

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 6, 2019

**MINUTES**

The regular meeting of the Board of Directors of Calleguas Municipal Water District was held at the District Office, 2100 Olsen Road, Thousand Oaks, California, on March 6, 2019.

The meeting was called to order by Thomas L. Slosson, President of the Board, at 5:00 p.m.

**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present: Thomas L. Slosson, President  
Andres Santamaria, Vice President  
Scott Quady, Treasurer  
Andy Waters, Secretary  
Steve Blois, Director

Staff Present: Susan Mulligan, General Manager  
Eric Bergh, Manager of Resources  
Tony Goff, Manager of Operations and Maintenance  
Henry Graumlich, Manager of Strategic Planning  
Kristine McCaffrey, Manager of Engineering  
Dan Smith, Manager of Finance and Human Resources  
Sue Taylor, Acting Clerk of the Board

Legal Counsel Present: Robert Cohen, Cohen & Burge, LLP, District Counsel

**B. MINUTES**

On a motion by Director Quady, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve the February 20, 2019 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson  
NOES: None

**C. WRITTEN COMMUNICATION**

**1. Letter dated February 27, 2019 Support – SB 669 (Caballero): Safe Drinking Water Trust**

The Manager of Resources said that, through this letter, Calleguas expressed support for a measure sponsored by the Association of California Water Agencies (ACWA) that

establishes the Safe Drinking Water Trust in the State Treasury to help community water systems in disadvantaged communities provide access to safe drinking water. The Trust would be funded with General Fund dollars during a State Budget surplus year. The State would invest the principal and the net income from the Trust would be transferred to a Safe Drinking Water Fund, which the State Water Resources Control Board would administer. No action was taken.

**2. Letter dated February 28, 2019 Support – SB 414 (Caballero): The Small System Water Authority Act of 2019**

The Manager of Resources said that, through this letter, Calleguas expressed support for a measure sponsored by the California Municipal Utilities Association and Eastern Municipal Water District that creates the Small System Water Authority Act of 2019 to provide a tool to prevent chronically non-compliant water systems from serving contaminated water to Californians. The bill proposes to merge non-compliant water systems into a larger and more robust public water system that can take advantage of improved economies of scale, streamlined managerial functions, and enhanced financial capacity. No action was taken.

**3. Coalition letter dated March 1, 2019 Oppose – SB 204 (Dodd): Delta Conveyance**

The Manager of Resources said that, through this coalition letter, Calleguas expressed opposition for a bill that would require any long-term state water contracts or contracts related to California WaterFix be submitted to the legislature for review and possible hearings. The bill is the latest in a series of measures introduced in recent years designed to impede implementation of California WaterFix. No action was taken.

**D. ORAL COMMUNICATION**

None

**E. GENERAL MANAGER**

**1. February 2019 Monthly Status Report**

The Board asked questions and the General Manager and department managers answered them. No action was taken.

**2. Discussion regarding Calleguas groundwater storage credits in the Oxnard and Pleasant Valley Basins**

The General Manager said that staff recently finished confirming groundwater storage quantities with the Fox Canyon Groundwater Management Agency and it is expected that the confirmed quantities will be documented accordingly in the upcoming draft Groundwater Sustainability Plans.

Calleguas has limited options for production and use of water stored in the Oxnard and Pleasant Valley basins because it does not have extraction facilities in those areas. There would be benefit in working with the purveyors to put this water to use.

The General Manager described the programs under which this water was stored, rules associated with its extraction, and options for its beneficial use. No action was taken.

## F. FINANCE AND HUMAN RESOURCES

### 1. January 2019 Financial Statements

The Manager of Finance and Human Resources presented the financial statements. No action was taken.

## G. OPERATIONS AND MAINTENANCE

### 1. Discussion regarding approval of professional services by Carollo Engineers, Inc. to perform engineering services related to the study of scaling in the Salinity Management Pipeline (SMP) for an amount not to exceed \$123,935

The Manager of Operations and Maintenance explained that white scale in the SMP has caused plugging and/or failure of various components like globe valves, isolation valves, and air and vacuum release valves. To find a solution, staff contacted two consulting firms known to have relevant experience and expertise. Staff received proposals from and interviewed both firms and selected Carollo Engineers, Inc. because they demonstrated a more thorough understanding of District needs.

The scope of the study includes review of existing SMP design, development of a system discharge and water quality model, and recommendations for scale mitigation.

On a motion by Director Blois, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve the professional services.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

## H. RESOURCES AND PUBLIC AFFAIRS

### 1. Discussion regarding Resolution No. 1964, Calleguas Municipal Water District Annexation – CEDC (Calleguas Annexation No. 103)

RESOLUTION OF THE BOARD OF DIRECTORS  
OF CALLEGUAS MUNICIPAL WATER DISTRICT  
INITIATING PROCEEDINGS FOR THE CONCURRENT ANNEXATION OF TERRITORY  
WITHIN THE COUNTY OF VENTURA TO THE METROPOLITAN  
WATER DISTRICT OF SOUTHERN CALIFORNIA AND TO THE  
CALLEGUAS MUNICIPAL WATER DISTRICT AND REQUESTING APPROVAL BY  
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA AND VENTURA LOCAL  
AGENCY FORMATION COMMISSION

Calleguas Municipal Water District Annexation – CEDC  
(Calleguas Annexation No. 103)

The Manager of Resources said that this resolution initiates Calleguas Annexation No. 103 and requests approval by Metropolitan and the Ventura Local Agency Formation Commission (LAFCo). The land under consideration is a 1.98 acre parcel identified as APN: 225-0-014-020 near the intersection of Pleasant Valley Road and Etting Road within the City of Oxnard. The property is located outside the present boundary of Calleguas.

The applicant, Cabrillo Economic Development Corporation (CEDC), proposes to construct 42 lower-income affordable apartments in four connected structures around an approximately 15,000 square feet recreation area and community room/learning center. The proposed development also includes 77 vehicle and 5 motorcycle parking spaces, for a total of 82 resident parking spaces. No water service currently exists for the property. Oxnard will serve the property after annexation. Future imported water demand for the site is estimated at 10.38 AFY.

On August 2, 2018, the City of Oxnard's Planning Commission adopted Resolution No. 2018-18 finding the applicant's planned development exempt from CEQA through Section 15332 (Class 32) – Infill Development. A copy of this resolution was included in the Board Packet. As Calleguas is a Responsible Agency under CEQA, staff recommends that the Board adopt the findings of the City of Oxnard as provided in the proposed resolution.

The applicant delivered a deposit against administrative expenses in the amount of \$20,000 and has signed a Landowner's Request to Annex and Approval of Parcel Charges as well as an indemnity agreement.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 5-0 to adopt Resolution No. 1964. Resolution No. 1964 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

## **2. Water Supply Update**

The Manager of Resources gave a brief update on water supply conditions. No action was taken.

## **3. Status of California WaterFix**

The Manager of Resources said that, at a recent Metropolitan Bay Delta Committee meeting, staff reported that the details about size, permitting, and environmental documents are expected to be known in April. No action was taken.

# **I. ENGINEERING AND CONSTRUCTION**

## **1. Discussion regarding Easement Deed for fiber optic line to Lindero Pump Station (Conejo Recreation and Park District), located just east of Erbes Road and south of Avenida de las Flores, Thousand Oaks**

The Manager of Engineering said that, in order to address unreliable communications with Lindero Pump Station, staff would like to make a direct connection to an existing fiber optic pullbox just outside the pump station property. To accomplish this, a small easement is needed from the underlying property owner, Conejo Recreation and Park District.

On a motion by Director Santamaria, seconded by Director Waters, the Board of Directors voted 5-0 to authorize the President of the Board and the General Manager to sign the certificate of acceptance for the Easement Deed for Parcel CMWD 2103G.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

## **2. Discussion regarding Pump Station Study**

The Manager of Engineering provided an overview of an upcoming study to evaluate the condition of Calleguas' pump stations. No action was taken.

**J. STRATEGIC PLANNING**

None

**K. DISTRICT COUNSEL**

None

**L. BOARD OF DIRECTORS**

- 1. Discussion regarding Resolution No. 1962, Concurring in Nomination of Brent Hastey of the Yuba County Water Agency to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA)**

RESOLUTION OF THE BOARD OF DIRECTORS  
OF CALLEGUAS MUNICIPAL WATER DISTRICT  
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

The General Manager said that ACWA JPIA requires that, in order for a person to be nominated to the Executive Committee, his own agency must adopt a nominating resolution and three other member districts must adopt concurring resolutions. This action is to adopt a concurring resolution for Brent Hastey of Yuba County Water Agency for nomination to the ACWA JPIA Executive Committee.

On a motion by Director Blois, seconded by Director Waters, the Board of Directors voted 5-0 to adopt Resolution No. 1962. Resolution No. 1962 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson  
NOES: None

- 2. Discussion regarding Resolution No. 1963, Concurring in Nomination of Jerry Gladbach of Santa Clarita Valley Water Agency to the Executive Committee of ACWA JPIA**

RESOLUTION OF THE BOARD OF DIRECTORS  
OF CALLEGUAS MUNICIPAL WATER DISTRICT  
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

The General Manager said this action is to adopt a concurring resolution for Jerry Gladbach of Santa Clarita Valley Water Agency for nomination to the ACWA JPIA Executive Committee.

On a motion by Director Waters, seconded by Director Blois, the Board of Directors voted 5-0 to adopt Resolution No. 1963. Resolution No. 1963 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

**3. Public hearing and discussion regarding amendment to Ordinance No. 15, Setting Directors' Compensation**

**ORDINANCE NO. 15**

**AN ORDINANCE OF  
CALLEGUAS MUNICIPAL WATER DISTRICT  
SETTING DIRECTORS' COMPENSATION**

At 6:44 p.m., President Slosson opened the Public Hearing. There was no public comment. At 6:45 p.m., President Slosson closed the Public Hearing.

The General Manager said that, at its January 16, 2019 meeting, the Board of Directors discussed an amendment to Ordinance No. 15, increasing compensation to Board members from \$220.00 to \$225.00 per meeting, and set a hearing date on March 6, 2019 at 5:00 p.m. for consideration of the amended ordinance and adoption, if so desired. The last adjustment of the compensation of the Board was February 1, 2017.

A notice of hearing was published twice in a newspaper of general circulation and posted on the District's notice boards. To date, the District has received no comments from the public regarding this matter.

The Board had a discussion about reasons to make an adjustment and reasons not to do so.

On a motion by Director Santamaria, seconded by Director Blois, the Board of Directors voted 3-2 to adopt amended Ordinance No. 15. Amended Ordinance No. 15 is attached and made part of these minutes.

AYES: Directors Blois, Santamaria, Slosson

NOES: Directors Waters, Quady

**4. Oral report on meetings attended by Board members**

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

**5. Discussion regarding upcoming meetings to be attended by Board members**

The Board discussed meetings they planned to attend.

**6. Metropolitan update**

Director Blois provided details about the WaterFix discussion at the Bay Delta Committee Meeting.

**M. CLOSED SESSION**

None

**N. OTHER BUSINESS**

None

**O. FUTURE AGENDA ITEMS**

None

**P. ADJOURNMENT**

Director Slosson declared the meeting adjourned at 7:11 p.m.

Respectfully submitted,



Andy Waters, Board Secretary