

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
August 15, 2018

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held at the District Office, 2100 Olsen Road, Thousand Oaks, California, on August 15, 2018.

The meeting was called to order by Andres Santamaria, Vice President of the Board, at 5:00 p.m.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present: Andres Santamaria, Vice President
Scott Quady, Treasurer
Steve Blois, Director

Directors Absent: Thomas L. Slosson, President
Andy Waters, Secretary

Staff Present: Susan Mulligan, General Manager
Tony Goff, Manager of Operations and Maintenance
Kristine McCaffrey, Manager of Engineering
Dan Smith, Manager of Finance and Human Resources
Kara Wade, Clerk of the Board

Legal Counsel Present: Robert Cohen, Cohen & Burge, LLP, District Counsel

B. MINUTES

The minutes for July 18, 2018 were deferred because there was not a quorum of Board members present who were also present at that meeting.

C. WRITTEN COMMUNICATION

None

D. ORAL COMMUNICATION

None

E. GENERAL MANAGER

1. July 2018 Monthly Status Report

The Board asked questions and the General Manager and department managers answered them. No action was taken.

2. Amendment to Memorandum of Understanding to Participate in the Watersheds Coalition of Ventura County's Integrated Regional Water Management Planning Efforts

The General Manager said that the Watersheds Coalition of Ventura County (WCVC) coordinates the area's Integrated Regional Water Management (IRWM) planning and implementation process. In accordance with a Memorandum of Understanding (MOU) between the County of Ventura and WCVC members like Calleguas, the County provides staff to update and implement the IRWM Plan and WCVC members provide funding for this effort.

The purpose of this effort is to enable WCVC members to qualify for grant funding that is administered through the state's IRWM program. To date the WCVC has been awarded approximately \$83 million in grant funds, of which Calleguas has received \$14.5 million.

Calleguas signed the MOU in 2008 and an amendment in 2013 that extended the term to 2018. The purpose of the proposed second amendment is to extend the term to 2023. There will continue to be opportunities for Calleguas to apply for grant funding through the IRWM program, so it was recommended that Calleguas sign the amendment in order to remain a member of the WCVC.

On a motion by Director Quady, seconded by Director Blois, the Board of Directors voted 3-0 to authorize the General Manager to execute the MOU amendment.

AYES: Directors Blois, Quady, Santamaria
NOES: None

F. FINANCE AND HUMAN RESOURCES

1. July 2018 Water Use and Sales, June 2018 Power Generation, and July 2018 Investment Summary Reports

The Manager of Finance and Human Resources presented the reports. No action was taken.

2. Disbursements for the District's monthly activities for July 2018

Director Quady presented the disbursement report. The Board asked questions and the managers answered them.

On a motion by Director Quady, seconded by Director Blois, the Board of Directors voted 3-0 to approve the outstanding bills for payment.

AYES: Directors Blois, Quady, Santamaria

NOES: None

G. OPERATIONS AND MAINTENANCE

1. Update on Lake Bard monitoring for quagga mussels

The Manager of Operations and Maintenance provided an update on sampling and analysis for quagga mussels in Lake Bard. He said sampling had recently been initiated as a precautionary measure so that if quaggas are detected, they can be eradicated as quickly as possible. The initial sampling event yielded inconclusive results, with the Scripps Research Institute laboratory indicating that quagga veligers were detected, and the Metropolitan Water District laboratory indicating that they were not. Staff will continue to monitor Lake Bard and work with the labs on their analytical methods.

H. RESOURCES AND PUBLIC AFFAIRS

None

I. ENGINEERING AND CONSTRUCTION

1. Engineering & Construction Committee Report

Committee Chair Blois summarized the discussion from the Engineering & Construction Committee meeting held on August 8, 2018. He said that the tour of Grandsen Pump Station, Phase 2 construction was impressive and the discussion regarding the 5 Year Capital Improvement Program was informative, noting that some projects have been completed and others have been added. No action was taken.

J. STRATEGIC PLANNING

None

K. DISTRICT COUNSEL

None

L. BOARD OF DIRECTORS

1. Oral reports on meetings attended by Board members

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

2. Discussion regarding upcoming meetings to be attended by Board members

The Board discussed meetings they planned to attend.

3. Metropolitan update

Director Blois said that the Metropolitan Board had heard a soils expert speak about the potential for the disappearance of Earth's topsoil unless more sustainable farming methods are implemented. He said that the joint powers agreements necessary for financing and construction of California WaterFix are now in place.

4. Discussion regarding Resolution No. 1950, nominating a Calleguas Board Member to Fill the term of 1/1/2015 to 1/1/2019 for the Regular or Alternate Special District Member of the Ventura Local Agency Formation Commission (LAFCo)

Vice President Santamaria said that this item was removed from the agenda due to a typographical error and would be placed on a future agenda.

5. Appointment of a voting representative and alternate for Ventura County Special Districts Association (VCSDA)

The General Manager said that, since 1974, the Ventura County Special Districts Association (VCSDA) has represented over 20 independently governed special districts. Members include water districts, health care districts, and park districts. Meetings are held every two months to share information on topics of mutual interest and network with counterparts at other special districts.

VCSDA is formalizing its structure to meet the legal requirements for a nonprofit organization. Part of that process includes establishment of bylaws and a formal voting procedure. As a result, each member must designate an official voting representative and an alternate. She recommended that the Calleguas Board appoint two of its members to serve in these roles.

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 3-0 to appoint Director Santamaria as the voting representative, and Director Quady as the alternate, on VCSDA.

AYES: Directors Blois, Quady, Santamaria
NOES: None

M. CLOSED SESSION

1. Closed Session conference with legal counsel regarding existing litigation pursuant to Government Code Section 54956.9(d) (1): Jensen, et al v. Calleguas Municipal Water District, et al, VCSC Case No. 56-2016-00490570-CU-EI-VTA

At 6:00 p.m., Director Santamaria adjourned to Closed Session to discuss Item M-1 as stated on the agenda.

CLOSED SESSION CONTINUING

At 6:12 p.m., Director Santamaria reconvened the meeting to Open Session.

The Board voted 3-0 to amend the settlement agreement to provide more time for the completion of the Remedial Work under paragraph 3(c) of the agreement. The amendment, once executed, will be available for review pursuant to Government Code 54957.1.

N. OTHER BUSINESS

None

O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

Director Santamaria declared the meeting adjourned at 6:13 p.m.

Respectfully submitted,



Andy Waters, Board Secretary