

**CALLEGUAS MUNICIPAL WATER DISTRICT**  
2100 Olsen Road, Thousand Oaks, California 91360  
www.calleguas.com

**BOARD OF DIRECTORS MEETING**  
July 1, 2020, 5:00 p.m.

**AGENDA**

Written communications from the public must be received by 8:30 am on the Thursday preceding a regular Board meeting in order to be included on the agenda and considered by the Board at that meeting. Government Code Section 54954.2 prohibits the Board from taking action on items not posted on the agenda except as provided in Subsection 54954.2(b).

**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

BOARD OF DIRECTORS

Thomas Slosson, President  
Andres Santamaria, Vice President  
Scott H. Quady, Treasurer  
Andy Waters, Secretary  
Steve Blois, Director

**B. MINUTES**

*Action: It is recommended that the Board approve the June 17, 2020 minutes.*

**C. WRITTEN COMMUNICATION**

1. Request for Water Infrastructure Funding in Future COVID-19 Legislation

**D. ORAL COMMUNICATION**

Members of the public may address the Board on items within the jurisdiction of the Board that do not appear on the agenda. Please limit remarks to three minutes.

To participate:

<https://us02web.zoom.us/j/83678462648?pwd=MU05SG1seGxVVG5BS3FBMzV1Nm9xZD09>

Phone # +1 (408) 638-0968 (Note San Jose area code)

Meeting ID: 836 7846 2648

Password: 326346

**E. GENERAL MANAGER**

1. June 2020 Monthly Status Report

**F. ADMINISTRATIVE SERVICES**

1. May 2020 Financial Statements
2. Discussion regarding Resolution No. 1994 Imposing Water Standby Charges  
*Action: It is recommended that the Board adopt Resolution No. 1994.*

**G. OPERATIONS AND MAINTENANCE**

**H. RESOURCES AND PUBLIC AFFAIRS**

**I. ENGINEERING AND CONSTRUCTION**

1. Engineering & Construction Committee Report

**J. WATER POLICY AND STRATEGY**

1. Update on Metropolitan Water District Integrated Water Resources Plan “Drivers of Change” Survey

**K. DISTRICT COUNSEL**

**L. BOARD OF DIRECTORS**

1. Oral report on meetings attended by Board members
2. Discussion regarding upcoming meetings to be attended by Board members
3. Metropolitan update

**M. CLOSED SESSION**

**N. OTHER BUSINESS**

**O. FUTURE AGENDA ITEMS**

**P. ADJOURNMENT** to Board Meeting July 15, 2020 at 5:00 p.m.

**Note:** In accordance with Executive Orders N-25-20, N-29-20, and N-33-20 issued by the Governor of the State of California in response to COVID-19, in-person public participation at Calleguas Municipal Water District meetings is suspended. The District has established alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

In addition to the above referenced methods of participation, members of the public may also participate by submitting comments by email to [info@calleguas.com](mailto:info@calleguas.com) by 5:00 p.m. on the calendar day prior to the public meeting. Email headers should refer to the Board meeting for which comments are offered. Comments received will be placed into the record and distributed appropriately.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available on the District website at [www.calleguas.com](http://www.calleguas.com)

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Secretary to the Board in advance of the meeting to ensure the availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.



## Board Meeting Agenda Memo July 1, 2020

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*\* An asterisk indicates that additional paperwork is provided in the packet or will be sent out later to supplement the packet as noted.*

### C. WRITTEN COMMUNICATION

#### 1. Request for Water Infrastructure Funding in Future COVID-19 Legislation\*

The District submitted a letter to Majority Leader McConnell, Minority Leader Schumer, Speaker Pelosi, and Minority Leader McCarthy requesting the inclusion of water infrastructure funding in future legislation as they consider further measures to help our country recover economically from COVID-19.

### E. GENERAL MANAGER

#### 1. June 2020 Monthly Status Report\*

### F. ADMINISTRATIVE SERVICES

#### 1. May 2020 Financial Statements\*

#### 2. Discussion regarding Resolution No. 1994 Imposing Water Standby Charges\*

*Action: It is recommended that the Board adopt Resolution No. 1994.*

Each year Calleguas renews the Water Standby Charge for the following fiscal year as authorized by Government Code 54984.2. An Engineer's Report is the basis for the Water Standby Charge in accordance with Government Code 54984.3. The report describes current water supply challenges and the District's financial plan to meet them, and emphasizes the importance of local projects in maintaining water supply reliability. An updated Engineer's Report was prepared in May 2017 to reflect the most recent water master plan.

No changes are proposed in the rate schedule. The basic rate remains \$5 per parcel and \$5 per acre on parcels greater than one acre. The total revenue forecast for FY 2021 is \$1,400,000, the average net revenue over the past several years. Since there are no changes in the charge or rate schedule, a public hearing is not required per Government Code 54984.7. The Engineer's Report is available for public review on Calleguas' web site at:

<http://www.calleguas.com/images/docs-financial/engrpt2017.pdf>. The FY 2020-21 tax roll will be provided by the County Assessor's Office early in this fiscal year.

**G. OPERATIONS AND MAINTENANCE**

**H. RESOURCES AND PUBLIC AFFAIRS**

**I. ENGINEERING AND CONSTRUCTION**

**1. Engineering & Construction Committee Report**

Committee Chair Blois will summarize the discussion from the Engineering & Construction Committee meeting held on June 19, 2020.

**J. WATER POLICY AND STRATEGY**

**1. Update on Metropolitan Water District Integrated Water Resources Plan "Drivers of Change" Survey\***

The Associate General Manager will provide an update on Metropolitan's recent survey rating the significance of various "Drivers of Change" relative to future water supply reliability. The survey solicited responses from Metropolitan directors, member agency managers, and the public. The survey is a component of a larger scenario planning process Metropolitan is using to update its Integrated Water Resources Plan (IRP). The Associate General Manager will explain the role of the survey in the broader context of Metropolitan's scenario planning process. Metropolitan's IRP update will help frame the District's strategic plan update.

**K. DISTRICT COUNSEL**

**L. BOARD OF DIRECTORS**

**1. Oral report on meetings attended by Board members**

Pursuant to Government Code Section 53232.3(d), Board members will provide oral reports on meetings attended at the expense of the District.

**2. Discussion regarding upcoming meetings to be attended by Board members\***

The table of upcoming meetings is provided as a packet insert.

**3. Metropolitan update**

Director Blois will provide an update on the most recent Metropolitan Board and committee meetings.

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
June 17, 2020

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held telephonically and via videoconference in accordance with Executive Orders N-25-20, N-29-20, and N-33-20 of the State of California on June 17, 2020.

The meeting was called to order by Thomas L. Slosson, President of the Board, at 5:00 p.m.

**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present via Videoconference:	Thomas L. Slosson, President Andres Santamaria, Vice President Scott Quady, Treasurer Andy Waters, Secretary Steve Blois, Director
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Staff Present at District Headquarters and Participating via Videoconference:	Anthony Goff, General Manager Dan Drugan, Manager of Resources Rob Peters, Manager of Operations and Maintenance Dan Smith, Manager of Administrative Services
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Staff Present via Videoconference:	Tricia Ferguson, General Services Supervisor Henry Graumlich, Associate General Manager Kristine McCaffrey, Manager of Engineering Sue Taylor, Accounting Supervisor Kara Wade, Clerk of the Board
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Legal Counsel Present via Teleconference:	Robert Cohen, Cohen & Burge, LLP, District Counsel
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Consultant Present via Videoconference:	Helen Streck, President and CEO, Kaizen InfoSource, LLC
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**B. MINUTES**

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 5-0 to approve the June 3, 2020 minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

## C. WRITTEN COMMUNICATION

### 1. H.R. 7073 (Garamendi), the “Special Districts Provide Essential Services Act” (Support)

The Manager of Resources said that the District submitted a letter to Congresswoman Brownley, Congressman Garcia, Senator Feinstein, and Senator Harris urging support of H.R. 7073, the “Special Districts Provide Essential Services Act”, which would bring much-needed relief resources to special districts in our community, throughout California, and across the nation. Currently, special districts are ineligible for direct federal financial assistance under the CARES Act. Representative Garamendi’s legislation would ensure that the 2,700 special districts in California and 30,000 special districts nationwide are eligible for any additional federal assistance provided by Congress to state, county, and local governments to aid in the fight against COVID-19. No action was taken.

## D. ORAL COMMUNICATION

None

## E. GENERAL MANAGER

None

## F. ADMINISTRATIVE SERVICES

### 1. May 2020 Water Use and Sales, April 2020 Power Generation, and May 2020 Investment Summary Reports

The Manager of Administrative Services presented the subject reports. No action was taken.

### 2. Disbursements for the District’s monthly activities for May 2020

Director Quady presented the disbursement report. The Board asked questions, which the managers answered.

On a motion by Director Quady, seconded by Director Santamaria, the Board of Directors voted 5-0 to approve the outstanding bills for payment.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

### 3. Consideration of the proposed Fiscal Year 2020/21 Budget

The Accounting Supervisor said that the proposed budget was presented at the May 27, 2020 Special Board meeting and discussed in detail. Since that meeting, staff



continued to examine ways to reduce the operating budget. This current budget reflects an additional \$124,250 reduction in expenditures. The reductions include cuts to the Administration travel budget, Administration outside services budget, Operations and Maintenance outside services budget, and the suspension of fleet vehicle purchases.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 5-0 to adopt the proposed Fiscal Year 2020/21 Budget.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

#### **4. Discussion regarding professional services to be performed in Fiscal Year 2020/21 on contracts without a fixed scope and fee**

The Manager of Administrative Services said that Ordinance No. 18 requires Board approval of professional services to be performed on contracts without a fixed scope and fee in the following cases:

- Engineering services, engineering studies, land surveying, project permitting, environmental compliance, construction related services, computer programming, or groundwater services for which the estimated value is greater than \$100,000 in any fiscal year
- Any other services for which the estimated value is greater than \$34,999 in any fiscal year

Whenever possible, professional services are performed on a not-to-exceed basis tied to a specific scope of work, but sometimes it is not possible to define the scope ahead of time. Examples include inspection services, which depend on the quality and duration of a contractor's work, or software troubleshooting work, which depends on how many problems arise during the year. In such cases, staff obtains hourly rates for the consultants and approves payment for work monthly, as services are provided.

Enclosed in the packet was a list of the consultants and not-to-exceed amounts for which staff is seeking Board approval for the upcoming fiscal year. Funds are included in the proposed Fiscal Year 2020/21 budget.

On a motion by Director Santamaria, seconded by Director Blois, the Board of Directors voted 5-0 to approve the Fiscal Year 2020/21 not-to-exceed amounts for these professional services.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

**5. First Quarter 2020 Consultant Report**

The Manager of Administrative Services presented the report. No action was taken.

**6. Discussion regarding a request from City of Thousand Oaks for a waiver of a \$10,045.37 charge for late payment of its April 2020 invoice**

The Manager of Administrative Services said that a letter from the City of Thousand Oaks, dated June 5, 2020, requested that the District waive the late charge related to their April 2020 invoice payment. The payment was due on Friday, May 29, and received by wire transfer on Wednesday, June 10. Per the letter from the City of Thousand Oaks, the error occurred due to a change in accounts payable processes brought on by the COVID-19 pandemic. As soon as the City became aware of the issue, they began working on processing the invoice for payment.

In accordance with Ordinance No. 12, the City of Thousand Oaks was assessed a one percent penalty on its April invoice. Board approval is required if the fee is to be waived.

The City of Thousand Oaks has an outstanding payment history and the District was unable to find any instances of late payments in the past 10 years. Due to the nature of the COVID-19 pandemic that resulted in substantial changes in work processes and the outstanding payment history of the City of Thousand Oaks, staff recommended waiving this late charge.

On a motion by Director Quady, seconded by Director Waters, the Board of Directors voted 5-0 to grant a waiver of the late charge.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

**G. OPERATIONS AND MAINTENANCE**

**1. Discussion regarding an award of contract to California Fuels for provision of gasoline pursuant to a California Department of General Services Fuel Contract**

The Manager of Operations and Maintenance said that the proposed action is to award a contract to California Fuels for provision of gasoline for an amount not to exceed \$125,000 for the period of July 1, 2020 through June 30, 2021. The proposed procurement would be pursuant to a state procurement contract.

The price for gasoline purchased under this contract is tied to a standard rate which varies according to specified industry benchmarks. The price under the same contract in 2019 averaged \$2.96 per gallon.

On a motion by Director Waters, seconded by Director Santamaria, the Board of Directors voted 5-0 to authorize the General Manager to enter into the contract.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson  
NOES: None

**2. Discussion regarding the adoption of the Records and Information Management Policy and Records Retention Schedule**

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS  
MUNICIPAL WATER DISTRICT  
ADOPTING THE RECORDS AND INFORMATION MANAGEMENT POLICY AND  
RECORD RETENTION SCHEDULE

The General Services Supervisor said that, for the past year, General Services staff worked with the District's consultant, Kaizen InfoSource, LLC, on the development of an updated Records and Information Management Policy and Records Retention Schedule. With this work recently completed, staff seeks the adoption of the Records and Information Policy and Records Retention Schedule by the Board of Directors to authorize the destruction or disposition of any category of records in accordance with California Government Code §§60200 et. seq.

On a motion by Director Blois, seconded by Director Quady, the Board of Directors voted 5-0 to adopt Resolution No. 1993 authorizing the implementation of the Records and Information Management Policy and Records Retention Schedule for the District. Resolution No. 1993 is attached and made part of these minutes.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson  
NOES: None

**3. 2020 Annual Water Quality Report**

The General Manager said that the 2020 Annual Water Quality Report was updated to reflect the correction of a typographical error in the reporting of Perfluorohexanoic Acid (PFHxA) from 26 to 2.6 parts per trillion.

**H. RESOURCES AND PUBLIC AFFAIRS**

None

## **I. ENGINEERING AND CONSTRUCTION**

### **1. Discussion regarding Easement Agreement for Permanent and Temporary Construction Easements for OSR Feeder, Las Posas Feeder and Misc. Valve Improvements, Project No. 442 (Delta-JC, LLC)**

The Manager of Engineering said that, in accordance with the Real Property Acquisition Agreement the Board approved on June 3, 2020, Calleguas has issued a check for \$7,000 as payment for the easements and Delta-JC LLC has executed the Easement Agreement. The agreement grants Calleguas a permanent easement and a temporary construction easement to enable construction of a bypass at Pressure Regulating Station No. 6A. This item seeks Board approval for the execution of documents to finalize the Easement Agreement and accept the easements granted thereunder.

On a motion by Director Blois, seconded by Director Santamaria, the Board of Directors voted 5-0 to authorize the President of the Board and the General Manager to sign the Easement Agreement and the certificate of acceptance for Parcel CMWD 2039.

AYES: Directors Blois, Waters, Quady, Santamaria, Slosson

NOES: None

## **J. WATER POLICY AND STRATEGY**

The Associate General Manager noted the continued progress on Metropolitan's Integrated Water Resources Plan's scenario planning process. The initial step in that process is to identify drivers of change that would inform a scenario planning framework. Metropolitan staff is soliciting input from stakeholders, Metropolitan member agencies, and Metropolitan directors through a survey rating the relative significance of drivers for future water supply reliability in southern California. The General Manager, Associate General Manager, Manager of Engineering, and Manager of Resources conferred on the survey and submitted a District staff perspective.

## **K. DISTRICT COUNSEL**

District Counsel said that, a Case Management Conference had been scheduled for June 12, 2020 regarding the Las Posas Litigation and was continued by Judge Anderle to July 10, 2020. District Counsel also informed the Board that a new lawsuit has been filed by the Las Posas Basin Water Rights Coalition against Fox Canyon Groundwater Management Agency (FCGMA) alleging flaws in the Groundwater Sustainability Plan developed by FCGMA.

## **L. BOARD OF DIRECTORS**

### **1. Oral reports on meetings attended by Board members**

Board members provided oral reports on meetings attended at the expense of the District, pursuant to Government Code Section 53232.3(d). All expenses would be filed at the end of the month, accompanied by receipts.

### **2. Discussion regarding upcoming meetings to be attended by Board members**

The Board discussed meetings they planned to attend.

### **3. Metropolitan update**

Director Blois referred to the summary report for the Metropolitan Board meeting on June 9, 2020 that was included in the packet. He said that the majority of the meeting was listening to public comments regarding SB 625. The proposed bill would dissolve the current board of directors of Central Basin Municipal Water District (MWD) and suspend its November 3, 2020 election for directors of the district. Citing insolvency and irregularities in governance, the bill would place Central Basin MWD in receivership under the administration of the Water Replenishment District of Southern California pending a review by the County of Los Angeles Local Area Formation Commission on operations and governance. Metropolitan has taken a neutral position on the bill.

## **M. CLOSED SESSION**

None

## **N. OTHER BUSINESS**

None

## **O. FUTURE AGENDA ITEMS**

None

P. ADJOURNMENT

Director Slosson declared the meeting adjourned at 6:01 p.m.

Respectfully submitted,

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Andy Waters, Board Secretary

THOMAS L. SLOSSON, PRESIDENT  
DIVISION 1

ANDY WATERS, SECRETARY  
DIVISION 3

STEVE BLOIS, DIRECTOR  
DIVISION 5



ANDRES SANTAMARIA, VICE PRESIDENT  
DIVISION 4

SCOTT H. QUADY, TREASURER  
DIVISION 2

ANTHONY GOFF  
GENERAL MANAGER

web site: [www.calleguas.com](http://www.calleguas.com)

2100 OLSEN ROAD • THOUSAND OAKS, CALIFORNIA 91360-6800 805/526-9323 • FAX: 805/522-5730

June 25, 2020

The Honorable Nancy Pelosi, Speaker  
United States House of Representatives  
1236 Longworth House Office Building  
Washington, D.C. 20515

The Honorable Mitch McConnell, Leader  
United States Senate  
317 Russell Senate Office Building  
Washington, D.C. 20510

The Honorable Kevin McCarthy, Leader  
United States House of Representatives  
2468 Rayburn House Office Building  
Washington, D.C. 20515

The Honorable Charles Schumer, Leader  
United States Senate  
322 Hart Senate Office Building  
Washington, D.C. 20510

**RE: Request for Water Infrastructure Funding in Future COVID-19 Legislation**

Dear Majority Leader McConnell, Minority Leader Schumer, Speaker Pelosi and Minority Leader McCarthy:

Calleguas Municipal Water District (Calleguas or District) appreciates your leadership to address the consequences caused by the recent COVID-19 outbreak by passing legislation to provide relief for this emergency. As you consider further measures to help our country recover economically — including boosting federal funding for infrastructure — Calleguas respectfully requests you include water infrastructure funding in future COVID-19 legislation.

Calleguas is one of twenty-six member agencies of the Metropolitan Water District of Southern California and the primary urban water supplier in Ventura County, providing potable water service to three quarters of the County's population. Through 20 retail water agencies and companies, Calleguas provides water to the cities of Oxnard, Camarillo, Moorpark, Simi Valley, Thousand Oaks, and Port Hueneme as well as surrounding areas of unincorporated Ventura County.

**INCREASING FINANCIAL DIFFICULTIES**

Even before the COVID-19 crisis, California's water community, along with much of the nation, faced deteriorating infrastructure, increased regulatory compliance costs, and climate related challenges. A recent study by the American Water Works Association (AWWA) and the Association of Metropolitan Water Agencies (AMWA) indicates water providers are facing increasing financial difficulties due to the COVID-19 pandemic. The study states:

*The results of the assessment indicate that the aggregate financial impact of COVID-19 on drinking water agencies will likely be approximately \$13.9 billion, representing an overall 16.9 percent*

*financial impact on the drinking water sector. These impacts are a result of drinking water providers eliminating shut offs for non-payment, anticipated increased delinquencies as a result of high unemployment rates, reductions in non-residential water demands and associated revenues offset by increases in residential consumption, and lower customer growth.*

*Due to these financial impacts, drinking water agencies across the nation are anticipated to delay and reduce capital expenditures by as much as \$5 billion (annualized) to help manage cash flows due to the crisis. These capital expenditure reductions will have a cascade effect on economic activity in communities across the U.S. As a result, communities will experience a reduction in economic activity by as much as \$32.7 billion (annualized) in aggregate when considering economic multiplier effects. The reduction in capital expenditures is also anticipated to result in a loss of 75,000 to 90,000 private sector jobs.*

*The financial impact of the COVID-19 crisis on water and wastewater agencies combined is estimated to exceed \$27 billion.<sup>1</sup>*

## **AGING INFRASTRUCTURE CONCERNS**

The Bureau of Reclamation (Reclamation) delivers water to 31 million Americans throughout the west and supports \$63.9 billion in economic output and 456,000 jobs. First established in 1902, Reclamation operates over 500 sites including dams, reservoirs, canals, and hydropower. Many of Reclamation's facilities are between 50 and 100 years old and in serious need of repair. Additionally, Reclamation currently is experiencing an infrastructure and maintenance backlog of approximately \$3 billion. \$700 million of the backlog is for Title XVI recycling projects.

Calleguas strongly encourages Congress to include a Reclamation Title in any future COVID-19 infrastructure legislation to address aging infrastructure and related water supply concerns now facing the Bureau of Reclamation.

## **COMPREHENSIVE APPROACH**

Calleguas strongly believes that water use efficiency, water recycling, desalination, wildfire management/headwaters protection, safe drinking and clean water, ecosystem restoration, regional and inter-regional water resilience, groundwater, flood protection, and surface storage projects are all needed for a diversified, water management portfolio and such efforts must be included in future COVID-19 stimulus packages. Types of projects that should be included are:

**Dam Safety/Reservoir Operations:** Dam safety projects at high hazard dams, reservoir seismic retrofit projects, and new spillways and repairs at existing dams to facilitate implementation of Forecast Informed Reservoir Operations.

**Regional and Inter-Regional Water Resilience:** Regional and inter-regional water resilience projects, including regional water conveyance projects and water quality projects.

**Groundwater:** Projects that support groundwater banking, conjunctive use, water quality monitoring and remediation, including for contaminants of emerging concern, or other groundwater projects and programs that improve water resilience and reduce groundwater overdraft.

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<sup>1</sup> [AWWA/AMWA Report: The Financial Impact of the COVID-19 Crisis on U.S. Drinking Water Utilities, April 14, 2020](#)



**Flood Protection:** Flood infrastructure projects to support flood risk reduction and provide State cost shares for priority U.S. Army Corps of Engineers projects. Multi-benefit flood control projects that support flood risk reduction and ecosystem restoration efforts.

**Storage:** New water storage projects, traditional construction or green infrastructure, tailored to local circumstances and need, to help adapt to a changing hydrology and develop usable and sustainable supplies to meet growing demands for water.

**Water Recycling, Desalination:** New water recycling and brackish and seawater desalination projects currently being studied or that are ready for construction.

**Safe Drinking and Clean Water:** Projects to help provide clean, safe and reliable drinking water to all Californians and the nation.


**Ecosystem Restoration:** Ready-to-go projects for water management improvements, fish passage, and habitat restoration – all in support of water project operations in the Reclamation states of the West.

**Water Use Efficiency:** One of the most cost-effective actions that can positively affect water supply stability.

**Wildfire Management/Headwaters Protection:** 1) It is imperative for Congress to consider our country's readiness to fight wildfires in the COVID-19 context and ensure sufficient resources are available as the wildfire season begins, especially in the West. 2) Restoration, construction and maintenance work are needed within our federal forests, whether to improve roads, protect headwaters, reduce wildfire risk or increase the ability of our forests to capture and store carbon. There are approximately 80 million acres of national forest lands in need of restoration, including wildfire risk reduction, and many projects are already "NEPA-ready." Hazardous fuels reduction work often relies on contractors and is labor intensive but has many co-benefits to improve forest health while protecting communities from catastrophic fires.

Thank you for your attention to this request and for your leadership during the coronavirus pandemic. If you have any questions, please contact me at (805) 579-7138 or [tgoff@calleguas.com](mailto:tgoff@calleguas.com).

Sincerely,



Anthony Goff  
General Manager  
Calleguas Municipal Water District

cc: Dianne Feinstein, US Senator  
Kamala Harris, US Senator  
Julia Brownley, US House – 26<sup>th</sup> District  
Mike Garcia, US House – 25<sup>th</sup> District

THOMAS L. SLOSSON, PRESIDENT  
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web site: [www.calleguas.com](http://www.calleguas.com)

2100 OLSEN ROAD • THOUSAND OAKS, CALIFORNIA 91360-6800 805/526-9323 • FAX: 805/522-5730

To: Board of Directors  
From: Anthony Goff, General Manager  
Date: June 26, 2020  
Subject: Monthly Status Report on District Activities

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### **Engineering**

#### **Construction**

1. Wellfield Emergency Generators (494) – Stronghold Engineering, Inc. (SEI) successfully completed the primary startup and testing activities for the new engine-generators and generator switchgear, including load bank testing, Southern California Edison (SCE) witnessed live load testing, sequence of operations testing, and wellfield load testing and issued approval for operation. SEI completed installation of a new emergency eyewash and shower station at the Grimes Canyon Disinfection Facility and completed installation of additional guard posts at new electrical sectionalizers. Staff issued a preliminary punch list to SEI. (CIP Priority: High)

#### **Design**

2. OSR Feeder, LPF, and Miscellaneous Valve Improvements (442) – Perliter & Ingalsbe is preparing the final plans and specifications. The Board accepted the right-of-way needed for the bypass at Regulation Station No. 6A. Ventura County Watershed Protection District (VCPWD) is reviewing the final permit application materials for the bypass at Regulation Station No. 6A. Permitting challenges were encountered at the site adjacent to Calleguas Creek, which includes a pressure relief valve and isolation valve, and that site will be removed from this project and incorporated into a future one. (CIP Priority: Medium)
3. LVMWD-CMWD Interconnection (450) – Staff continues to review the 100 percent plans and specifications. Hamner Jewell & Associates continues to coordinate with the private property owner for the easements necessary to construct the relocated turnout. Staff continues to coordinate with SCE planning and right-of-way staff regarding requirements for the new SCE services and for encroachment within the vicinity of

existing SCE transmission and distribution facilities at the relocated turnout and pump station sites. The City of Thousand Oaks provided comments on the traffic control plans, which are being addressed by Phoenix Civil Engineering. Staff submitted an encroachment permit application to VCWPD for a pipeline crossing of an existing 12' x 12' box culvert. Staff continues to coordinate with Las Virgenes Municipal Water District (LVMWD) staff regarding design requirements for the pressure regulating station, pipeline point of connection requirements, and CEQA Mitigation, Monitoring, and Reporting requirements. *(CIP Priority: High)*

4. Conejo Pump Station Rehabilitation (480) – Staff provided comments to Kennedy Jenks Consultants (KJ) on the preliminary layouts for the Crew Building, Workshop, and Warehouse with the goal of reducing costs by maximizing reuse of the existing Crew Building and deferring Workshop and Warehouse improvements to a later date. The revised layouts are under review by staff. KJ continues to develop technical memoranda for the pump station and chlorine building. KJ is developing piping modifications that would enable Grandsen Pump Station Phase 1 to pump to Conejo Pump Station, which could then pump to the Upper Zone, providing an alternative flow path for Wellfield water and potentially other sources developed in the Lower Zone as part of the Water Supply Alternatives Study. *(CIP Priority: High)*
5. PLC Replacement Project (489) – Staff are reviewing the Binary Logic Diagrams and PLC Program. (No change.) *(CIP Priority: Medium)*
6. Monitoring Wells (527) – The District's groundwater consultant is investigating the feasibility of using existing wells owned by Ventura County Waterworks District No. 1 for monitoring purposes. (No change.) *(CIP Priority: Medium)*
7. Salinity Management Pipeline (SMP), Phase 3 (536) – The City of Camarillo continues to review the structural analysis of the Upland Rd bridge. *(CIP Priority: Low)*
8. Calleguas-Ventura Interconnection (562) – City of Ventura staff sent a revised draft of the agreement among the City of Ventura, Calleguas, Casitas Municipal Water District, and United Water Conservation District. Staff reviewed the revised agreement and returned comments to the City; City staff then forwarded the draft agreement to Casitas MWD for their review. City of Ventura staff continued working on a wheeling agreement with Metropolitan Water District of Southern California (Metropolitan). *(CIP Priority: High)*
9. Simi Valley Reservoir (569) – Staff continues to work with Rincon Consultants to perform additional work related to the environmentally sensitive issue. Appraisals continue to be prepared for two potential sites. *(CIP Priority: High)*
10. North Pleasant Valley (NPV) Desalter SMP Discharge Station (574) – The Board authorized calling for bids. The project was advertised for bidding and a mandatory pre-

bid meeting was conducted via videoconferencing. Mandatory site visits were scheduled with prospective bidders. Bidders will visit the site individually, limiting the number of people at the site. (*CIP Priority: Medium*)

11. Santa Rosa Hydro Improvements (582) – Perliter & Ingalsbe (P&I) continues to prepare 90 percent plans and specifications. Staff continues to review the preliminary assessment of control system and SCADA needs. (No change.) (*CIP Priority: Medium*)
12. Lake Bard Pumps (587) – Staff continues to coordinate with KJ to determine how to best implement the power distribution improvements required for Lake Bard Pumps and Conejo Pump Station Rehabilitation. KJ continues to revise the Preliminary Design Report. (*CIP Priority: High*)
13. Fairview Well Rehabilitation (589) – Michael K. Nunley and Associates (MKN) submitted the revised technical memorandum summarizing the results of the video survey, groundwater quality test results, and recommendations for cleaning and redevelopment of the Fairview Well. MKN worked on preparing technical specifications for cleaning and redevelopment of the well. (*CIP Priority: High*)
14. Lindero Pump Station No. 2 (TOD) Rehabilitation (590) – P&I continued work on the 90 percent plans and specifications. (No change.) (*CIP Priority: High*)
15. Lake Sherwood Pump Station Rehabilitation (591) – P&I submitted 100% plans and specifications, which are under review by staff. Staff continued coordination with City of Thousand Oaks staff at Conejo Open Space Conservation Agency for an encroachment permit for construction staging and storage areas. The California Office of Emergency Services notified staff that the Notice of Interest submitted for the Hazard Mitigation Grant Program (HMGP) for a portable backup generator was determined to represent an eligible HMGP activity and issued a formal invitation to develop a full sub-application for consideration of HMGP funding. (*CIP Priority: High*)
16. Lindero Pump Station Rehabilitation (592) – KJ submitted the final technical memorandum for the seismic evaluation of the pump station. KJ submitted a draft technical memorandum for the hydraulic evaluation of the pump station, which is under review by staff. (*CIP Priority: High*)

### **Miscellaneous**

17. Training – A Senior Project Manager presented to Engineering staff on three pump station rehabilitation projects currently under development and the Manager of Engineering provided an update on the Water Supply Alternatives Study.
18. Water Supply Alternatives Study – KJ continues to work on numerous projects for Phase 2.2. The memoranda for Simi Valley Desalter + Replenishment with Recycled

Water, Simi Valley Desalter + Replenishment with Stormwater, Simi Valley Desalter + Replenishment with Recycled Water Enhanced with Stormwater, and Preservation of Water Supply through Arundo Removal were finalized. Several additional projects, which were developed during the project evaluation process and suggested by the Board and purveyors, were added to the scope of work, including:

- Ventura County Waterworks District (VCWWD) Pumps West Las Posas Credits for Multiple Agency Use
- NPV Desalter + Groundwater Replenishment + New Wells
- Santa Rosa Valley Desalter + Replenishment with Camrosa Non-Potable Water at Tract 5347 + New Wellfield
- Santa Rosa Valley Desalter + Replenishment with Stormwater at Tract 5347 + New Wellfield
- Diversion of Stormwater to Create Additional Recycled Water at the Simi Valley Water Quality Control Plant with Modified Permit
- Increased Pumping from Simi Valley Basin During Outage
- Simi Valley Desalter + Replenishment with Recycled Water + Additional Pumping
- Simi Valley Desalter + Replenishment with Stormwater + Additional Pumping
- Simi Valley Desalter + Replenishment with Recycled Water Enhanced with Stormwater + Additional Pumping
- Pleasant Valley Basin Pumping Capacity to Withdraw Camrosa Water District Credits
- Modify Calleguas' Hill Canyon Turnout to Improve Camrosa's Conejo Wellfield Performance
- New Camrosa Wells for Loss Minimization
- Arroyo Las Posas Storm Flow to Las Posas Basin Gravel Pit
- Arroyo Las Posas Storm Flow to Moorpark WWTP Percolation Ponds

19. Regional Brine Study – Woodard & Curran presented the preliminary results of the regional brine study and prepared a sensitivity analysis to determine the effect of uncertainty and variability of key inputs on the outcome.

20. Crestview Well No. 8 Agreement – Crestview Mutual Water Company is designing Well No. 8. (No change.)

21. Study of Seismic Impacts to the Santa Susana Tunnel – Brierley Associates continues to evaluate options for potential bypass alignments (surface laid vs. horizontal directional drilling) and preliminary approaches for strengthening the tunnel.

22. Isolation Valve Upstream of the Santa Susana Tunnel – Calleguas Engineering and O&M staff and Metropolitan staff continued to discuss Calleguas' proposal for an alternative approach for achieving isolation at the East Portal of the Santa Susana Tunnel that does not require the transfer of Metropolitan facilities to Calleguas. Metropolitan staff has

conceptually agreed to the approach, pending further design details, which Calleguas staff is working to develop.

### **Operations and Maintenance**

23. Camrosa Water District's (Camrosa's) Round Mountain Water Treatment Plant is currently in service and discharging brine into the SMP. Port Hueneme Water Agency's (PHWA's) water treatment plant is also in service and discharging brine to the SMP, downstream of the pressure regulating valves.

24. Operations and Maintenance staff provided design review, technical support, inspection, and field support to the Engineering Department on various projects including:

- Wellfield Emergency Generators – Control Systems, Distribution System. and System Maintenance: field and inspection support
- Lake Sherwood Pump Station Rehabilitation – design review
- TOD Pump Station Rehabilitation – design review
- LVMWD-CMWD Interconnection – design review
- Conejo Pump Station Rehabilitation – design review
- Oxnard Santa Rosa Feeder, Las Posas Feeder, and Miscellaneous Valve Improvements – design review

25. Control Systems staff worked with VCWWD staff to test and start up the new Bradley turnout. (Bradley Road lateral was constructed to serve both Solano Verde Mutual Water Co. [SVMWC] and VCWWD, but VCWWD has not previously used their turnout and its control panel backboard was previously repurposed at Balcom Canyon Turnout.) They also spent a considerable amount of time upgrading the personal computer software from Windows 7 to Windows 10 for the District's one hundred turnout sites. These updates were needed to correct communication issues and improve reliability. Staff also assisted outside contractors working on the fire alarm system by replacing several runs of wire between the Control Room and Administration Building. Lastly, staff spent time working with a contractor to calibrate the existing SMP Pressure Sustaining Station meter.

26. Control Systems staff performed preventative maintenance and routine inspection on:

- District Headquarters
- Camrosa SMP Discharge Station
- PHWA SMP Discharge Station
- Springville Hydroelectric Generator
- Grandsen Pump Station
- Conejo Pump Station
- Fairview Pump Station
- Lake Sherwood Pump Station

- Pressure Regulating Stations No. 5 and No. 9
- Lake Bard Water Filtration Plant
- Thousand Oaks Reservoir
- Camrosa turnouts
- California American turnouts
- City of Thousand Oaks turnouts
- City of Simi Valley turnouts
- Golden State Water Co. turnouts
- VCWWD turnouts
- Wells 2, 17, and 18
- Wellfield ammonia and chlorine systems

27. Distribution System staff continued to address corrosion issues at the Las Posas Wellfield by removing and replacing piping and valves at Well No. 17. By analyzing the new pieces required, designing new injection tees, and installing a new anti-cavitation valve, the life of the equipment should be significantly extended. They also worked closely with VCWWD staff during the installation and testing of the new Bradley turnout. Lastly, they have been working in the Lake Bard Water Filtration Plant Chemical Building performing various piping and valve repairs that were identified to be necessary during the February plant run.

28. Distribution System staff performed preventative maintenance and routine inspection on:

- East Portal Hydroelectric Generator
- Santa Rosa Hydroelectric Generator
- Springville Hydroelectric Generator
- Conejo Pump Station
- Fairview Pump Station
- Grandsen Pump Station
- Lake Sherwood Pump Station
- Lindero Pump Station
- TOD Pump Station
- Pressure Regulating Stations No. 1, 2, 3, 4, 5, 6, 6A, 7, 8, and 9
- Mesa Relief Station
- Calleguas Conduit North Branch Relief Station
- Conejo Reservoir
- Lake Sherwood Reservoir
- Newbury Park Reservoir
- SMP Control Tank
- Thousand Oaks Reservoir
- Lake Bard Water Filtration Plant
- PHWA SMP Discharge Station
- California-American turnouts

- City of Camarillo turnouts
- Camrosa turnouts
- Solano Verde turnout
- Wellfield ammonia and chlorine systems
- Wells 1, 5, 15, and 17

29. System Maintenance staff completed the activities necessary to comply with the County of Ventura fire notices. In combination with staff from Foothill Weed Abatement, they performed mowing, weed eating, and brush clearing at various facilities throughout the service area. This provides protection to the District's infrastructure from wildfires by removing fuel and establishing a defensible boundary. They also supported the Control Systems division in pulling new wire for the fire alarm system between the Control Room and Administration Building.

30. System Maintenance staff performed preventative maintenance and routine inspection on:

- District Headquarters
- East Portal Hydroelectric Generator
- Santa Rosa Hydroelectric Generator
- Springville Hydroelectric Generator
- Lake Bard site
- Calleguas Conduit North Branch No. 5
- Las Posas Feeder No. 2
- Lindero Feeder No. 2
- Lynn Road Lateral
- Mesa Feeder
- Moorpark Feeder No. 1 and 2
- Grimes Canyon No. 1 Pipeline
- Conejo Standby Generator
- Fairview Pump Station
- Grandsen Pump Station
- Lindero Pump Station
- Pressure Regulating Stations No. 5 and 6
- Calleguas Conduit North Branch Relief
- Springville Reservoir
- Thousand Oaks Reservoir
- Lake Bard Water Filtration Plant
- City of Simi Valley turnouts
- Solano Verde turnout
- Wellfield Laboratory

31. Water quality met all SWRCB Division of Drinking Water standards for the month of June.



32. Groundwater storage totals through the end of May include 1 acre-foot of well production and 4 acre-feet of well injection.

Groundwater storage totals through May are as follows:

<i>East Las Posas Wellfield Injection</i>	<i>20,686 acre-feet</i>
<i>East Las Posas Wellfield Allocation</i>	<i>0.00 acre-feet</i>
<i>East Las Posas In Lieu</i>	<i>6,348 acre-feet</i>
<i>West Las Posas In Lieu</i>	<i>25,192 acre-feet</i>
<i>Conejo Creek Project</i>	<i>23,453 acre-feet</i>
<i>United Storage</i>	<i>10,482 acre-feet</i>
<i>Oxnard In Lieu</i>	<i>18,060 acre-feet</i>

33. The Conejo, East Portal, Grandsen, Santa Rosa, and Springville Hydroelectric Generators are currently available for operation and on-line as flow conditions permit.
34. The District measured no rainfall from June 1 to June 30 at the Lake Bard site. Measurable rainfall for the current water year, beginning October 1, is 15.35 inches.

### **Emergency Response**

35. During the month of June, the Emergency Response Coordinator worked closely with the Safety Officer to perform annual certification of the District's fire extinguishers and pressure testing of the Level A Hazmat suits.
36. On June 4, the Emergency Response Coordinator met with personnel from the Ventura County Sherriff's Office of Emergency Services to discuss the county's Critical Facility Vulnerability Assessment. The assessment focuses on facilities that could impact the county's water supply through loss of power or physical damages. The District will be working with county staff to include critical District facilities in the assessment in preparation for the upcoming Public Safety Power Shutoff and fire season.
37. On June 25, the Emergency Response Coordinator attended the Pre-Fire Season Operational Area Meeting hosted by Ventura County Sherriff's Office of Emergency Services and Ventura County Fire Department. This meeting allowed operational area stakeholders an opportunity to share and receive updates related to the upcoming fire season.
38. The Emergency Response Coordinator continues to monitor all national, state, and local pandemic responses, recommendations, and guidelines. Using this information, he works closely with District staff to incorporate the current guidelines into the District's COVID-19 Exposure Control and Prevention Plan and provide periodic updates to staff.

## **Safety**

39. The Safety Officer provided the following training sessions:
  - Videoconference training – COVID-19 Exposure Control & Prevention Plan (O&M and Engineering)
  - COVID-19 Exposure Control & Prevention Plan onsite with Teams 1, 2, and 3
  - Ditch Witch Vacuum Trailer Safety training (System Maintenance)
  
40. The Safety Officer completed the following:
  - Performed Spill Prevention Control and Countermeasures inspections at Grandsen Pump Station and District Headquarters
  - Set up entrance stations to perform COVID-19 self-certification at all buildings where staff report daily
  - Trained the Emergency Response Coordinator on pressure testing of the Level A Hazmat suits
  - Trained the Emergency Response Coordinator on the annual fire extinguisher inspections
  - Performed baseline noise monitoring of new standby generators at the Las Posas Wellfield

## **Resources**

### **Development & Planning**

41. Imported Water Outage Protocol – Staff continues to work with the California Data Collaborative to gather data for the development of an imported water outage protocol (IWOP). The Water Supply Alternatives Study recommended formalizing demand reduction actions with the purveyors through an IWOP to better respond to unplanned outages. The District plans to host workshops with the purveyors to assist with preparation of the IWOP this summer.
  
42. Annexation No. 104 – Rio Urbana – Staff is coordinating with the applicant to obtain initial informational documents.
  
43. Annexation No. 105 – South Hidden Valley – On June 8, the District received initial deposit checks in the total amount of \$16,566 to begin work on a new annexation. Annexation No. 105 will cover APN 692-0-010-050, APN 692-0-010-040, and Parcel 1 of APN 692-0-010-030 (together approximately 69.17 acres). The three adjacent parcels are located along West Potrero Road in Hidden Valley. Staff will not be able to perform significant work in furtherance of the annexation until the applicants provide clarification on the direction of an application to Local Area Formation Commission (LAFCo).

### **Public Affairs & Water Use Efficiency**

44. State Legislation – Budget negotiations between the Governor’s office and the Legislature have occurred against the backdrop of surging unemployment, greater demand for government services, and a deficit of up to \$54 billion. Many lawmakers expressed disapproval of the Newsom Administration’s May Revision Budget, which tied certain budget cuts to Federal funding assistance. On June 22, Governor Newsom indicated that a compromise had been reached with legislative leaders for lower cuts to the budget that would be triggered if there are delays to federal stimulus funding.
- Bond Proposals on Wildfire Prevention, Safe Drinking Water, and Flood Protection: AB 3256, SB 45 – Separate bill proposals are making headway in both the Senate and Assembly that aim to place a bond measure on the November 2020 ballot. SB 45 would authorize issuance of bonds in the amount of \$5.51 billion, while AB 3256 would authorize \$6.98 billion. Both bond proposals would include significant funding opportunities for water agencies. Metropolitan recently adopted a “support-and-amend” position on AB 3256.
45. Federal Update – On May 15, the House passed the HEROES Act – a \$3 trillion relief bill – as a follow up to the CARES Act. Senate leadership indicated that they would like to obtain additional information on economic conditions before considering another round of aid. More guidance on the status of a follow up stimulus package may not be available until the end of July. On June 18, the House introduced the Moving Forward Act, a \$1.5 trillion infrastructure bill. The Moving Forward Act would invest more than \$65 billion in drinking water and wastewater infrastructure. A separate Water Projects Infrastructure Bill is expected to be introduced in the House in the coming weeks.
46. On June 11, the Principal Resource Specialist attended the California Water Efficiency Partnership (CalWEP) Program Committee Meeting via webinar. Discussion included efforts to update information materials and make them accessible online to CalWEP members.
47. On June 18, the Principal Resource Specialist attended Metropolitan’s monthly Water Use Efficiency Meeting held remotely. Topics discussed included Metropolitan’s latest Board Report on conservation expenditures, rebate activity for water use efficiency projects, Metropolitan’s Regional Program for the fiscal year (FY) 20/21-21/22 fiscal cycle, and new classes and trainings offered online by Metropolitan’s consultant G3.
48. From July 2019 through June 2020, there are 92 applications in good standing under the Turf Replacement Program for a total reserved amount of \$386,178 in Metropolitan funding. An additional 37 turf rebates have been paid, totaling \$83,054. For FY 19-20, under the Device Program, to date there are 266 applications in good standing (i.e., rebate applications that have not been denied or expired due to inactivity) totaling \$23,285 in reserved Metropolitan funding. An additional 806 device rebates have been paid (totaling \$80,794).

## **Miscellaneous**

49. FSA Program Administration – Staff is coordinating with the City of Thousand Oaks to finalize the Los Robles Golf Course Groundwater Utilization Pilot Study Final Report for submittal to Metropolitan. Staff is also coordinating the final invoice for the study.

Staff is coordinating with VCWWD No. 1 and Metropolitan to process the first invoice for the Arroyo Las Posas Stormwater Diversion Feasibility Study and Percolation Test.

## **Groundwater Resources**

50. Aquifer Storage and Recovery

- Non-District Well Monitoring and Pump Lowering (Formerly Project No. 518) – No activity in June.
- Groundwater Modeling (Project No. 528) – No activity in June.

51. Las Posas Valley Basin Users Group (LPUG) – LPUG did not meet in June.

52. Fox Canyon Groundwater Management Agency (FCGMA)

- FCGMA Board of Directors – The FCGMA Board of Directors met on June 12 and 24. On June 12, the FCGMA Board received a summary of findings from the Consensus Building Institute concerning its stakeholder surveys and their recommendations for forming a facilitated stakeholder committee for the Oxnard and Pleasant Valley Basins. The first meeting of the facilitated stakeholder process was held on June 25. On June 24, the FCGMA Board also discussed its FY 20-21 budget and appointed a Variance Review Committee to review requests for variance to the allocation ordinance for the Oxnard and Pleasant Valley Basins.

## **Water Policy and Strategy**

53. Metropolitan Water District – During the month of June, Metropolitan addressed the following areas of interest to the District.

- *Integrated Water Resources Plan (IRP) Drivers of Change*: The continued development of Metropolitan's IRP proceeded with discussions in multiple forums. The principal focus in June was engaging Metropolitan Board members, member agencies, and public stakeholders in assessing the relative significance of various drivers of change relative to future water supply reliability. The Board, member agencies, and public were surveyed to rate 22 drivers of change on a five-point scale from not important to very important. There was consensus across the groups on the significance of increasing hydrologic variability, stress on river basin ecosystems (Sacramento Bay-Delta and Colorado River watersheds), cooperation among Colorado River water agencies, and direct potable reuse. The next step is to assess the relative significance and uncertainty among the

drivers to identify and quantify critical uncertainties. This “scenario framework” will then be the basis for developing and evaluating various future scenarios.

- *2015 IRP Retrospective Review:* As part of the IRP update, Metropolitan staff is conducting a retrospective review of the 2015 IRP. The review will assess how 2015 projections compared to actual data on supply and demand. The retrospective analysis will help inform a critical assessment of assumptions shaping the current IRP update. The initial analysis shows imported water supplies performed better than projected with growth in demands lower than projected. Metropolitan staff will be reviewing the details with member agencies to better understand retail demand and local resource dynamics with a detailed report to the Metropolitan Board anticipated in July.
- *General Manager Recruitment Process:* At the June Metropolitan Board Organization, Personnel, and Technology (OP&T) Committee, there was a lively discussion on the process to recruit the next Metropolitan general manager to succeed Jeff Kightlinger, who is retiring at the end of the year. The Metropolitan Chairwoman, Gloria Gray, had previously launched the recruitment process with a select committee of Board members. The Metropolitan Executive Committee subsequently referred the process to the OP&T Committee, over the opposition of the chair, and began to develop a process to recruit candidates for the position. The proposed OP&T Committee action to approve an executive search firm and process was suspended as Chair Gray, in consultation with the committee chair, redirected portions of the process back to the Executive Committee and full Board.
- *SB 625 (Bradford, D Gardena) Central Basin Municipal Water District - Receivership:* At the June 9 Metropolitan Board meeting, the Board approved a “watch and engage as necessary” position on SB 625. Central Basin Municipal Water District (MWD) has had an ongoing dispute among its board members on what constitutes a quorum for decision making following a vacancy on their eight-member board. That has resulted in a number of disputed actions regarding selection of board officers, noticing of meetings, appointment of personnel, and budget actions. The proposed bill would dissolve the current board of directors of Central Basin MWD and place its assets in receivership under the administration of the Water Replenishment District of Southern California. The bill also mandates review by the County of Los Angeles LAFCo on Central Basin MWD operations and governance to provide recommendations for future organization. There was extensive public comment at the Metropolitan Board meeting. Metropolitan’s interest is in how Central Basin MWD would be represented on the Metropolitan Board should the dissolution of its board proceed.

## **Administrative Services**

### **Finance**

54. Staff has developed the proposed 2021 water, SMP, wheeling, and annexation rates. The rates were presented to the purveyors at the April 27 purveyor meeting. There were no comments or questions regarding the proposed 2021 rates. The public hearing for the rates is scheduled for July 15.

#### **Human Resources**

55. Recruitment continues for the open Controls Technician/Senior Controls Technician position. Staff has evaluated the applications received and has scheduled interviews.



**May 31, 2020**  
**Financial Statements**

**Calleguas Municipal Water District**  
**Statement of Net Assets**  
**as of May 31, 2020**

<u>ASSETS</u>	<u>05/31/20</u>
Current Assets:	
Cash & Investments	\$ 176,405,475
Accounts Receivable	18,524,760
Inventory	58,072,622
Restricted Current Assets	
Restricted Cash & Investments	5,543
Total Current Assets	253,008,400
Capital Assets:	
Capital Assets (Net of Accumulated Depreciation)	472,378,642
Total Capital Assets	472,378,642
Other Non-current Assets:	
Other LT Assets	30,000
Total other non-current assets	30,000
Total Assets	\$ 725,417,042
Deferred Outflows	8,131,500
Total Assets & Deferred Outflows	\$ 733,548,542



**Calleguas Municipal Water District  
Statement of Net Assets  
as of May 31, 2020**

<u>LIABILITIES AND NET ASSETS</u>	<u>05/31/20</u>
<b>Current Liabilities:</b>	
Accounts Payable	\$ 18,754,942
Interest Payable	3,208,042
Retention Payable	1,966,309
Deposits	563,391
Current portion of bonds payable	8,920,000
Total Current Liabilities	33,412,685
<b>Long-Term Liabilities:</b>	
Bonds payable, net of current portion	186,628,741
Compensated Absences	728,810
OPEB Liability	2,572,213
Pension Liability	5,881,493
Total long-term liabilities	195,811,257
Total Liabilities	229,223,942
Deferred Inflows	318,797
Total Liabilities & Deferred Inflows	\$ 229,542,739
<b>Net Assets:</b>	
Invested in capital assets, net of related debt	227,051,112
Restricted	11,776,765
Unrestricted	265,177,927
Total Net Assets	504,005,804
Total Liabilities and net assets	\$ 733,548,542

**Calleguas Municipal Water District  
Comparison for Eleven Months of Budget**

	Eleven Months of FY 2019-20 Budget	Eleven Months Ended 05/31/20	\$ Variance	%
Water Sales	\$ 117,204,375	\$ 112,387,678	\$ (4,816,697)	95.9%
Other Water Revenues	34,036	43,183	9,147	126.9%
Capacity Charge	5,707,549	5,719,348	11,799	100.2%
Readiness to serve-purveyors	5,739,941	5,706,755	(33,186)	99.4%
Recycled Water	75,905	48,428	(27,477)	63.8%
Pumping Power Revenue	924,355	619,273	(305,082)	67.0%
Power Generation	496,990	605,053	108,063	121.7%
SMP Fees	298,111	152,024	(146,087)	51.0%
Total Operating Revenues	<u>130,481,262</u>	<u>125,281,742</u>	<u>(5,199,520)</u>	<u>96.0%</u>
Cost of Water	86,191,333	82,305,475	3,885,858	95.5%
Capacity Reservation Charge-MWD	1,486,094	1,485,783	311	100.0%
Readiness to serve-MWD	5,656,673	5,699,140	(42,467)	100.8%
Recycled Water	52,205	0	52,205	0.0%
Pumping Power	1,512,500	956,701	555,799	63.3%
Total Cost of Water	<u>94,898,805</u>	<u>90,447,099</u>	<u>4,451,706</u>	<u>95.3%</u>
Salaries and benefits	9,997,795	9,543,465	454,330	95.5%
Fuel and vehicle exp	137,500	108,088	29,412	78.6%
Utilities	284,168	224,260	59,908	78.9%
Operations & Maintenance Supplies	821,662	777,536	44,126	94.6%
Office Supplies	155,303	81,129	74,174	52.2%
Outside services	1,765,723	1,419,930	345,793	80.4%
Consultants/Studies	2,004,712	1,298,071	706,641	64.8%
Permits, Leases and fees	225,501	249,504	(24,003)	110.6%
Travel & Training	121,461	95,618	25,843	78.7%
Memberships	161,783	151,962	9,821	93.9%
Insurance	252,000	292,819	(40,819)	116.2%
Legal	3,098,750	2,255,857	842,893	72.8%
Election Costs	0	0	0	N/C
Conservation	165,000	36,335	128,665	22.0%
Miscellaneous	0	5,471	(5,471)	N/C
Capital Contributions	0	6,529	(6,529)	N/C
Total Operating Administration Expenses	<u>19,191,358</u>	<u>16,546,573</u>	<u>2,644,785</u>	<u>86.2%</u>
Operating Income	<u>\$ 16,391,099</u>	<u>\$ 18,288,070</u>	<u>\$ 1,896,971</u>	<u>111.6%</u>

**Calleguas Municipal Water District  
Comparison for Eleven Months of Budget**

	Eleven Months of FY 2019-20 Budget	Eleven Months Ended 05/31/20	\$ Variance	%
Operating Income	\$ 16,391,099	\$ 18,288,070	\$ 1,896,971	111.6%
Interest Income	2,727,084	5,400,968	2,673,884	198.0%
Water standby charges	1,400,000	768,425	(631,575)	54.9%
Tax Revenue	7,995,000	9,199,615	1,204,615	115.1%
Tax Collection, Bank & Bond Fees	(623,507)	(480,556)	142,951	77.1%
Other Income	57,679	73,563	15,884	127.5%
Interest and redemption expense	(7,929,167)	(7,450,972)	478,195	94.0%
Bond Premium/Discount Amortization	308,349	308,083	(266)	99.9%
Build America Bond Subsidy	723,500	746,005	22,505	103.1%
Total non-operating revenue/Expenses	4,658,938	8,565,130	3,906,192	
Income before Capital, Contributions, & Depreciation	21,050,037	26,853,200	5,803,163	127.6%
Depreciation	(13,520,834)	(12,906,819)	614,015	95.5%
Capital Equipment > \$5,000	(357,126)	(337,813)	19,313	94.6%
Project Expense	0	(757,481)	(757,481)	N/C
Gain/(Loss) on Sale of Capital Assets	0	(63,972)	(63,972)	N/C
Capital Related Expenses	(13,877,960)	(14,066,086)	(188,126)	101.4%
Changes in Net Assets	\$ 7,172,077	\$ 12,787,114	5,426,911	
Net Assets, beginning of year		491,218,690		
Net Assets, end of year		\$ 504,005,804		

## RESOLUTION NO. 1994

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALLEGUAS MUNICIPAL WATER DISTRICT  
IMPOSING WATER STANDBY CHARGES

- A. WHEREAS, the Calleguas Municipal Water District ("Calleguas") was formed pursuant to the Municipal Water District Act of 1911 (Water Code §§ 71000 through 73001); and
- B. WHEREAS, pursuant to Water Code section 71630, et seq., Calleguas may levy water standby charges ("Water Standby Charges"); and
- C. WHEREAS, Calleguas' Board of Directors, pursuant to Government Code section 54984 et seq. entitled "Uniform Standby Charge Procedures Act" (the "Act") may fix on or before August 10 in each year a Water Standby Charge whether the water services are actually used or not; and
- D. WHEREAS, the amount of revenue to be raised by Water Standby Charges shall be determined by the Board; and
- E. WHEREAS, the Act authorizes Calleguas to impose on land within Calleguas' district Water Standby Charges on an area, frontage, or parcel basis or a combination thereof, whether the water or water services are actually used or not; and
- F. WHEREAS, the Act authorizes Calleguas to establish schedules varying the Water Standby Charge according to land use, benefits derived or to be derived from the use or availability of facilities to provide water or water services, or the degree of availability or quantity of the use of the water or water services to be affected; and
- G. WHEREAS, the Water Standby Charges proposed by the General Manager of Calleguas ("General Manager") are based upon the report of a qualified engineer entitled "Calleguas Municipal Water District, Standby Charge, Engineer's Report, May 2017," on file with Calleguas; upon recommendations and suggestions made by the General Manager during numerous Board meetings over a significant period of time; and upon consideration of suggestions made by members of the public during the public hearings and at other times; and
- H. WHEREAS, the proposed Water Standby Charge has been imposed in prior fiscal years and has remained the same since the 1993-1994 Water Standby Charge; and
- I. WHEREAS, previous resolutions made provision for application for exemption from proposed Water Standby Charges.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CALLEGUAS MUNICIPAL WATER DISTRICT RESOLVES AS FOLLOWS:

**SECTION 1. RECITALS CONSTITUTE FINDINGS**

The foregoing recitals are true and correct and shall constitute legislative findings by this Board.

**SECTION 2. PARCELS INCLUDED**

The Board hereby incorporates by reference as if set forth at length herein, for the purpose of describing the land upon which the Water Standby Charge is to be imposed, the electronic report on file at Calleguas entitled "Proposed 20-21 Standby Charges - Calleguas Municipal Water District," which is a list of the parcels in the district and which includes the assessor parcel number of each such parcel.

**SECTION 3. SCHEDULE OF CHARGES**

There is hereby established a Water Standby Charge as follows:

A. Multiple Unit Land Use Codes shall be applicable to the property described below:

<u>Assessor Use Code</u>	<u>Description</u>	<u>Charge per Acre</u>
1120	Factory built housing	\$5
1128	Attached SFR-not condominium	5
1129	Condominium	5
1150	5-9 Living units-apartments	25
1160	10 or more living units-apartments	50
1200	Group quarters	5
1210	2 Family dwelling-duplex	10
1222	2 Single family dwellings on a parcel	10
1300	Residence and Apartment Hotel	5
1310	3 Family dwelling-triplex	15
1321	3 Family dwelling-duplex & a single	15
1333	3 Individual family dwellings	15
1400	Mobile home park	20
1410	4 Family dwelling-quadruplex	20
1420	4 Family dwellings-2 duplex	20
1421	4 Family dwelling-triplex & single	20
1432	4 Family dwelling-duplex & 2 singles	20
1444	4 Individual family dwellings	20
1511	Hotel-transient lodging	50
1512	Motel-transient lodging	50
1513	B&B/Transient Lodging	50

B. Non-High Density Land Use charge shall be as follows:

Charge for parcels greater than 1 Acre - \$5.00/Acre/Year; Charge for parcels less than 1 Acre - \$5.00/Year.

#### SECTION 4. EXEMPTIONS

Notwithstanding the foregoing section, the following land shall be exempt from Water Standby Charges:

A. Lands owned by the government of the United States, the State of California, or by any political subdivision thereof, or unit of local government;

B. Lands permanently committed to open space and maintained in their natural state that are not now and will not be in the future supplied with water by Calleguas;

C. Lands not included in either of the categories above which the General Manager finds do not now and cannot reasonably be expected to derive a benefit from the projects to which the proceeds of the Water Standby Charge will be applied.

#### SECTION 5. EXEMPTION PROCEDURES

The General Manager may develop and implement administrative guidelines which establish specific procedures for filing an "Application for Exemption" from the Water Standby Charge pursuant to subsections B and C of Section 4 above, provided that:

A. An application for such exemption and documentation supporting such claim must be submitted to Calleguas in the prescribed manner. The General Manager is further directed to review any such Application for Exemption to determine whether the lands to which it pertains are eligible for such exemption, and to allow or disallow such application based upon the guidelines;

B. An Application for Exemption shall be deemed timely as to a Water Standby Charge established for any year if it is filed within two (2) years after the date the Resolution fixing the charge is adopted;

C. If the General Manager denies an Application for Exemption, the owner may file an appeal with the Board within sixty (60) days after such denial.

D. The parcel which is the subject of the application will become subject to enforceable restrictions which prohibit the use of water on the parcel, except as a result of groundwater pumping, rainfall or runoff, provided that, if considered appropriate by the General Manager, Calleguas' water may be used for limited domestic irrigation uses;

E. The owner executes a recordable agreement which includes provisions that:

1. Set forth the reasonable enforceable restrictions pertinent to the subject parcel;

2. The recordable agreement may be terminated upon written request by the owner and acceptance by Calleguas after payment of all deferred Water Standby Charges, plus interest thereon compounded annually and accruing at the same interest rate that Calleguas' operational funds draw (as distinguished from savings and investment accounts) from the date such charges would have been otherwise due and payable.

#### SECTION 7. APPEALS

A. The General Manager shall also establish reasonable procedures for the filing and timing of appeals from his/her determination;

B. If the General Manager denies an Application for Exemption, the owner may file an appeal with the Board within sixty (60) days after such denial.

C. The Board shall consider all appeals from the decisions by the General Manager within a reasonable time and its decisions in such matters shall be final.

#### SECTION 8. CHARGE APPLICABLE TO EACH PARCEL OF LAND

The Water Standby Charge shall be applicable to each parcel of land as established by and according to the records of the County Assessor of Ventura County and in accordance with the provisions of this Resolution.

#### SECTION 9. IMPLEMENTATION OF RESOLUTION

The Board of Supervisors of Ventura County is directed to levy on behalf of Calleguas Municipal Water District, in addition to any other tax assessment, charge or levy, a Water Standby Charge in the amounts and on the respective parcels identified for it by the Board through the appropriate medium which the General Manager has caused to be delivered to the Ventura County Auditor at the prescribed time, and that:

A. The Water Standby Charge shall be levied by all County of Ventura Officers charged with the duty of collecting, receiving, and dispersing property taxes;

B. The Water Standby Charge shall be collected in the same form and manner as the County property taxes and the proceeds shall be paid to Calleguas;

C. Calleguas shall reimburse the County of Ventura for necessary costs and expenses of levying and collection of the Water Standby Charge for Calleguas;

D. The Water Standby Charge imposed by Calleguas shall be a lien against the parcel of land upon which said charge is imposed and shall be enforced by the same means as provided for the enforcement of liens of County property taxes.

**SECTION 10. REFUND OF CHARGES**

Calleguas reserves the right to make, upon receipt of a written request, a refund of the Water Standby Charge collected and paid to Calleguas by the Ventura County Tax Collector or other County official if the General Manager or the Board determines that a refund is reasonable and appropriate under all of the circumstances.

**SECTION 11. DELINQUENT CHARGES**

Water Standby Charges that have become delinquent, together with interest and penalties thereon, are a lien on the property when a certificate is filed in the Office of the County Recorder pursuant to Section 54984.9(b) of the Act, which lien has the force and effect and priority of a judgment lien.

**SECTION 12. CEQA**

The levying of the Water Standby Charge on a property within Calleguas is exempt from the California Environmental Quality Act pursuant to Public Resources Code Section 21080(b)(8), since the charges are necessary to fund projects to maintain service within the Calleguas service area.

**SECTION 13. PROPOSITION 218**

The Water Standby Charges imposed by this Resolution have been imposed in prior fiscal years and are in conformance with Proposition 218.

**SECTION 14. TRANSMITTAL**

The General Manager is authorized and directed to transmit forthwith a certified copy of this Resolution to the Presiding Officer of the Board of Supervisors and the County Auditor of Ventura County.

**SECTION 15. EFFECTIVE DATE OF RESOLUTION**

This Resolution shall become effective upon the date of adoption.

ADOPTED, SIGNED AND APPROVED this 1st day of July, 2020.

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Thomas L. Slosson, President  
Board of Directors



I HEREBY CERTIFY that the foregoing Resolution was adopted at the regularly scheduled meeting of the Board of Directors of Calleguas Municipal Water District held on July 1, 2020.

ATTEST:

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Andy Waters, Secretary  
Board of Directors

(SEAL)

**Item J-1 Update on Metropolitan Integrated Water Resources Plan “Drivers of Change” Survey**  
Calleguas Board of Directors Meeting, July 1, 2020

Background Information

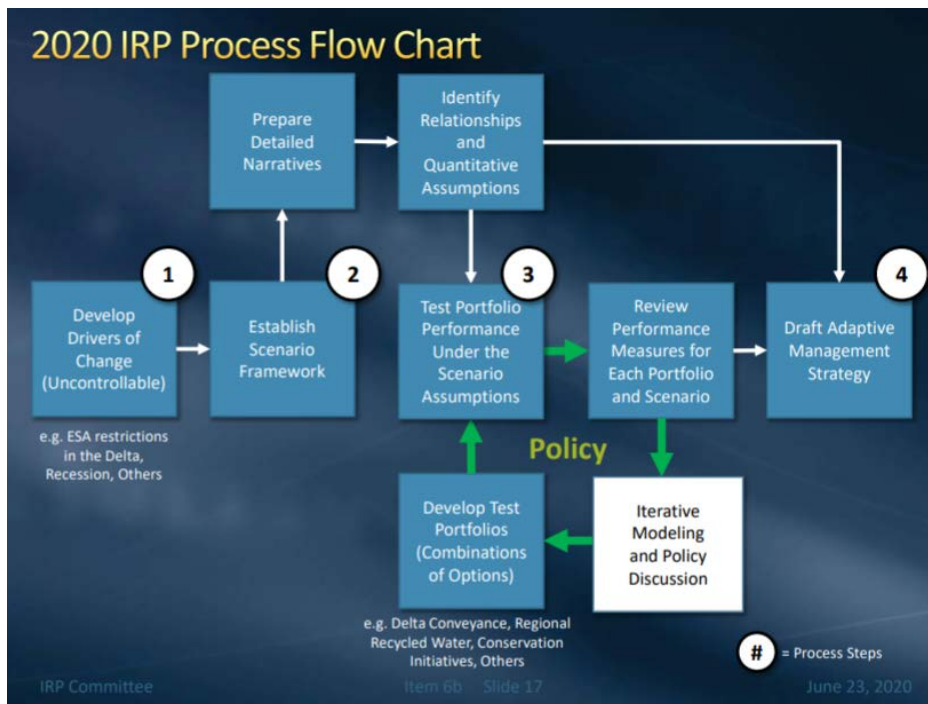
Purpose: to provide the Board with a high-level overview of the results of Metropolitan’s “Drivers of Change” survey and to place that survey in the broader context of Metropolitan’s scenario planning process. The complete survey, survey results, whitepaper, and associated presentations can be referenced at [IRP Drivers of Change Survey Documents](#)

Metropolitan’s Integrated Water Resources Plan (IRP) Update and Scenario Planning Process

1. Drivers of Change Survey
2. Drivers Rated as Most Significant
3. Next Steps – The Scenario Framework
4. Relation to District’s Strategic Plan Update

1. Metropolitan’s Integrated Water Resources Plan (IRP) Update and Scenario Planning Process:

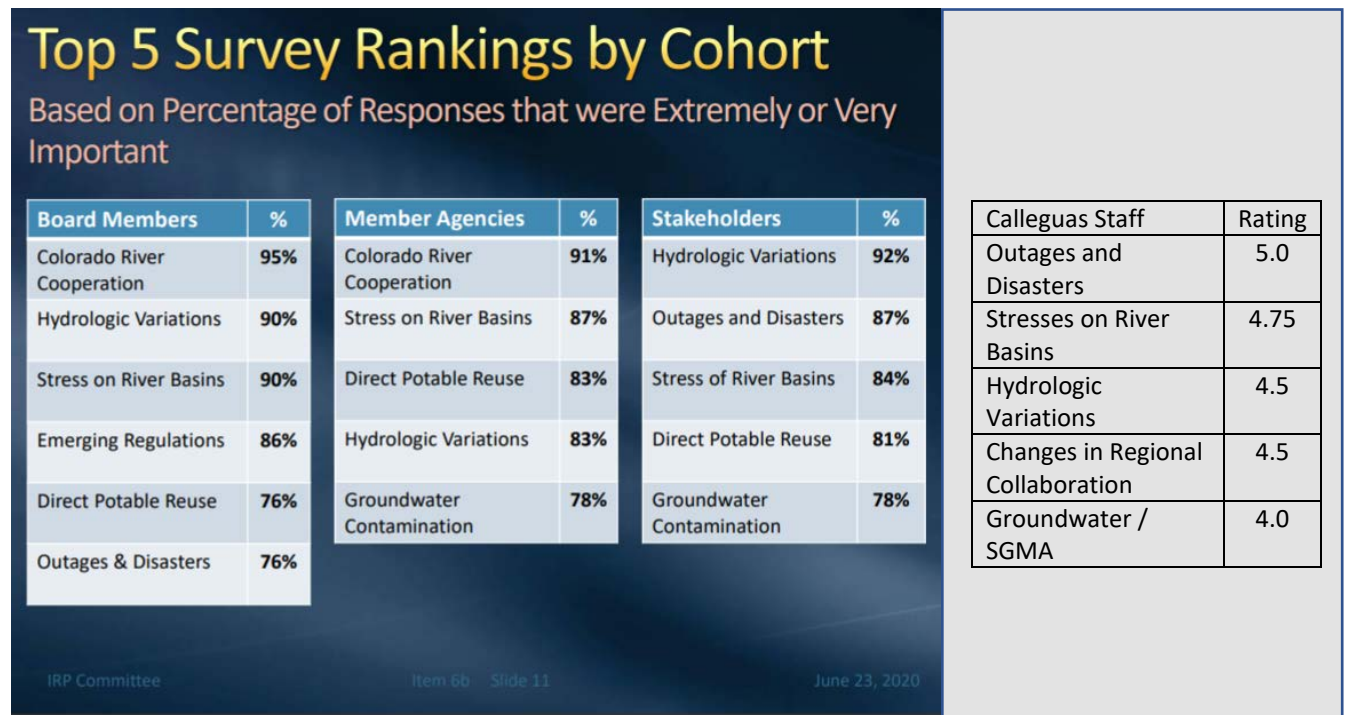
The IRP is Metropolitan’s principal long-range water supply reliability planning document. It encompasses a 25-year planning horizon with updates every five years. For the 2020 IRP update, Metropolitan is using a scenario planning approach that identifies uncertain and significant drivers of change, and then uses those to envision multiple alternative futures. This captures a richer range of outcomes than traditional projections and allows for informed adaptive management to changing conditions. The process is illustrated below.



2. Drivers of Change Survey: Drivers of Change were developed using brainstorming sessions with the Metropolitan Board, member agency managers, and two on-line public workshops. The resulting list

included 22 drivers across 8 broad categories. Those categories were: climate change; economic impacts; legislative and regulatory uncertainties; federal, state, and regional policies; demographic changes; aging infrastructure; technological impacts; and groundwater impacts. Board directors, member agency managers, and participating public stakeholders were asked to rate the drivers relative to their significance for long-term water supply reliability.

3. Drivers Rated as Most Significant: The top five most significant drivers by each group are summarized below. In addition, the District General Manager, Associate General Manager, Engineering Manager, and Resources Manager conferred and submitted the staff member agency perspective which was aggregated in the responses with other member agency managers.



4. Next Steps – The Scenario Framework: The survey was not a vote or final ranking. Instead, it is one element that will inform a scenario framework. The drivers will be analyzed in terms of significance, scale, and uncertainty. This will involve both quantitative and qualitative analyses resulting in an arrangement of the drivers along axes of uncertainty and significance. The critical uncertainties are those drivers that are most significant and most uncertain. This framework will then be used to develop multiple scenarios.

5. Relation to District’s Strategic Plan Update: Metropolitan will develop its IRP to best reflect regional interests. The District’s Strategic Plan update will then consider how to best protect and promote our local interests within that regional framework.

Prepared by Henry Graumlich, Associate General Manager  
June 25, 2020

### Upcoming Meetings

Calleguas Board Meeting	Wed. 07/01, 5:00 pm	via Videoconference
Calleguas Board Meeting	Wed. 07/15, 5:00 pm	via Videoconference
AWA-Water Issues	Tue. 07/21, 7:00 am	via Videoconference
AWA-CCWUC Educational Luncheon*	Wed. 07/22, 11:30 am	via Videoconference
Calleguas Purveyor Meeting	Mon. 07/27, 10:00 am	via Videoconference
ACWA 2020 Summer Virtual Conference*	Wed. 07/29 - Thu. 07/30	via Videoconference
Ventura County Special Districts Association* (Topic-Dementia-presented by Camarillo Health Care District)	Tue. 08/04, 5:45 pm	via Videoconference
Calleguas Board Meeting	Wed. 08/05, 5:00 pm	TBD
Calleguas Board Meeting	Wed. 08/19, 5:00 pm	TBD

\* Reservations required. Contact Kara if you would like to attend.