

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 2, 2019

MINUTES

The regular meeting of the Board of Directors of Calleguas Municipal Water District was held at the District Office, 2100 Olsen Road, Thousand Oaks, California, on October 2, 2019.

The meeting was called to order by Thomas L. Slosson, President of the Board, at 5:02 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present: Thomas L. Slosson, President
Andres Santamaria, Vice President
Andy Waters, Secretary
Scott Quady, Treasurer
Steve Blois, Director

Staff Present: Tony Goff, General Manager
Dan Drugan, Manager of Resources
Henry Graumlich, Manager of Strategic Planning
Kristine McCaffrey, Manager of Engineering
Rob Peters, Manager of Operations and Maintenance
Dan Smith, Manager of Finance and Human Resources
Kara Wade, Clerk of the Board

Legal Counsel Present: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

On a motion by Director Santamaria, seconded by Director Blois, the Board of Directors voted 5-0 to approve the September 18, 2019 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

C. WRITTEN COMMUNICATION

1. Letter, dated September 23, 2019, to the Fox Canyon Groundwater Management Agency (FCGMA) - Comment Letter on the July 2019 Draft Groundwater Sustainability Plan for the Oxnard Subbasin and Pleasant Valley Basin

The General Manager said that, through this letter, Calleguas expressed concerns regarding a lack of protection of stored water in FCGMA's Draft Groundwater Sustainability Plan for the Oxnard and Pleasant Valley Basins. The FCGMA Board opened a 60-Day Public Comment Period at their July 24, 2019 meeting, which closed on September 23, 2019. No action was taken.

2. Letter, dated September 23, 2019, to the FCGMA - Comment Letter on the July 2019 Draft Groundwater Sustainability Plan for the Las Posas Valley Basin

The General Manager said that, through this letter, Calleguas provided detailed technical comments regarding the Draft Groundwater Sustainability Plan for the Las Posas Valley Basin. The FCGMA Board opened a 60-Day Public Comment Period at their July 24, 2019 meeting, which closed on September 23, 2019. No action was taken.

Bryan Bondy, Bondy Groundwater Consulting Inc., attended the meeting to respond to any questions.

D. ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. September 2019 Monthly Status Report

The Board asked questions, which the General Manager and department managers answered. No action was taken.

F. FINANCE AND HUMAN RESOURCES

1. Preliminary June 2019 Financial Statements

The Manager of Finance and Human Resources said the preliminary June financial statements are being provided prior to the completion of the annual audit. The final FY 2018-19 Financial Statements will be presented to the Board by the District's auditors after the audit has been completed. No action was taken.

2. August 2019 Financial Statements

The Manager of Finance and Human Resources presented the financial statements. No action was taken.

G. OPERATIONS AND MAINTENANCE

None

H. RESOURCES AND PUBLIC AFFAIRS

The Manager of Resources said that Calleguas will sponsor a California Friendly Landscaping Class at the District on Saturday, October 12. The class will be instructed by Metropolitan's vendor, Green Gardens Group.

I. ENGINEERING AND CONSTRUCTION

1. Engineering & Construction Committee Report

Committee Chair Blois summarized the discussion from the Engineering & Construction Committee meeting held on September 30, 2019. He said that the committee toured the Wellfield Emergency Generators and the Manager of Engineering presented the 5 Year Capital Improvement Program.

2. Approval of a new capital project: Lake Bard Pumps (Project No. 587)

The Manager of Engineering said that the Lake Bard Water Filtration Plant (LBWFP) draws from Lake Bard and has a treatment capacity of 100 cubic feet per second (cfs). Lake Bard has a capacity of 10,500 acre-feet (AF). Due to hydraulic constraints through the LBWFP, only 7,500 AF can be treated and delivered as potable water. The remaining approximately 3,000 AF are available only as an emergency supply that can be disinfected but not treated by the LBWFP to meet the Surface Water Treatment Rule. A Boil Water Order would need to be issued if that water were delivered into the system.

The Water Supply Alternatives Study is evaluating approximately 100 potential projects to address supply shortfalls during a reasonably foreseeable worst case imported water outage, lasting 6 months. The Lake Bard Pumps project has been identified as one of the most promising projects because it could provide a significant flow (100 cfs) and the project is entirely within Calleguas' jurisdiction to implement.

The project would install a pump station ahead of the LBWFP to operate when the lake drops below elevation 986 mean sea level. The pump station would be sized to provide sufficient hydraulic head to enable water to flow through the LBWFP treatment process for up to an additional 15 days at maximum capacity.

The anticipated construction cost is approximately \$12 million. More detail was provided in the Capital Project Information and Capital Project Evaluation Sheets.

On a motion by Director Santamaria, seconded by Director Quady, the Board of Directors voted 5-0 to approve the new capital project and budget of \$280,000.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

3. Discussion regarding approval of professional services by Kennedy/Jenks Consultants to perform preliminary design for the Lake Bard Pumps (Project No. 587), for an amount not-to-exceed \$232,800

The Manager of Engineering said that the Lake Bard Pumps were described in the agenda item above. The preliminary design services include the following:

- Pump Station
 - Perform a hydraulic analysis to evaluate hydraulic conditions and requirements for pumping.
 - Identify preferred connection locations for the new suction and discharge pipes to and from the pump station.
 - Develop recommendations for concrete vault, piping, and valve improvements.
- Electrical Improvements
 - Develop recommendations for electrical improvements, including coordination with the Conejo Pump Station Rehabilitation currently under conceptual design.
 - Develop recommendations for preliminary process and instrumentation considerations.

The analysis and recommendations, construction sequencing considerations, and an engineer's opinion of probable construction costs will be documented in a preliminary design report. The preliminary design report would serve as the basis for preparation of plans and specifications during design.

Kennedy/Jenks Consultants (K/J) has relevant experience and expertise, and is very familiar with the District's infrastructure and operational requirements, especially at the Lake Bard site. K/J's work on other projects, particularly those with a significant electrical component, has been of good quality and the cost for professional services is reasonable for the work required.

On a motion by Director Santamaria, seconded by Director Blois, the Board of Directors voted 5-0 to approve the professional services.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

4. Discussion regarding Amendment No. 1 to the Agreement to Install Monitoring Well on Parcel No. 503-0-050-275 (Jacob Dakessian, Trustee of the Survivor's Trust established under the Dakessian Family Trusts, as to an undivided 50% tenancy in common interest and to Jacob Dakessian, Trustee of the Unified Credit Trust established under the Dakessian Family Trusts, as to an undivided 50% tenancy in common interest)

The Manager of Engineering said that, in December 2017, the Board approved the Agreement to Install Monitoring Well (Agreement) on the above-referenced property. The Agreement provides the District access to install a deep groundwater monitoring well (MW3) and, once construction of the well is complete, requires the property owner to grant an easement for the well.

At the time the original Agreement was executed for MW3, staff had begun design for another monitoring well (MW2) with the goal of bidding and constructing both monitoring wells as a single project. An extended schedule was required to complete design and bid both monitoring wells as one project. The project was awarded in September 2018, and the Notice to Proceed was issued to the Contractor in October 2018. By the time the Contractor was available to mobilize to the first site at MW2, unfavorable weather conditions delayed the contractor's ability to mobilize until March 2019. Many unforeseen challenges were encountered during construction of MW2, which further delayed the start of construction of MW3 until June 2019.

The original Agreement included compensation for construction of MW3 within the monitoring well work area, which is adjacent to the property owner's fruit orchard. In anticipation of construction, the property owner left the work area unplanted for over a year. The amendment provides additional compensation in the amount of \$2,000 to account for lost production based on the expectation that construction of the monitoring well would have commenced sooner.

Walt Wendelstein of Cohen & Burge reviewed the amendment. A map of the location and copy of the amendment were included in the packet.

On a motion by Director Waters, seconded by Director Blois, the Board of Directors voted 5-0 to authorize the President of the Board and General Manager to execute the amendment.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

J. STRATEGIC PLANNING

The Manager of Strategic Planning briefed the Board on the September 26 meeting of the Delta Stewardship Council held at the Orange County Sanitation District. Director Blois and the General Manager also attended. The Council heard presentations from southern California water agencies on projects to reduce regional reliance on imported water from the Delta. For the District's representatives, observing the meeting provided an opportunity to better understand how Delta interests perceive southern California's resource strategies.

K. DISTRICT COUNSEL

None

L. BOARD OF DIRECTORS

1. Oral report on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

Director Blois provided an overview of topics discussed at recent Metropolitan committee and Board meetings. The topics included an update on Delta conveyance, the Delta smelt resiliency plan, the new Ethics Officer, and the appointment of Tracy Quinn as a City of Los Angeles Metropolitan director.

M. CLOSED SESSION

1. Pursuant to Government Code Section 54956.9(d)(2) Conference with Legal Counsel – Anticipated Litigation; 1 case.

2. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, Las Posas Valley Water Rights Coalition, et al v Fox Canyon Groundwater Management Agency, et. al., Santa Barbara Superior Court Case No. VENCIO0509700

At 5:46 p.m., Director Slosson adjourned to Closed Session to discuss Items M-1 and M-2 as stated on the agenda.

CLOSED SESSION CONTINUING (Item M-1)

Director Waters recused himself and left the meeting immediately prior to consideration of Item M-2.

CLOSED SESSION CONTINUING (Item M-2)

At 6:19 p.m., Director Slosson reconvened the meeting to Open Session.

Regarding M-1, Director Slosson stated that, on a motion by Director Blois, seconded by Director Santamaria, the Board voted 5-0 to reject the claim presented on September 6, 2019 by Hess, Hess & Herrera on behalf of claimant Jeffrey Long. The claim will be available for inspection pursuant to Government Code Section 54957.5.

Regarding M-2, Director Slosson stated that the Board received an update from counsel. In accordance with Section 3.2.1 of the District's Administrative Code, Board President Slosson appointed an Ad Hoc Committee with respect to the Las Posas Litigation. Directors Slosson and Santamaria will serve on the Ad Hoc Committee.

N. OTHER BUSINESS

None

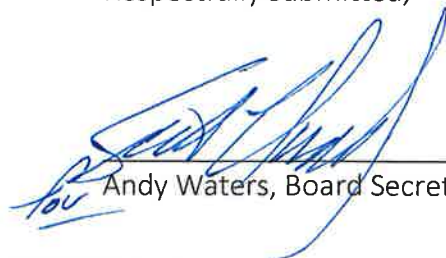
O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 6:21 p.m.

Respectfully submitted,



Andy Waters, Board Secretary