penalty on its August invoice. Board approval is required if the fee is to be waived.

The City of Camarillo has been late on seven payments since 1994. The seven late payments all occurred between September 2012 and February 2015. All late fees were paid and no waivers were requested.

Brian Richie, Accounting Manager for the City of Camarillo, attended the meeting. He explained that Calleguas' check was accidentally mailed to another one of the City of Camarillo's vendors. They placed a stop notice and re-issued the check as soon as they were notified that Calleguas did not receive payment. He stated that the City of Camarillo is looking into monthly wire transfers so this will not happen in the future.

On a motion by Director Quady, seconded by Director Santamaria, the Board of Directors voted 3-0 to grant a waiver of the late charge.

AYES: Directors Blois, Quady, Santamaria

NOES: None

ABSENT: Directors Waters, Slosson

G. OPERATIONS AND MAINTENANCE

The Manager of Operations and Maintenance said that the Safety Consultant work has been completed. Staff is continuing to work on implementing additional recommendations. No action was taken.

H. RESOURCES AND PUBLIC AFFAIRS

None

I. ENGINEERING AND CONSTRUCTION

1. Discussion regarding Resolution No. 1982, authorizing the submittal of a proposal for funding under the Round 1 Integrated Regional Water Management Implementation Grant pursuant to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 on behalf of the Watersheds Coalition of Ventura County

A RESOLUTION OF THE BOARD OF DIRECTORS OF
CALLEGUAS MUNICIPAL WATER DISTRICT
AUTHORIZING THE SUBMITTAL OF A PROPOSAL FOR A ROUND 1 INTEGRATED REGIONAL
WATER MANAGEMENT IMPLEMENTATION GRANT PURSUANT TO THE WATER QUALITY,
SUPPLY, AND INFRASTRUCTURE IMPROVEMENT ACT OF 2014

The Manager of Engineering said that the Integrated Regional Water Management (IRWM) Grant Program is designed to encourage integrated regional management of water resources and provide funding for projects that support integrated water management planning and implementation. Calleguas has received funding for several projects through previous rounds of funding under this program, as have numerous other agencies and organizations within Ventura County.

The Watersheds Coalition of Ventura County (WCVC) has selected five projects from the region to include in a proposal for this round of funding as follows:

Project Proponent	Project	Funding Request
Calleguas MWD	Calleguas-LVMWD Interconnection	\$3,500,000
Camarillo Sanitary District	Reclaimed Water Storage Reservoir	\$1,000,000
City of Thousand Oaks	Los Robles Desalter	\$2,500,000
City of Ventura	Eastside to Westside Waterline Interconnection Project	\$2,500,000
United Water Conservation District	Iron and Manganese Removal Project (Phase 1)	\$2,500,000
Total		\$12,000,000

This round, in addition to requesting that the Manager of Engineering serve as the grant proposal project manager, and Calleguas serve as the contracting entity with the grant proposal preparation consultant (Kennedy/Jenks Consultants), WCVC has requested that Calleguas also serve as the applicant for the proposal. Should funding be received, Calleguas would also enter into a grant agreement with the Department of Water Resources (DWR). The County has previously served in this role, but is unwilling to do so this round because the suite of projects does not include a County project.

If funding is received, Calleguas' role would involve:

- Entering into a grant agreement with DWR.
- Entering into grant sub-agreements with each project proponent.
- Collecting deliverables, progress reports, and invoices from the project proponents and consolidating them into quarterly progress reports and invoice packages.
- Preparing a final project completion report once all projects have been completed.

Calleguas could choose to have many of these tasks performed by a consultant paid for by the project proponents, as has been done in the past.

As a regional water agency, Calleguas is in a unique position to support this important grant effort for the entire county. The projects proposed for funding include one for Calleguas, two for Calleguas purveyors, and two for other nearby water agencies. The benefit of these projects to regional water supply reliability is significant.

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 3-0 to adopt Resolution No. 1982. Resolution No. 1982 is attached and made part of these minutes.

AYES: Directors Blois, Quady, Santamaria

NOES: None

ABSENT: Directors Waters, Slosson

J. STRATEGIC PLANNING

None

K. DISTRICT COUNSEL

District Counsel mentioned that the Las Posas Adjudication trial is set for early 2020.

L. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

Director Blois provided an overview of topics discussed at recent Metropolitan committee and Board meetings, including a letter sent to San Diego County Water Authority by Metropolitan's legal counsel offering a compromise for settlement of the ongoing litigation.

M. CLOSED SESSION

None

N. OTHER BUSINESS

None

O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

Director Santamaria declared the meeting adjourned at 5:48 p.m.

Respectfully submitted,



Andy Waters, Board Secretary